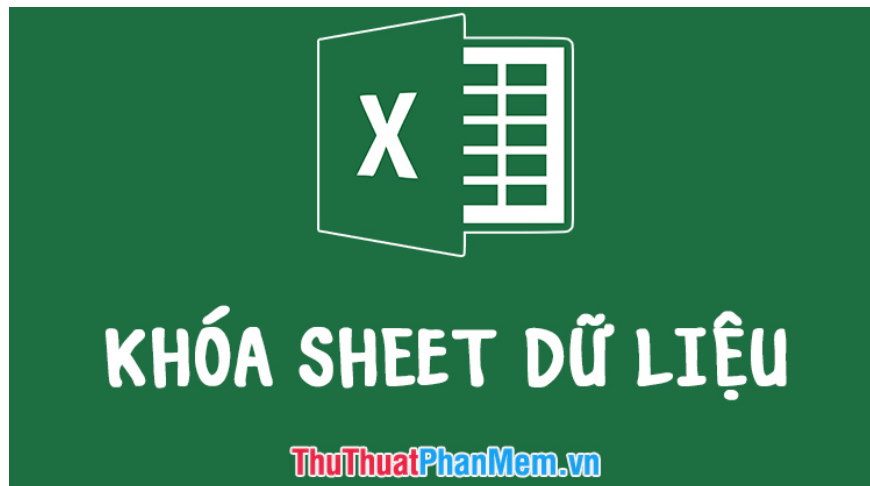


How to lock Excel Sheet, set a password for the sheet in Excel

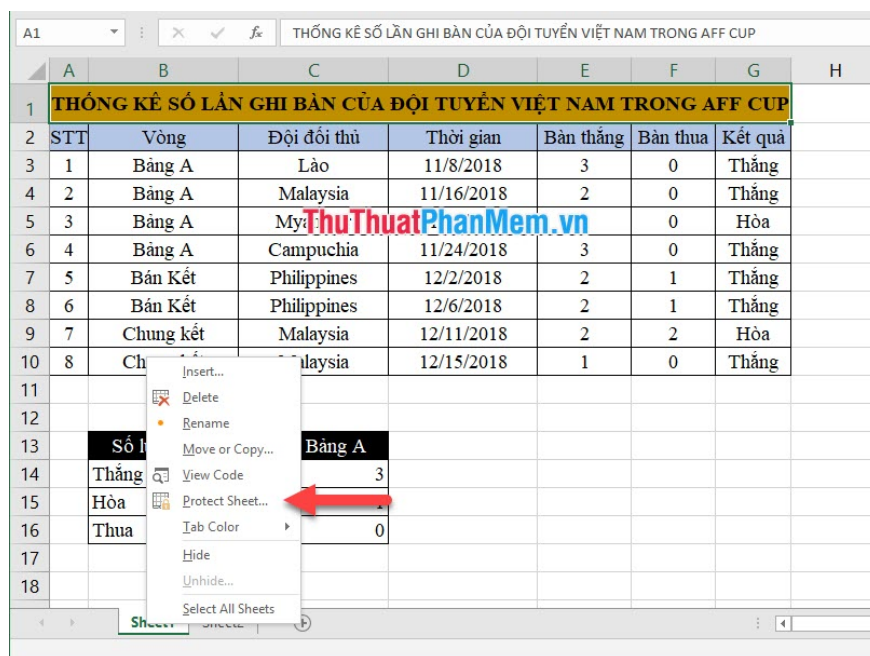
Lock Sheet, set password for Data Sheet in Excel to create security for your data file, do not let anyone edit or add data. TipsMake.com will guide you how to do in our article below.

Lock Sheet, set password for Data Sheet in Excel to create security for your data file, do not let anyone edit or add data. **TipsMake.com** will guide you how to do in our article below.



To lock an Excel sheet, right-click the sheet's name in the lower left corner of the Excel interface.

After the options panel is displayed, click on the **Protect Sheet** row .



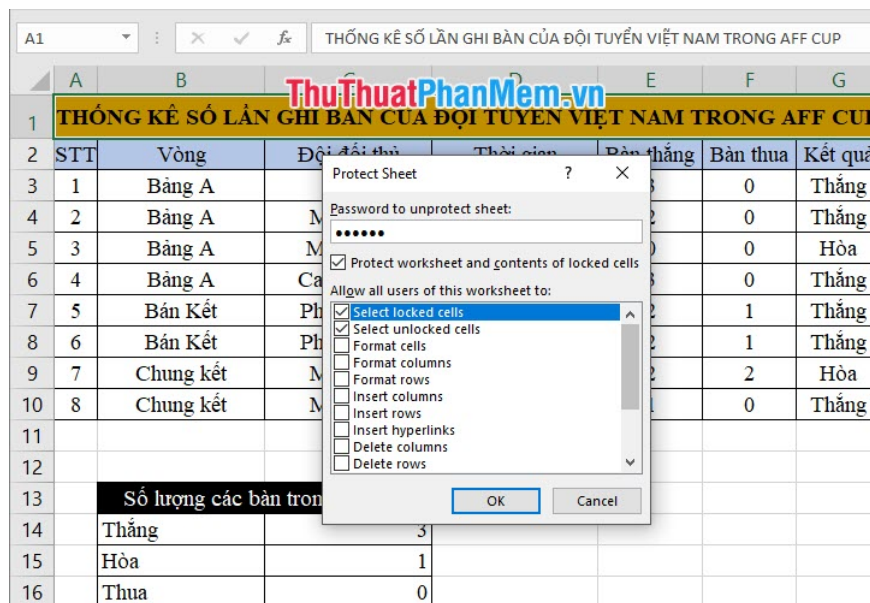
The Protect Sheet function window will appear so you can set up the surrounding functions related to locking the sheet password.

Enter the password to lock the Excel sheet into the **Password to unprotect sheet box** . You need to remember this password because if you forget then you will have no way to find or recover.

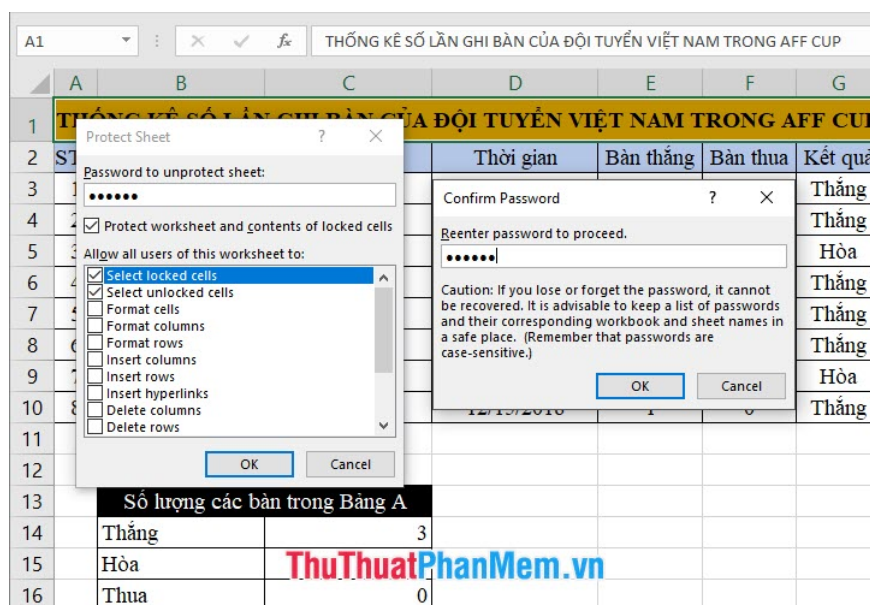
The checkmarks selected in the **Protect Sheet** options panel are:

1. **Select locked cells** : Select locked cells
2. **Select unlocked cells** : Select the **unlocked cells**
3. **Format cells** : **Format cells**
4. **Format columns** : Format columns
5. **Format rows** : **Format rows**
6. **Insert columns** : Insert columns
7. **Insert rows** : Insert rows
8. **Insert hyperlinks** : Insert hyperlinks
9. **Delete columns** : Delete columns
10. **Delete rows** : Delete rows
11. **Sort** : Sort
12. **Use AutoFilter** : Use automatic filters
13. **Use PivotTable & PivotChart** : Use PivotTable & PivotChart
14. **Edit objects** : Edit the object
15. **Edit scenarios** : Edit scenarios

With two default options, **Select locked cells** and **Select unlocked cells** will help you create a security that does not allow editing with locked sheets and also allows you to unlock later sheets with a password if necessary.



Excel will need you to enter the password again to make sure there is no mistake in the first time typing the mistake. Click **OK** to confirm the settings.



After creating the password for Excel sheet key, you must remember to save the file again to confirm all changes made to your Excel file.

STT	Vòng	Đội đối thủ	Thời gian	Bàn thắng	Bàn thua	Kết quả
1	Bảng A	Lào	11/8/2018	3	0	Thắng
2	Bảng A	Malaysia	11/16/2018	2	0	Thắng
3	Bảng A	Myanmar	11/20/2018	0	0	Hòa
4	Bảng A				0	Thắng
5	Bán Kết				1	Thắng
6	Bán Kết				1	Thắng
7	Chung kết				2	Hòa
8	Chung kết	Malaysia	12/15/2018	1	0	Thắng

Microsoft Excel
Want to save your changes to 'Bàn thắng AFF.xlsx'?

Save Don't Save Cancel

Số lượng các bàn trong Bảng A

Thắng	3
Hòa	1
Thua	0

Currently, if you try to import data into a locked Excel file, you will receive a notice that you cannot change the content of that data sheet.

STT	Vòng	Đội đối thủ	Thời gian	Bàn thắng	Bàn thua	Kết quả
1	Bảng A	Lào	11/8/2018	3	0	Thắng
6	Bán Kết	Philippines	12/6/2018	2	1	Thắng
7	Chung kết	Malaysia	12/11/2018	2	2	Hòa
8	Chung kết	Malaysia	12/15/2018	1	0	Thắng

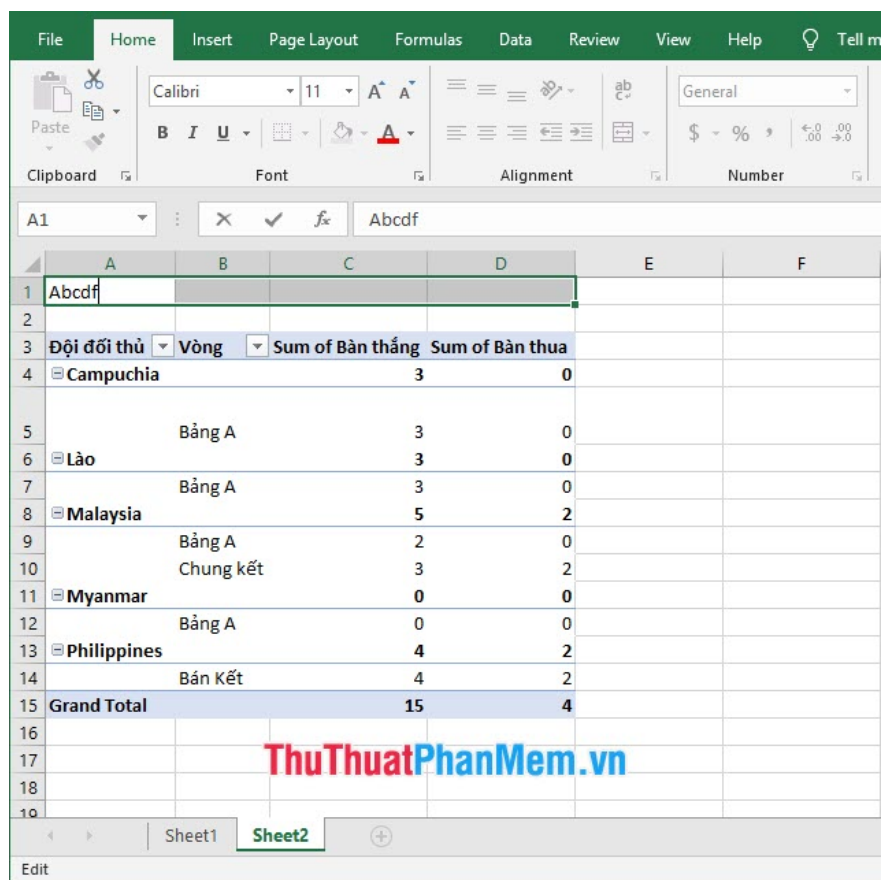
Microsoft Excel
The cell or chart you're trying to change is on a protected sheet. To make a change, unprotect the sheet. You might be requested to enter a password.

OK

Số lượng các bàn trong Bảng A

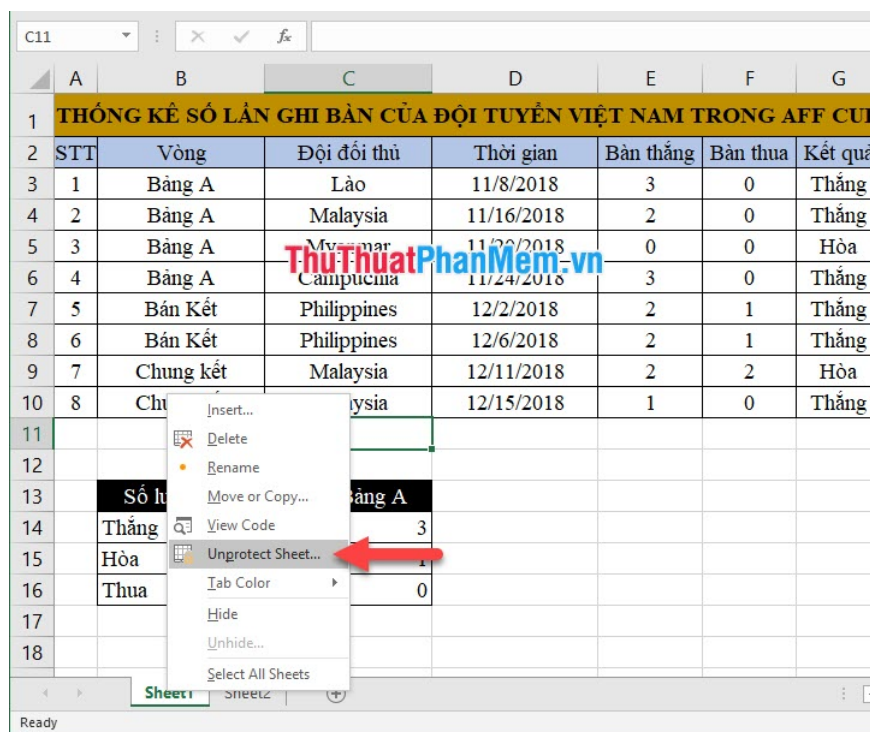
Thắng	1
Hòa	1
Thua	0

While other sheets do not have a password, you can still change its contents as usual.

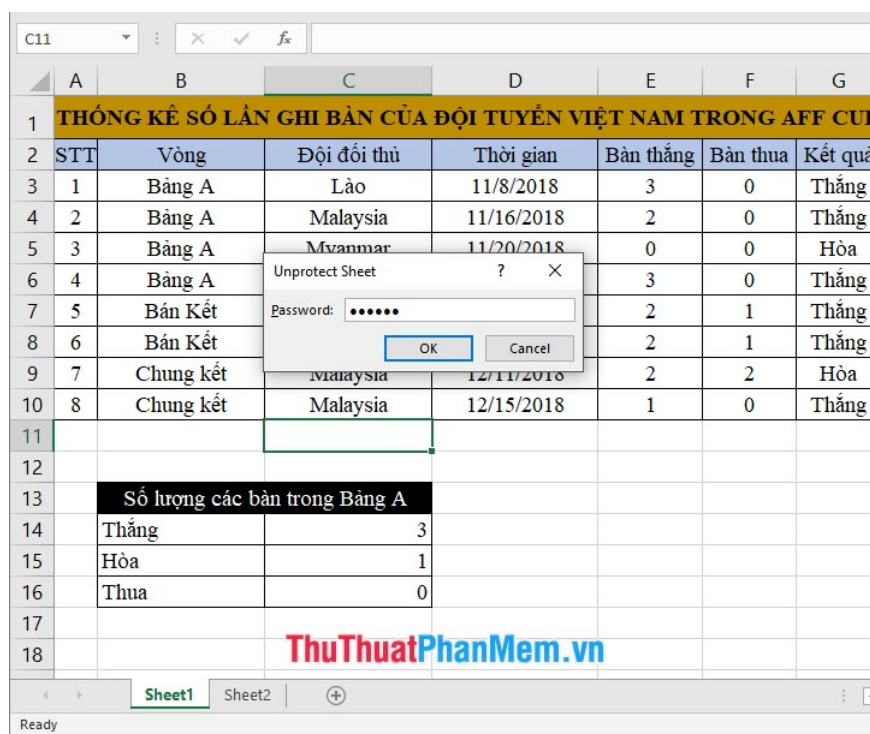


To change the contents of a locked data sheet, you need to unlock the data sheet.

Right-click on the sheet name to unlock. The options panel has just shown up and you click on the **Unprotect Sheet** row .



Enter the correct **password** in the **Password** to unlock the locked sheet.



Currently you can change the content in the newly unlocked Data Sheet.

1	THỐNG KÊ SỐ LẦN GHI BÀN CỦA ĐỘI TUYỂN VIỆT NAM TRONG AFF CUP						
2	STT	Vòng	Đội đối thủ	Thời gian	Bàn thắng	Bàn thua	Kết quả
3	1	Bảng A	Lào	11/8/2018	3	0	Thắng
4	2	Bảng A	Malaysia	11/16/2018	2	0	Thắng
5	3	Bảng A	Myanmar	11/20/2018	0	0	Hòa
6	4	Bảng A	Campuchia	11/24/2018	3	0	Thắng
7	5	Bán Kết	ThưThuatPhanMem.vn		2	1	Thắng
8	6	Bán Kết	Philippines	12/6/2018	2	1	Thắng
9	7	Chung kết	Malaysia	12/11/2018	2	2	Hòa
10	8	Chung kết	Malaysia	12/15/2018	1	0	Thắng
11			ThuThuatPhanMem				
12							
13		Số lượng các bàn trong Bảng A					
14		Thắng		3			
15		Hòa		1			
16		Thua		0			

Thank you for reading our article on how to lock Excel sheet, set password for Excel sheet of **TipsMake.com** us. Wish you can do it successfully!

You finished reading the article "**How to lock Excel Sheet, set a password for the sheet in Excel**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.