

How to fix the Microsoft Teams shortcut not working on the computer

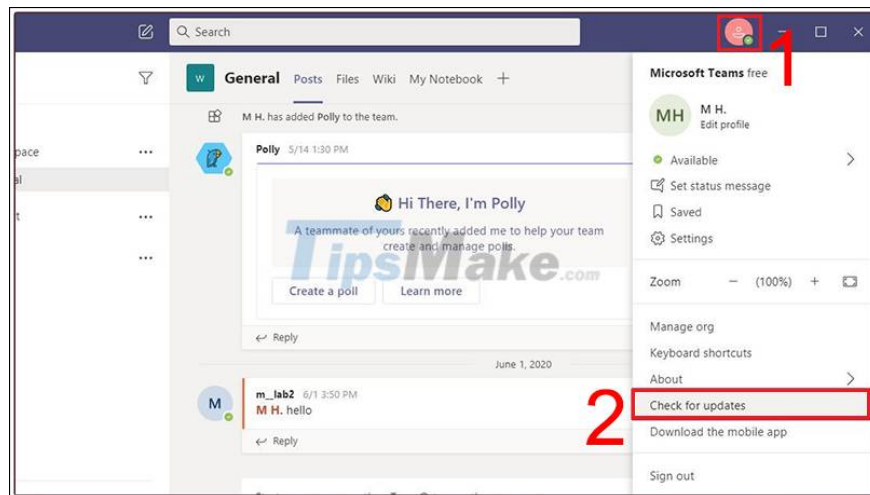
Detailed instructions on how to fix the error that Microsoft Teams shortcut does not work, cannot be used on the computer in the simplest and most effective way. Click watch now!

Similar to online meeting software Zoom, Microsoft Teams also supports shortcuts to help users manipulate faster and more conveniently on the computer. However, for some reason the Microsoft Teams keyboard shortcut doesn't work. This article will guide you how to fix that. Stay tuned!

1. Update to the latest version of Microsoft Teams

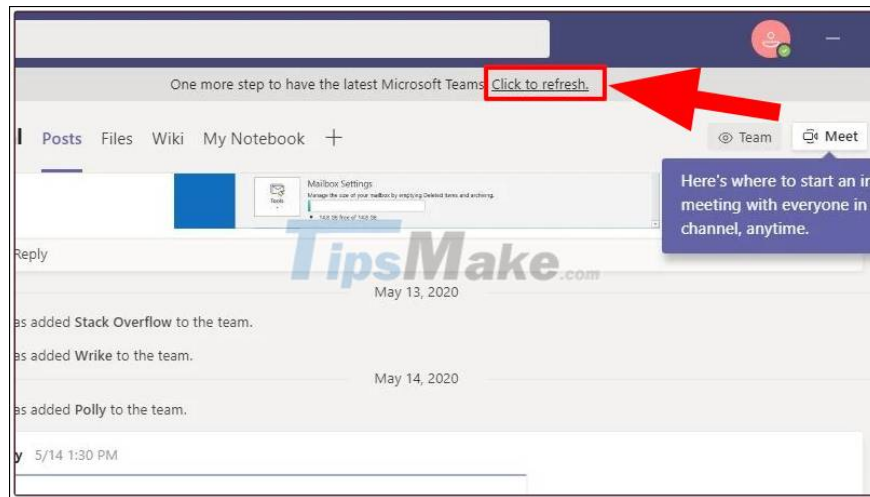
There are many causes of Microsoft Teams shortcuts not working. In particular, the main reason is because the version of Microsoft Teams you use is old, or it may be that the keyboard shortcut you use is not supported by Microsoft Teams. or update the version on your computer again.

Step 1 : Open Microsoft Teams> Select the **profile** menu located in the top right corner of the screen> **Check for updates** .



Step 2 : A message will appear on the screen saying that the Microsoft Teams application has been updated.

Step 3 : Select **Click to refresh** to restart Microsoft Teams.

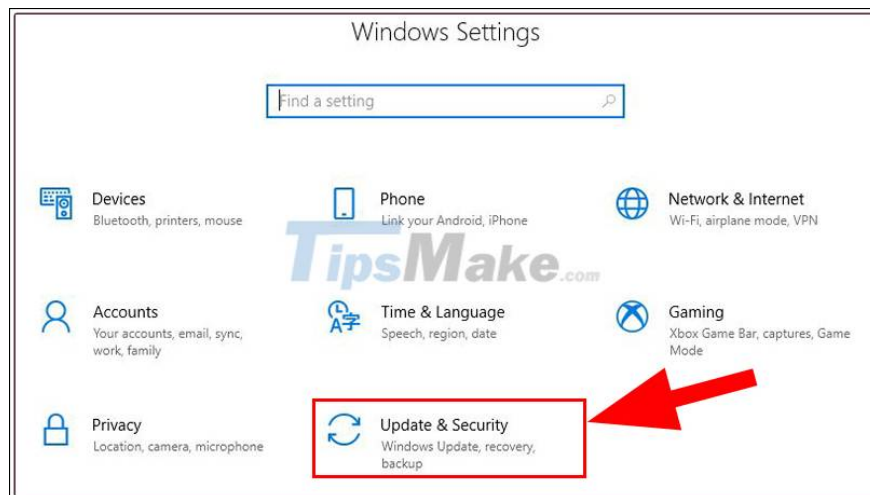


Step 4 : Check that the Microsoft Teams keyboard shortcuts are working again.

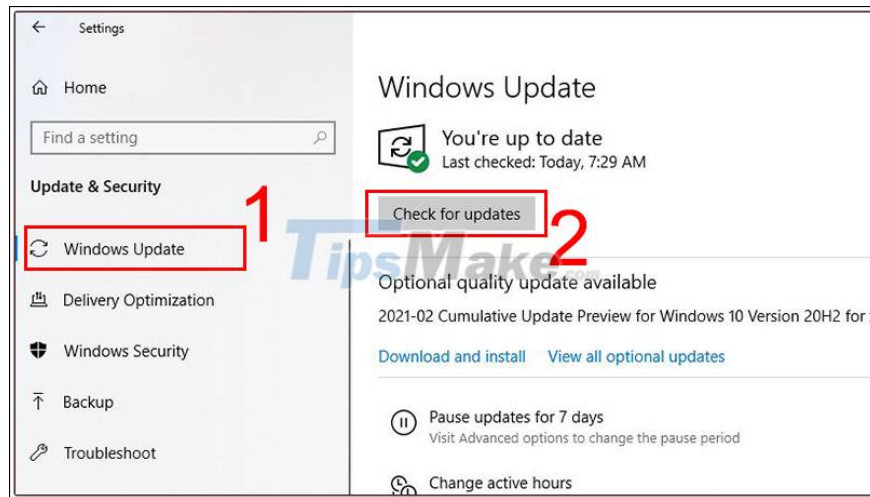
2. Update to the latest version of Windows

If you haven't updated to the latest version of Windows 10 in a long time, this could also be the cause of the Microsoft Teams shortcut not working.

Step 1 : Open the **Settings** app by pressing the **Windows + I** key combination > Select **Update & Security** .



Step 2 : Select the **Windows Update** tab to check for updates. If you have not updated to the latest version, select **Check for updates** .



3. Restart Microsoft Teams

If the Microsoft Teams shortcut doesn't work, it doesn't respond after you zoom in or out of an app window. To fix the problem in this case, **exit and reopen the** application.

Assuming if the Microsoft Teams error still persists, try **restarting your** computer to fix the error.

4. Check the list of shortcuts

Note :

Not all Microsoft Teams keyboard shortcuts for Windows 10 work the same as the web-based version of Microsoft Teams, and vice versa. Therefore, if you use a shortcut that is specific to either of these platforms, it can cause the shortcut key not to work.

To check the list of keyboard shortcuts supported by Microsoft Teams, open the app and press **Ctrl + dot (.)** To open and see the list of supported keyboard shortcuts. Then find and check if the keyboard shortcut that you cannot use, is being supported on the current version of Teams.

5. Change the Keyboard Layout

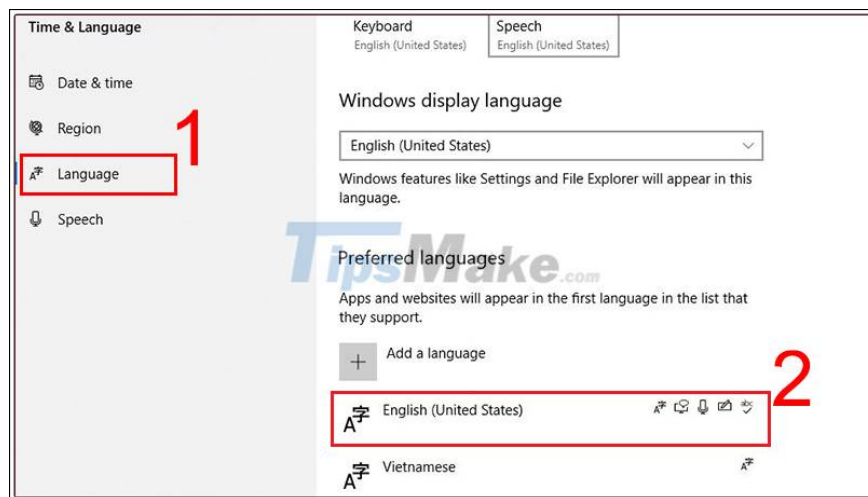
If you recently changed the Keyboard Layout and the Microsoft Teams shortcut error appears. Most likely the cause of the error is due to these changes.

Try changing the Keyboard Layout again and choose US keyboard layout, then check if the Teams shortcut is working or not.

Step 1 : Press **Windows + I** to open **Settings** > Select **Time and Language** .



Step 2: Select **Language** in the left frame> In **Preferred languages** , set the keyboard to **English (United States)**).



Step 3 : Check that the Microsoft Teams keyboard shortcut is working again.

Hi v?ng qua bài vi?t này, b?n ?ã có th? s?a l?i phím t?t Microsoft Teams không ho?t ??ng trên máy tính m?t cách d? dàng. Chúc các b?n th?c hi?n thành công!

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