

How to fix font errors in Word when downloading documents online

How to fix font errors in Word when downloading documents online. After downloading the documents on the internet, there are many cases where the documents have font errors and display difficult characters. So how to fix font errors after downloading documents online? Please refer to the following instructions.

Today, finding documents to serve the job has become extremely easy thanks to the Internet. You can even download documents to your computer for convenient use many times. However, after downloading, there are many cases where the document has font errors, displaying difficult characters. So how to fix font errors after downloading documents online? Please refer to the following instructions.

Cause documents have font error after downloading

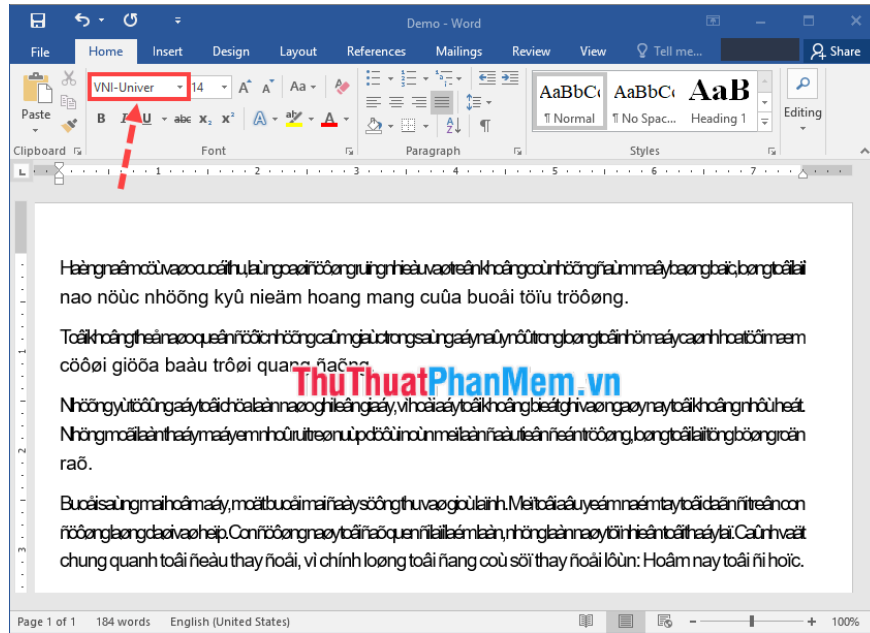
There are countless fonts currently created and shared on the Internet. Document writers can choose any font they like. However, people do not always have that font on their computer. When that happens, of course the computer will not be able to properly display the characters in the text, especially the accented characters, causing the text to have a font error on the downloader's computer.

How to fix font errors

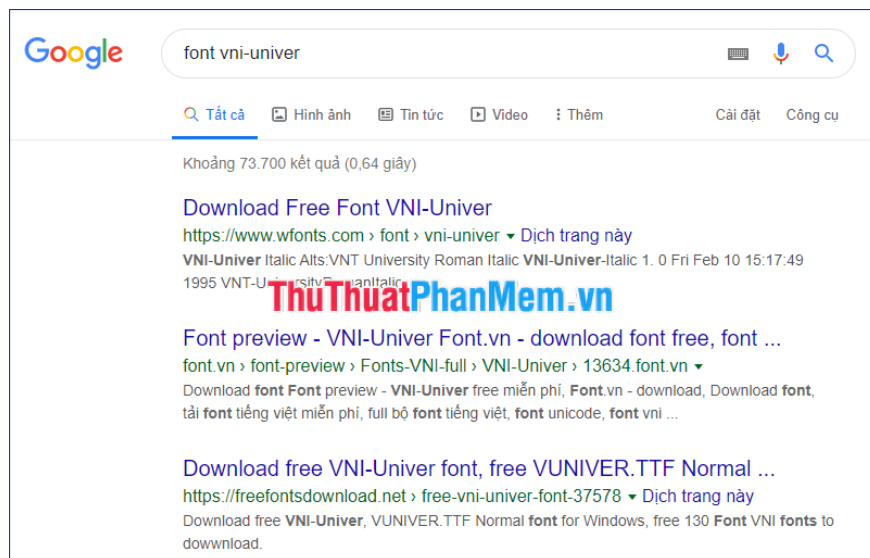
After you know the cause of font error, you will probably think of a solution that is to install the original font in that document on your computer, right? Of course this way is right, but if you already have a Vietnamese typing software like UniKey, you can use it to fix this problem. Here I will guide both ways to fix font errors:

Method 1: Download and install the original font of the document

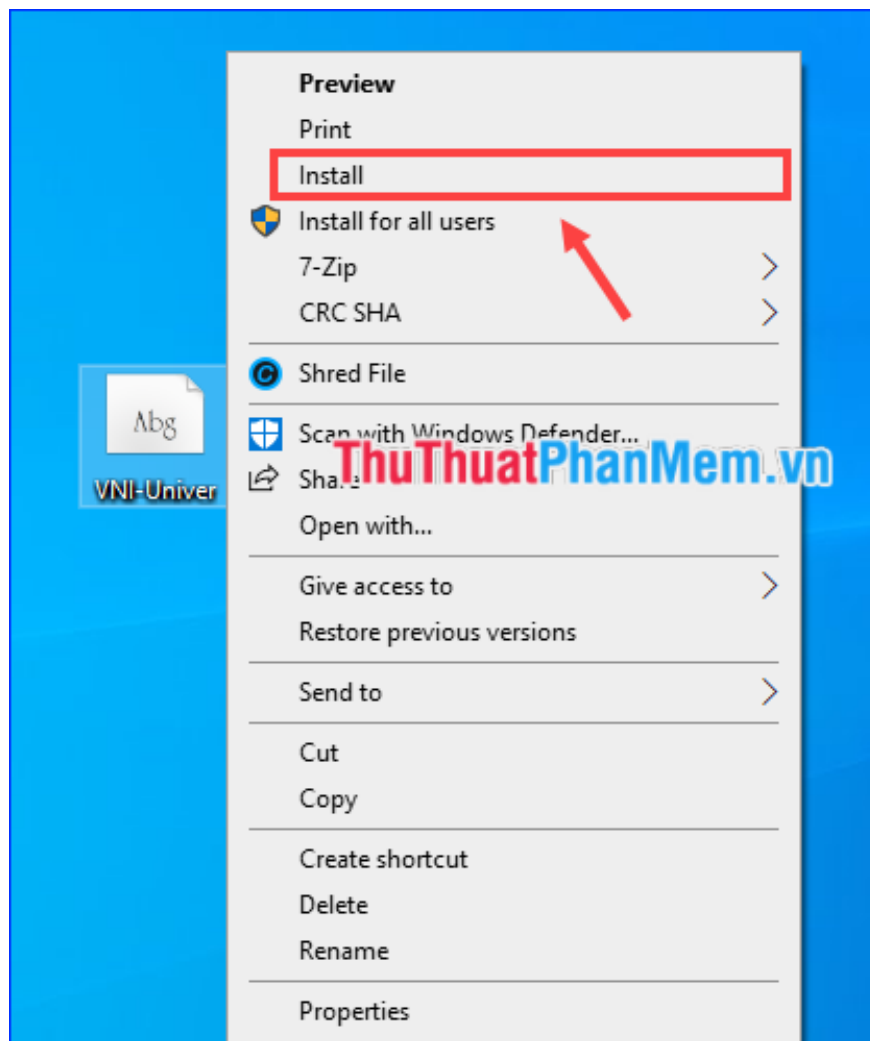
Step 1: Open the document with the wrong font. Click anywhere in the text and you'll know the original font that the document is using. As shown in the example below, the font is VNI-Univer.



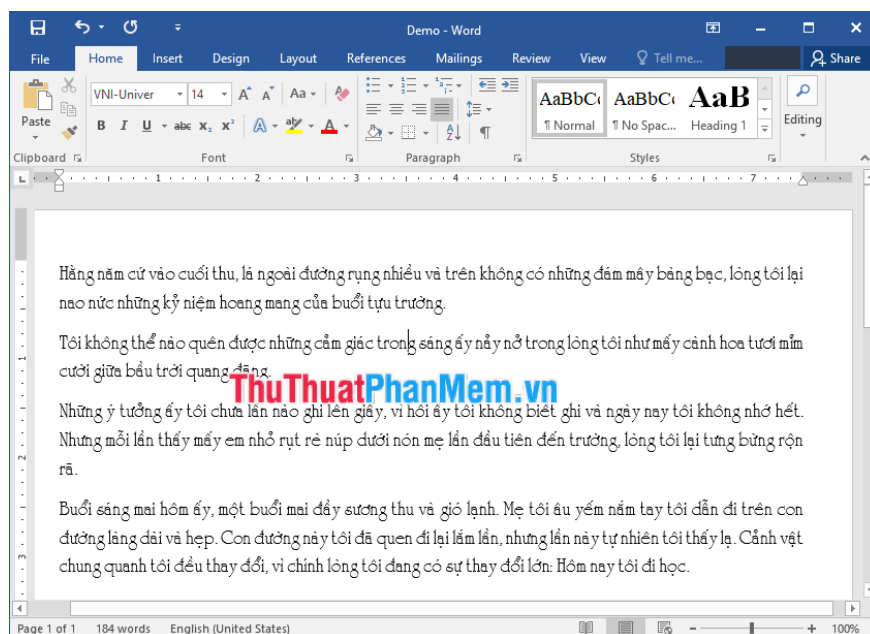
Step 2: Using a web browser, search and download the font to your computer.



Step 3: Right-click the downloaded font file and select **Install** to install the font.



Review the document, now the text is displayed correctly, no more font errors.



This method has the advantage of simple and fast, especially for documents used for scientific purposes, which usually use basic fonts, which can be easily found immediately in the browser. However, there are two major disadvantages: one is a little difficult to identify all the original fonts when the document uses more than one font, and the other requires an Internet connection to be able to perform it. The second method will help you bypass those limitations.

Method 2: Convert to a built-in font

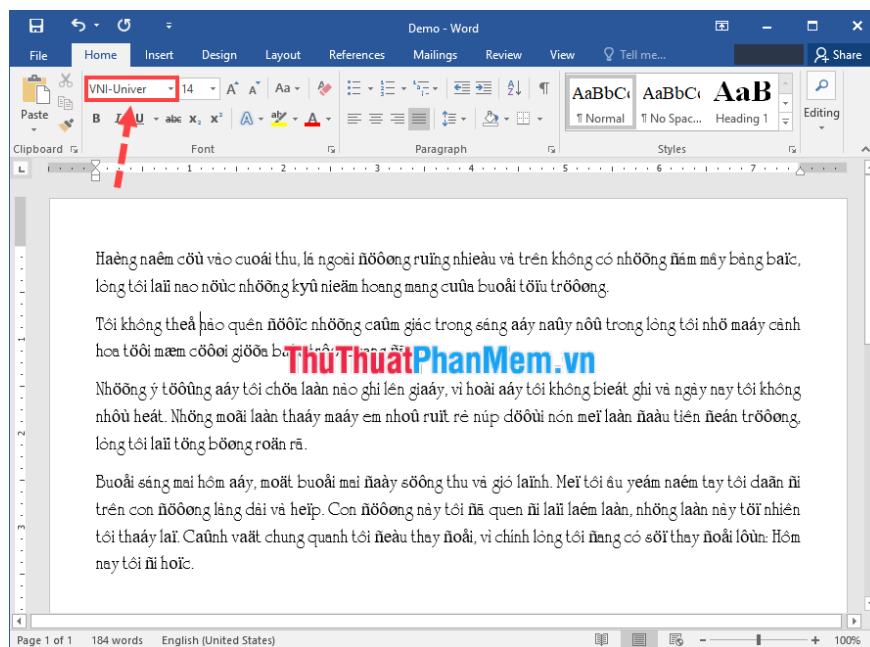
Instead of installing a new font, you can convert the entire text into an existing font and still display the content correctly. To proceed, you need to have a Vietnamese typing software. In this tutorial, I use UniKey. This is a software that is too popular with computer users in Vietnam so I do not introduce more, surely your computer is also available.

This way, you don't need to know exactly what the original font of the document's name is, but just know which encoding it belongs to. Currently in Vietnam there are three popular charsets used:

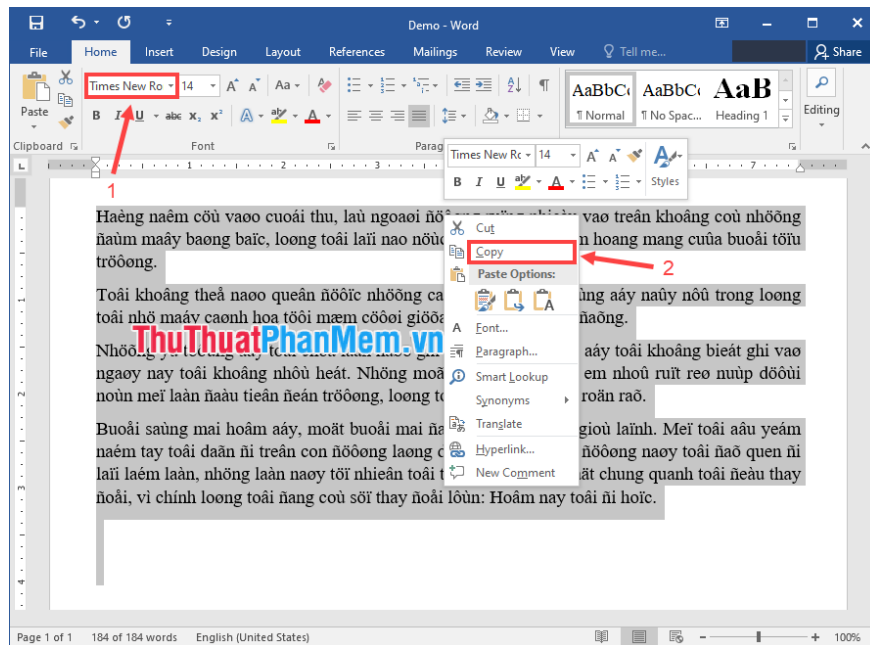
- Encoding TCVN3 (or ABC): includes a set of fonts with names starting with .VN , such as .VnTime, .VnArial, .VnAristote, .
- VNI Windows Encoding: includes a set of fonts with names starting with VNI- , such as VNI-Disney, VNI-Viettay, VNI-YAHOO, .
- Unicode encoding: The most popular international standard charset currently, the fonts of this charset have no prefix in the name. For example: Arial, Times New Roman, Calibri, .

After you know how to recognize a font of any encoding, make sure that UniKey is working on your computer, then follow these steps:

Step 1: See the name of the original font that the document is using to identify the encoding. As shown in the example below, the font is VNI-Univer, which is corresponding to VNI Windows encoding.

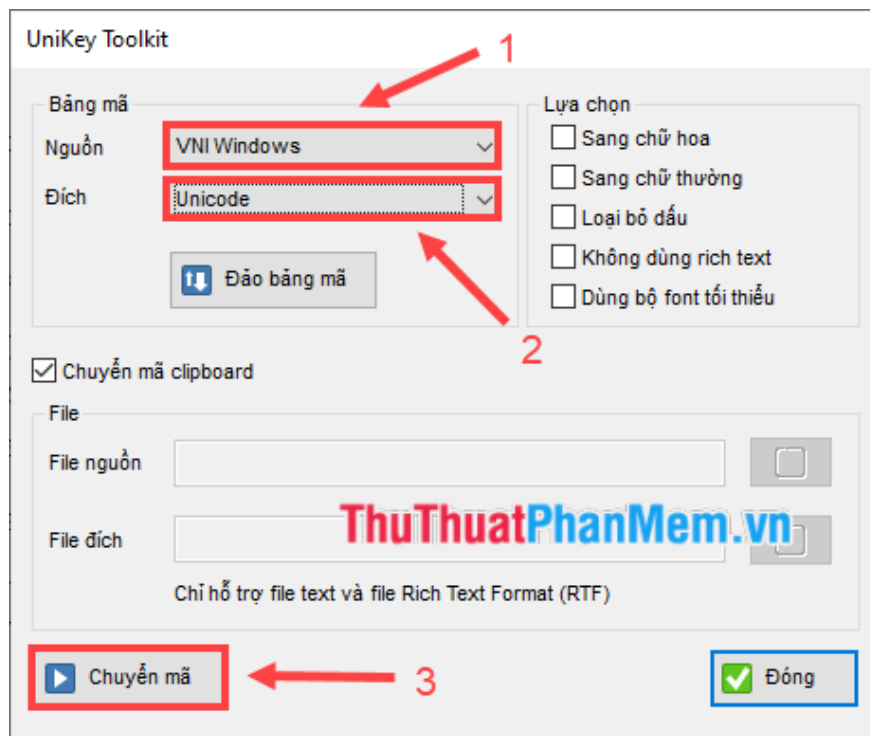


Step 2: Press **Ctrl + A** to select the entire text, switch to the new font you want, then copy it again (can press **Ctrl + C**).



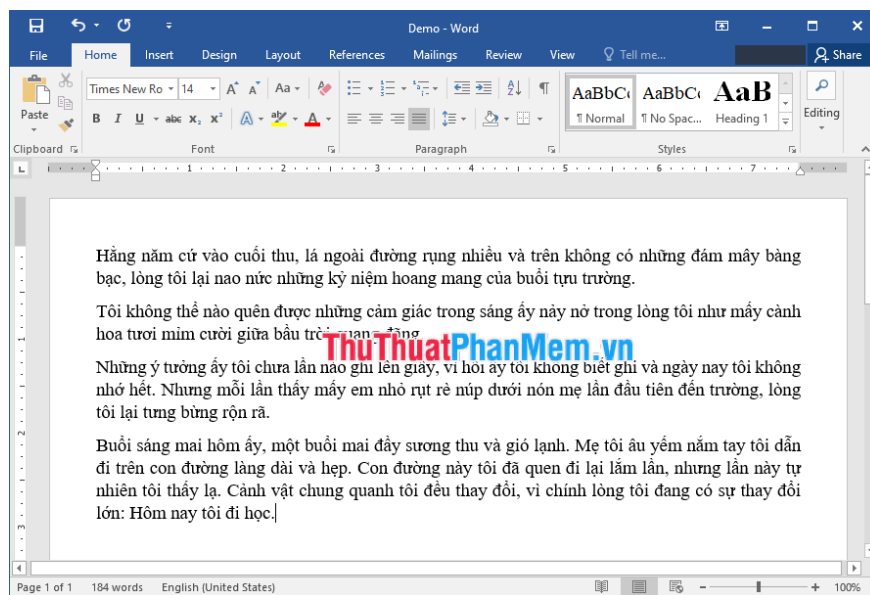
Step 3: Press **Ctrl + Shift + F6** to open *UniKey Toolkit* window .

1. In the *Source* section , select the encoding for the original font that is failing.
2. In *Purpose* , select the encoding with the new font after conversion.
3. Click **Convert** to convert.



A message showing *Successfully converted RTF clipboard* , click **OK** .

Step 4: Paste the text again (can press **Ctrl + V**), the text will apply a new font and no longer have font errors.



Through this article, I have instructed you on ways to fix font errors after downloading documents online. Hopefully from now font errors will no longer cause you trouble. Good luck!

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