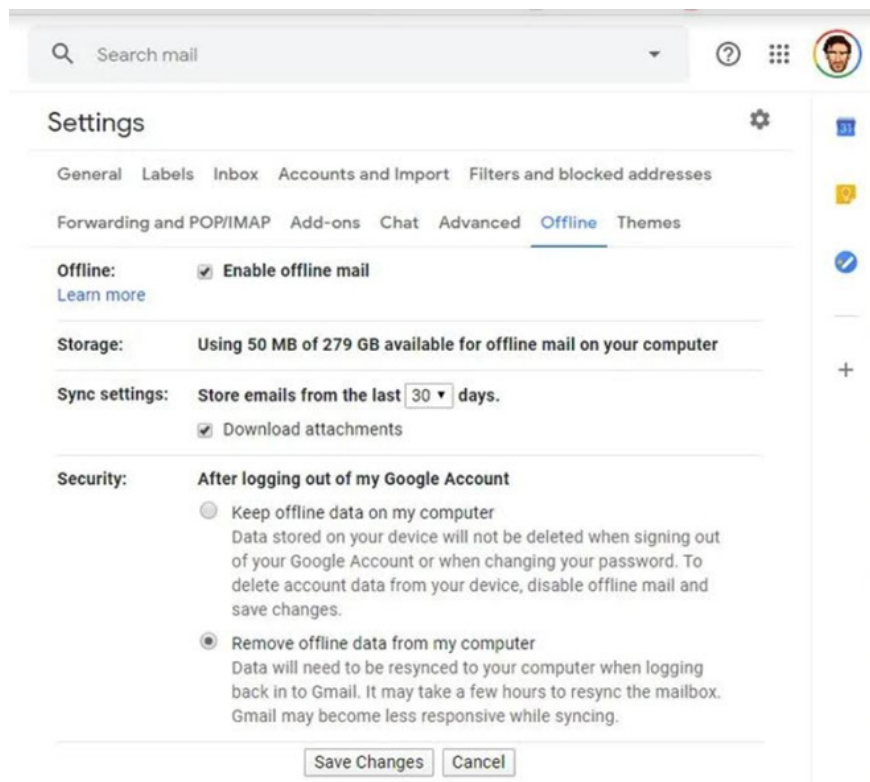


How to enable offline use of Gmail

With a little tweaking you can use Gmail offline, browse existing email, and compose emails so they automatically send when you're online again.

Doing

- Sign in to Gmail on your browser, then click the gear icon at the top right and select Settings.
- Next select the Offline tab, check the box Enable offline mail. You'll see a series of options appear below telling you how much storage space Gmail is using on your hard drive. You can also choose how long you want Gmail to store email offline on your computer (for how many days) and whether to download attachments.
- The last important step involves security, by default Gmail stores all email data on your computer. And with these security options, you can choose whether you want Gmail to store your data locally if you log out of your Google account on your computer.
- Finally, click Save Changes to save the settings.



Options when using Gmail email offline

Later when you are offline you can enter your Gmail address to access as usual to browse email.

You finished reading the article "**How to enable offline use of Gmail**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.
