

How to create WhatsApp chat shortcuts

Creating a WhatsApp chat shortcut will help you contact the other person right from the screen on your phone, without having to access the WhatsApp application to search for their messages.

While you can pin WhatsApp messages with important messages, creating a chat shortcut on WhatsApp makes communication faster. The article below will guide you to create chat shortcuts on WhatsApp.

Instructions for creating a chat shutdown error on WhatsApp

Step 1:

At the WhatsApp interface, we click on **Chat** to switch to the message list interface on the application. Next, click on the conversation you want to create a shortcut on the screen.

Picture 1 of How to create WhatsApp chat shortcuts

Picture 2 of How to create WhatsApp chat shortcuts

Step 2:

Switch to the new interface, users click on **the 3-dot icon** in the top right corner of the interface. Next to display the options for this conversation, click **the Add button** to expand the options for this conversation.

Picture 3 of How to create WhatsApp chat shortcuts

Picture 4 of How to create WhatsApp chat shortcuts

Step 3:

Now the options are displayed as shown below, you just need to **click the Add shortcut button** to create this WhatsApp chat shortcut on your phone.

Picture 5 of How to create WhatsApp chat shortcuts

Soon you will see this WhatsApp chat shortcut displayed on your phone screen. This shortcut can also be quickly deleted by pressing and holding the shortcut and selecting Delete in the list of displayed options.

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