

How to create exams on Microsoft Teams

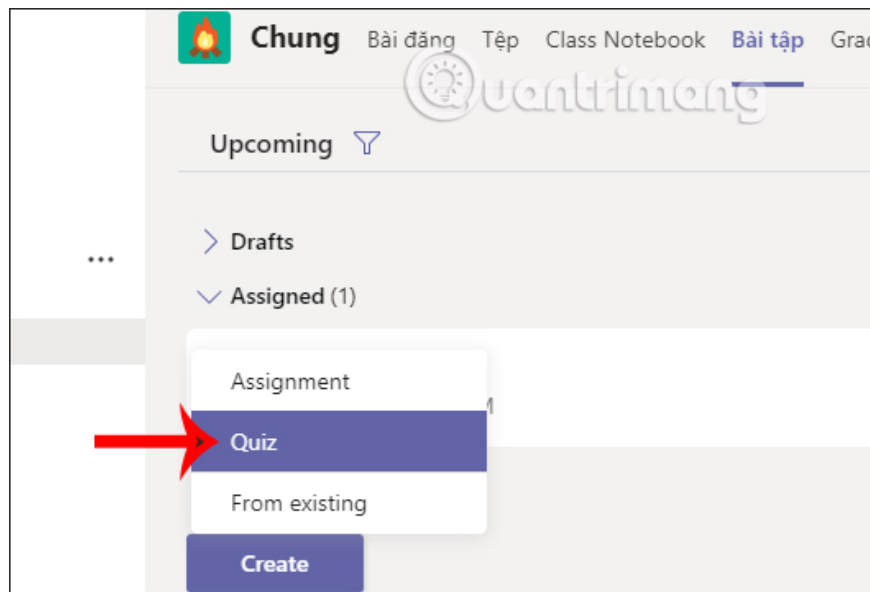
Microsoft Teams allows teachers to create tests, such as multiple choice tests to assess students' academic results.

Microsoft Teams works with many other applications to create additional tools for teachers in the teaching process, including creating tests. In addition to creating assignments on Microsoft Teams, teachers can also create tests and assess the learning results of students. With the test format, students will immediately know their results. The following article will guide teachers to create tests on Microsoft Teams.

Instructions for creating exams on Microsoft Teams

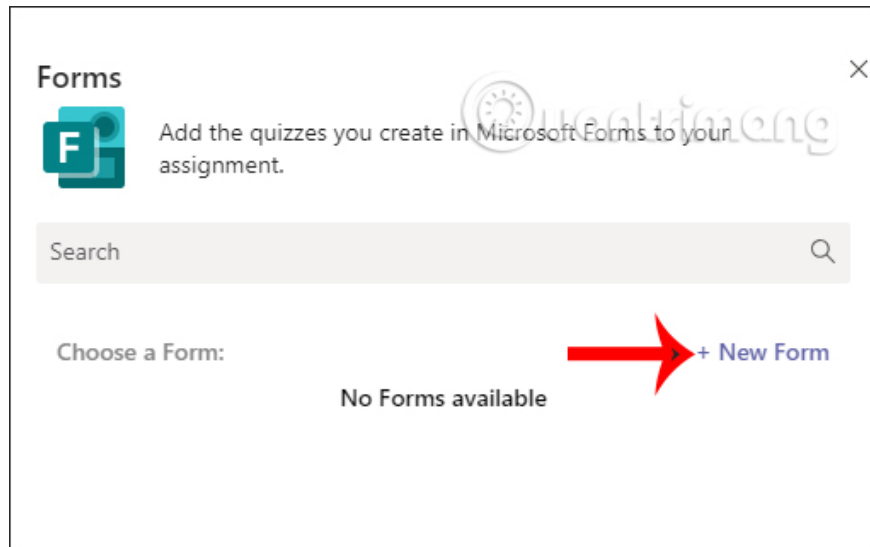
Step 1:

Users also click on **the Exercises** and then click **Create** to create a test. Now we **choose Quiz** to create the quiz.



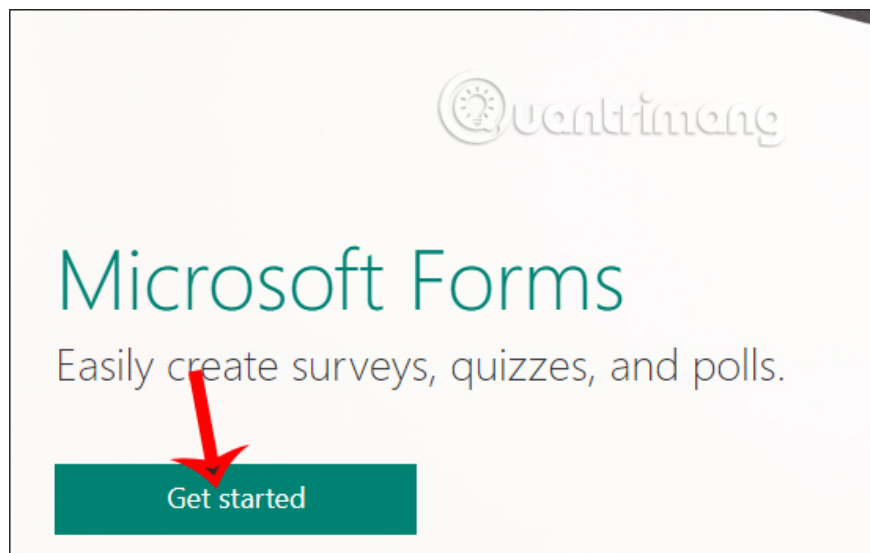
Step 2:

Microsoft Teams will combine with Microsoft Forms to create tests. To create a new one, teachers click **New Form**.




Step 3:


The teachers are immediately transferred to the Microsoft Forms interface to create the tests. Click **Get started** to proceed with the creation. Actions follow the teachers to refer to the article [How to create tests on Microsoft Forms](#).




Step 4:


Once created, go back to the Microsoft Teams interface and the teachers will look at the newly created test on Forms. Click **Next** to continue.

 Add the quizzes you create in Microsoft Forms to your assignment.

Search 

Choose a Form: [+ New Form](#)

 Câu hỏi kiểm tra 1 tiết môn Ngữ Văn
Today



Step 5:


At this time, the teachers choose the time to do the test for the students and then **press Assign** to give the test to the students.

New assignment Discard Save Assign

Saved: Apr 21, 11:35 AM

Instructions

Enter instructions

 Câu hỏi kiểm tra 1 tiết môn Ngữ Văn (Lớp học A1) ⋮

Points

No points

Assign to

All students +

Date due

Tue, Apr 21, 2020 📅 Time due 3:00 PM 🕒

Assignment will post immediately with late turn-ins allowed. [Edit](#)

Step 6:

Students just need to open Microsoft Teams and click on the notification to take the test directly on Microsoft Teams.

[Back](#)

Câu hỏi kiểm tra 1 tiết môn Ngữ Văn Points
No points











Due today at 3:00 PM

Instructions
None

My work

 Câu hỏi kiểm tra 1 tiết môn Ngữ Văn (Lớp học A1) ⋮

When students see the test or have students complete it, teachers will receive a notification in the Teams interface.

Câu hỏi kiểm tra 1 tiết môn Ngữ Văn			
Due today at 3:00 PM		 Open in Forms	
To grade (3)	Graded (0)	Search students <input type="text"/>	
<input type="checkbox"/>	Name ▾	Status ▾	Feedback
<input type="checkbox"/>	 blue_star_309	 Viewed	
<input type="checkbox"/>	 minhtrang	 Viewed	
<input type="checkbox"/>	 quantrimang17	 Viewed	

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