

# How to customize the Taskbar in Windows 7, change the location, hide the Taskbar

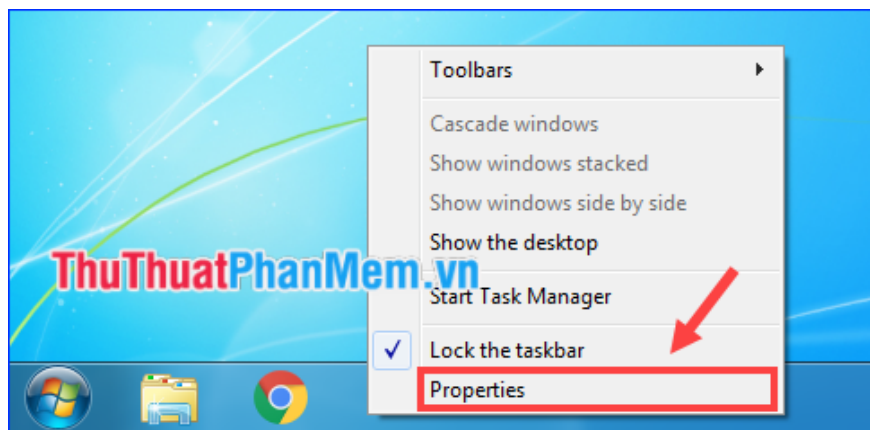
The Taskbar (also known as the taskbar) is a small area of the screen used to display the Start Menu, along with icons of pinned programs, active programs on the computer, and time. By default, the Taskbar is located at the bottom of the screen. In Windows 7, you can customize some features of the Taskbar

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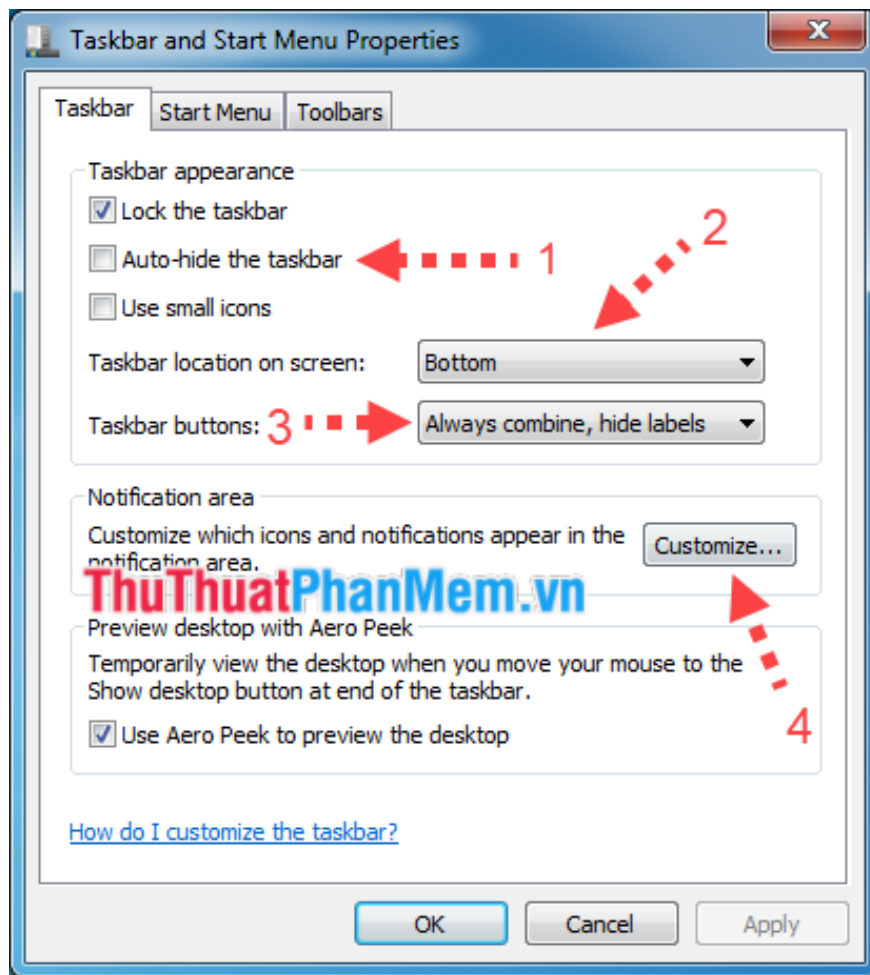


## 1. Change the position and hide / show the Taskbar

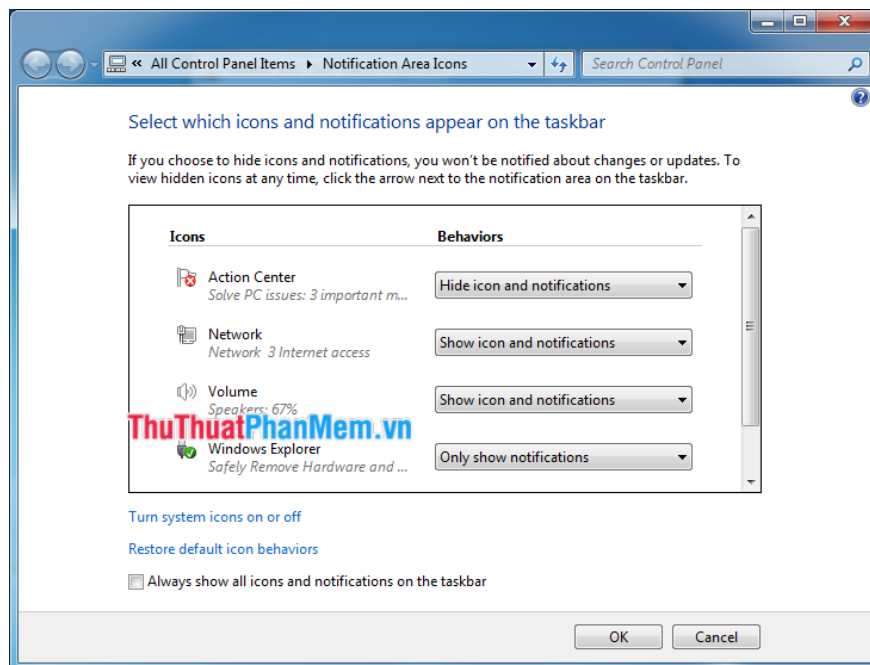
**Step 1:** Right-click an empty area on the Taskbar and select **Properties** .



**Step 2:** Customize the Taskbar as you like according to the instructions in the picture:



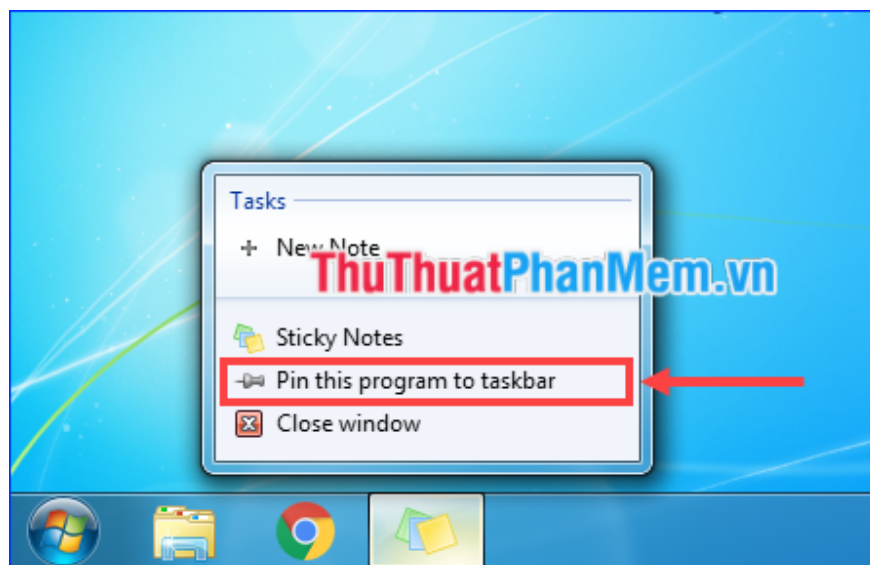
- (1) Hide / unhide the Taskbar (tick to hide the Taskbar / unmark the Taskbar).
- (2) The position of the Taskbar (below / left / right / top of the screen).
- (3) Include windows of the same application or not (yes / only when Taskbar is full / not).
- (4) Customize the icons and notifications to appear in the notification area.



**Step 3:** Click **OK** after having set up as desired.

## 2. Pin / unpin the application on the Taskbar

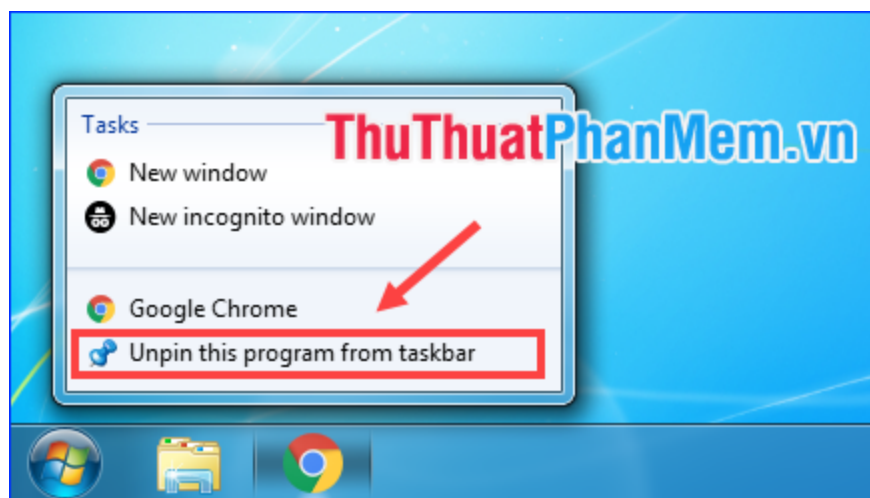
With the application or program running, right-click its icon on the Taskbar and select **Pin this program to taskbar** to taskbar .



If the application is not active, you can find it in the Start Menu, right-click on it and select **Pin to Taskbar** .



To remove an application from the Taskbar, right-click its icon on the Taskbar and select **Unpin this program from taskbar** .



Now you know how to customize the Taskbar in Windows 7, right? There are actually many other tricks you can do with the Taskbar to make it more unique, tailored to your needs and preferences. Wish you successfully customize the Taskbar as you like!

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