

How to delete table borders in Word

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How to delete table borders in Word, which is a question that many people will probably wonder if not formed in using Word software. So let TipsMake.com answer that question in today's article.

Method 1

First you need to black out the table cell to remove borders. The highlighted method is to click and drag the mouse to the cells you need to select.

After blacking out the cells you want to delete the borders. You go to the **Home** ribbon .

In the **Paragraph** section , you will see a square image with three sides, right and left, drawn by a dotted line, with just the lower edge drawn by a straight line. This is the **Borders** icon .

Click on this icon, you will see a list of function lines related to the line display of the table.

Bottom Border: Underline below

Top Border: Underline above

Left Border: Underline to the left

Right Border: Underline on the right

All Borders: Brick lines for all

Outside Borders: dash outline

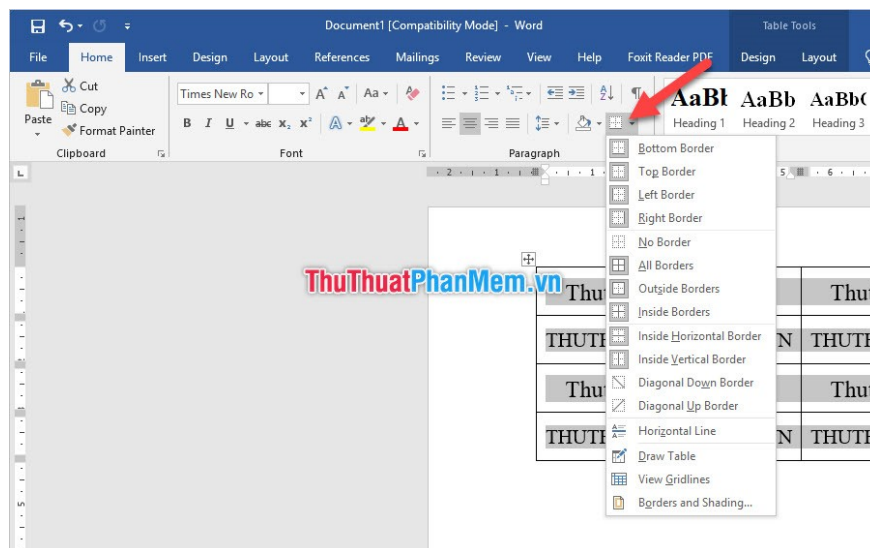
Inside Borders: Inside lines

Inside Horizontal Border: Horizontal line inside

Inside Vertical Border: The vertical line inside

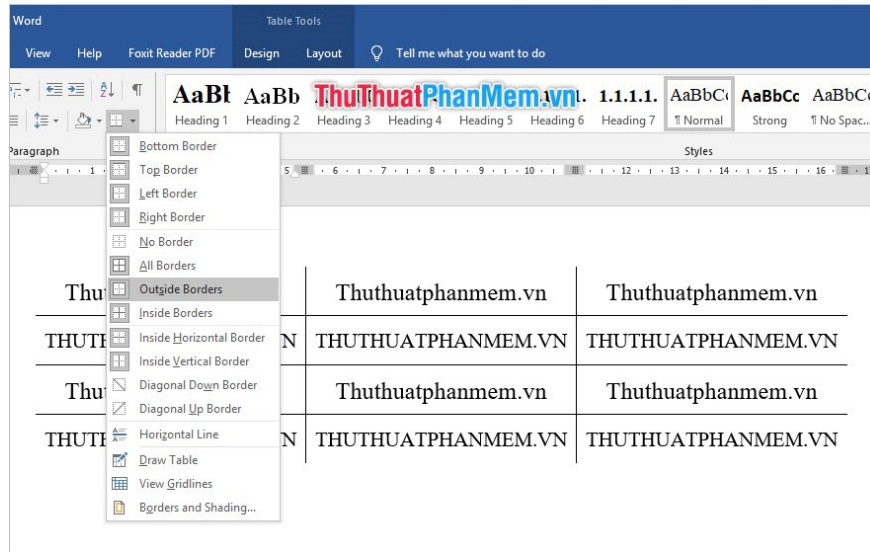
When you look at this list you will see grayed out lines indicating "selected".

When you select an item, the line of the table will be displayed. Looking at the example, the table is visible for all the lines so the top, bottom, and left lines are shown in gray. Following that, **All Borders** , **Outside Borders** , **Inside Horizontal Border** , **Inside Vertical Border** are also in the "selected" state.

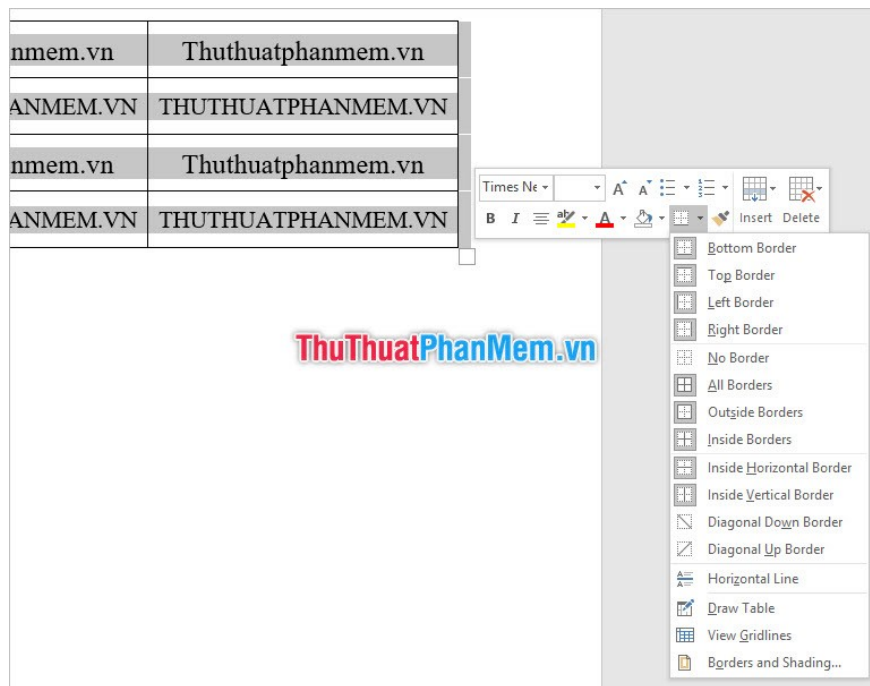


So when you don't want to display the borders around a table, just uncheck **Outside Borders** .

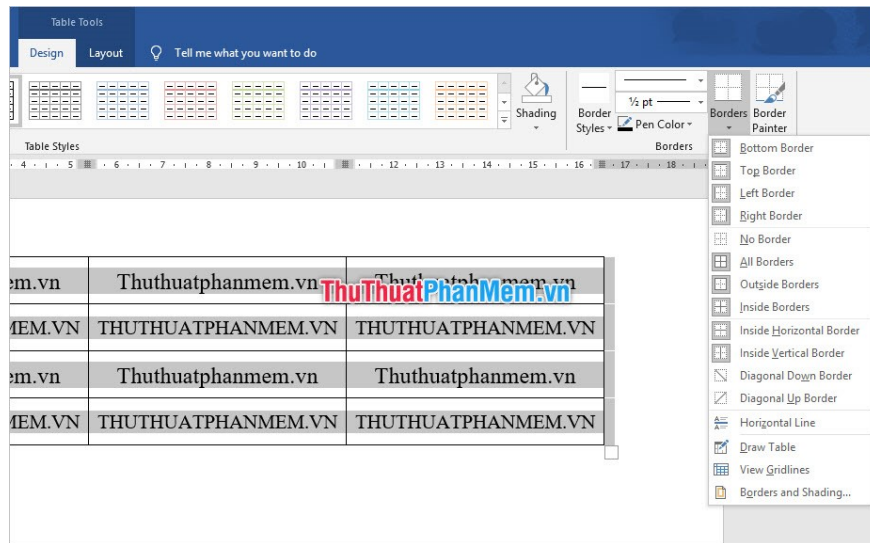
As you can see below, when you select **Outside Borders** , the outer border of the table you selected disappears.



Except for the **Paragraph** section in the **Home** ribbon, you can find this **Borders** function in many other places. For example, when you right-click a selected table, you can also display the **Borders** function in the quick function bar.



Or look for it in the **Design** ribbon (which will appear when you select the chart). **Borders** will be in the **Borders** section of this ribbon.

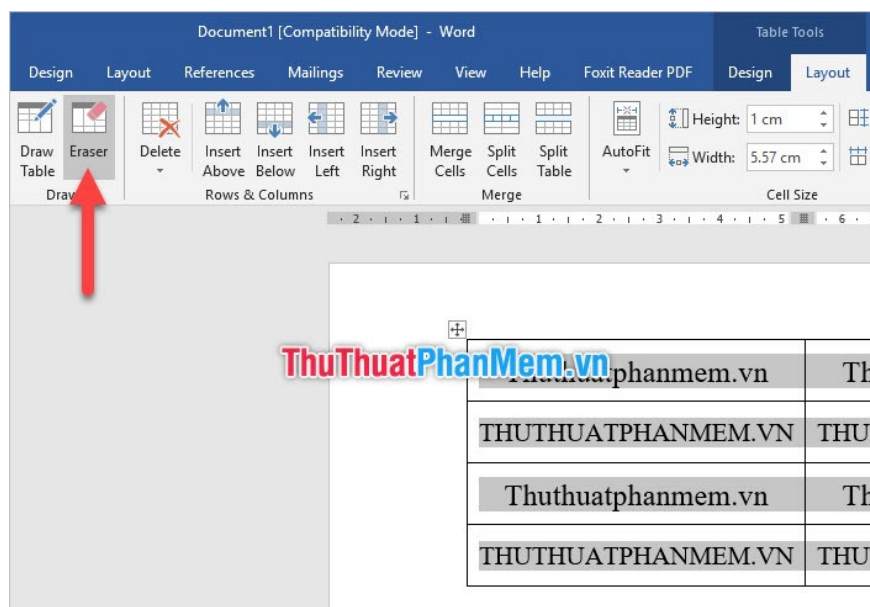


Method 2

Except the method of using the **Borders** function for tables, you can also use another function to erase the outer borders.

As with Option 1, you must first select the table to remove the borders from. Then open the ribbon **Layout**, this ribbon **Layout** is the special **Table Tools** ribbon at the bottom used to edit the table you have selected, not the general **Layout** of Word to edit for the entire text.

In this **Layout** ribbon, there is the **Draw** section, click on the **Eraser** that has a chart and a pink eraser.



Now that your mouse pointer has turned into an eraser, you use this eraser to erase the borders around the table by clicking on the straight lines.

Thuthuatphanmem.vn	Thuthuatphanmem.vn	Thuthuatphanmem.vn
THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN
Thuthuatphanmem.vn	Thuthuatphanmem.vn	Thuthuatphanmem.vn
THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN

You can choose to click or click the mouse to move along the horizontal line to delete. As a result, you will get a table that has deleted the borders:

Thuthuatphanmem.vn	Thuthuatphanmem.vn	Thuthuatphanmem.vn
THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN
Thuthuatphanmem.vn	Thuthuatphanmem.vn	Thuthuatphanmem.vn
THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN	THUTHUATPHANMEM.VN

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