

How to create keyboard shortcuts on a Windows 10 computer

Instructing you on how to use keystrokes will make your productivity faster and how to create combinations of shortcuts on your computer. Click on the article to know how to create it!

Instead of using the mouse to manipulate, we can use the keystrokes on Windows computers to increase the speed and performance of the computer. Below, Mobile World shows you how to create keyboard shortcuts for folders and applications on Windows 10.

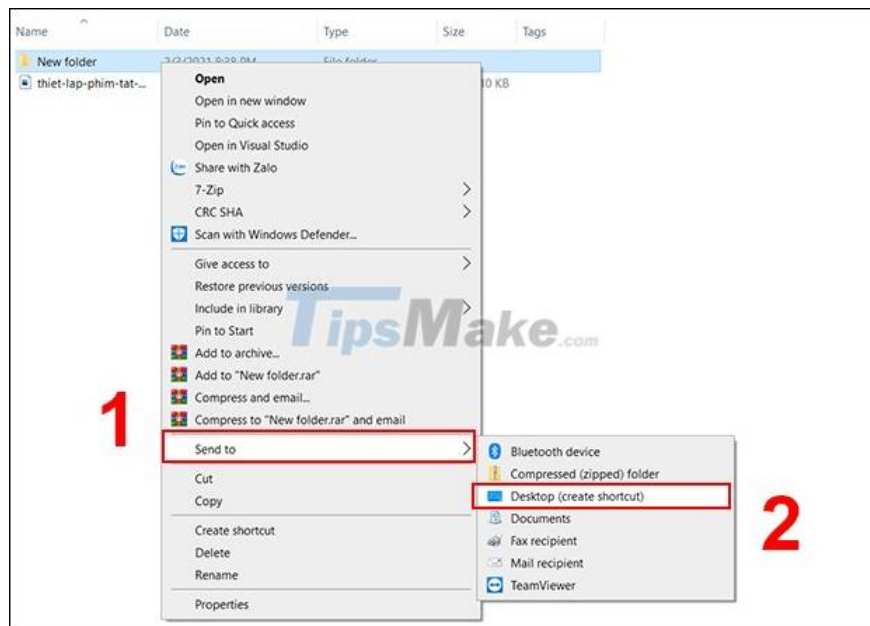
Benefits of using keyboard shortcuts

Using computer shortcuts helps users to use the computer more effectively by combining keys together to call a certain feature, instead of having to find and select manually.

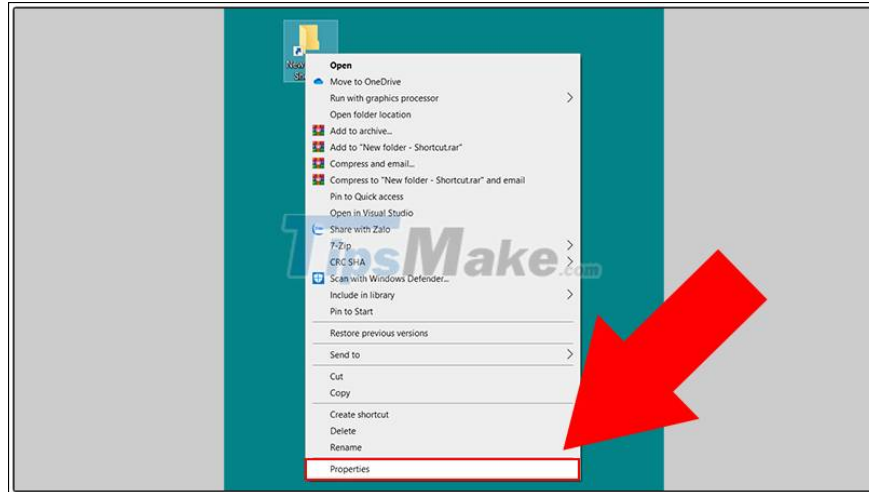
Windows 10 has many attractive new features and settings, it will be interesting to know how to create and use the right keyboard shortcuts to exploit this operating system in an optimal and easier way.

1. How to create a shortcut for a folder on a Windows 10 computer

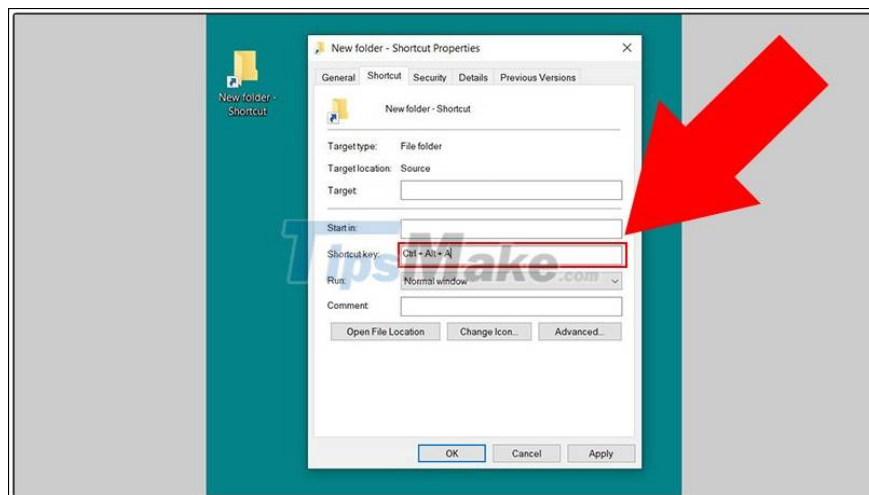
Step 1 : Right-click on the folder you want to create a shortcut for, select **Send to** > Select **Desktop (create shortcut)** .



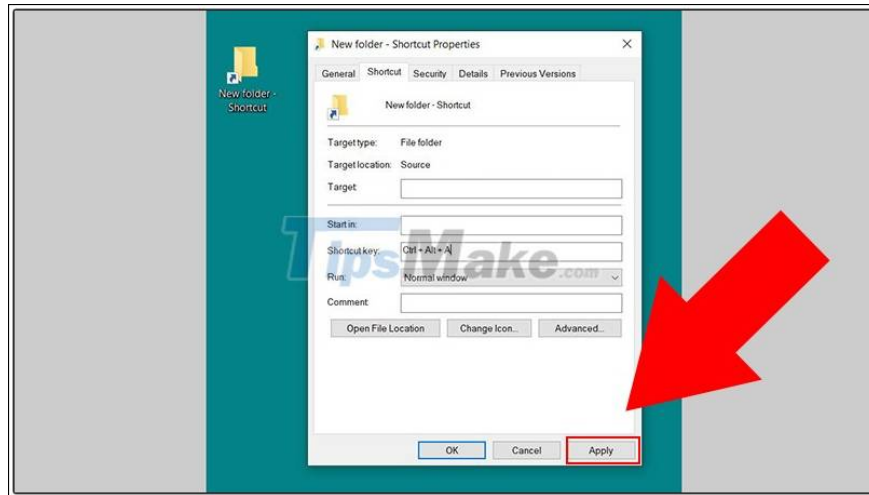
Step 2 : At the desktop, right-click on the folder you just created the shortcut and select **Properties** .



Step 4 : In the Shortcut key, enter a key that you want to use to open the application, Windows will automatically add the prefix **Ctrl + Alt**.



Step 5 : Click **Apply** to save changes.



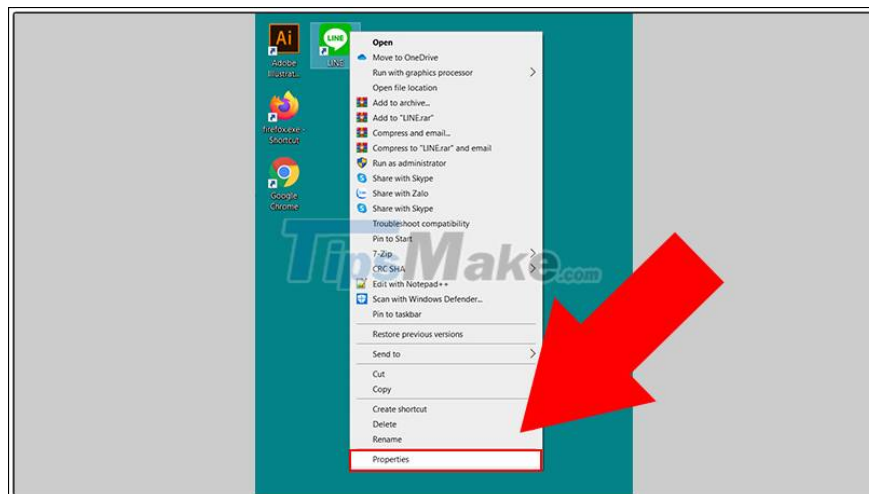
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When the setup is complete, just press **Ctrl + Alt + A** , the application will automatically open.

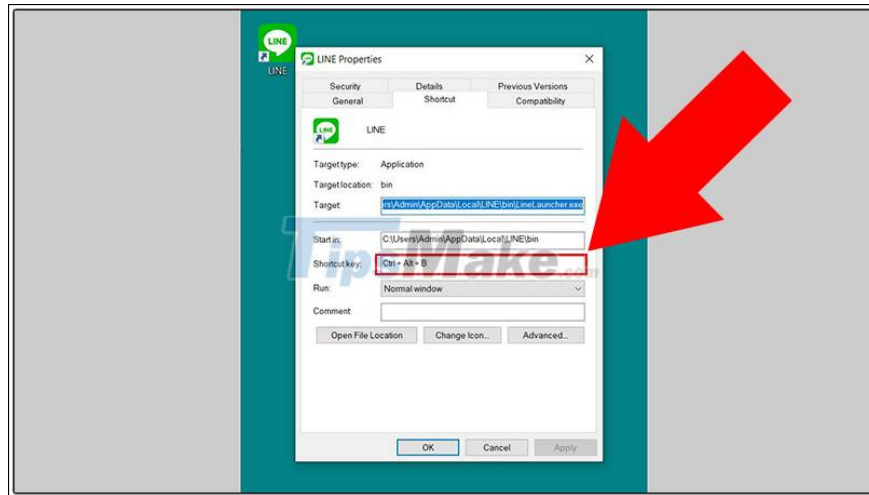
2. How to create shortcuts for applications on a Windows 10 computer

Note : It is necessary to bring the applications that want to create shortcuts to the Desktop.

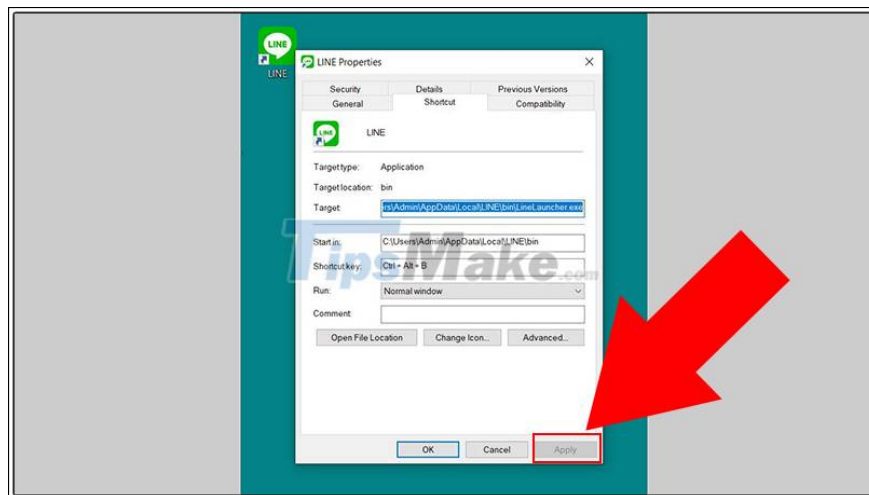
Step 1 : Right-click the application > Select **Properties** .



Step 2 : Enter a shortcut to open the application at the **Shortcut key** section .



Step 3 : Choose **Apply** to save changes.



Above are ways to create shortcuts for folders and for applications in Windows 10. Wish you success.

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