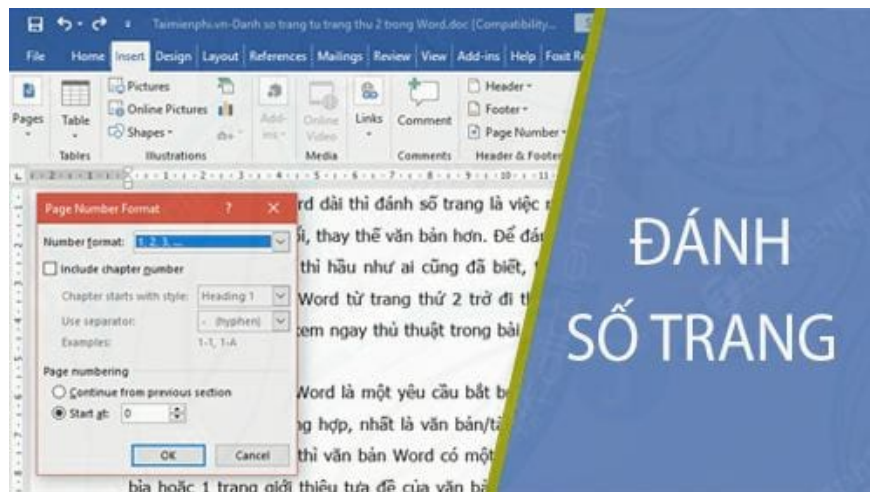


# How to number pages in Word starting from page 2

For long Word documents, page numbering is essential to make it easier to search, edit, and replace text. Most people know how to number pages sequentially from the beginning to the end of the document, but what if you need to number pages starting from the second page onwards? Check out the tips in this article to learn how to number pages from the second page onwards.

Page numbering in Word is a necessary skill when drafting documents, especially long documents with many pages. Typically, a Word document has a first page that serves as a cover page or title page. Therefore, the second page is the starting page of the document. If you number pages normally, Word will automatically number all pages starting from page 1, which is not ideal in this case.



Number pages in Word starting from page 2.

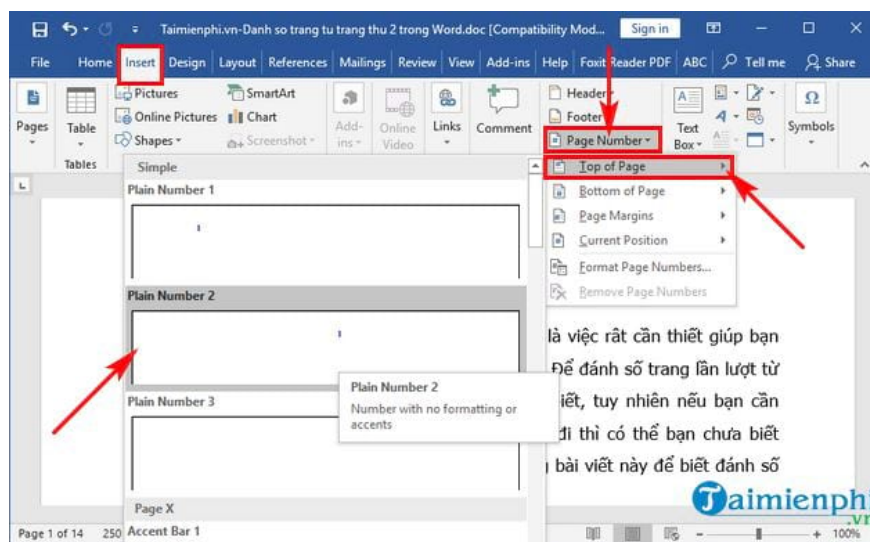
Word currently has a simple function that can help you: the Start **page** , which allows you to edit the numbering of the starting page as you wish.

## How to number pages in Word starting from page 2

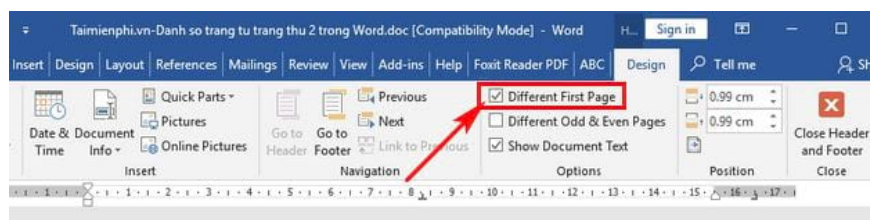
### \* Preparation steps:

- The computer should have the commonly used Word program installed: Word 2013, Word 2016.
- A long Word file is available that needs page numbering.

**Step 1:** Open your Word document, then go to the **Insert** tab -> select **Page Number** -> then choose the desired location for the page number -> select the Page Number Style as shown in the image below:

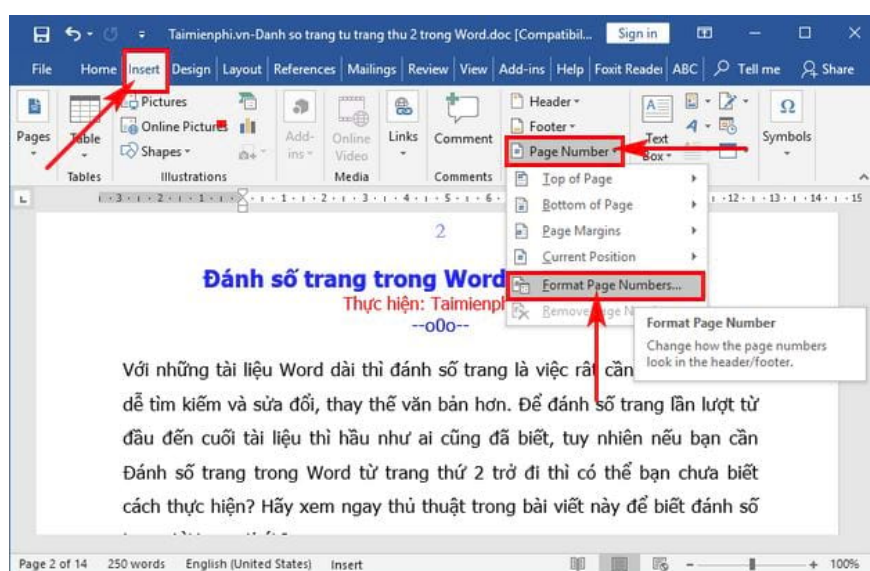


**Step 2:** Word will then number the pages from 1 to the last page -> then click on the **Header** or **Footer** section where the page numbers are displayed to bring up the **Header & Footer Tools** -> then check (tick) the box for **Different First Page** .

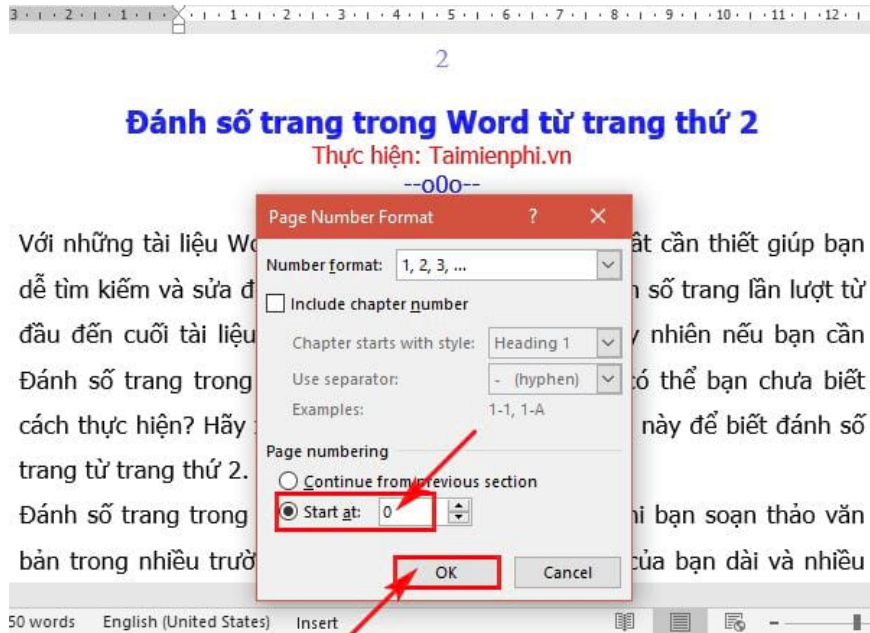


**Step 3:** After checking the box above, the page number on page 1 will disappear; however, on page 2, **the page number** will start as 2. The next step is to renumber the pages so that page 2 reverts to page 1.

Go to the **Insert** tab -> **Page Number** -> select **Format Page Numbers** .



**In the " Start at " section , change the value to 0 and press OK .**



As a result, page 2 has been changed to page 1, exactly as you wanted:



So, you've just learned how to **number pages in Word starting from page 2**. With the simple steps above, you just need to follow the instructions correctly to do it. Additionally, you can number any page in Word without any difficulty.

Additionally, if you use Excel and don't know how to number pages in Excel, you can refer to the guide on how to number pages in Excel that TipsMake has shared. Good luck!

You finished reading the article "**How to number pages in Word starting from page 2**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.

