

How to insert a SmartArt object in Excel

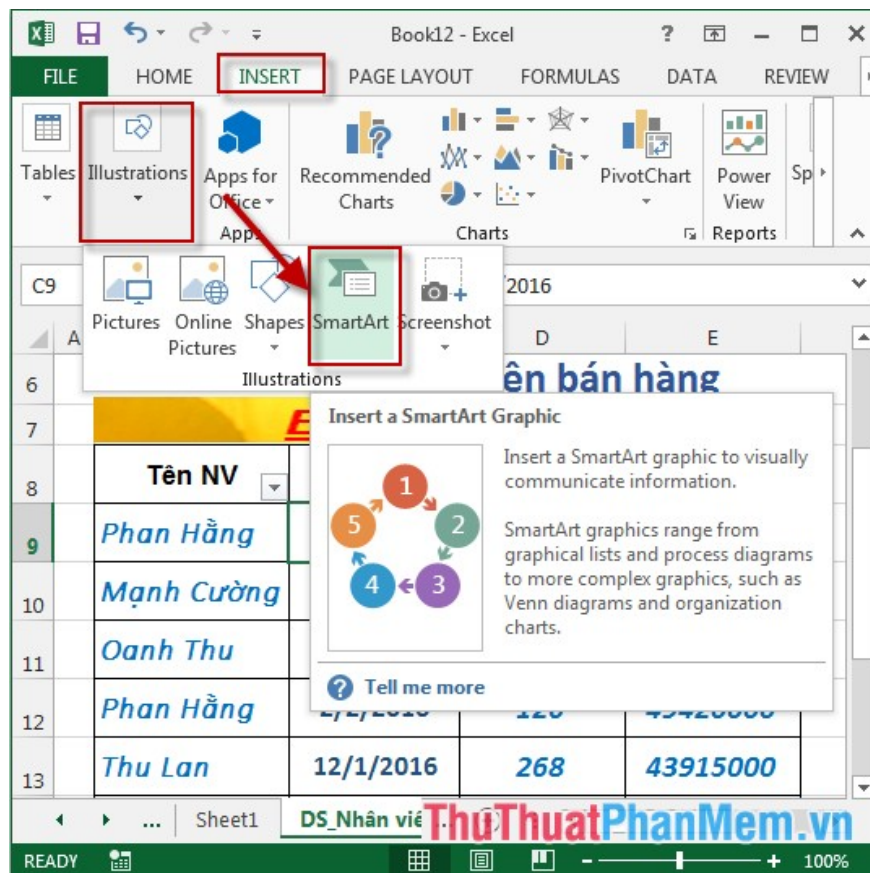
How to insert a SmartArt object in Excel. Excel has a tool to help you with SmartArt images that allows you to build complex diagrams quickly and easily. To insert SmartArt objects, do the following: 1. Insert a SmartArt object

The following article introduces you in detail how to insert **SmartArt** objects in Excel 2013.

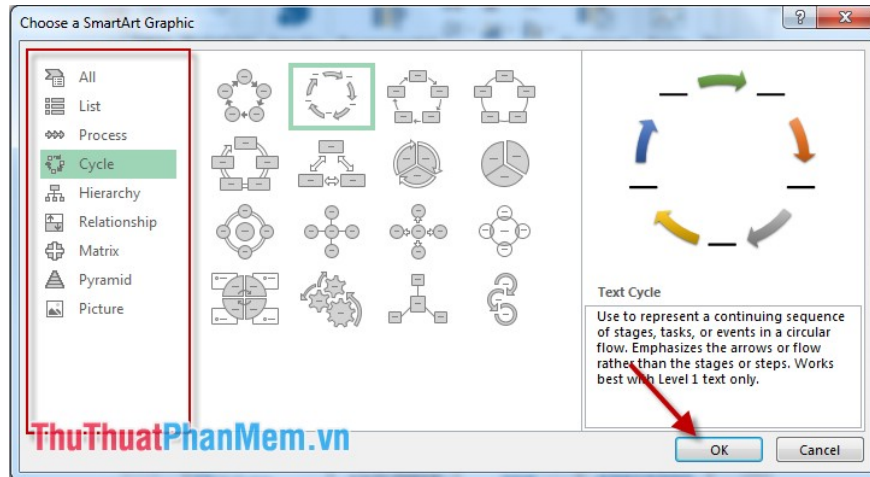
Excel has a tool to help you with **SmartArt** images that allows you to build complex diagrams quickly and easily. To insert **SmartArt** objects, do the following:

1. Insert a SmartArt object.

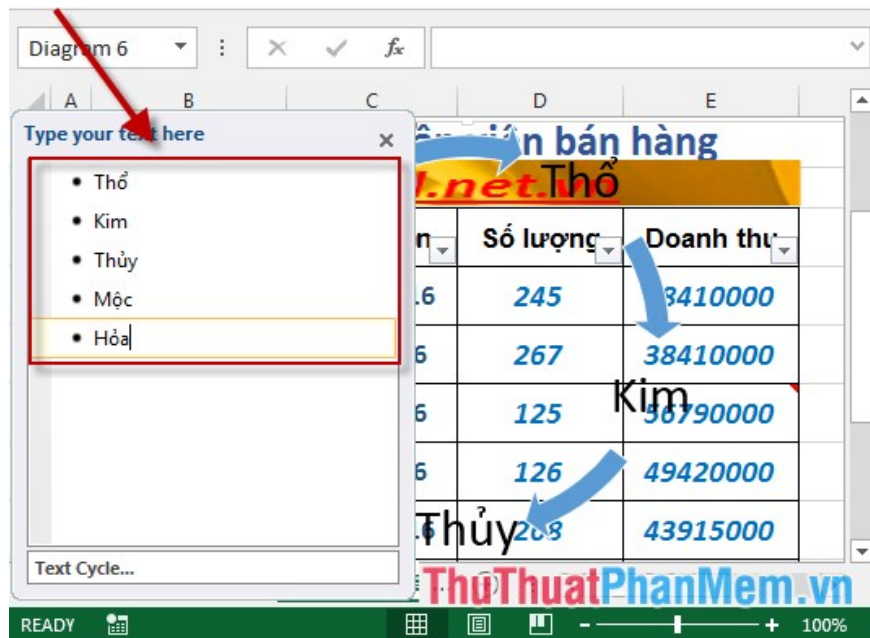
Step 1: Select the location to insert -> into **Insert** -> **illustration** -> **SmartArt**:



Step 2: The dialog box appears select the objects according to your requirements -> click **OK**:



Step 3: The **Type your text here** dialog box appears, enter the text objects you want to display on **smartArt**.



After entering the text, the result is:

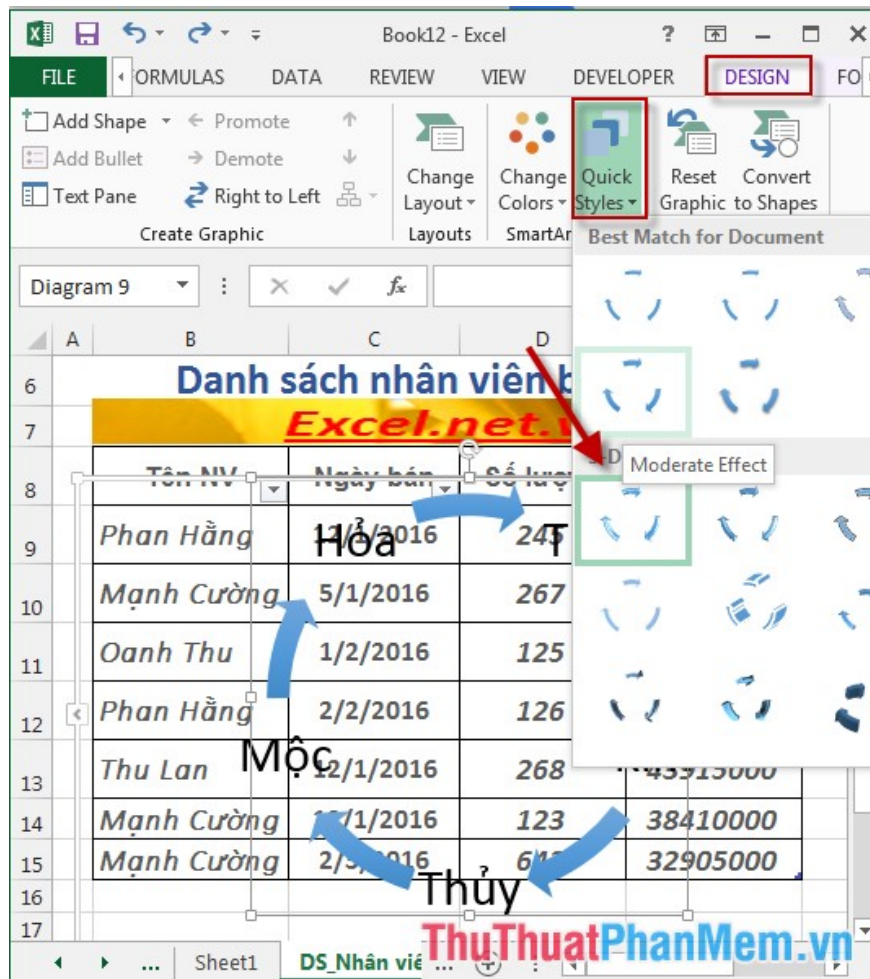
B6 : x ✓ fx Danh sách nhân viên bán hàng

	B	C	D	E
5				
6	Danh sách nhân viên bán hàng			
7	Excel.net.vn			
8	Tên NV	Ngày bán	Số lượng	Doanh thu
9	Phan Hằng	Hòa 3/3/2016	24	38410000
10	Mạnh Cường	5/1/2016	267	38410000
11	Oanh Thu	1/2/2016	125	5790000
12	Phan Hằng	2/2/2016	126	49420000
13	Thu Lan	Mộc 2/1/2016	268	Kim 43915000
14	Mạnh Cường	1/1/2016	123	38410000
15	Mạnh Cường	2/3/2016	64	32905000
16				

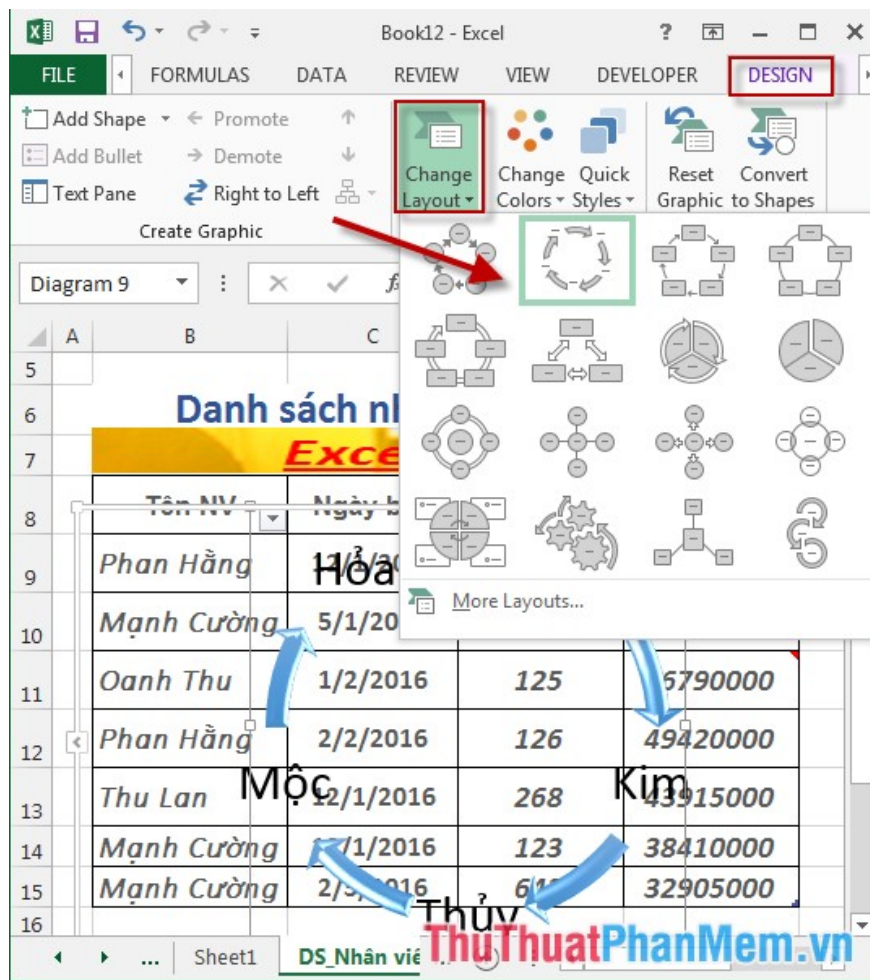
Sheet1 DS_Nhân viên Thủ Thuật PhanMem.vn

2. Edit SmartArt:

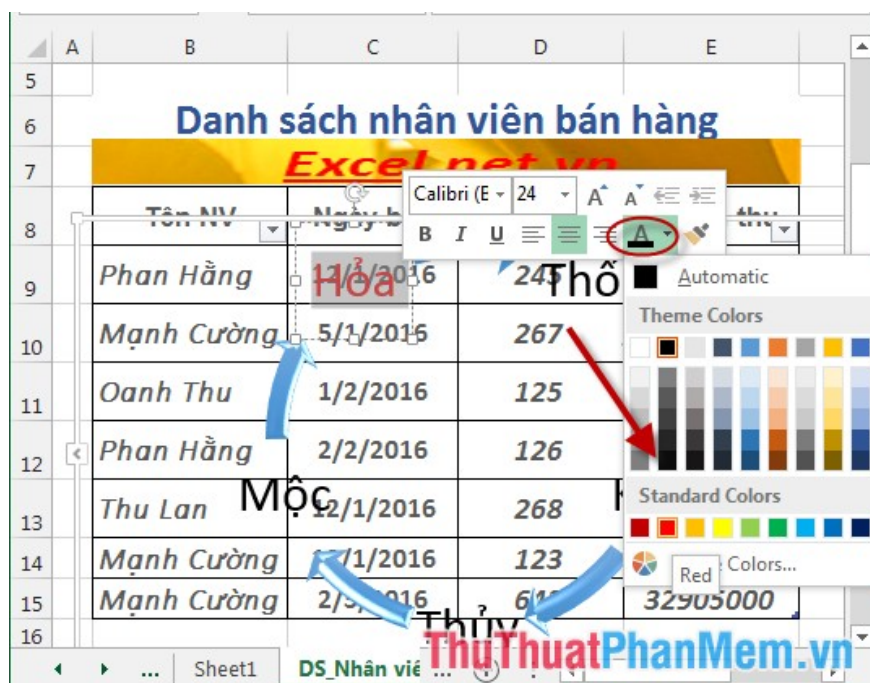
- Change SmartArt style : Click **SmartArt** object -> **Design** -> **QuickStyles** -> choose **SmartArt** style :



- Change the display type for **SmartArt**: Click **SmartArt** object -> **Design** -> **Changelayout** -> choose another layout for **SmartArt**:



- Change the font style and font color in **SmartArt**: Click the text option -> display the quick support toolbar for the font -> click the **Color** icon -> choose a color for the text



- After editing **SmartArt**, the result is:

	A	B	C	D	E
6		Danh sách nhân viên bán hàng			
7		Excel.net.vn			
8		Tên NV	Ngày bán	Số lượng	Doanh thu
9		Phan Hằng	Hỏa 3/3/2016	Thổ 245	38410000
10		Mạnh Cường	5/1/2016	267	38410000
11		Oanh Thu	1/2/2016	125	5790000
12		Phan Hằng	2/2/2016	126	49420000
13		Thu Lan	Mộc 12/1/2016	Kim 268	43915000
14		Mạnh Cường	1/1/2016	123	38410000
15		Mạnh Cường	Thủy 2/5/2016	61	32905000
16					
17					

Above is a detailed guide to you how to insert **SmartArt** objects in Excel 2013.

Good luck!

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