

How to fix not seeing attachments in Outlook

Attachments are one of the most commonly used features in the Microsoft Outlook email client. This article will guide you how to fix error of not seeing attachments in Outlook.

Attachments are one of the most commonly used features in the Microsoft Outlook email client, but it is often difficult to find this function or not to see attachments in receiving emails and not knowing exactly when attachments are downloaded. on email.

These Outlook issues involve large, small attachments, and various types of files. This article will guide you how to fix error of not seeing attachments in Outlook.

Note: The instructions in this article apply to Outlook 2019, 2016, 2013, 2010; Outlook for Office 365 and Office.com.

Instructions for fixing the error of not seeing attachments in Outlook

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Cause missing attachments in Outlook

When you don't see an attachment in Outlook, the problem is usually related to installing applications, antivirus programs, or device restrictions. However, there are a few other causes of errors that do not see attachments:

1. Poor Internet or mobile connection, overloading can also cause attachments to fail to download or are missing in Outlook.
2. Sender error is a frequent cause of attachment problems.

How to fix not seeing attachments in Outlook

There are several ways to fix not seeing attachments in Outlook.

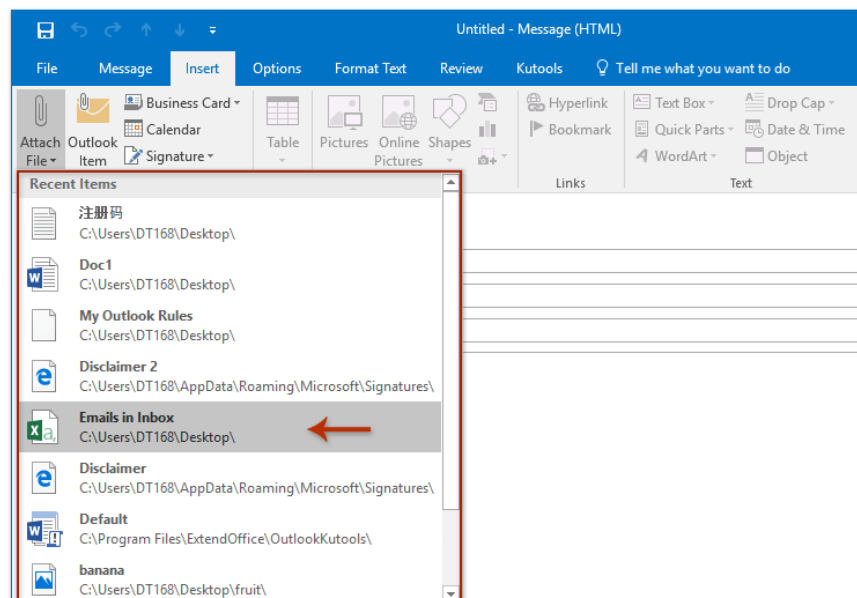
1. Check with the sender

Sometimes it may be because the sender forgot to attach a file or uploaded it but it was not right. Send a confirmation message to the sender and ask them to resend the attachment.

2. Are Outlook attachments really attachments?

Many people often say they attach a file in an email when they absolutely do not attach a file at all. What people mean by this is that they sent an email with a link to the file or a link to the website that contained the file, not actually attaching the file on that email.

3. Search for paper clip icons

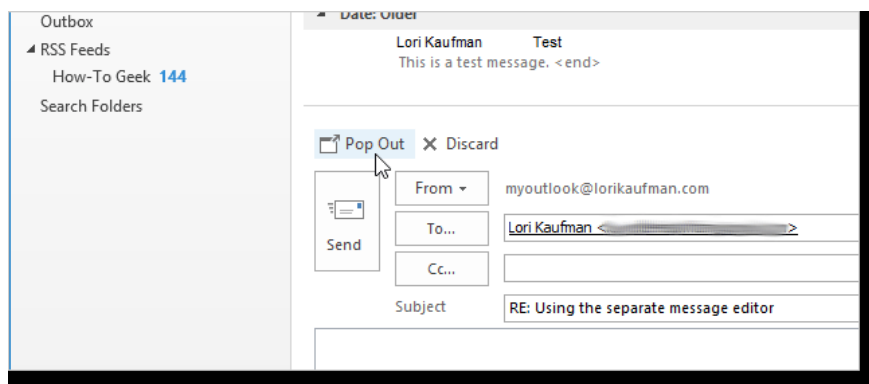


When choosing **New Message** or **New Email** depending on your version of Outlook, the option to attach files will appear with a paperclip icon above or below the email compose box. You only need to remember this icon to easily find the attachment option in Outlook on different versions and devices. Finding the paperclip icon also helps you find attachments quickly in a long email.

4. Drag and drop the file to attach

For some reason you may not see the option to attach in Outlook when composing a new message, try the drag and drop feature from the computer to the new message. This simple operation will attach the file to an Outlook email without clicking any buttons in the application.

5. Use the pop-out option



If you want to see attachments from an email in your Outlook inbox while composing a new reply, turn on the new editor box with its own window. This will bring up a new window for you to write your email and can view the original email and attachments.

Tip: This option is called **Pop Out** or **Open in new window** depending on the version of Outlook you use. It may also appear as a square icon with an arrow protruding from the upper right corner.

6. Reload Outlook again

If you can't see the attachment in Outlook, try exiting the Outlook app, reopening it and reviewing the email again. Sometimes this will force the program to reload the file from the server and can fix many other errors.

7. Check Internet connection

The Outlook app may have downloaded the text of a new email while you were offline, so you probably won't see the attachment. Make sure the device is connected to the Internet or mobile data and open email again.

Note: Downloading multiple files or using Internet-intensive applications may affect downloading Outlook attachments.

8. Select Show all

If you read an email on Outlook.com, you may not see all the attached photos in Outlook email at once.

This is so the image doesn't fill the entire screen and so the recipient can read the text in the email. Just select the arrow icon below the image shown with the words **Show all** next to it.

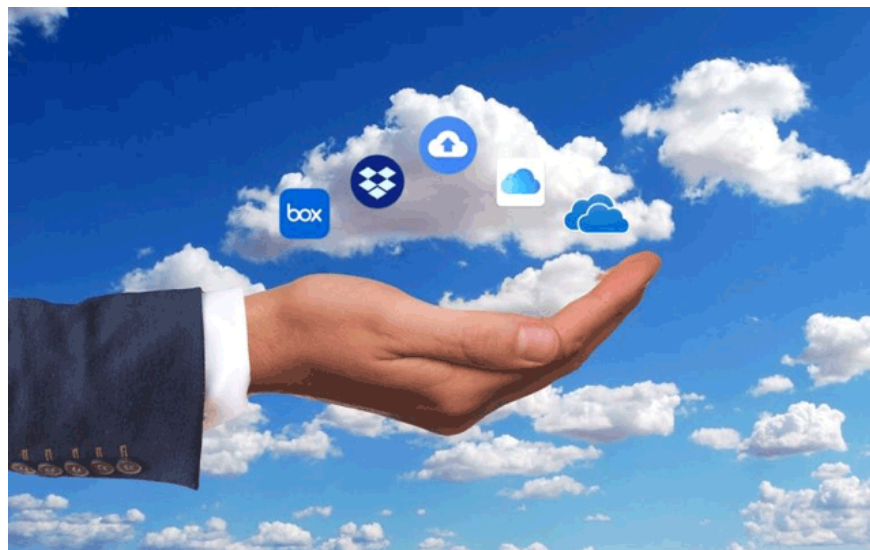
9. Disable antivirus software

Antivirus software can prevent applications from downloading attachments properly. This is a good feature because many email attachments can contain viruses and malware. However, they also block legitimate files, so you should disable it temporarily to see attachments.

10. Change the Outlook attachment extension

If you cannot view or download attachments from Outlook, changing the file extension may fix the problem.

11. Use file sharing services



If you still can't see the attachment in Outlook, a reliable alternative is to ask the sender to send the file via a file sharing service like OneDrive, Dropbox or Google Drive.

Tip: These services allow people to upload files to the cloud server, then send the link to others to view it. The online file sharing service is great for sending large files like movies, shows or photo albums.

12. Send via the messaging application

Email is a classic way to send files, for example, you can use other services like messaging apps. WhatsApp, Facebook Messenger, Skype, Line and WeChat all allow sending files to any contact with one or two touches. This is an easier way than attaching a file in Outlook.

13. Request to change the Outlook security settings

If you use Outlook in a work environment, the person who set up the security settings may have configured them too high. This may affect people who are using Outlook through Exchange Server. If possible, ask your administrator or technical support to adjust your security settings.

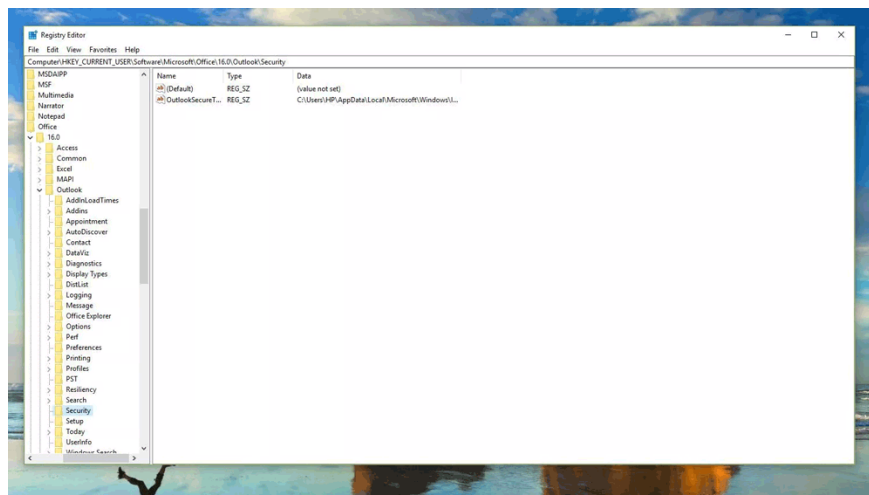
14. Change the Windows Registry

This procedure is only recommended for those who are tech-savvy and unsuccessful. Here are steps to unblock specific file types in Outlook.

Step 1 . Close Microsoft Outlook if open.

Step 2 . Open Registry Editor.

Step 3 . Identify the registry key related to your MS Outlook version.



Outlook 2019, Outlook 2016 and Outlook for Office 365:

HKEY_CURRENT_USER\Software\Microsoft\Office\16.0\Outlook\Security

Outlook 2016:

HKEY_CURRENT_USER\Software\Microsoft\Office\15.0\Outlook\Security

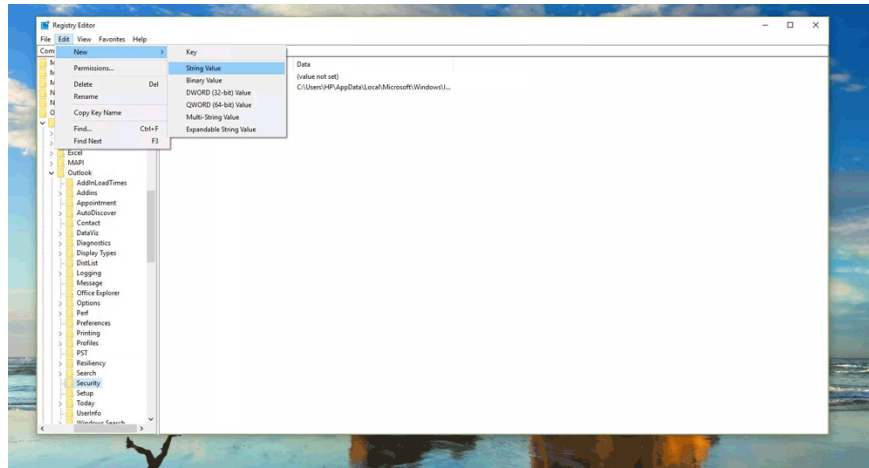
Outlook 2013:

HKEY_CURRENT_USER\Software\Microsoft\Office\14.0\Outlook\Security

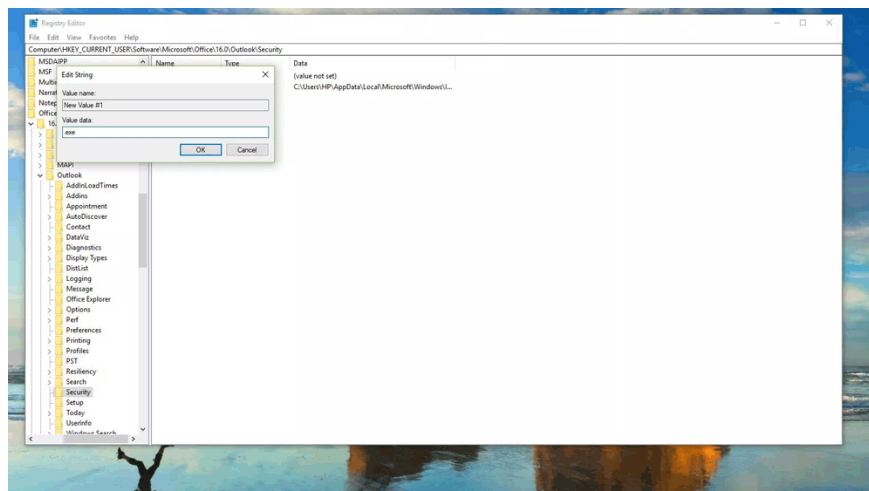
Outlook 2010:

HKEY_CURRENT_USER\Software\Microsoft\Office\13.0\Outlook\Security

Step 4 . Choose **Edit > New > String Value** to create a new value called **Level1Remove** .



Step 5 . Open the new value and enter the file extension you want to unblock. For example, to open an exe file in Outlook, access the Value data text box and enter .exe (including '.'). To add multiple file extensions, separate each extension with a semicolon. For example, enter .exe; .cpl; .chm; .bat to unblock EXE, CPL, CHM and BAT files.



Step 6 . Select **Ok** to save changes.

Step 7 . Close Registry Editor and restart the computer.

I wish you successful implementation!

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