

How to insert an icon into a link in an Outlook signature

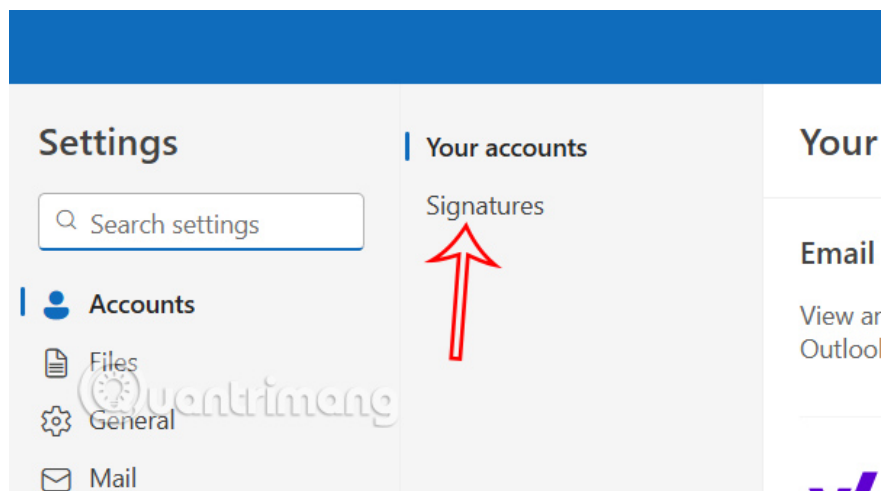
To support Outlook users in using it conveniently, you can completely insert link icons right in your Outlook signature, without needing other tools.

When creating a signature in Outlook, many people want to insert a link icon so that the other person can access it immediately when needed. To support Outlook users in using it conveniently, you can completely insert a link icon right in the Outlook signature, without needing another tool. Below are instructions for inserting a link icon in an Outlook signature.

How to insert a link symbol in Outlook signature

Step 1:

In the Outlook interface, we click on **the gear icon** and select **Accounts > Signatures** as shown.



Step 2:

Now click **New Signature** to create a new signature in Outlook.


Email signature

You can add and modify signatures that can be added to your emails. which signature to add by default to your new emails and replies.

Create and edit signatures

[+ New signature](#)

Chữ ký  Rename

Chữ ký outlook 

Step 3:

First, **name this signature** . Then click on **the 3 dots icon** and select **the insert link icon** .

Insert link

Display as

quantrimang.com

Web address (URL)

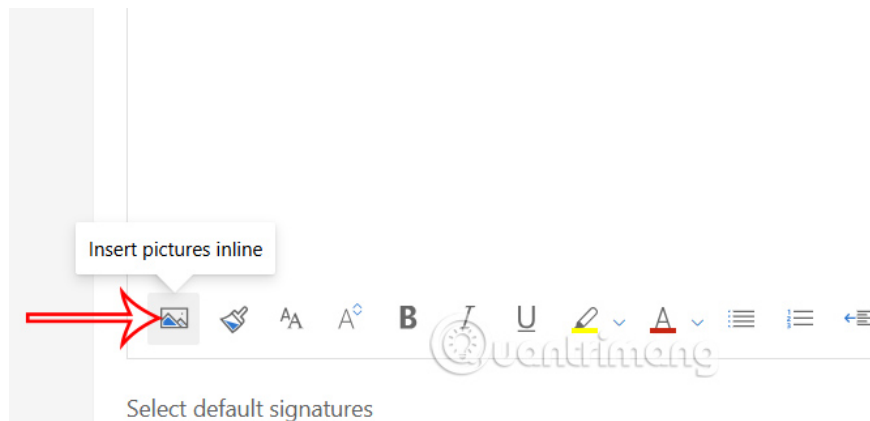
https://quantrimang.com/

OK

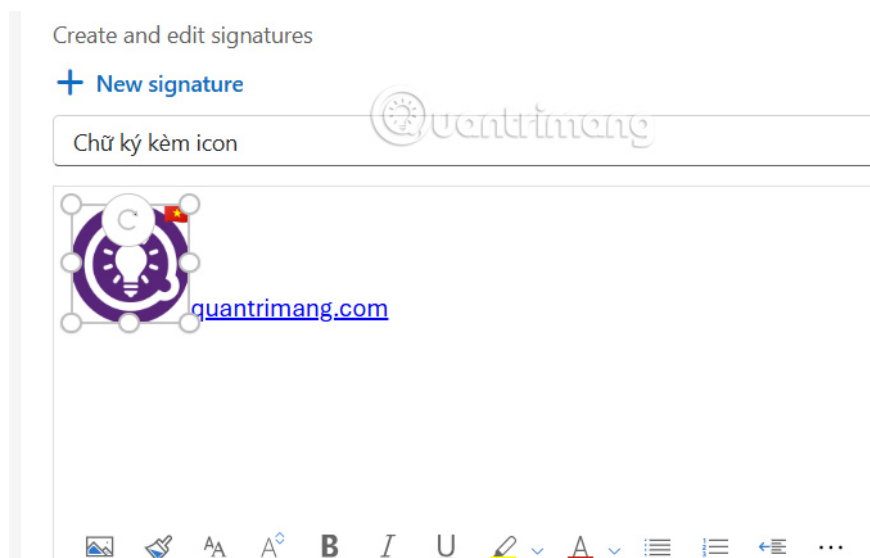
Cancel

Step 4:

To **insert an icon into a link** in your Outlook signature, click **the image icon** to insert an image or icon.

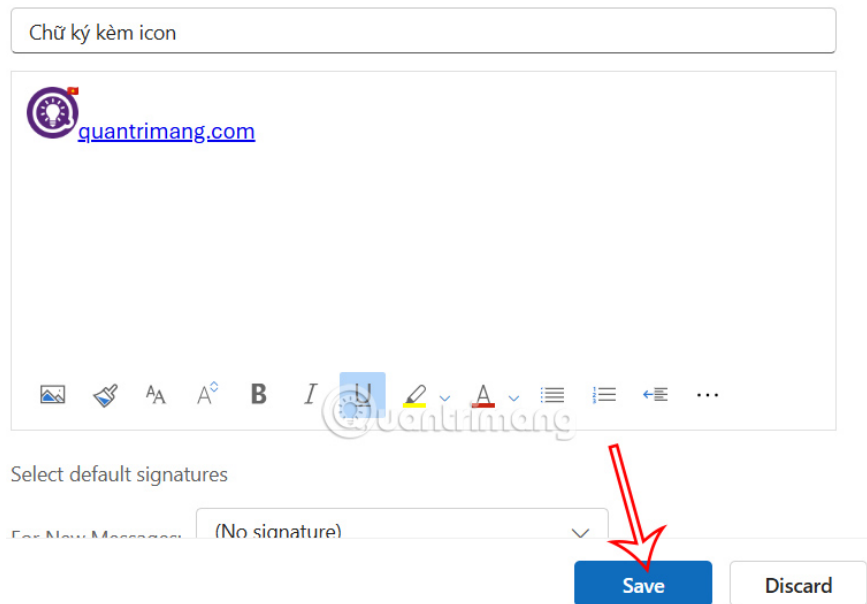


Once the image is inserted into the signature, we **resize the image** to fit the signature.

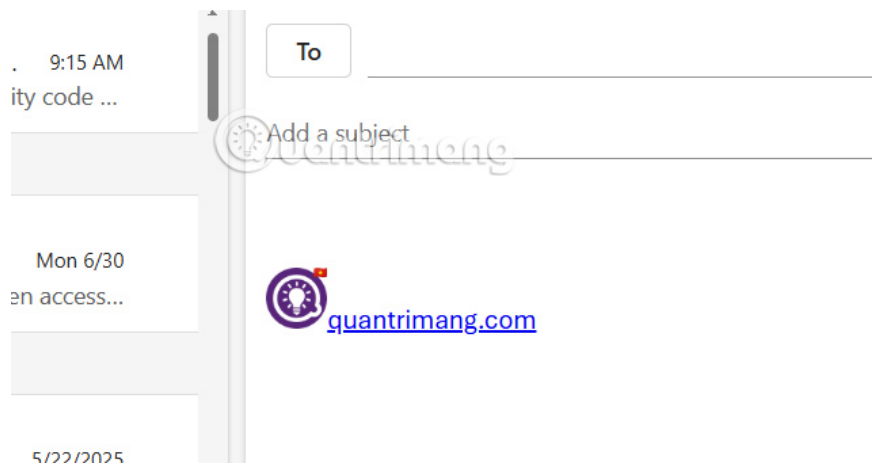


Step 5:

Finally, you **save the Outlook signature with the image inserted in the link**.



When composing an email, just click on the newly created signature.



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