

How to fix Vietnamese typing error on HTKK

When declaring tax on HTKK, Vietnamese typing error will make you difficult and unable to complete the procedure. So how to type Vietnamese on HTKK?

Currently to reduce administrative procedures and save time, tax preparers can file directly on HTKK via the Internet without having to go to the agency for procedures. And one of the problems that many users care about is how to type Vietnamese on HTKK, as well as how to fix Vietnamese typing error on software.

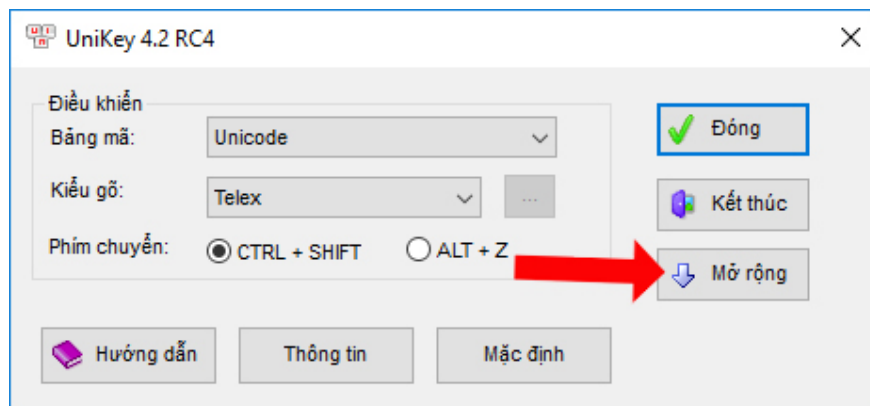
The following article of Network Administrator will guide you how to fix Vietnamese typing error on HTKK, as well as typing Vietnamese on HTKK.

1. How to fix errors typing Vietnamese in Chrome address bar
2. How to fix errors do not type Vietnamese on Zalo
3. How to fix errors cannot type Vietnamese for Windows folder

How to fix Vietnamese typing error on HTKK

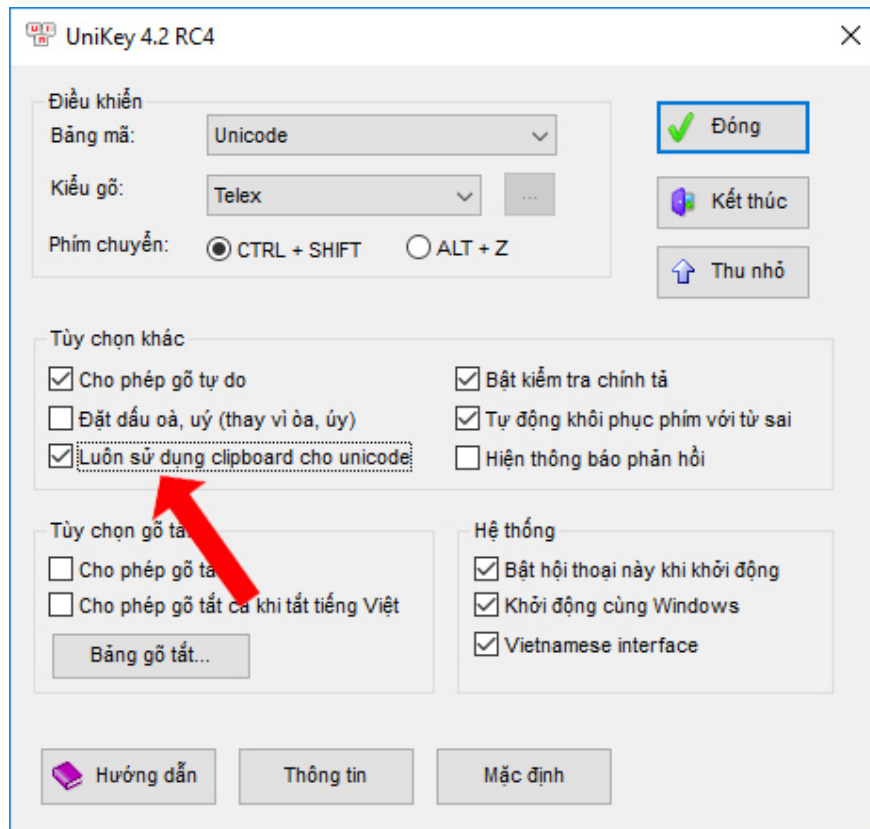
Option 1: Customize Unikey

First of all you need to make sure Unikey is in Vietnamese typing mode with the V symbol. Open the Unikey interface on your computer and click on the **Extension** .



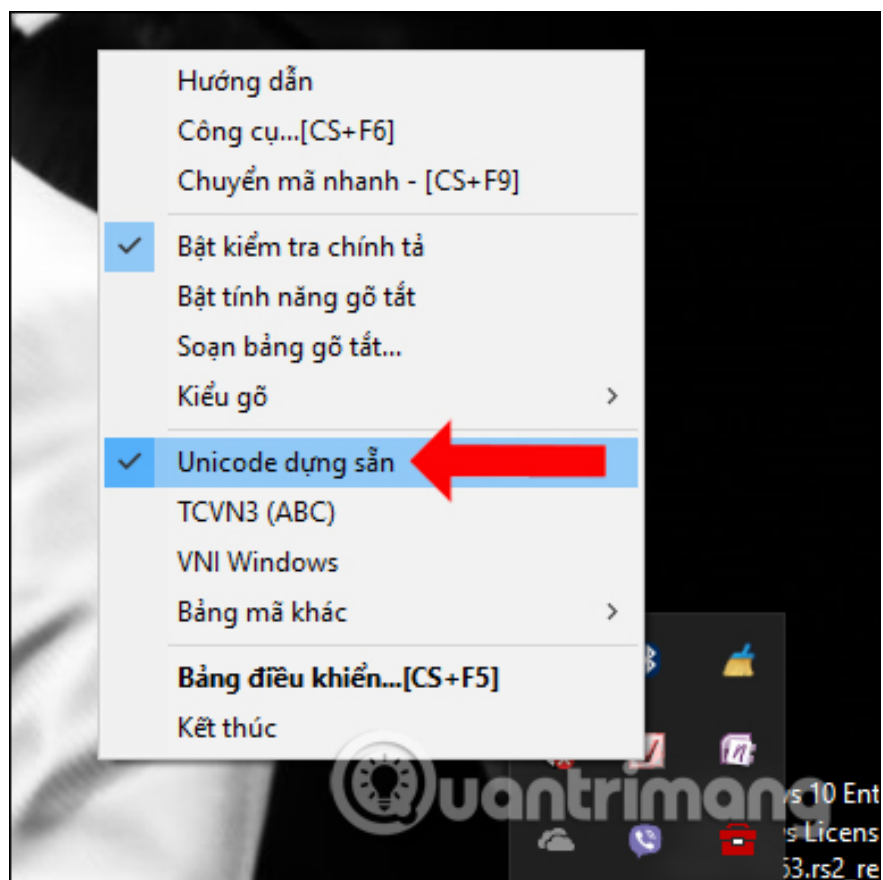
Step 2:

In the next interface, select the **Always use clipboard for unicode** option and then select the input table according to the typing method you are using. If you do not use the HTKK then uncheck the box. Always use the clipboard for unicode.



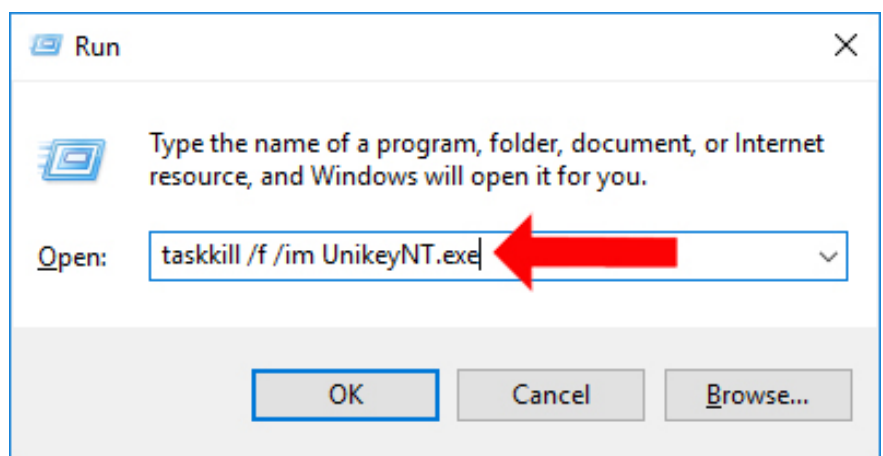
Step 3:

Go back to the screen interface, click on the Unikey icon in the system tray and select the **built-in Unicode** .



In the case of Unikey on the computer hangs, errors then press the Windows + R key combination to **open the Run window** and enter the command line **taskkill /f /im UnikeyNT.exe** and click OK. Then reinstall Unikey as usual.

If you use Vietkey, only Vietkey 2000 can be used to type Vietnamese on HTKK software. Then need to set up Unicode encoding to type Vietnamese on Vietkey.

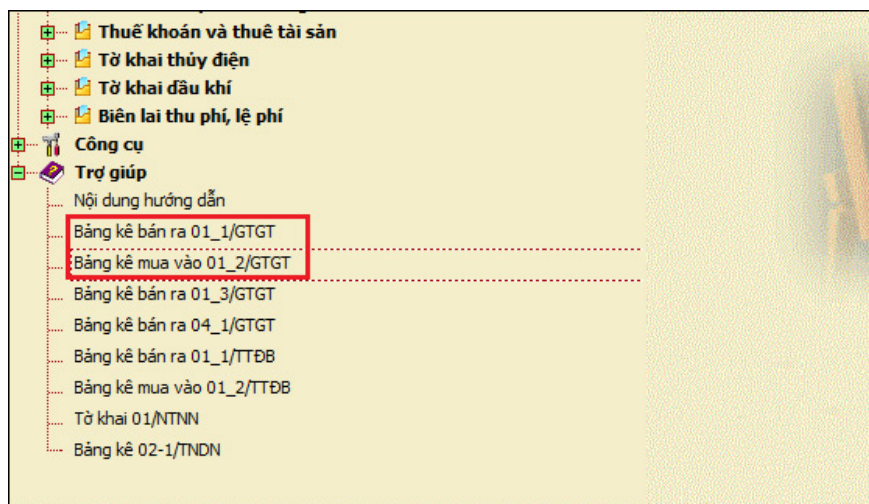


Method 2: Enter the data on the list and download the list

This way will be done right on HTKK software. We will import the data to be declared on the list, then download the list into the corresponding appendix on HTKK.

Step 1:

We open the HTKK software on the computer and then enter the tax code of the company or individual who wants to declare tax to proceed with the procedure. Next, go to the Help section and click on **Sales List or Buy List**.



Step 2:

Open the declaration sheet with office software on the computer. In the manifest interface to add lines when you need to enter multiple NNT invoices, right click on the line number in the first column and select **Insert**.

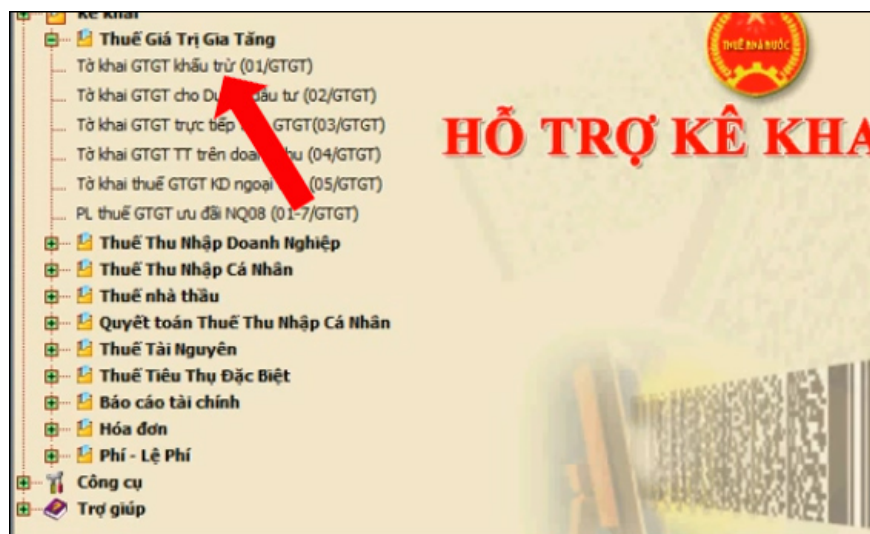
To add multiple lines, highlight multiple lines and right-click and choose Insert.

During the import process, it is necessary to enter the correct sequence number in the entries to avoid clutter and errors when loading the index. After importing, save the data file under unsigned name.

STT	Ký hiệu mẫu hóa đơn	Ký hiệu hoá đơn	Số hoá đơn	Ngày, tháng, năm phát hành	Tên người mua
[1]	[2]	[3]	[4]	[5]	[6]
1. Hàng hóa, dịch vụ không chịu thuế giá trị gia tăng (GTGT):					
GTGT 0%:					
Hàng hóa, dịch vụ không chịu thuế suất thuế GTGT 5%:					
Hàng hóa, dịch vụ không chịu thuế suất thuế GTGT 10%:					
Hàng hóa, dịch vụ không phải tổng hợp trên tờ khai 01/GTGT:					
Hàng hóa, dịch vụ bán ra:					
Hàng hóa, dịch vụ bán ra:					

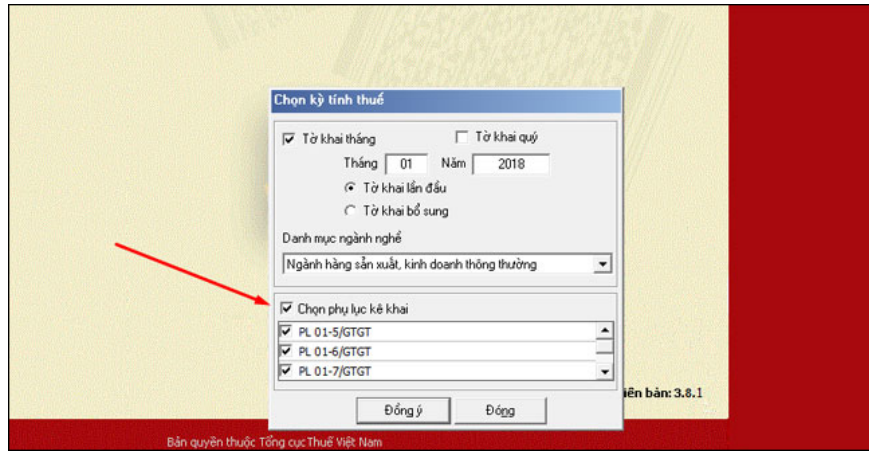
Step 3:

When the declaration data is completed, open the HTKK software and select the Value **Added** Tax item, select the **deducted VAT declaration** .



Step 4:

Select the **Declaration by month** or quarter depending on the user, **enter the date** and then **tick the first Declaration** . Section List of selected industries in the list. Then select the next option **Select the manifest appendix** and click **OK** .



Step 5:

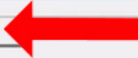
A tax form sheet appears, click on the **appendix tab** below the screen interface.

I Hàng hoá, dịch vụ (HHDV) mua vào trong kỳ			
1	Giá trị và thuế GTGT của hàng hoá, dịch vụ mua vào	[23]	0 [24]
2	Tổng số thuế GTGT được khấu trừ kỳ này		[25]
II Hàng hoá, dịch vụ bán ra trong kỳ			
1	Hàng hóa, dịch vụ bán ra không chịu thuế GTGT	[26]	0
2	Hàng hóa, dịch vụ bán ra chịu thuế GTGT ([27] = [29]+[30]+[32]; [28] = [31]+[33])	[27]	0 [28]
a	Hàng hoá, dịch vụ bán ra chịu thuế suất 0%	[29]	0
b	Hàng hoá, dịch vụ bán ra chịu thuế suất 5%	[30]	0 [31]
c	Hàng hoá, dịch vụ bán ra chịu thuế suất 10%	[32]	0 [33]
3	Tổng doanh thu và thuế GTGT của HHDV bán ra ([34] = [26] + [27]; [35] = [28])	[34]	0 [35]
III Thuế GTGT phát sinh trong kỳ ([36] = [35] - [25])			
IV Điều chỉnh tăng, giảm thuế GTGT của các kỳ trước			
1	Điều chỉnh tăng thuế GTGT của các kỳ trước		[37]
2	Điều chỉnh giảm thuế GTGT của các kỳ trước		[38]
V Tổng số thuế GTGT là nên của doanh thu kinh doanh yêu được lần đặt bán hàng vẫn lại ngoại tỉnh			
H < > M Tô khai / PL 01-1/GTGT / PL 01-2/GTGT / PL 01-3/GTGT / PL 01-4A/GTGT / PL 01-4B/GTGT / PL 01-5/GTGT / PL 01-6/GTGT /			

Step 6:

Switch to the new interface and click on the **Download list** button above. Download the list you need to select the appropriate appendix.

Đăng nhập

Tải bảng kê 

BẢNG KÊ HOÁ ĐƠN, CHỨNG TỪ HÀNG

STT	Hoá đơn, chứng từ bán			Tên người mua	Mã số thuế người mua
	Ký hiệu hoá đơn	Số hoá đơn	Ngày, tháng, năm phát hành		
(1)	(2)	(3)	(4)	(5)	(6)
1. Hàng hoá, dịch vụ không chịu thuế GTGT:					
1					
	Tổng				
2. Hàng hoá, dịch vụ chịu thuế suất thuế GTGT 0%:					
1					
	Tổng				
3. Hàng hoá, dịch vụ chịu thuế suất thuế GTGT 5%:					
1					
	Tổng				
4. Hàng hoá, dịch vụ chịu thuế suất thuế GTGT 10%:					

Step 7:

Two loading options are available, including:

1. Add data to existing data: If you previously had a number of invoices already declared and want to add it, select this item.
2. Add new data, delete existing data: Delete wrong invoices, or last month's bills and upload new months.

Next click on **the 3 dots icon** to download the data available on the computer and then click **Download data** is okay.

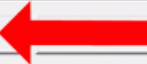
Finally press **the Record button** below to save the data. So data of tax declaration on HTKK will be marked. We do the same thing with the rest.

Mở tệp bảng kê

Thêm dữ liệu vào dữ liệu đã có
 Thêm dữ liệu mới, xóa dữ liệu đã có

Chọn đường dẫn tới file để nhận dữ liệu

D:\Bang ke\Bangkebanra2012-03.xls

Tải dữ liệu 

So, you have a way to fix Vietnamese typing error on HTKK as well as how to type Vietnamese on HTKK. One of the common causes of Vietnamese error when typing on the computer is due to Vietnamese typing tool, here is Unikey. You need to be sure to set the correct encoding and typing method on the tool. In addition, we can also upload the manifest to HTKK so that there is no error typing Vietnamese language.

See more:

1. How to fix errors cannot type Vietnamese on MISA
2. Fix errors not typing Vietnamese on Chrome
3. Fix errors not typing Vietnamese on Google Docs

I wish you all success!

You finished reading the article "**How to fix Vietnamese typing error on HTKK**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.