

How to increase the number of undo in Word, Excel, PowerPoint

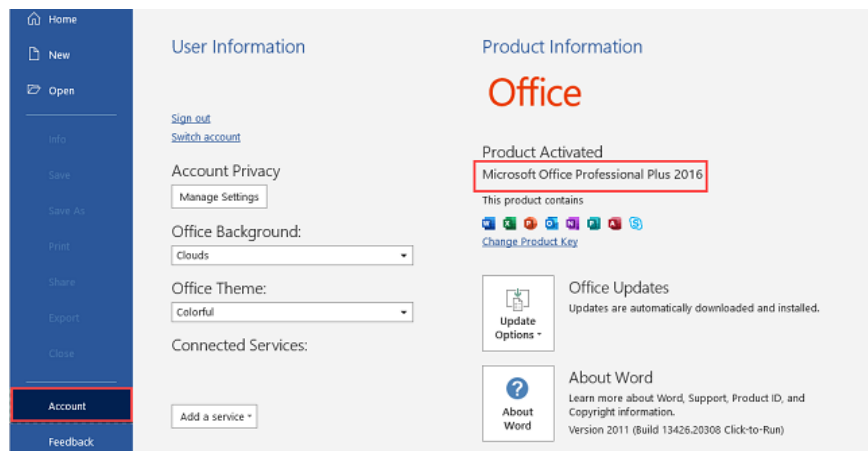
Undo in applications of Word, Excel, PowerPoint, ... is limited quite a bit, you can increase the number of Undo up according to the following instructions for more convenience in work.

For those who regularly use the Office suite, they will surely find the downside of the limited number of Undo and not press many times. This has a direct impact on usage as less Undo results in less 1-step return and insufficient return to the required position.

That is why you try to press Ctrl + Z on your keyboard but the Office suite has no response. Here's how to increase the number of Undo (Ctrl + Z) in Word, Excel, and PowerPoint.

1. Check your Office version

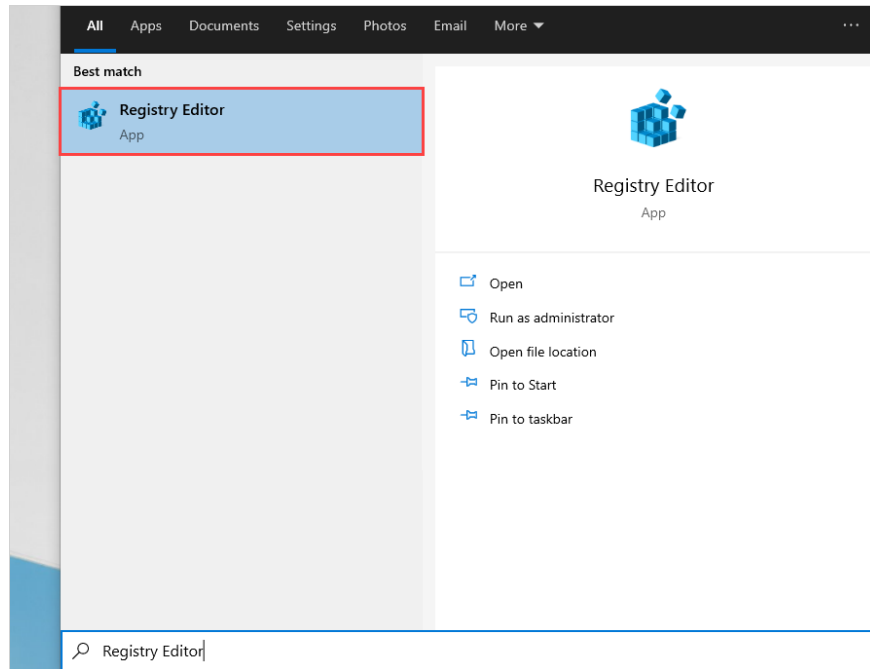
Changing the number of times Undo in Word, Excel, PowerPoint . will be related to the desktop version of Office because each version will have a different link. To check the version of Office, open one of the software Word, Excel, PowerPoint.... and select Account to view the version.



2. How to increase the number of Undo times in Word, Excel, PowerPoint....

Note: In the tutorial, TipsMake will model on Word software. For Excel, PowerPoint software, you do the same with the path in the article.

Step 1: You proceed to open MenuStart and enter Registry Editor to open.



Step 2: Then, copy the following path to paste in the address bar in Registry Editor and press Enter to open (note changing the Office version number).

Path to increase the number of Undo times in Word:

`HKEY_CURRENT_USERSoftwareMicrosoftOffice 'code'WordOptions`

Path to increase the number of undo in Excel:

`HKEY_CURRENT_USERSoftwareMicrosoftOffice 'codes'ExcelOptions`

Path to increase the number of undo in PowerPoint:

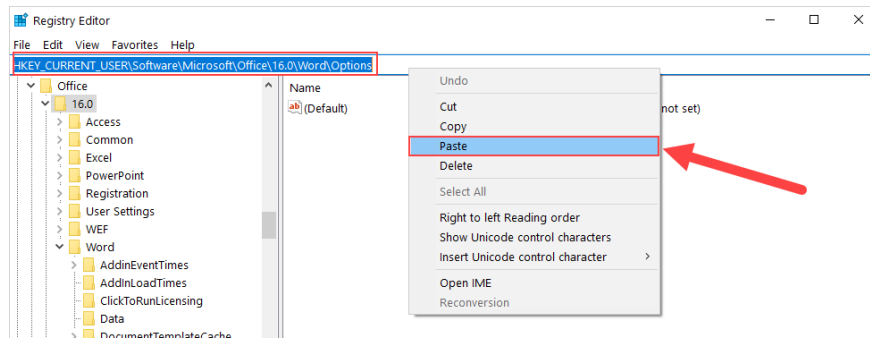
`HKEY_CURRENT_USERSOFTWAREMicrosoftOffice 'Code' PowerPointOptions`

Note: Before copying the path, you will need to change the 'code' for your Office version because each version of Office will have a different code. You can choose the correct code based on the version of Office searched in Part 01.

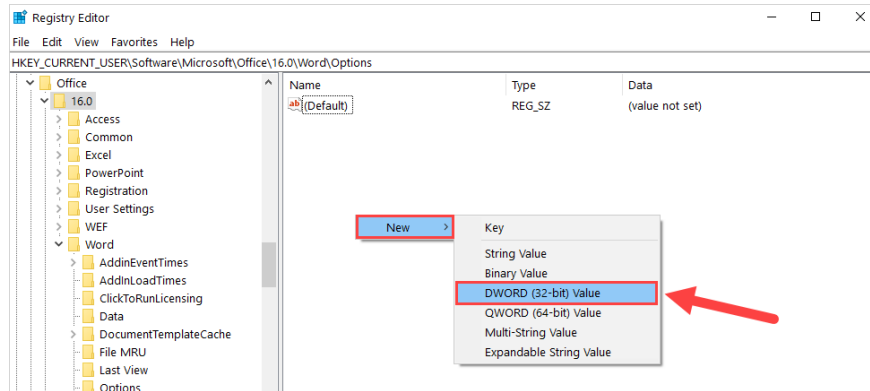
1. Microsoft Office 2007 code 12.0
2. Microsoft Office 2010 code 14.0
3. Microsoft Office 2013 code 15.0
4. Microsoft Office 2016 code 16.0
5. Microsoft Office 2019/2020/2021 code 17.0

For example: In this article, i will increase the number of undo of Word software version 2016 and the path is as follows:

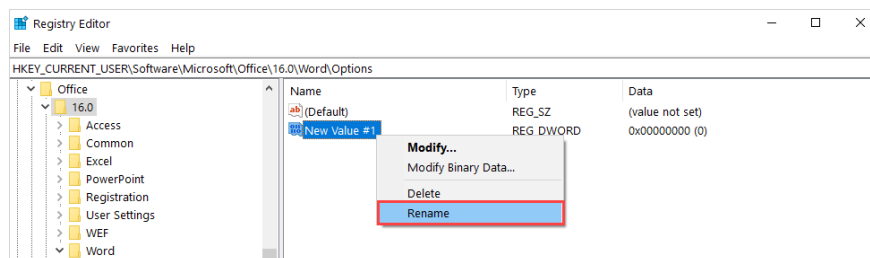
`ComputerHKEY_CURRENT_USERSOFTWAREMicrosoftOffice16.0WordOptions`



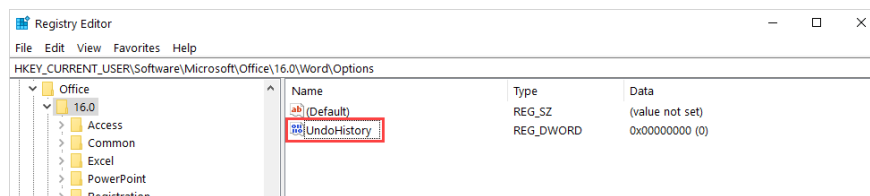
Step 3: Next, right-click on the right window and select New => DWORD (32-bit) Value.



Step 4: After creating DWORD, they will be named New Value # 1 and right-click and choose Rename to rename.



Step 5: You proceed to change their name to UndoHistory.

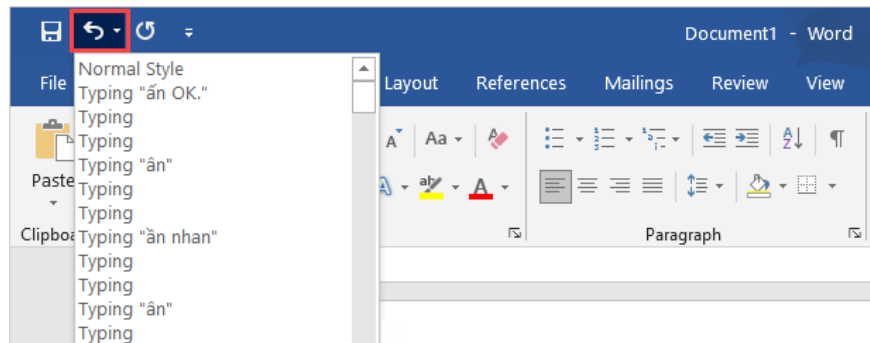


Step 6: Finally, open UndoHistory and enter the number of times you want to click Undo in Value Data (unlimited). To save the new settings, just click OK.

For software Excel, PowerPoint, . you do the same based on the path provided in Step 2.



And this is our result after increasing the number of Undo in Word, the Undo column will now store a lot of input history in the software so that we can go back to the previous steps.



On this article is how to increase the number of Undo in Word, Excel, PowerPoint software under the Microsoft Office suite. Hope that these sharing will help you to use Office software simpler and more convenient!

You finished reading the article "**How to increase the number of undo in Word, Excel, PowerPoint**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.