

# How to delete horizontal lines in Word

When typing 3 consecutive dashes on Word, a horizontal line automatically appears on the page that affects the content layout. So how to delete horizontal lines on Word?

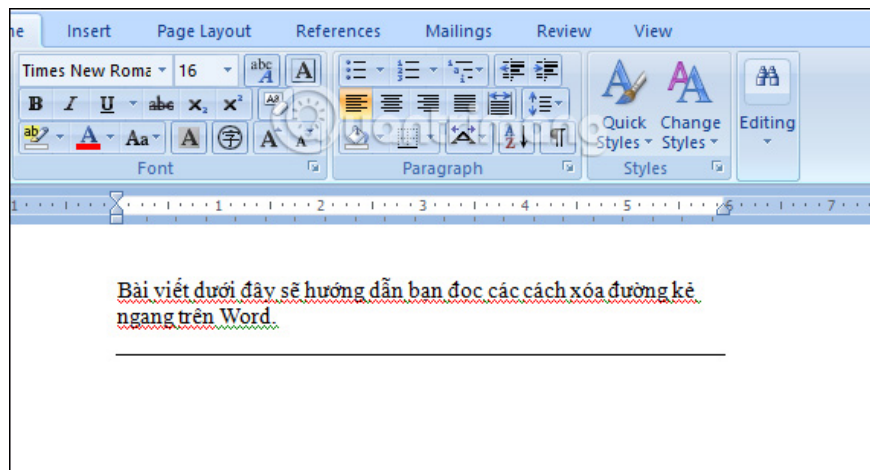
On Word versions, when the user types 3 adjacent dashes and presses Enter, a horizontal line will automatically appear at that position. At that point, you cannot enter content in front of the line, making it difficult to work on Word and affect the content layout.

Actually this is not a line but a border, applied to the text above it. Of course, while entering content, you don't need this border line to do anything. So how to delete horizontal lines on Word? The following article will show you how to delete horizontal lines on Word.

1. Instructions for deleting table paths in Word
2. Trick to quickly delete a table in Word
3. Create a quick dot (.....) line in Microsoft Word

## Instructions to delete horizontal lines Word

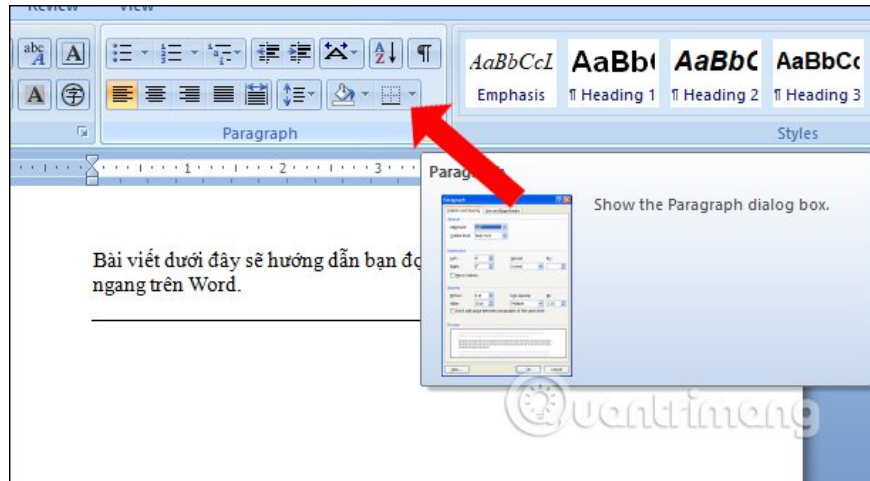
The horizontal line on Word appears after pressing 3 dashes in succession as shown below.



### Method 1: Use Border features

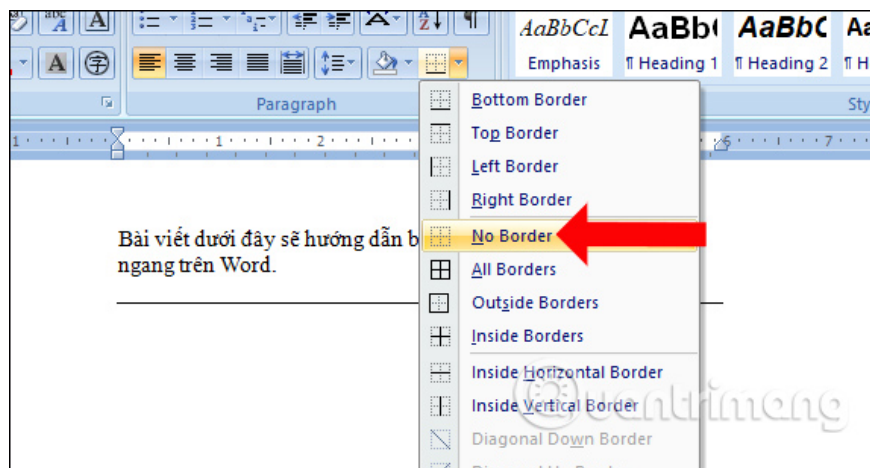
#### Step 1:

First of all, we need to place **the cursor just above the horizontal line** . Next, click on the **Home tab** and find **the Paragraph entry** . Then, click on the Border border on Word



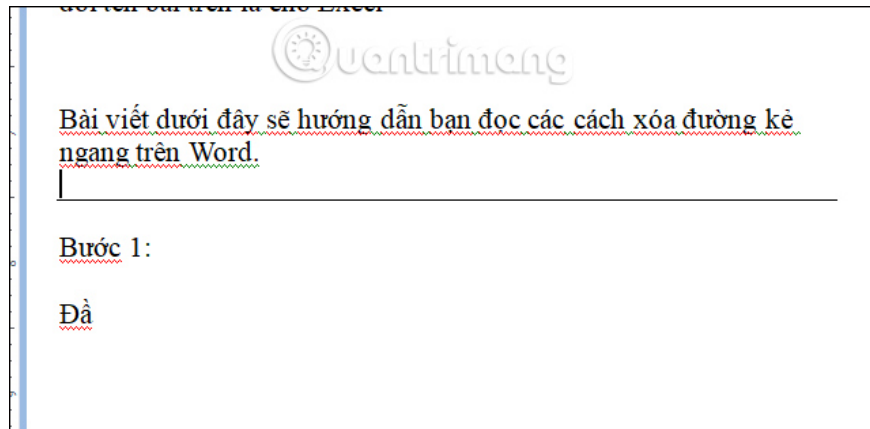
## Step 2:

In the list of borders click on **No Border** and the horizontal line will disappear.



## Method 2: Use the Backspace key

This is done very simply via the Backspace key. We also **place the mouse cursor at the beginning of the horizontal line** and **press the Backspace key**, immediately the horizontal line will disappear.



### **Method 3: Use the combination Ctrl + Z**

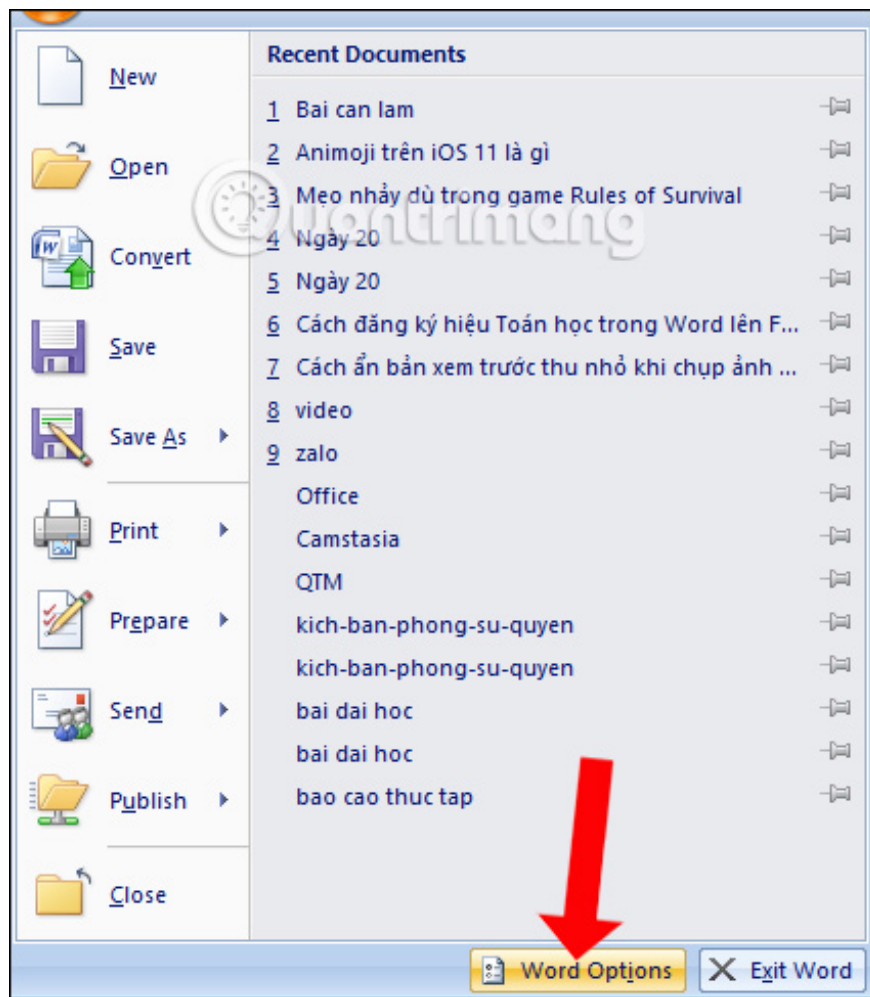
When Word automatically changes the hyphens to 1 bar, you can press **Ctrl + Z** to cancel what Word automatically changes. Or you can press the Undo button.

### **Method 4: Turn off Auto Correct**

Auto Correct has many different options for convenient editing. And accidentally the user has enabled the function to create a horizontal line Word from 3 consecutive dashes. Just turn off that option to prevent automatic horizontal lines from appearing on Word.

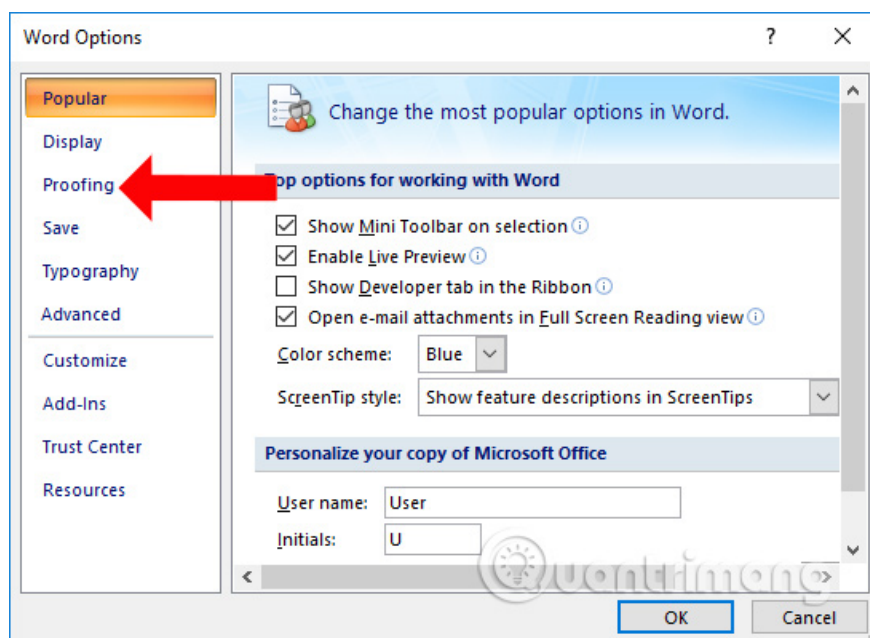
#### **Step 1:**

Click on **the Office icon** on Word and then click on **Word Options** .



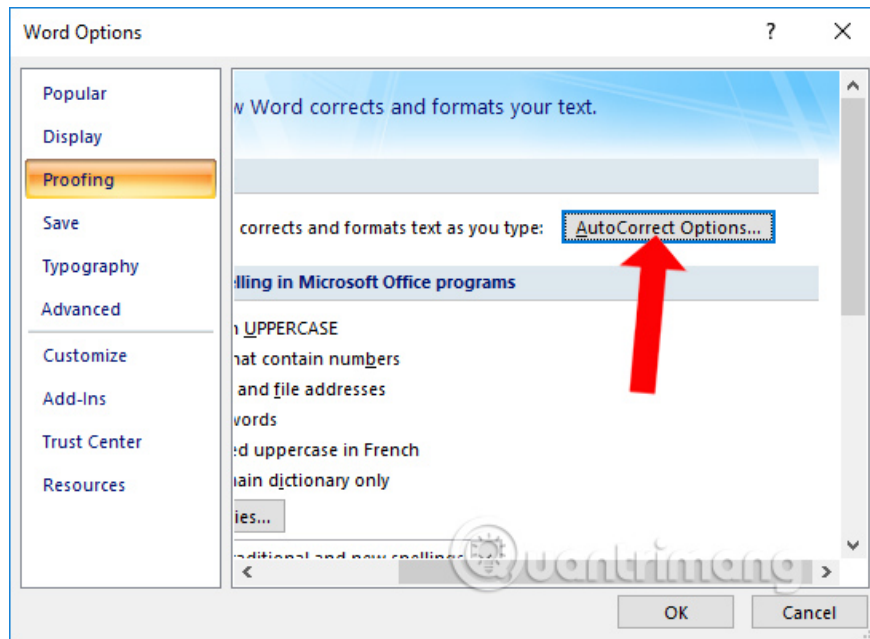
## Step 2:

Switch to the interface to set options for Word, click on **the Proofing item** .

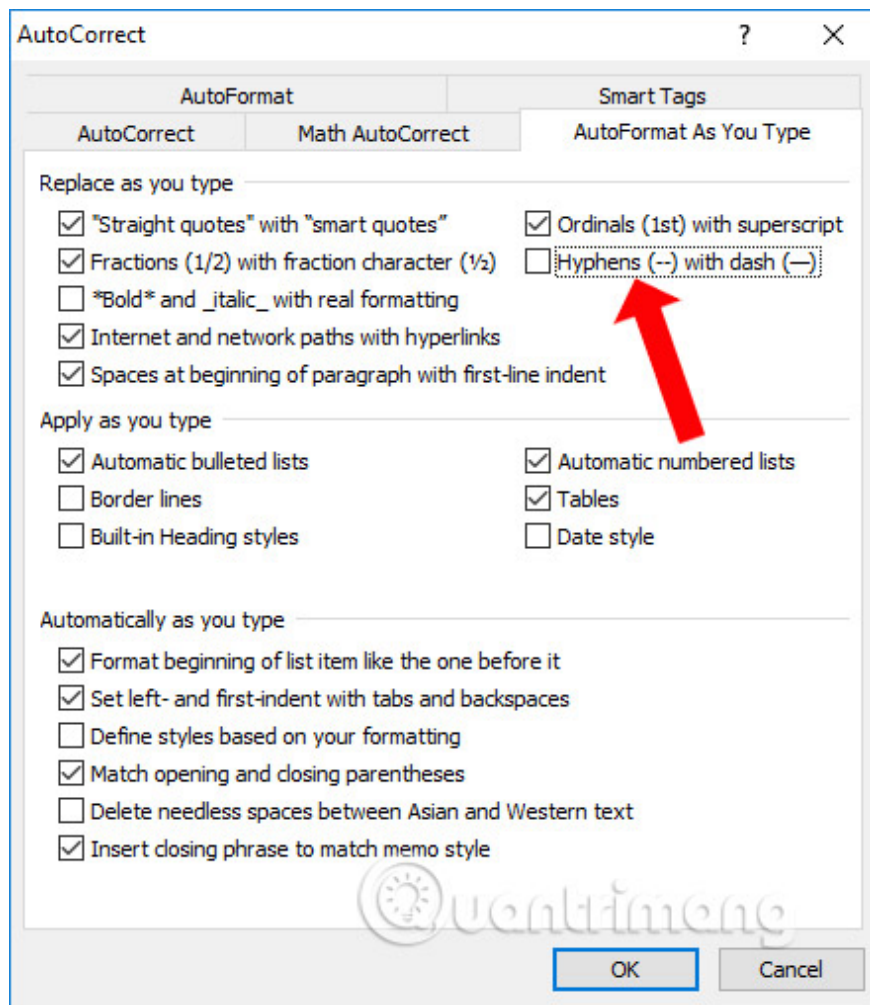


### Step 3:

Then at **AutoCorrect options** , click the **AutoCorrect Options** button . to customize the feature again.



At the custom interface click on the **AutoFormat As You Type** group . Look down at the **Replace as you type** section and **uncheck the Hyphens (-) with dash (-)** and click OK to save the changes.



Here are some ways to delete horizontal lines in Word when you enter 3 horizontal markers consecutively. In addition to the horizontal lines that annoy the user, the red or blue dashed lines in Word also affect Word documents.

See more:

1. How to remove the underline, delete the red brick, blue brick under the word in Word
2. How to delete spaces and line breaks in Word
3. How to add a new page in Word

I wish you all success!

You finished reading the article "**How to delete horizontal lines in Word**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.