

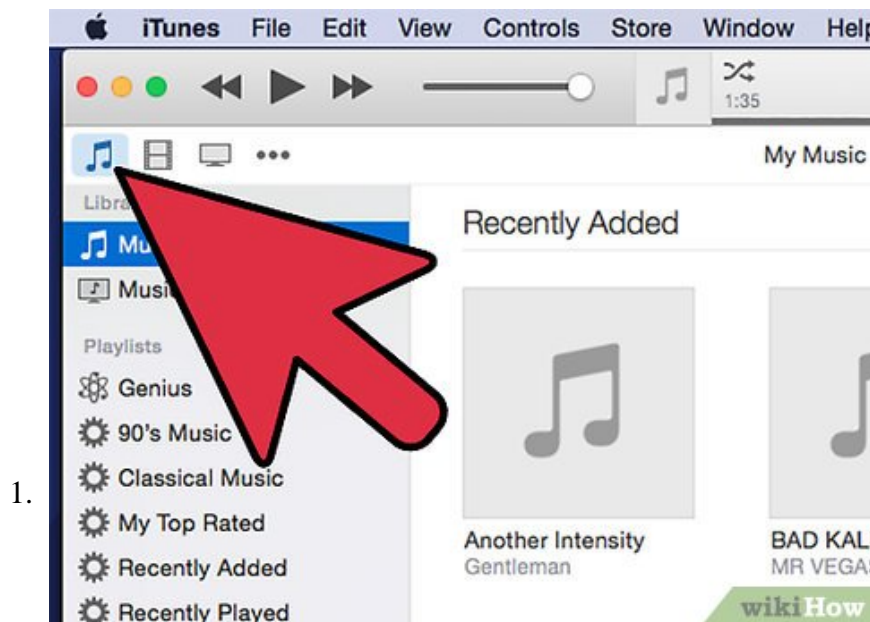
How to Delete an iTunes Playlist

Maybe you changed, or maybe the music you liked 10 years ago was never that great to begin with. Whatever the case, Apple makes removing playlists that went sour from your iTunes music menu. To create a backup of your playlist before...

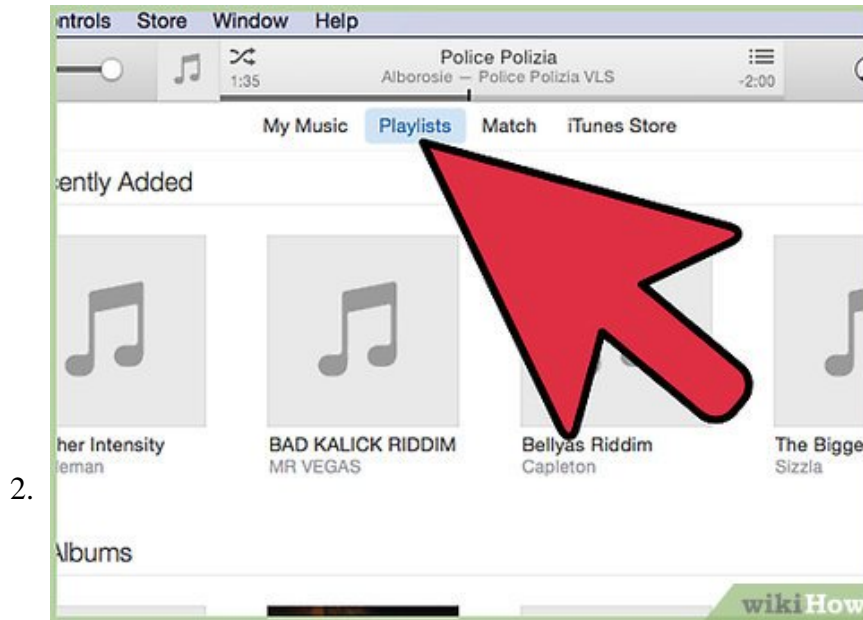
Method 1 of 5:

Deleting Playlists from iTunes 12 and Newer

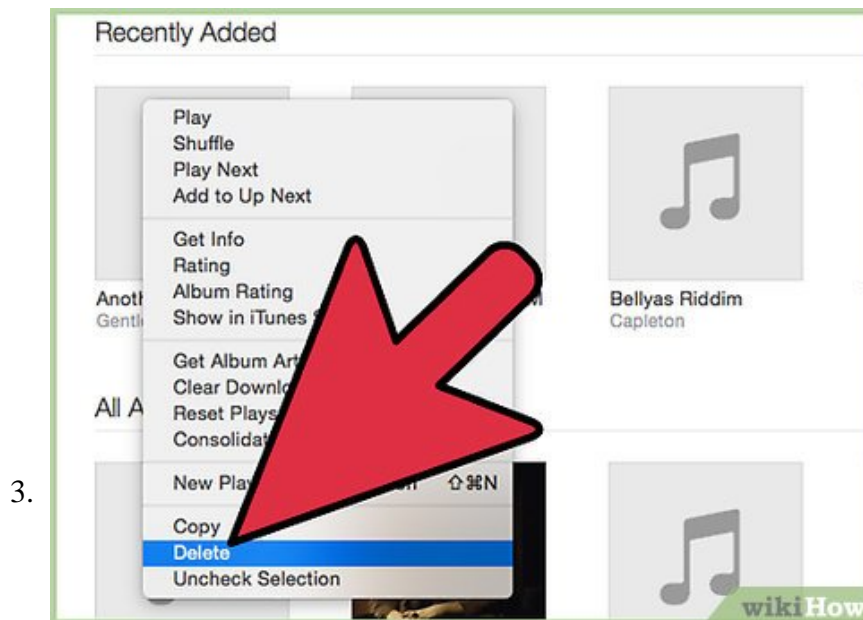
You can see which version of iTunes you're running by clicking the Help menu at the top of the screen ? About iTunes.



1. **Click on the music note near the upper-left corner of the screen.**^[1] Clicking the music note switches iTunes to Music view, which reveals all of the playlists you've created as well as ones Apple provides by default.



Click the playlist you want to delete. iTunes orders your playlists along one side of the screen. Clicking the one you want to delete highlights it and shows the songs it contains.

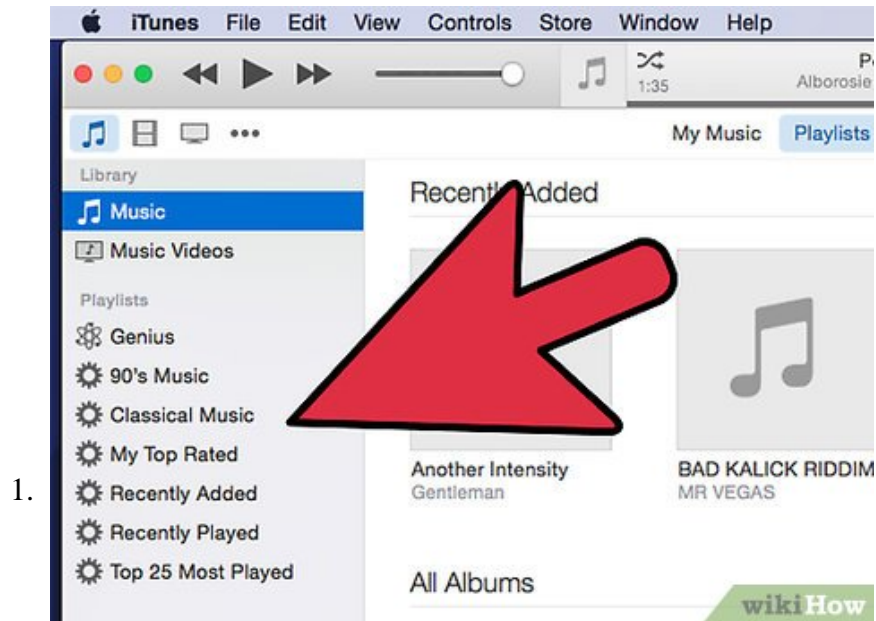


Right-click the playlist and click Delete. If your keyboard has a `Delete` key, you can delete a playlist by clicking it and pressing `Delete`. iTunes will ask you to confirm that you want to delete the playlist. Don't worry: deleting a playlist does not delete any songs from your computer, so you can add them to other playlists later.

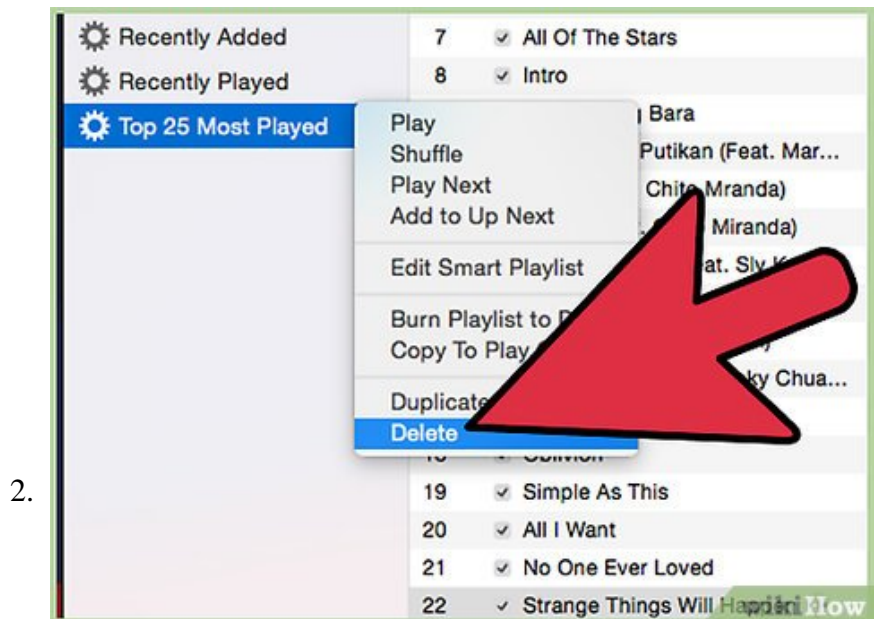
1. If your mouse only has a single button, holding down `Control` (sometimes labeled `Ctrl`) and clicking is the same as right-clicking on a two-button mouse.^[2]

Method 2 of 5:

Deleting Playlists from iTunes 11 and Older



Locate your playlists on the left side of the screen.



Click the playlist you want to delete, then right-click it and choose **Delete**. Alternately, you can press the Delete key on your keyboard after selecting a playlist to remove. Remember to hold **Control** and click if you're using a one-button mouse.

Method 3 of 5:

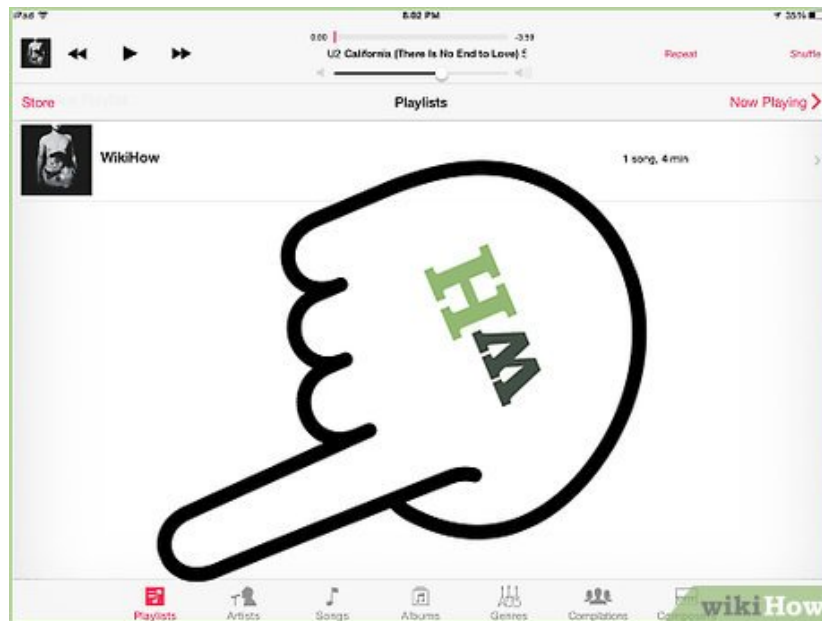
Deleting Playlists on your iPod

1.



Open the Music app on your iPod. You can playlists from your iPod without going through the hassle of connecting the device to your computer and manipulating it through iTunes. The Music app is represented by a musical note in an orange box.

2.



Open the Playlists tab. Along the bottom of the screen are categories such as Radio, Artists, Songs, More, and Playlists. Tap Playlists to view the lists stored on your iPod.

3.



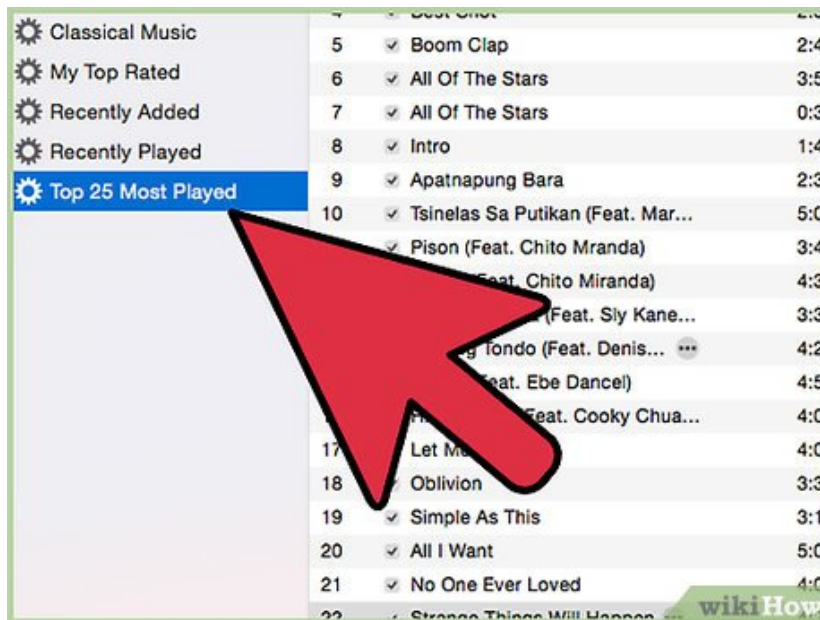
Tap Edit, then tap the playlist you want to delete. Deleting a playlist from your iPod does not remove it from iTunes, so you can always re-sync the playlist to your iPod if you want to listen to that particular mix of songs later.

Method 4 of 5:

Deleting songs from Playlists

You needn't delete an entire playlist if you only want to cut out a few songs.

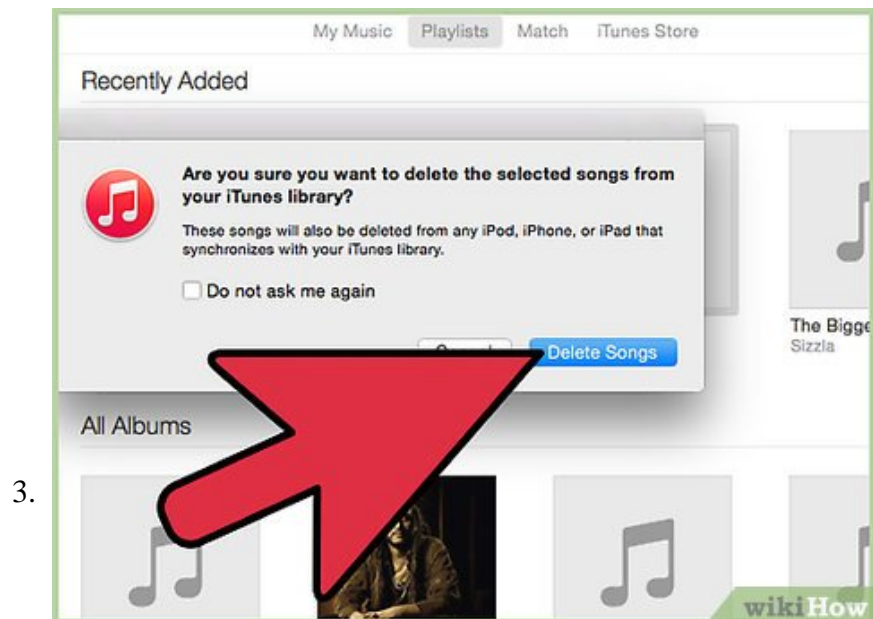
1.



Click the playlist to show its contents.^[3] iTunes arranges the songs in your playlists alphabetically by default. If you'd rather round up songs by a certain artist or album, click the Artist or Album by Artist tabs.



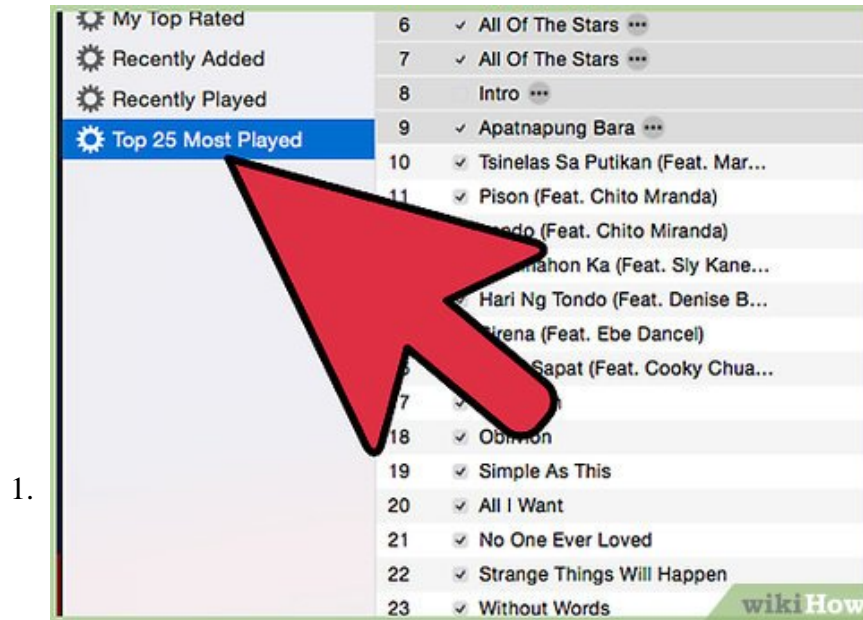
While holding **Control** on PC or **Command** on Mac, click the songs you want to delete. Holding down the appropriate button lets you select more than one song at once. When you need to scroll through the list to select a song further up or down the list, release the key, scroll, then hold the key again before clicking the song.



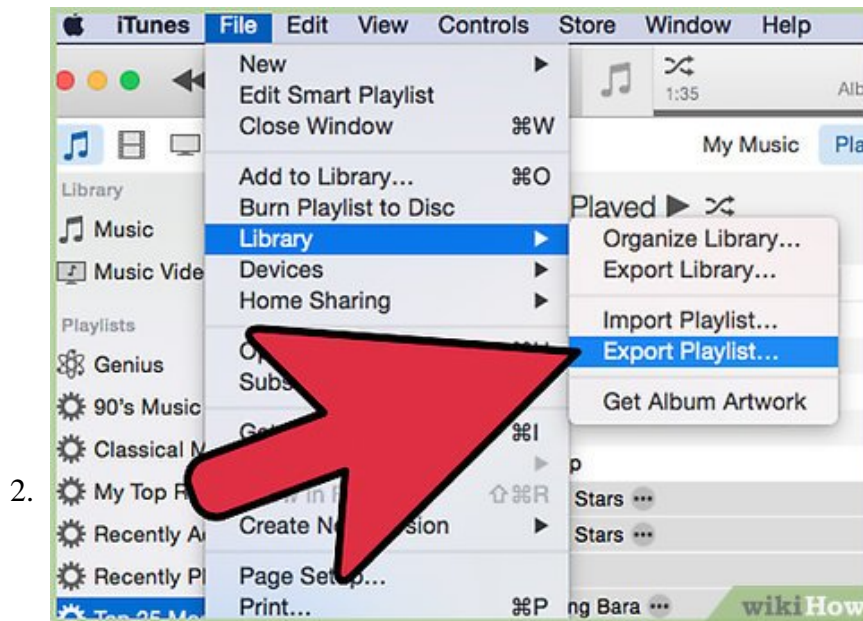
Remove the songs by pressing the Delete key. Again, this does not permanently delete files from your computer. You can add the songs to other playlists at any time.

Method 5 of 5:

Backing up Playlists

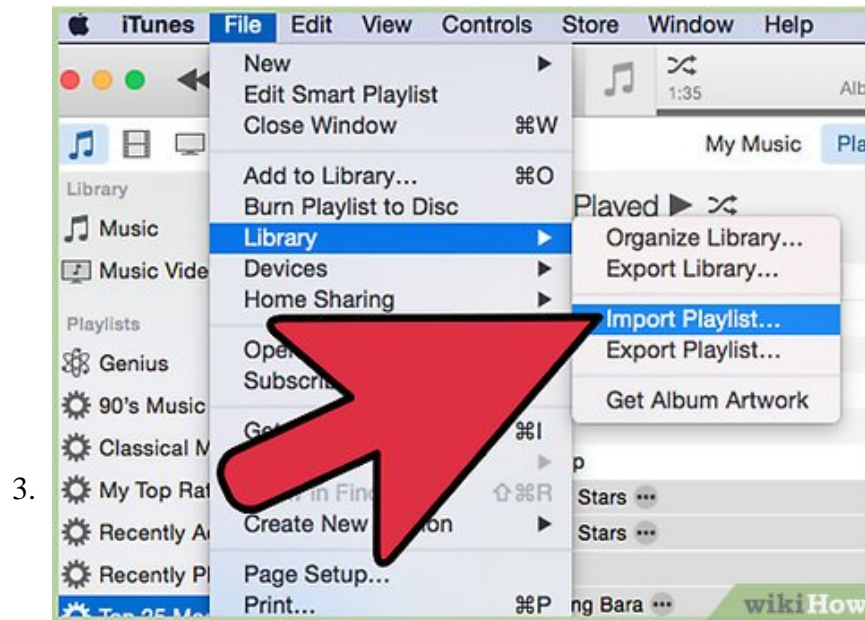


Click the playlist you want to back up.^[4] iTunes provides an extensive list of context commands that let you duplicate, back up, and restore your playlists. You can find some of those commands by right-clicking a playlist. The rest are contained in the File menu.



Back up your playlist by clicking File ? Library ? Export Playlist. Exporting your playlist creates a text listing of all the songs in the playlist, rather than a backup of the songs themselves. Think of exporting playlists like taking inventory of your kitchen pantry: you're writing down what you have in the pantry, not moving the actual items.

1. Remember where you saved your exported playlist. You'll need the file if/when you decide to restore the playlist.



Restore your playlist by clicking File ? Library ? Import Playlist. Point iTunes to the location of the exported playlist. Select the playlist, then click Open or press the Enter key.

1. iTunes restores your playlist exactly as it was when you created the backup copy. If songs on the playlist are no longer stored on your computer, you'll need to download them again in order for them to play.

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