

How to Create Multiple Email Accounts

This is an article on how to create multiple email accounts using Gmail, Outlook and Yahoo. You can create and link multiple email accounts, and switch between them easily, or create other names so you can add multiple email addresses to one account. Using a different name is useful when you are asked to provide an email address on an untrusted website or when you want to sign up for a special offer without receiving spam.

Use another name on Gmail



Add a "+" sign after the username in the email address. Immediately after entering the first part of an email address, you'll type a "+" sign before entering the "@gmail.com" part of the email address.

For example, if the Gmail address is "john.smith@gmail.com", you would enter the plus sign after "john.smith" and before the "@gmail.com" part of the email address. Example: john.smith+.



Add a keyword after the "+" sign, then type @gmail.com. Add any words you want after the plus sign to create another name. Mailing sites and services treat each other as a separate email address, but all email sent to that address is routed to your inbox.

For example, if your Gmail address is "john.smith@gmail.com", you can add +spam after your username to create an alternate address of john.smith+spam@gmail.com.

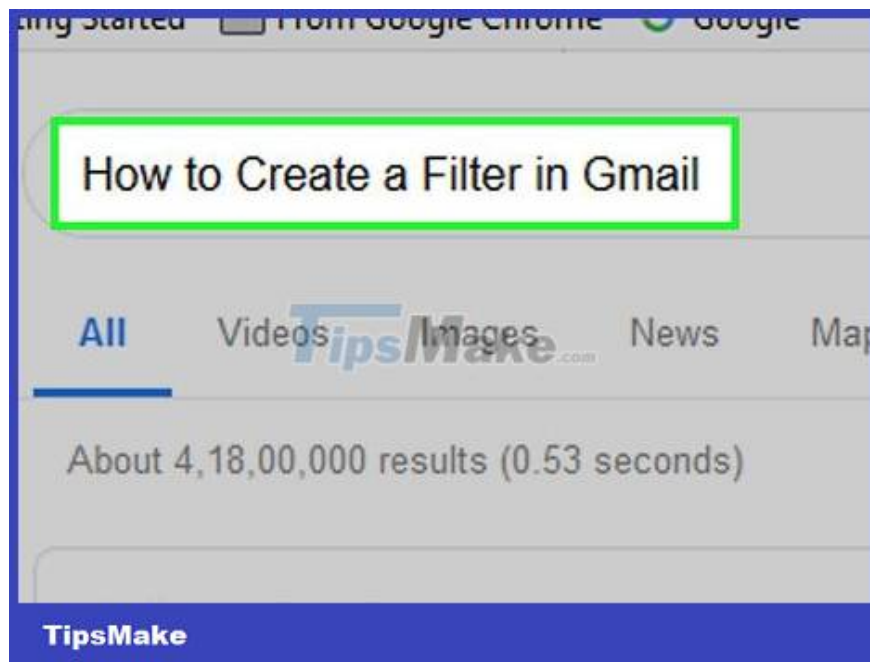


Use an alternate email address. You can add any word or content after the plus sign to create an infinite number of alternative names. You are free to create multiple alternate names for multiple purposes to categorize emails and avoid spam overload. For example:

Use yourname+spam@gmail.com to sign up for a service you don't know well.

Use yourname+news@gmail.com to sign up for newsletters.

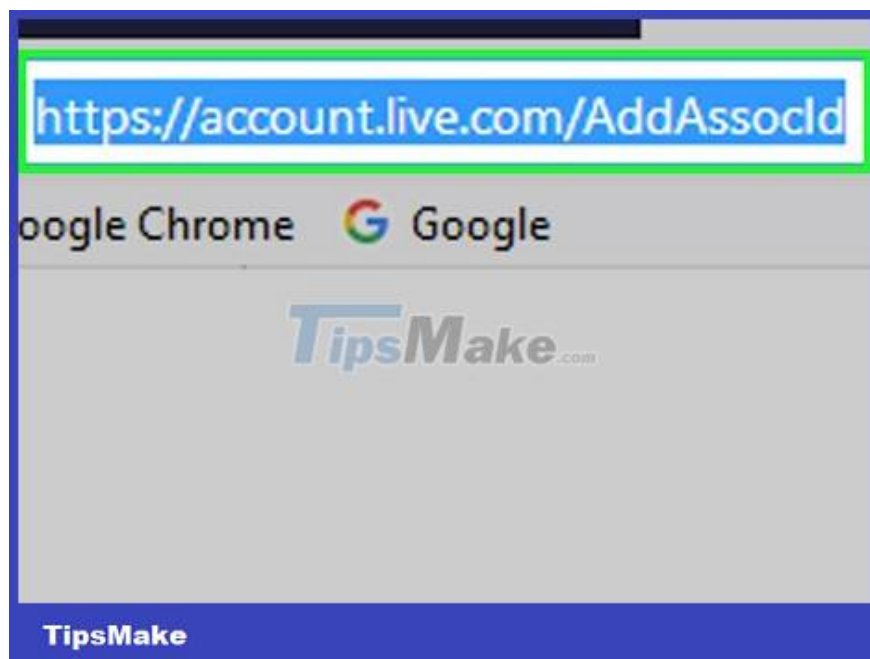
Use yourname+shopping@gmail.com to sign up for an online shopping account.



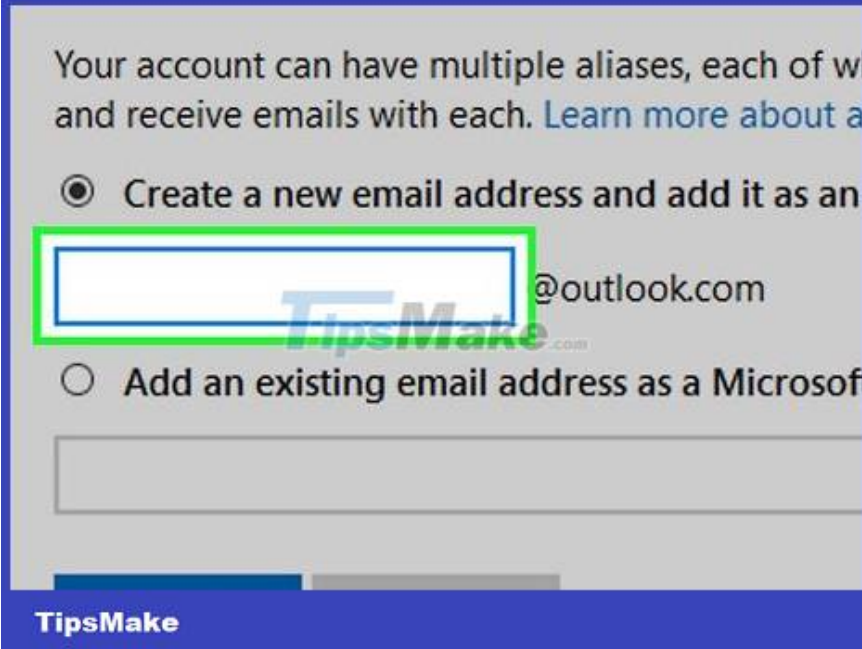
Filter messages in your inbox by alternate name. You can set up filters in Gmail to automatically filter messages into separate folders by alternate names.

See how to create a filter in Gmail and follow the instructions to organize your inbox.

Use alternate names on Outlook



Go to the Add an Alias ??page. Open <https://account.live.com/AddAssocId> in a web browser, and then sign in with your Outlook email address and password.



Your account can have multiple aliases, each of which you can use to send and receive emails with each. [Learn more about aliases](#)

Create a new email address and add it as an alias

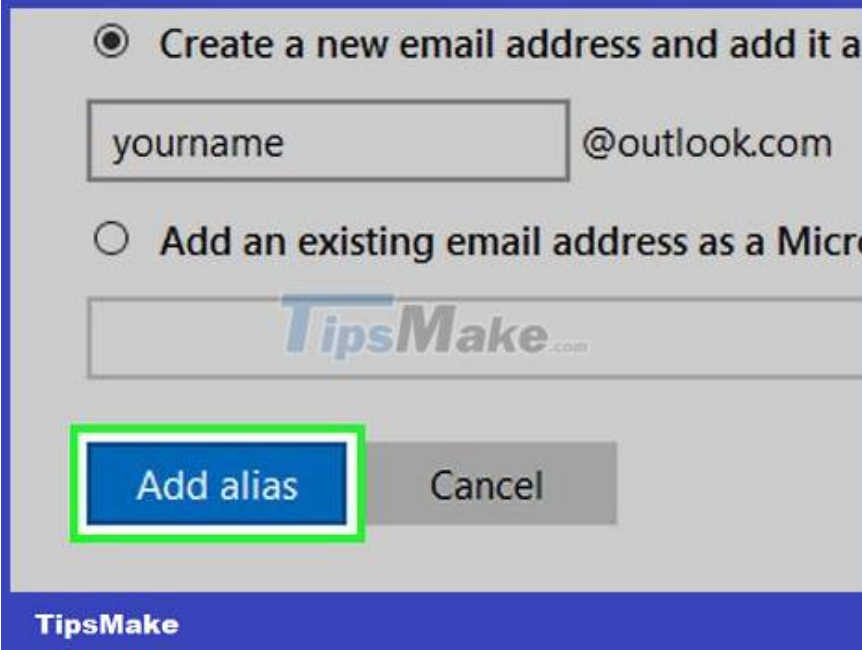
@outlook.com

Add an existing email address as a Microsoft account

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Enter the email address you want to add as an alternate name in the text input field above. It's a field with "@outlook.com" next to it.

Make sure the "Create a new email address and add it as an alias" option is selected.



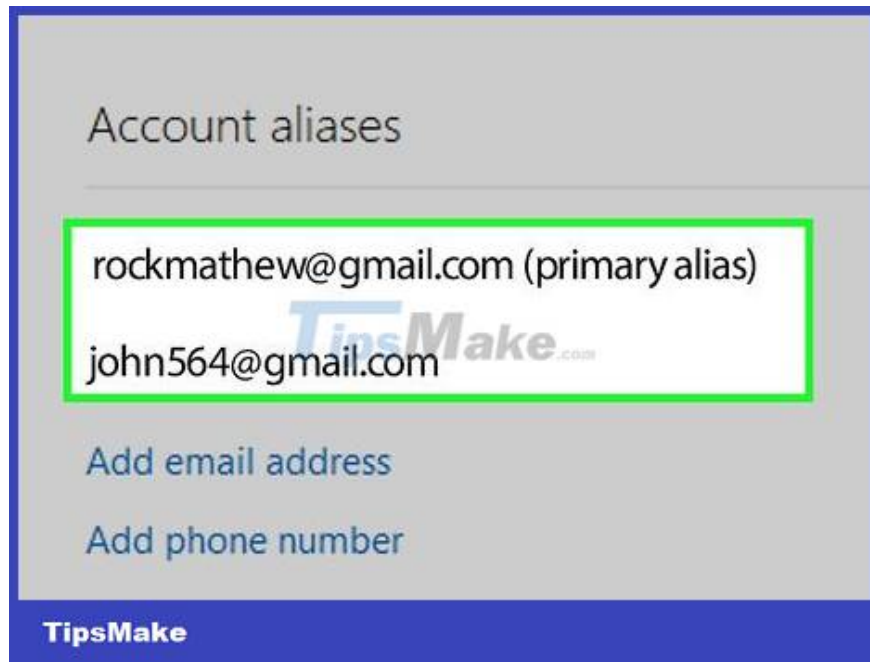
Create a new email address and add it as an alias

@outlook.com

Add an existing email address as a Microsoft account

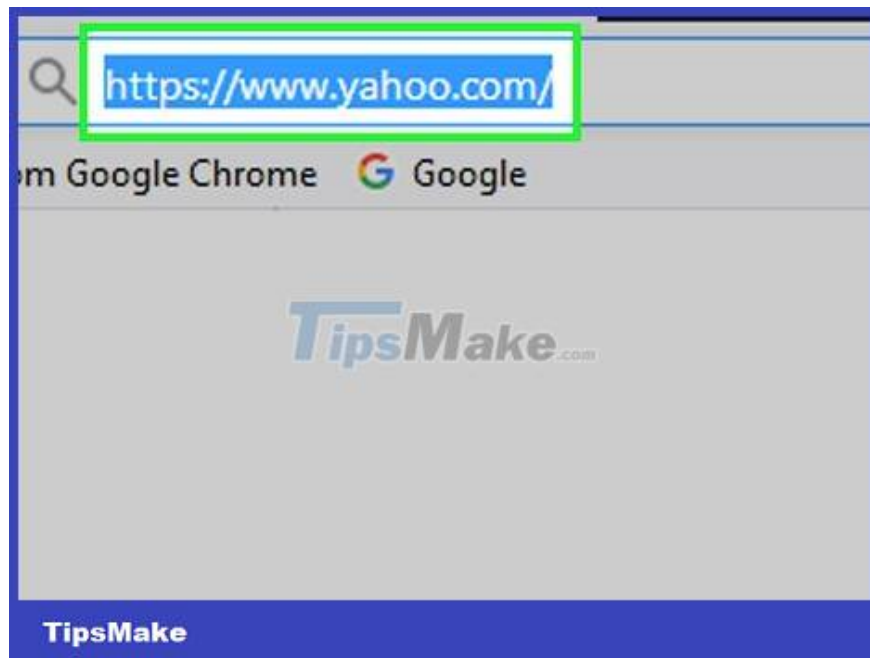
TipsMake

Click Add alias . This will create an alternate address and add it to your account.



Use an alternate email address. You can now use an alternate email address. Any email sent to that address shows up in Outlook's main inbox.

Use an alternate name on Yahoo

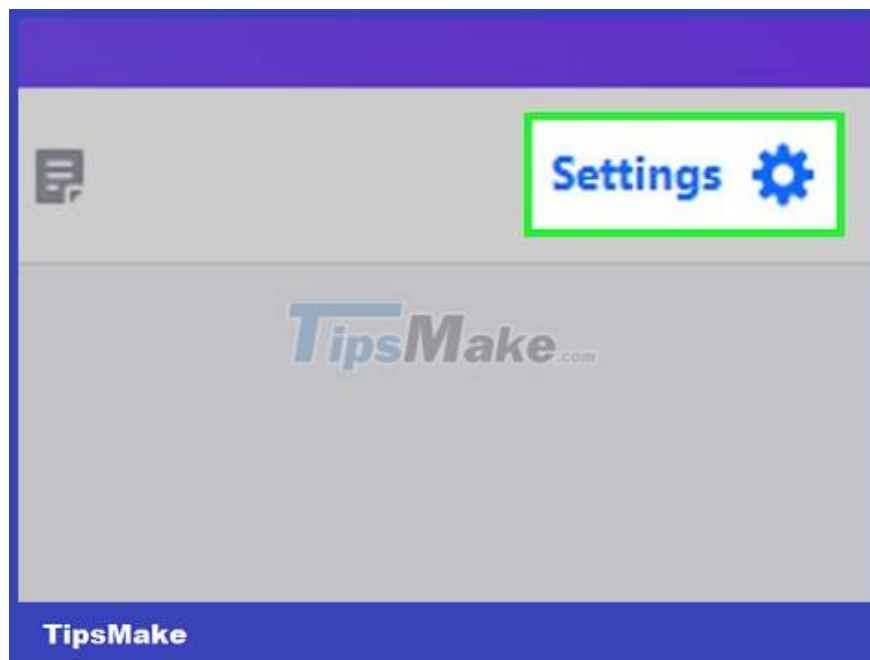


Open the Yahoo website. You need to access <https://www.yahoo.com/>. This is the operation to open Yahoo's homepage.

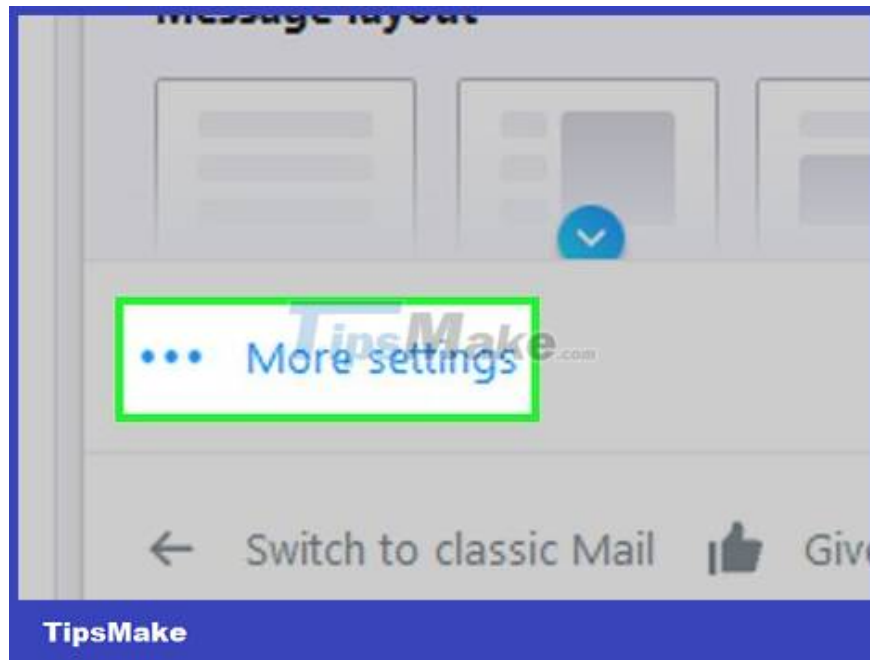


Open the inbox. Click Mail in the top-right corner of the page, then enter your Yahoo email address and password when prompted.

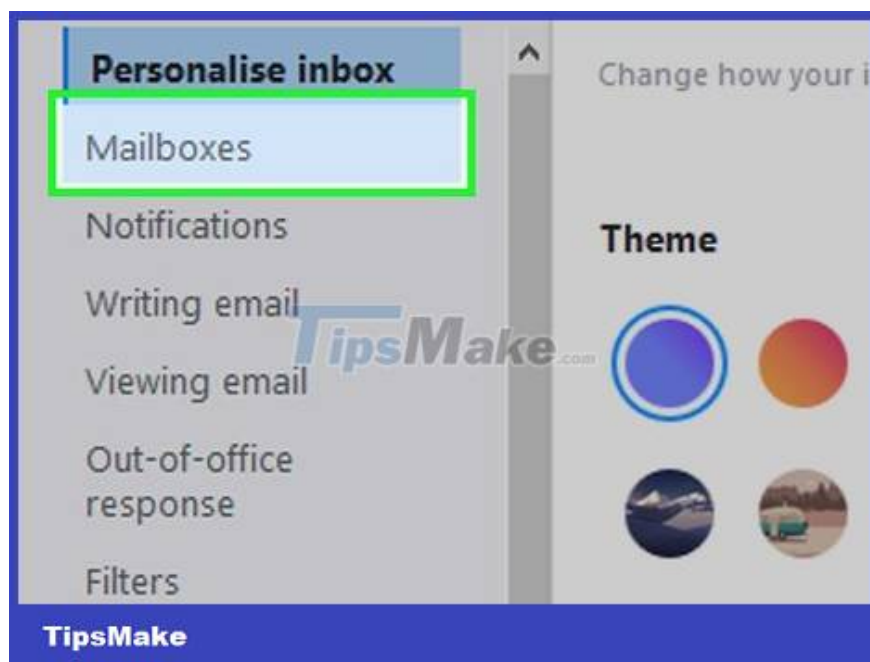
If you recently signed in to Yahoo, you may not need to enter your email address and password.



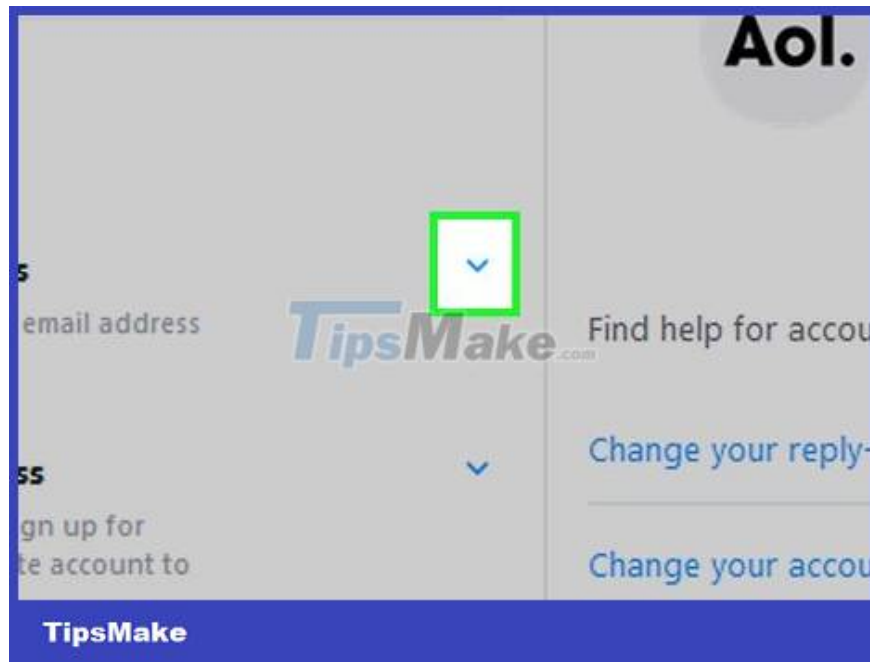
Click Settings . This is the option to the right of Yahoo's inbox and has a gear icon. The screen immediately shows a menu.



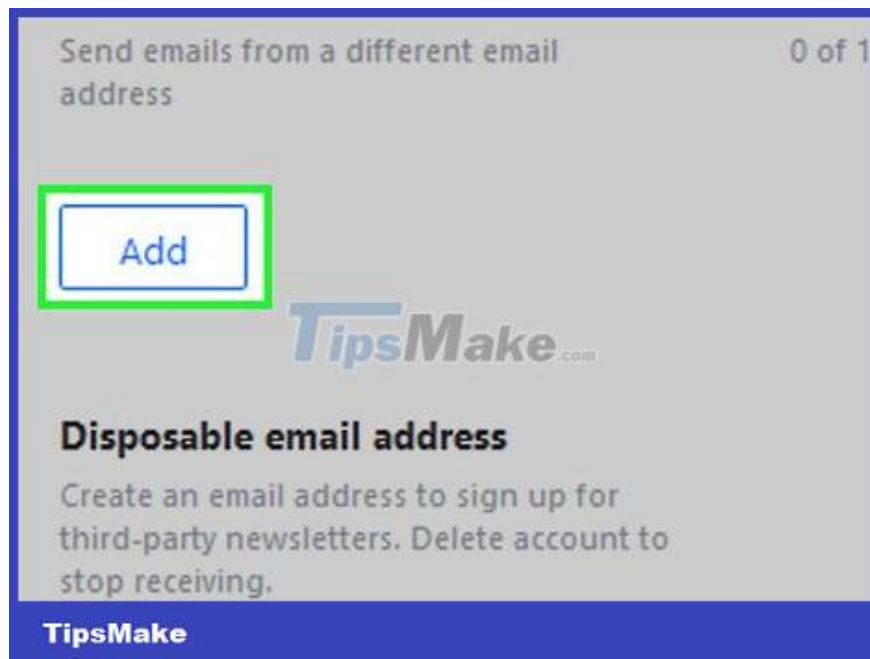
Click More Settings . You'll see this option near the bottom of the menu.



Click the Mailboxes tab . This option is on the left side of the page.



Click the button to the right of the "Email alias" heading. This option is in the middle of the "Mailbox management" selection column.



Click Add . This is the option below the "Email alias" heading. This will open an additional email address information sheet on the right side of the page.

Add send-only email address

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Next

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Add a second email address. Click the "Your Email" field below the "Create a new Yahoo Mail address" heading, then enter the email address you want to use with the "" @yahoo.com".

For example, if you wanted to create an email address with the name "humpbackwhale", you would enter "humpbackwhale@yahoo.com" in the "Your Email" field.

You can add letters, numbers, underscores, and periods in email addresses, but you can't add other special characters.

Enter an email address you really like - you can only edit your alternate name twice in 12 months.

enable the sending of emails from this account. If a confirmation email, try [resending it](#).

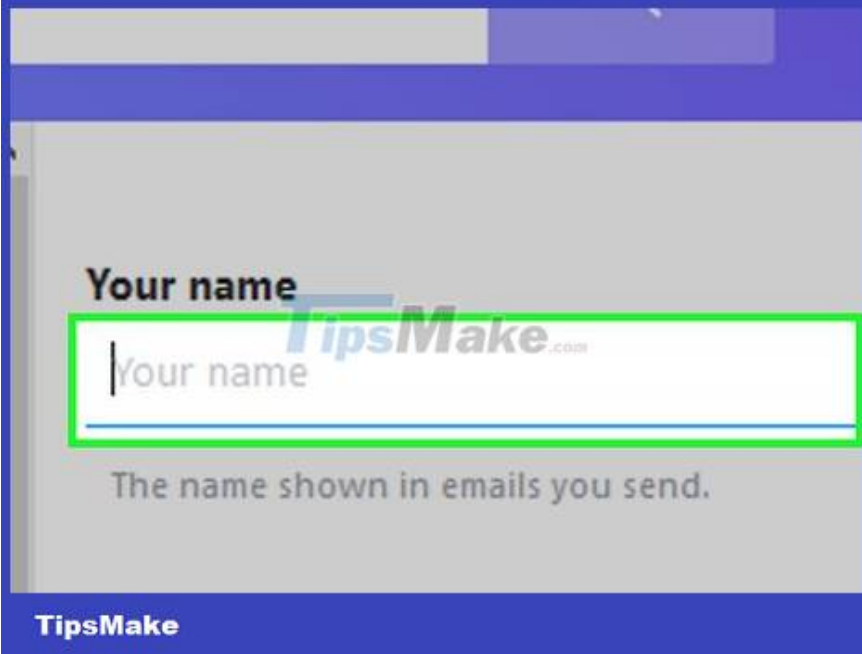
Verify to set up

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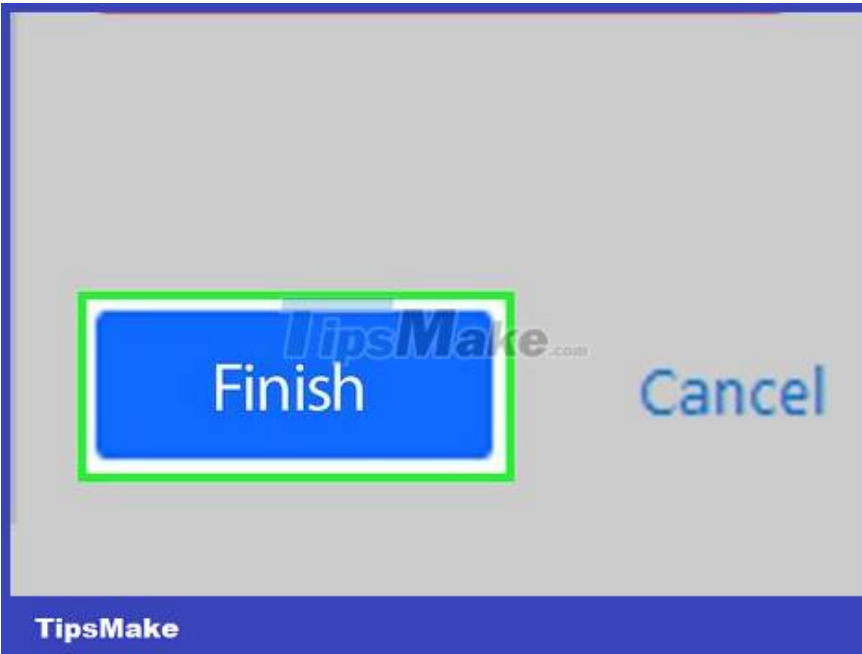
Click Set up . It's the blue button below the email address you just entered. If you enter a valid email address, the screen will display the settings page.

If the email address you entered is not available, you need to choose another email address.



The screenshot shows a web browser window with a grey background. At the top, there is a blue header bar. Below it, the text "Your name" is displayed in a bold, black font. Underneath, there is a white text input field with a green border, containing the placeholder text "Your name". A blue watermark "TipsMake.com" is visible over the input field. Below the input field, the text "The name shown in emails you send." is displayed in a smaller, grey font. At the bottom of the browser window, there is a blue footer bar with the "TipsMake" logo in white.

Enter name. Click the "Your Name" field near the top of the page, then enter the name you want others to see when you send a message using this address.

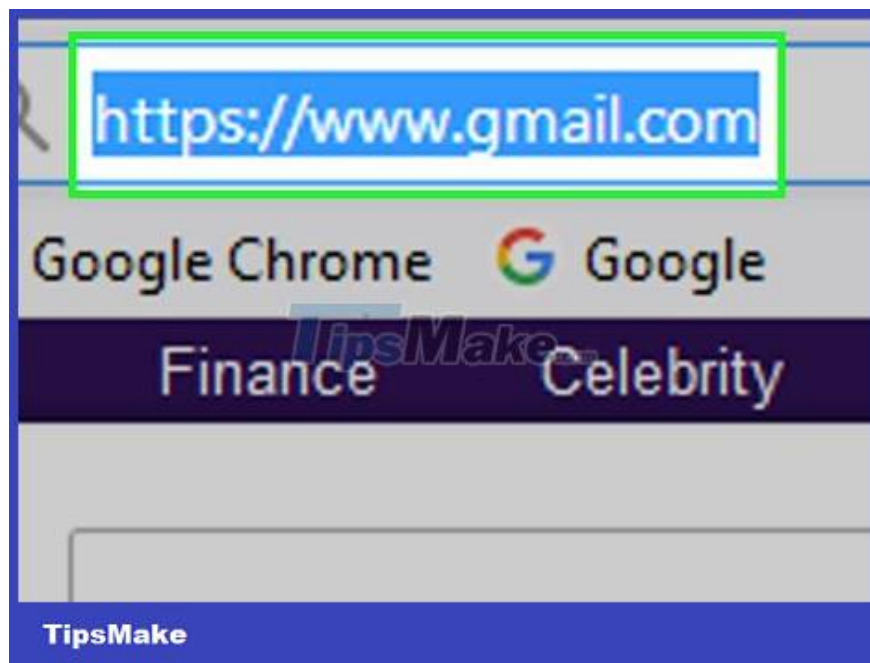


The screenshot shows a web browser window with a grey background. In the center, there are two buttons: a blue button with the text "Finish" and a grey button with the text "Cancel". A blue watermark "TipsMake.com" is visible over the "Finish" button. At the bottom of the browser window, there is a blue footer bar with the "TipsMake" logo in white.

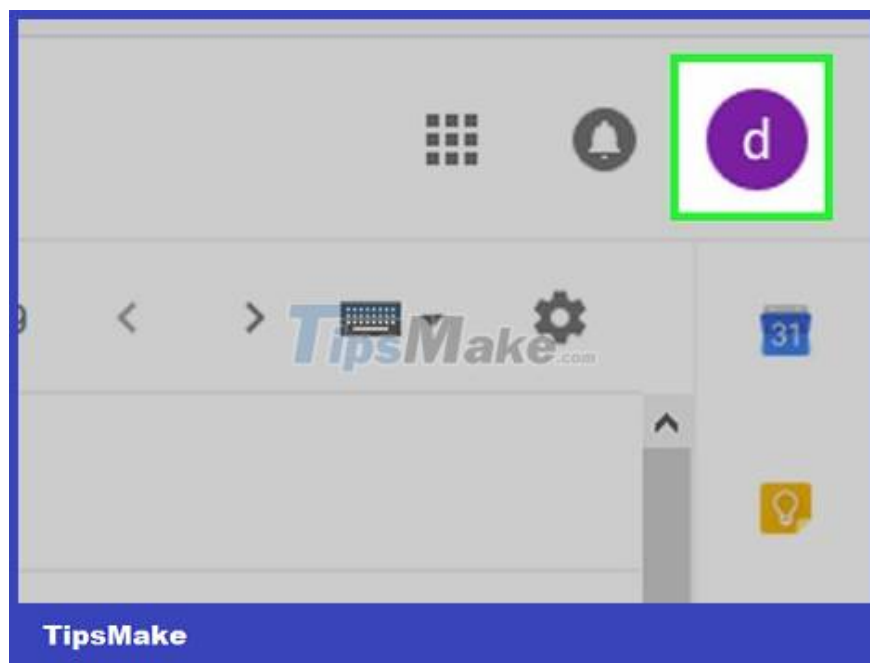
Click Finish at the bottom of the page. This will add a second email address to the account.

You can choose an alternate email address in the "From" field when composing a new email by clicking an existing name and selecting an alternate name from the displayed list.

Create multiple Gmail accounts

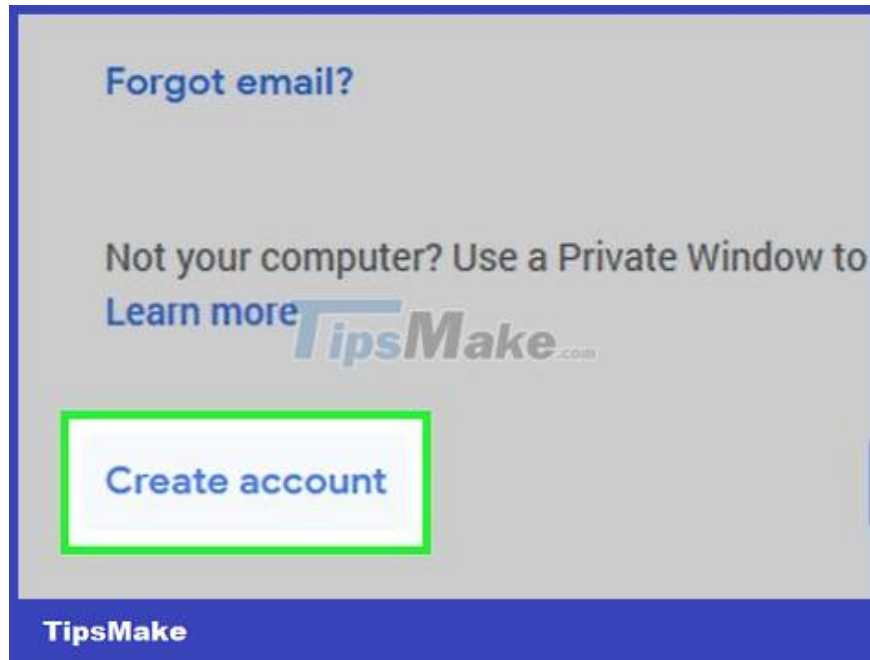


Go to <https://www.gmail.com> using a browser. Open a browser, then go to the Gmail full version page at <https://www.gmail.com> and sign in with your account (if available).

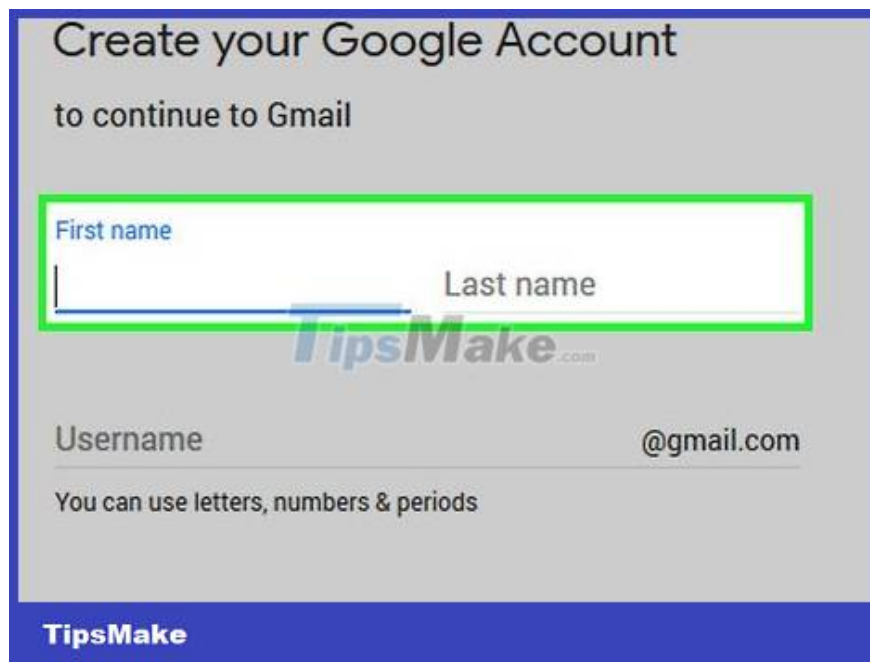


Click on the profile picture and select Add account . Click your profile picture in the top right corner of the page and select "Add account" from the drop-down menu.

Skip this step if you don't have a Gmail account.



Click More options and select Create account . This option is below the login page. You will be taken to the account creation page.



Enter first and last name. You need to enter the first and last name for the email account in the two fields at the top of the page.

First name: rock
Last name: mathew

Username: mathewrock3@gmail.com

You can use letters, numbers & periods

Available: mrock0340 rockmathew7 rockm8901

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Select an email address. In the "Choose your username" field, enter the username you want for the email address. This is the first part of the "@gmail.com" email address.

If the username you selected is not available, you cannot use it.

You can use letters, numbers & periods

Available: mrock0340 rockmathew7 rockm8901

Password: [] Confirm password: []

Use 8 or more characters with a mix of letters, numbers & symbols

Sign in instead Next

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Select a password and enter it twice. You need to choose a password for this email address and enter two password fields.

Both passwords must be entered the same before you continue.

We'll use it to keep your account secure

Month	Day	Year
October	24	1999

Your birthday

Gender

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[Why we ask for this information](#)

TipsMake

Select date of birth and gender. Click the "Month" drop-down box to select the month of your birth, then enter the day and year in the field next to it.

We'll use it to keep your account secure

Month	Day	Year
October	24	1999

Your birthday

Gender

Male

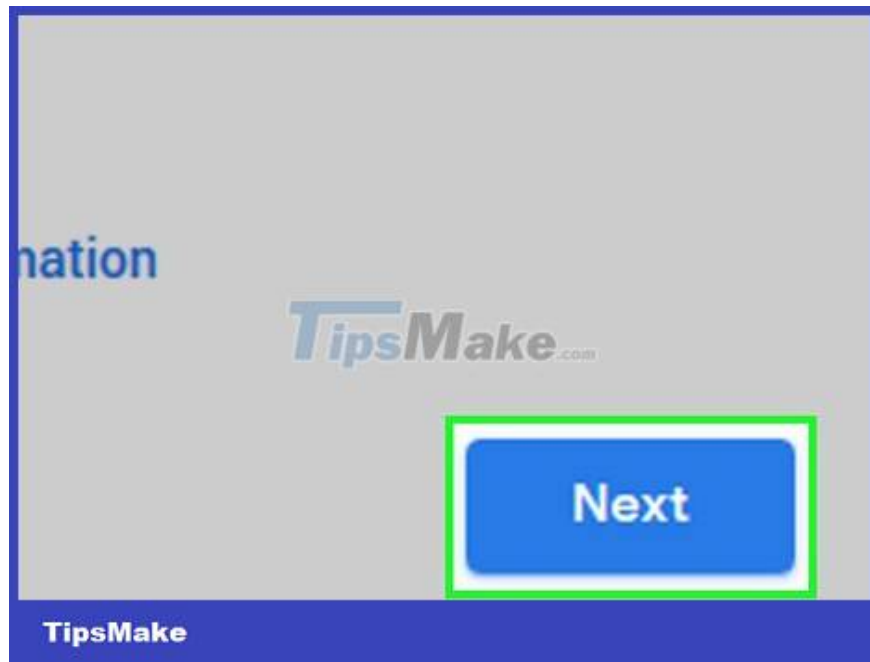
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[Why we ask for this information](#)

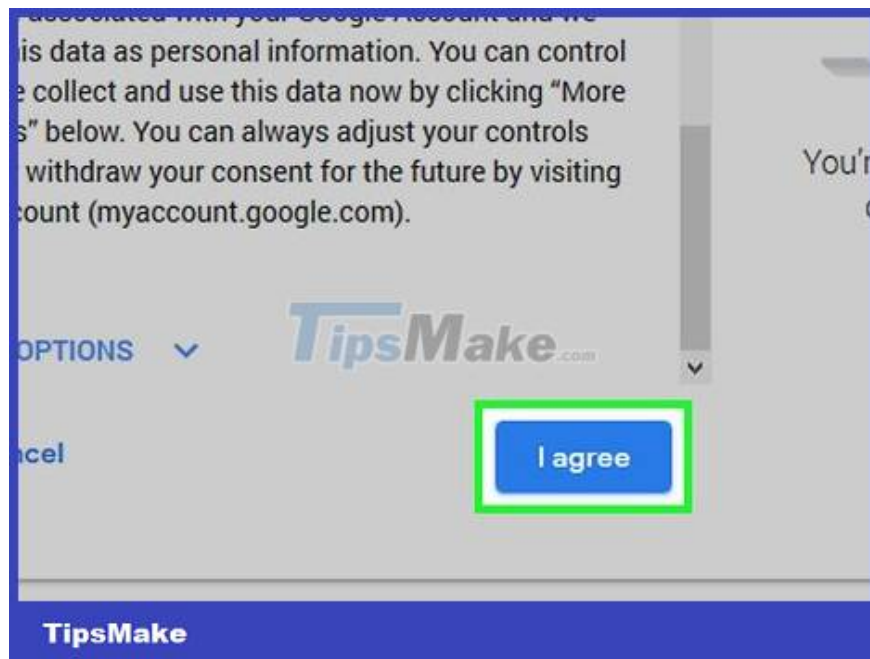
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Select gender. Click the "I am." checkbox and choose your answer.

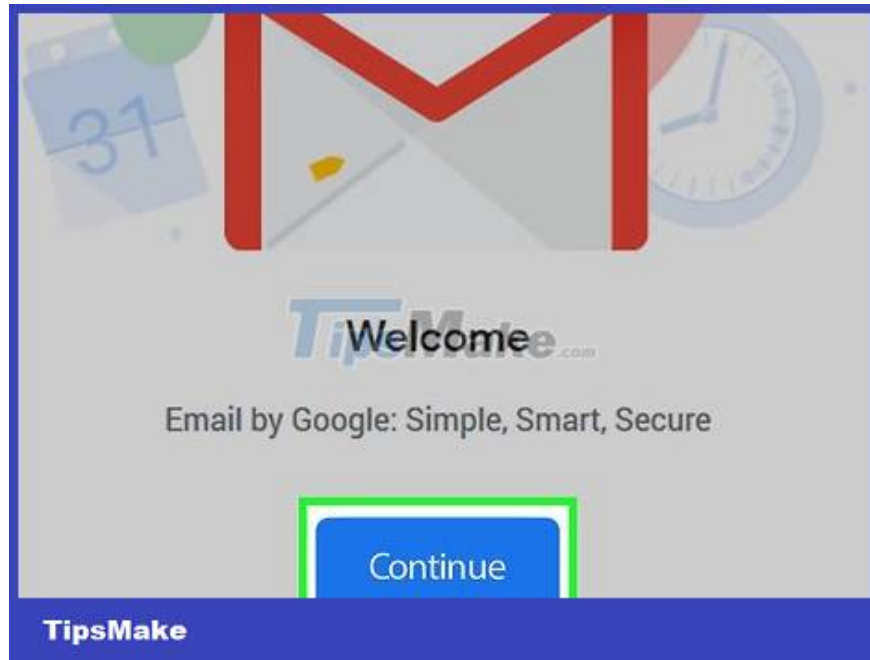
You can choose "Other" or "Rather not say" if you don't want to provide this information, but you'll still need to choose one of those options to create an account.



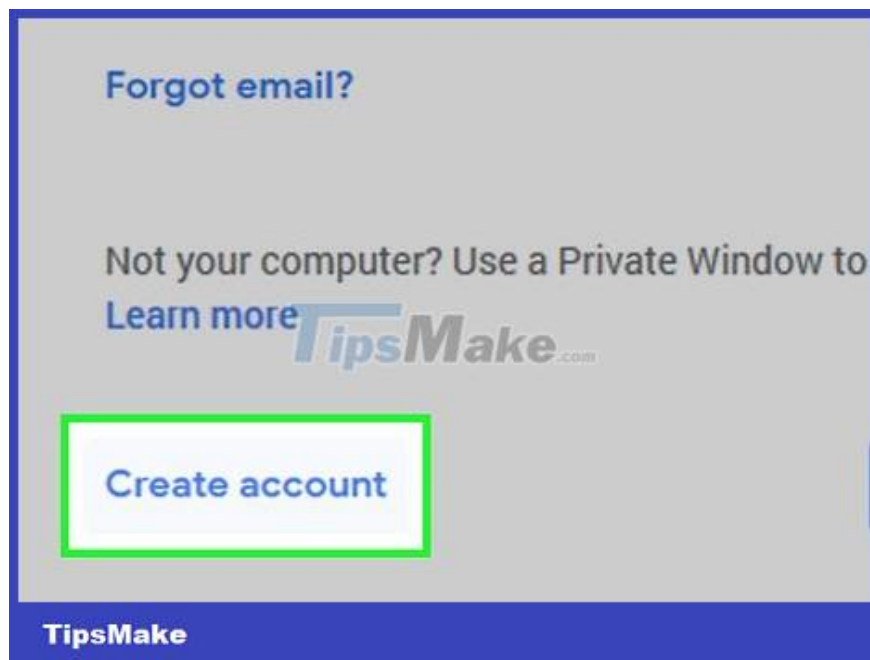
Click Next Step . It's the blue button at the bottom of the page. With this operation, the screen immediately displays the Privacy and Terms agreement window.



Scroll down below and click I agree . This accepts Google's Privacy and Terms agreement and creates an account.



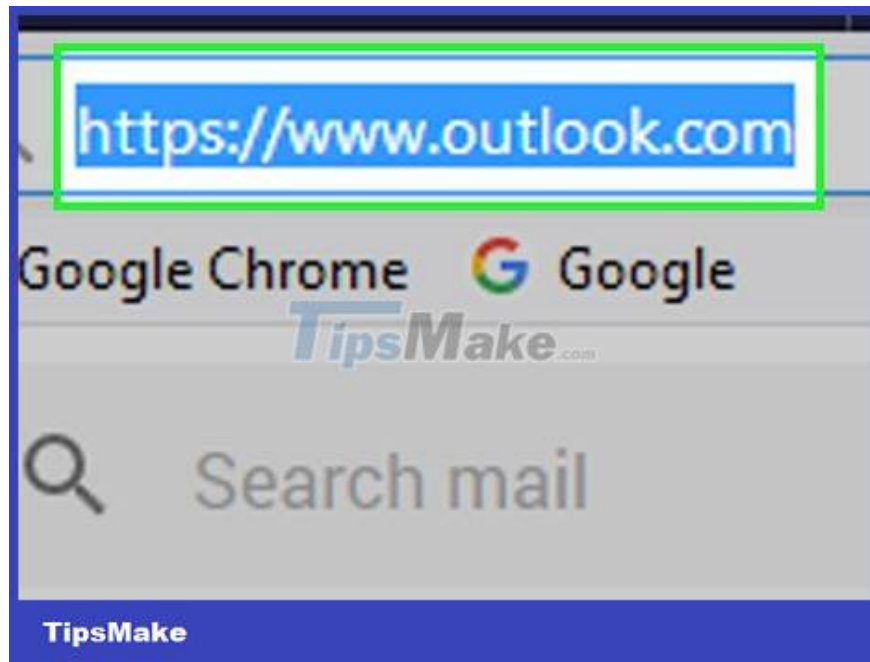
Click Continue . This is the blue button in the middle of the page.



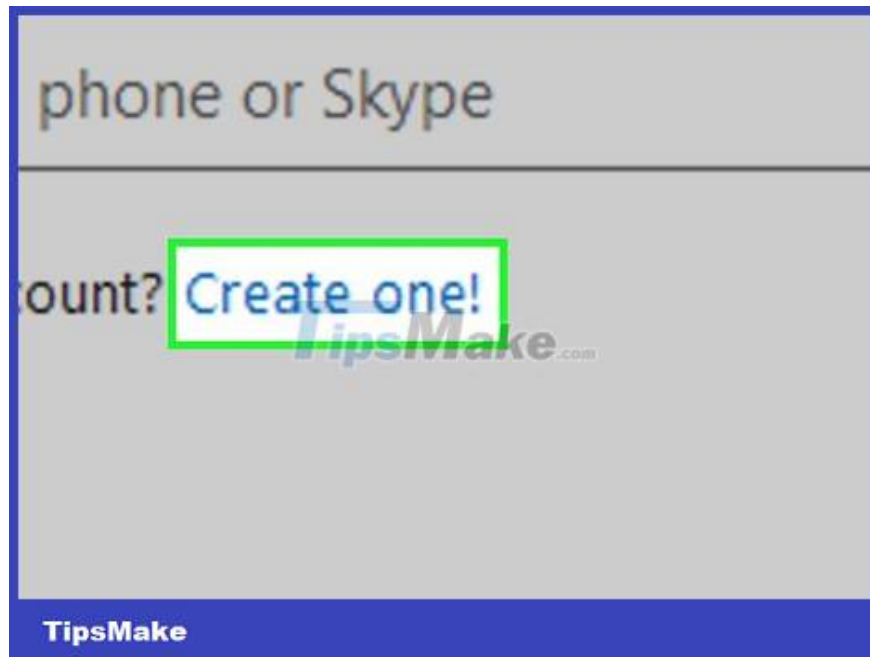
Repeat this process to create more email accounts. Click on your profile picture in the upper right corner and select "Add Account" to create and link to multiple other accounts.

Once you've added your linked accounts, you can click your profile picture in the top-right corner of the page and click one of your accounts to switch instantly.

Create multiple Outlook accounts



Visit <https://www.outlook.com> using a web browser. You need to open the browser and go to the Outlook website. This will take you to the login page.



Click Create account . This is the option in the top right corner of the page.

We need just a little more info to set up your account.

First name

TipsMake.com

Surname

Ne

TipsMake

Enter first and last name. Enter a first name in the "First name" field and a last name in the "Last name" field.

Microsoft

Create account

@outlook.com ▼

TipsMake.com

Next

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Enter the username of your choice. This information needs to be entered in the "User name" field. The name you enter here will be part of the email address that other people see.

For example, if you want the email address to be "whalesaregreat@outlook.com", enter whalesaregreat in this field.

If the "User name" field turns red when you go to the next step, it means the name is already in use and you need to change it to continue.

Create a password

Enter the password you would like to use with account.

Send me promotional emails from Microsoft

Choosing Next means that you agree to the [Microsoft Service Agreement and privacy and cookies statement](#)

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Create a password. Enter the password in the "Password" and "Re-enter password" fields. The password entered in these two fields must be the same.

Outlook password must be at least 8 characters, including letters, numbers, or special characters (such as periods).

Add details

We need just a little more info to set up your account.

Country/region

Date of birth

Select country. Click the "Country/region" drop-down box, then click where you live.

we need just a little more info to set up your account.

Country/region
United States

Date of birth
24 October 1999

Next

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Add date of birth. In the "Birthdate" section, you will choose the month, day and year of birth from the selection boxes.

Gender
Select one

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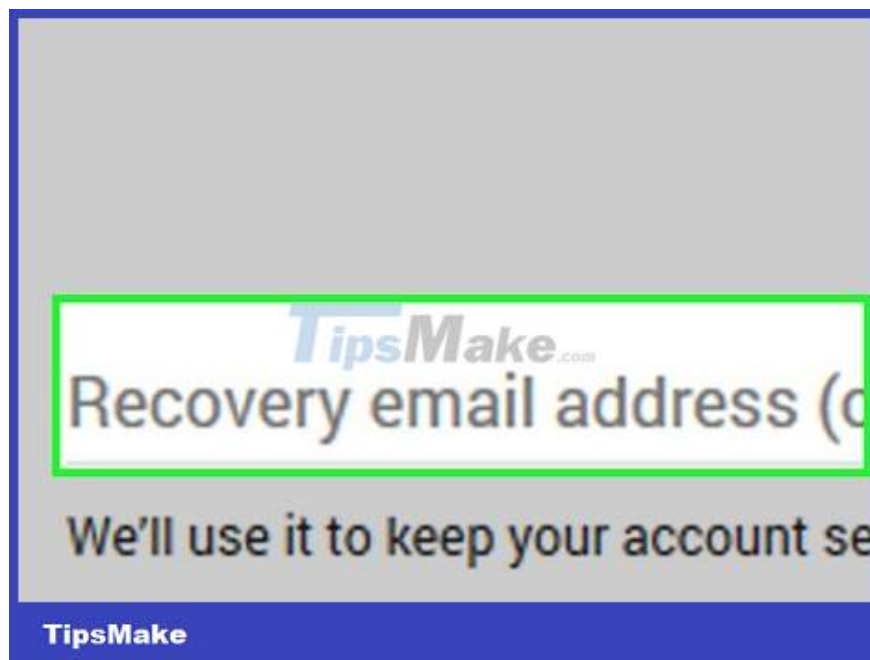
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Select gender. Click the "Gender" drop-down box, then select Male, Female or Not specified.



Enter your phone number. This information is entered in the "Phone number" field.

This step is optional but will be useful in recovering your account when you forget or lose your login password.



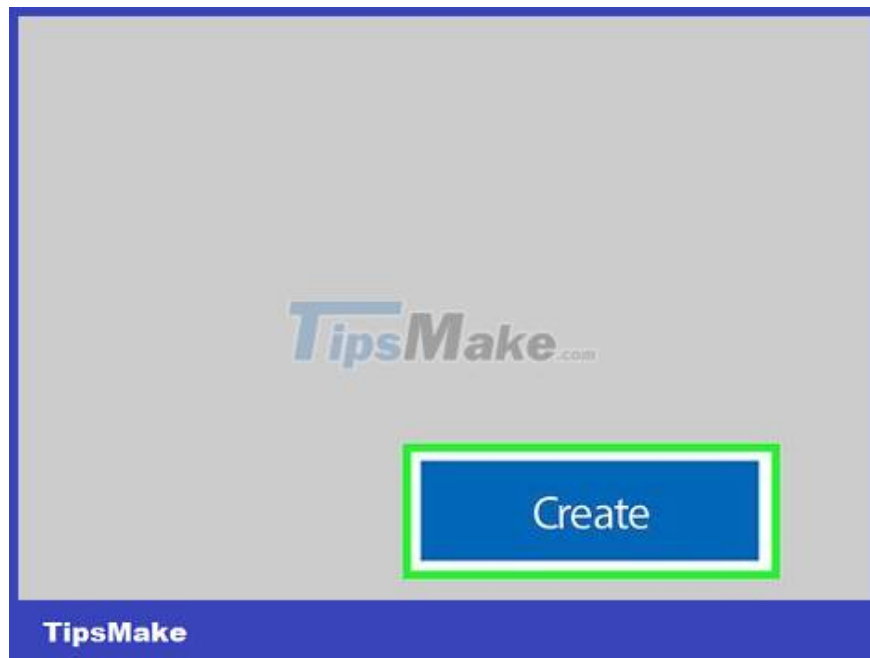
Add a second email address. If you have a different email address, enter it in the "Alternate email address" field.

This step is also optional.



Enter the verification code. You need to enter the code in the "Enter the characters you see" field. The code to enter is displayed above this field.

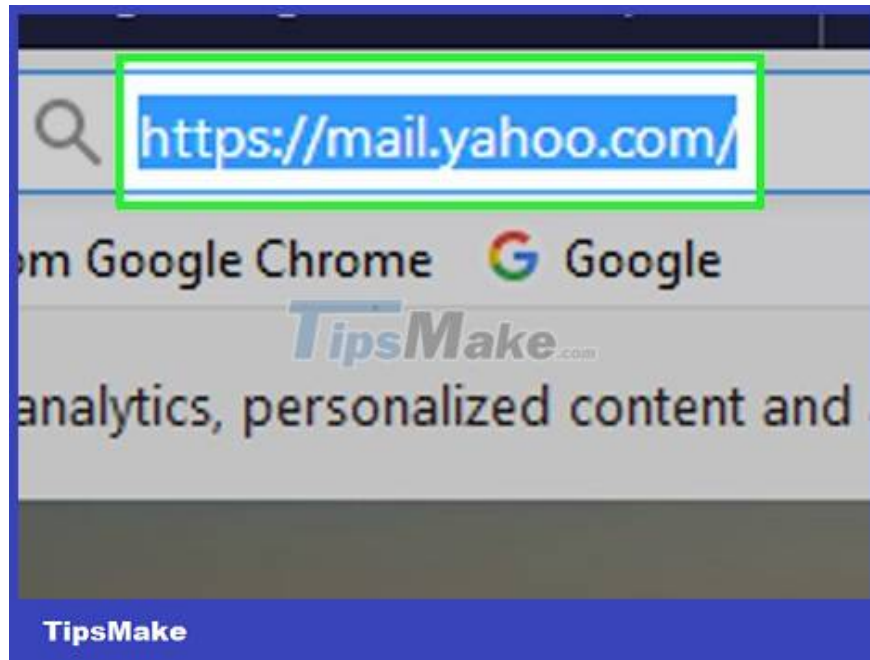
These codes usually consist of capital letters and numbers.



Click Create account . It's the blue button at the bottom of the page. After you enter all the above information, Outlook will create the account and take you to the inbox settings page.

Uncheck the "Send me promotional offers from Microsoft" box before creating an account if you don't want Microsoft to send promotional emails.

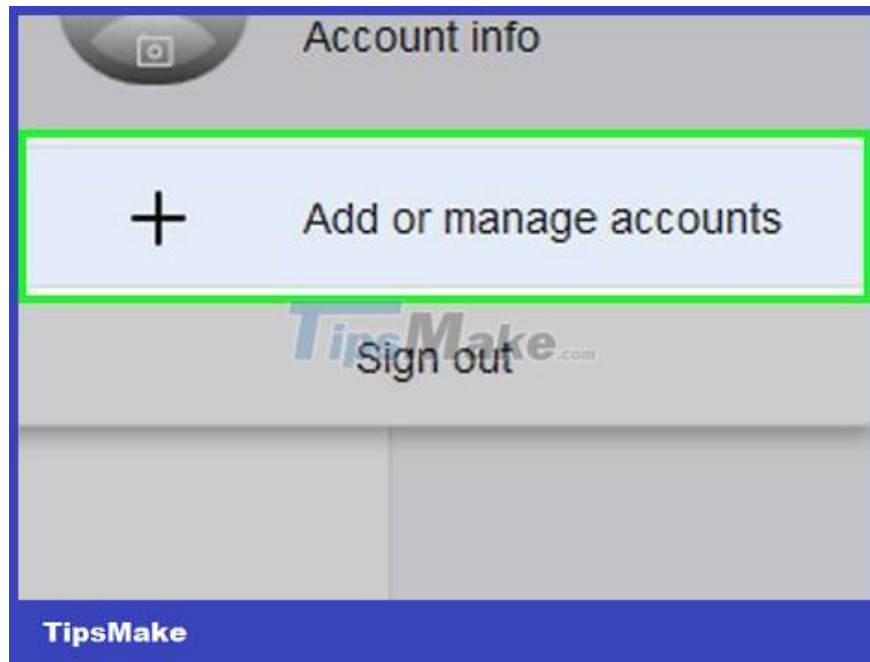
Create multiple Yahoo accounts



Go to <https://mail.yahoo.com/> using a web browser. Open a browser, then go to the Yahoo Mail page and sign in to your Yahoo account.



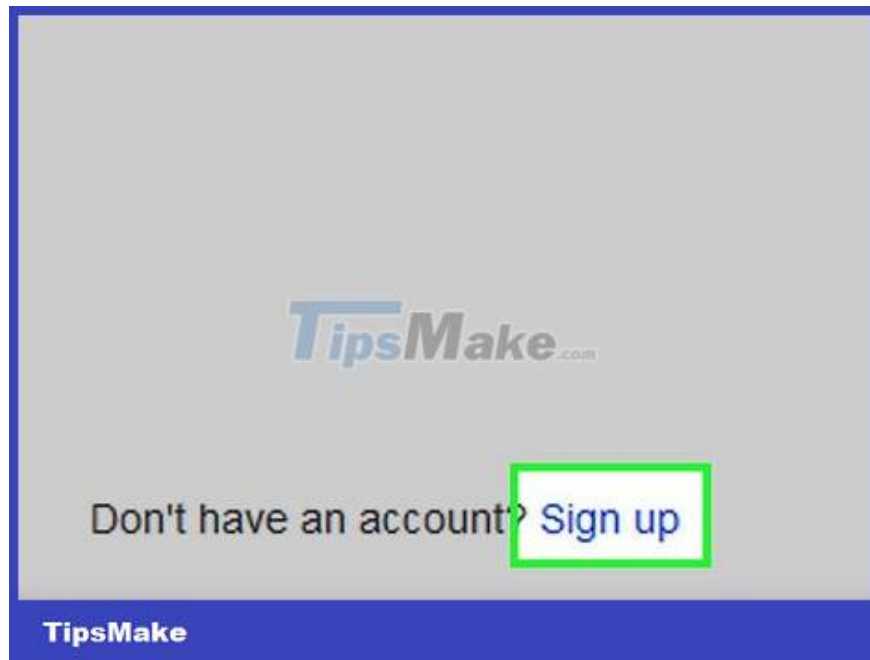
Click on the profile picture. It's the option in the top-right corner of the page, just to the left of the gear icon. A menu will appear on the screen.



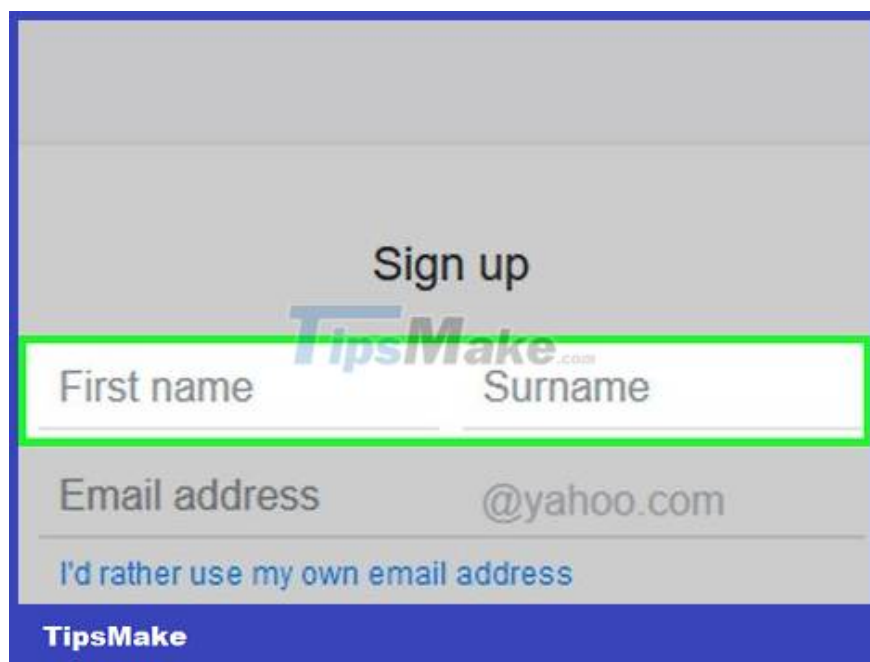
Click ? Add account . It's the option below the displayed menu. This will open the Manage Accounts page.



Click Add account . This is the blue button at the bottom of the menu.



Click Sign Up .



Enter first and last name. You'll enter information in the two fields at the top of the page, "First name" and "Last name".

Sign up

rock mathew

Email address @yahoo.com

[I'd rather use my own email address](#)

Password

TipsMake

Enter the email address of the new account you want to create. Information needs to be entered in the "Email address" field.

+1 Mobile phone number

Birth month Day Year

Gender (optional)

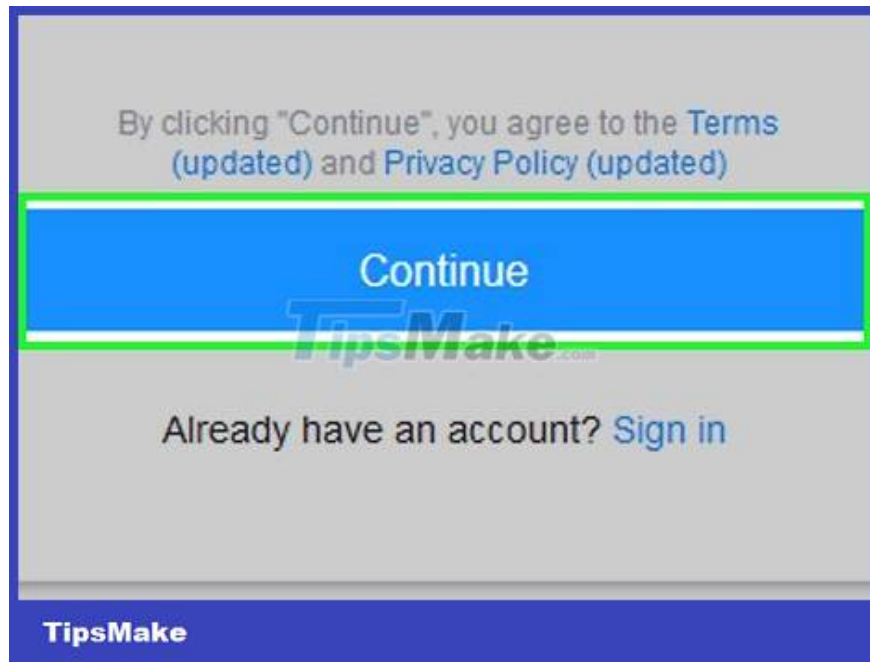
TipsMake.com

By clicking "Continue", you agree to the [Terms \(updated\)](#) and [Privacy Policy \(updated\)](#)

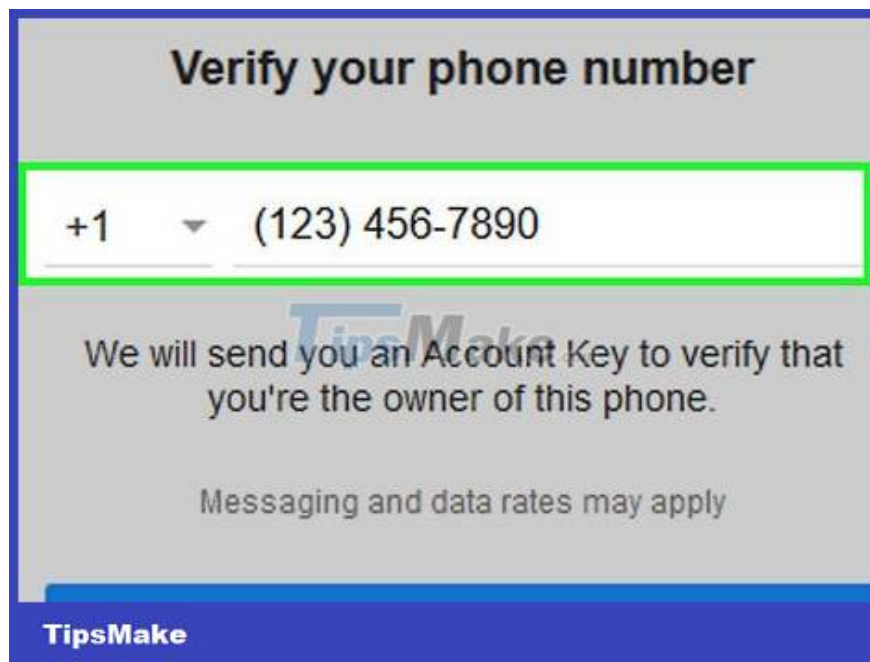
Continue

TipsMake

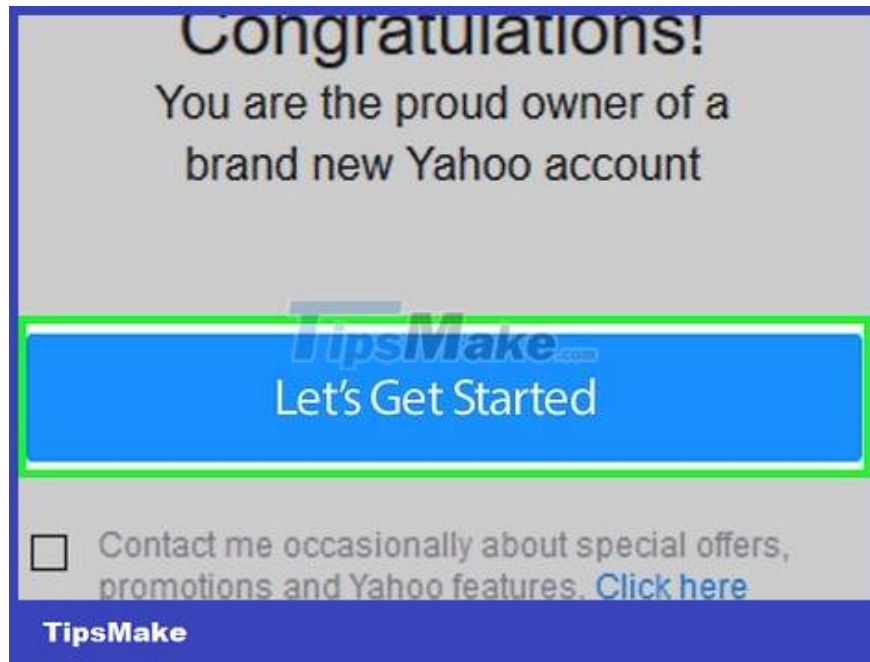
Enter your phone number and date of birth. You need to enter the full phone number, including the country code.



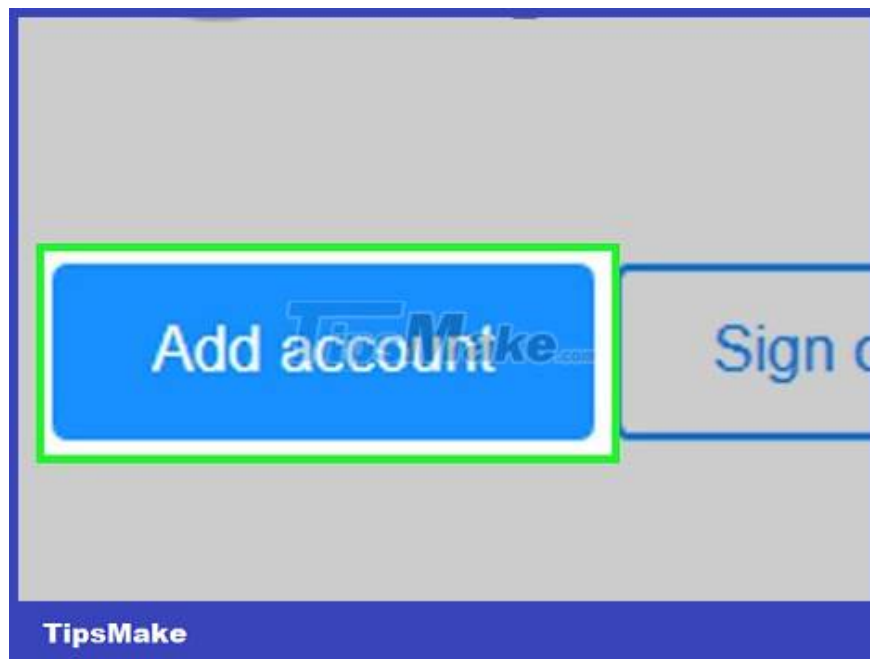
Click Continue . It's the blue button at the bottom of the page.



Verify phone number. Click the "Text me an Account Key" button and you will receive a 5-digit code via text message. Enter your Account Key into the Yahoo site and click "Verify".



Click Let's get started . This is the blue button in the middle of the page. Your new account is now activated and linked to your existing Yahoo Mail account.



Repeat this process to create more email accounts. Click on your profile picture in the upper right corner and select "Add Account" to create and link to multiple other accounts.

Once you've added your linked account, you can click your profile picture in the top-right corner of the page and click one of your accounts to switch instantly.

You finished reading the article "**How to Create Multiple Email Accounts**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.

