

How to fix font errors in Word and Excel

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If your computer does not have the Unikey installer you can download it on the website: <http://unikey.vn/vietnam/#nav4>. Note Depending on your computer, select the appropriate version.

To fix font errors in Word and Excel, follow these steps:

- **Step 1:** Determine which font of the original error type corresponds to which encoding in Unikey.

Currently, the 2 most popular fonts are **Time New Roman** and **Vn.Time** . Determine the Font and charset:

Font

Code table

Time New Roman

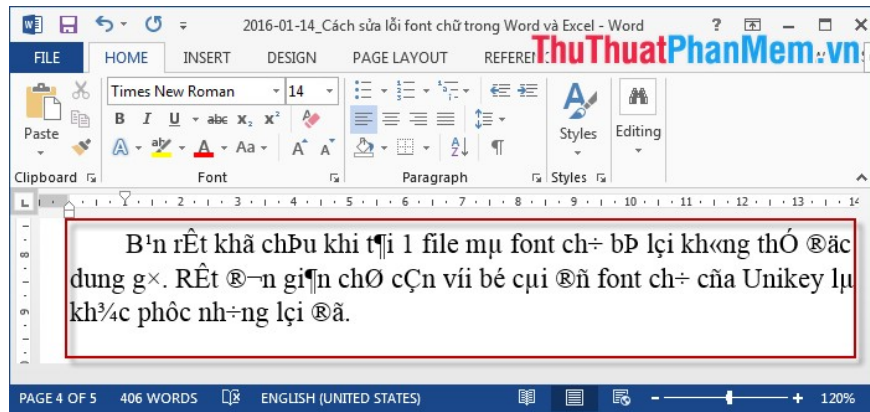
Unicode

Vn.Time, Vn.TimeH

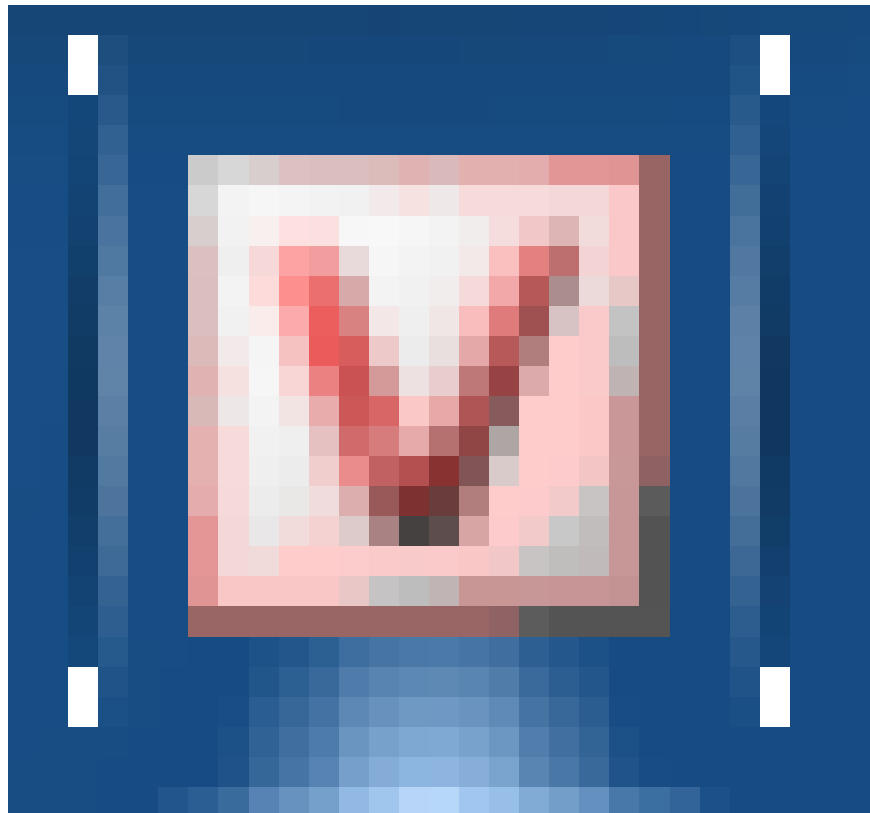
TCVN (ABC)

- **Step 2:** Use Unikey to convert.

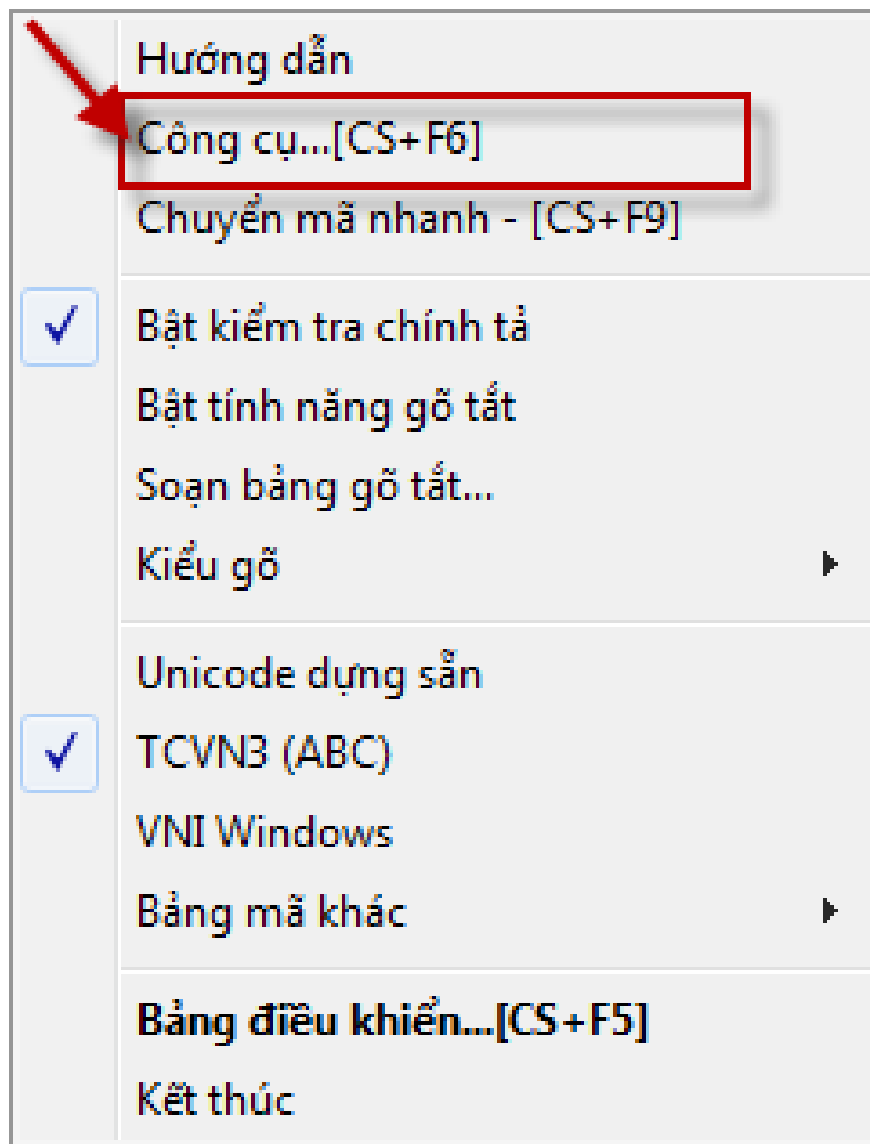
+ Select the whole text Font error, press **Ctrl + C** .



+ Right click



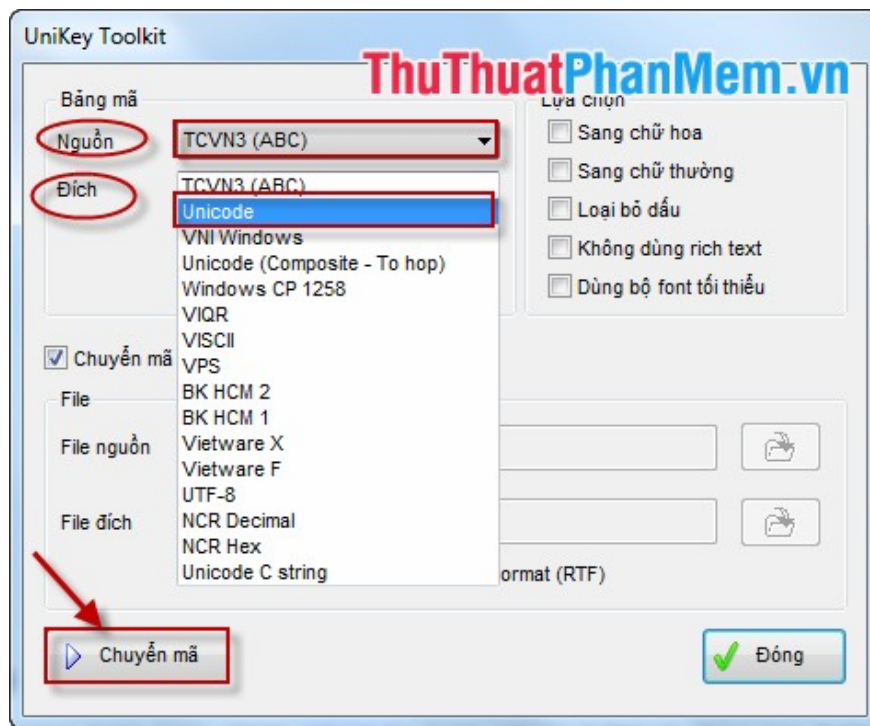
on Unikey's icon then select **Tools** or press **CS + F6** key combination .



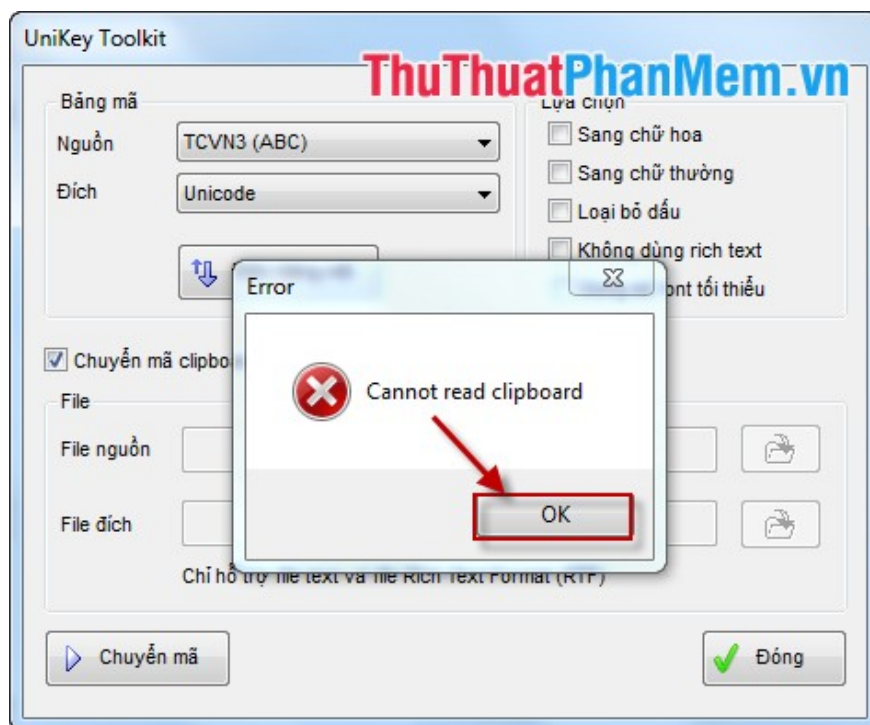
+ **Unikey Toolkit** dialog box appears -> Select **Source** and **Destination** charset -> **Convert code page** .

* **Source:** Code table corresponding to the original font.

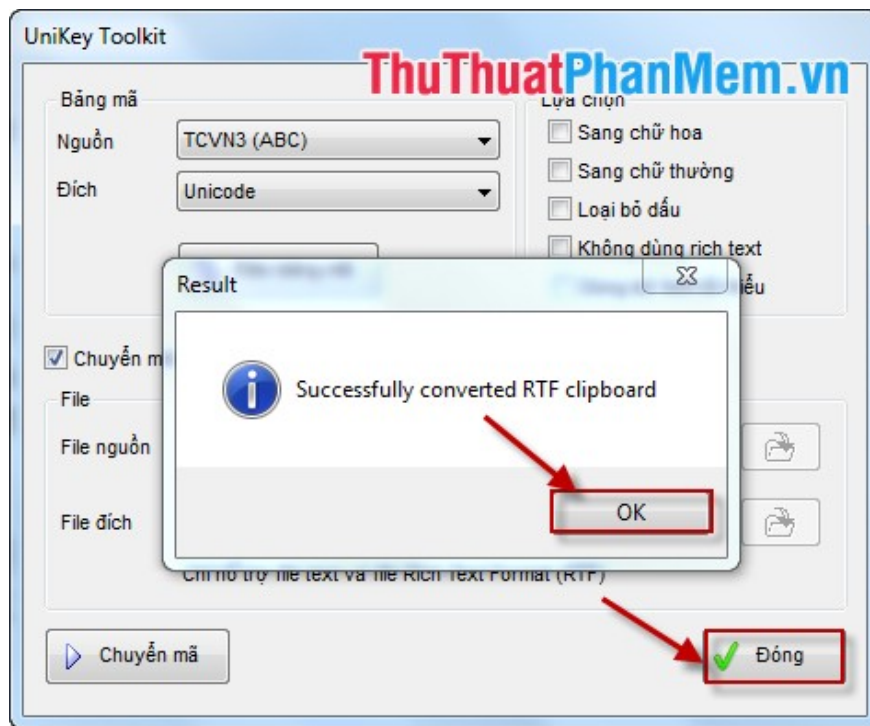
* **Destination:** The encoding corresponding to the font you want to move to.



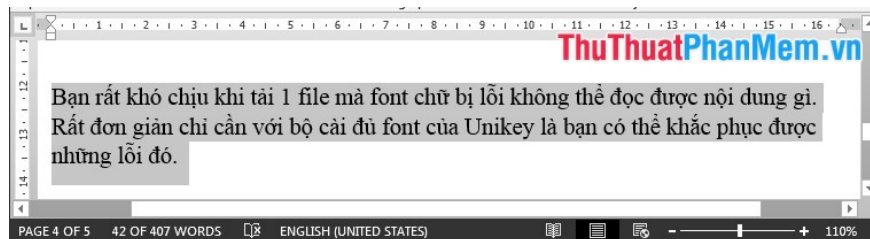
In case you have not **Copy** -> **Error** message -> select **OK** and perform again from **Step 1** .



If you have **copied** the file, click **Successfully converted RTF clipboard** -> Click **OK** -> **Close** .



You return to your Word or Excel text press **Ctrl + V** to paste the text content has just been successfully transferred.



Good luck!!!

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