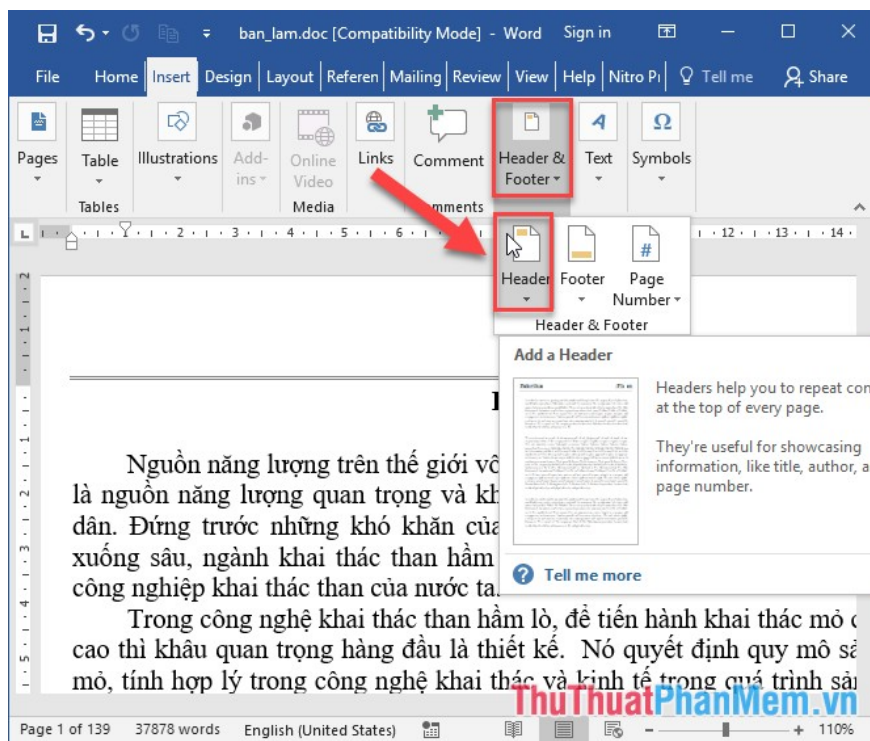


# How to create a page header (Header) and footer (Footer) in Word

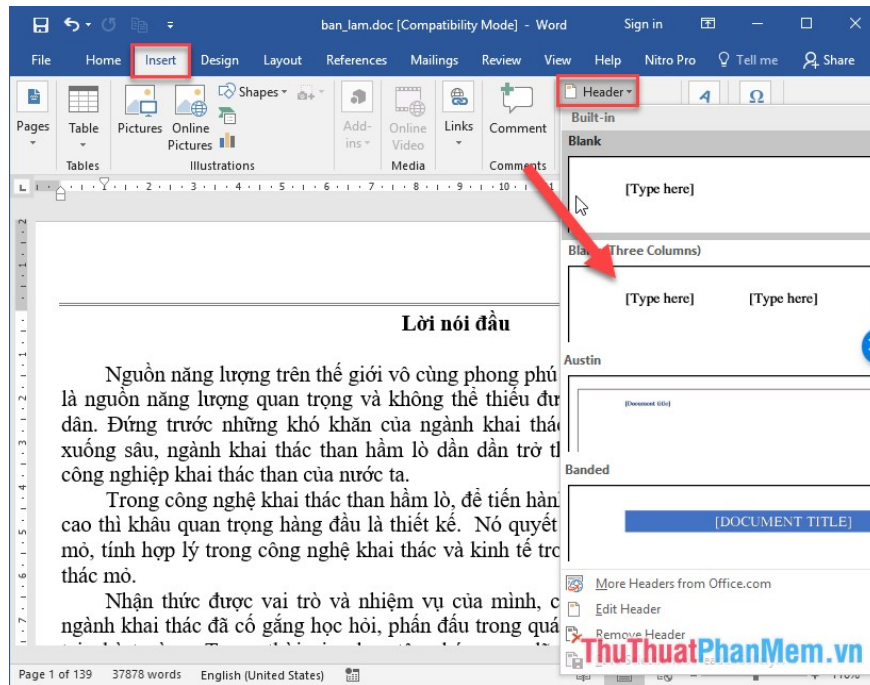
Creating headers and footers is a way to help you mark ownership and help you present your science, quickly find content in the article. To create page titles and footers you go to the Insert tab - Header (create page titles) or

Creating headers and footers is a way to help you mark ownership and help you present your science, quickly find content in the article.

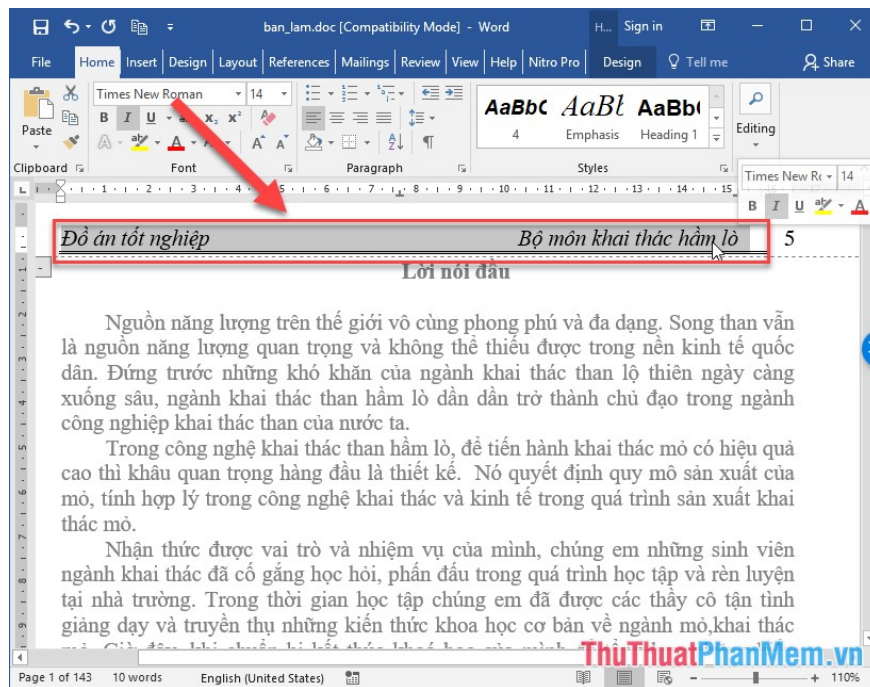
To create a header and footer you go to the **Insert** tab -> **Header** (create page header) or select **Footer** (footer header):



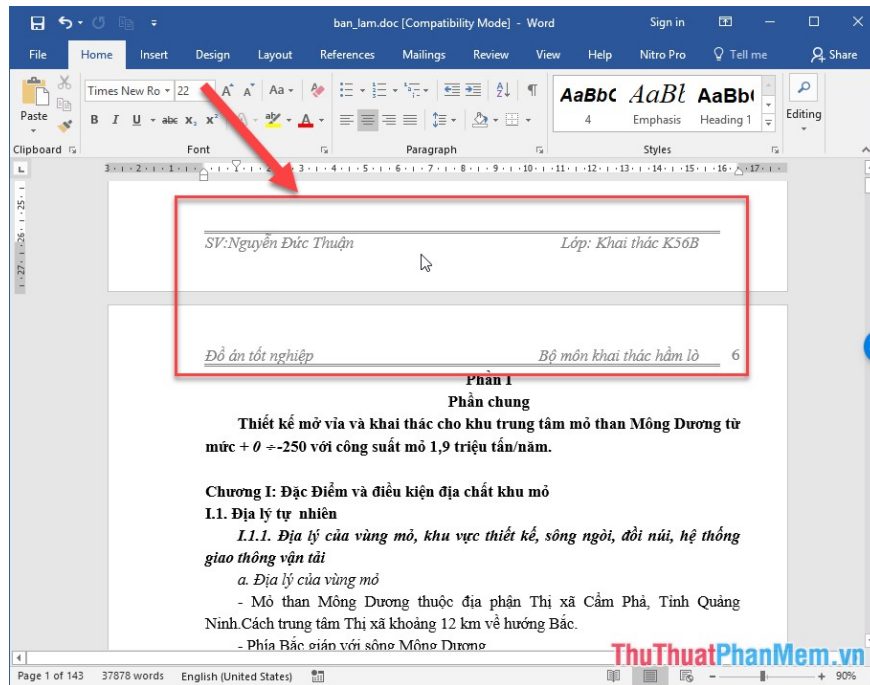
For example, here choose the page title, click **Header** -> choose a title to create:



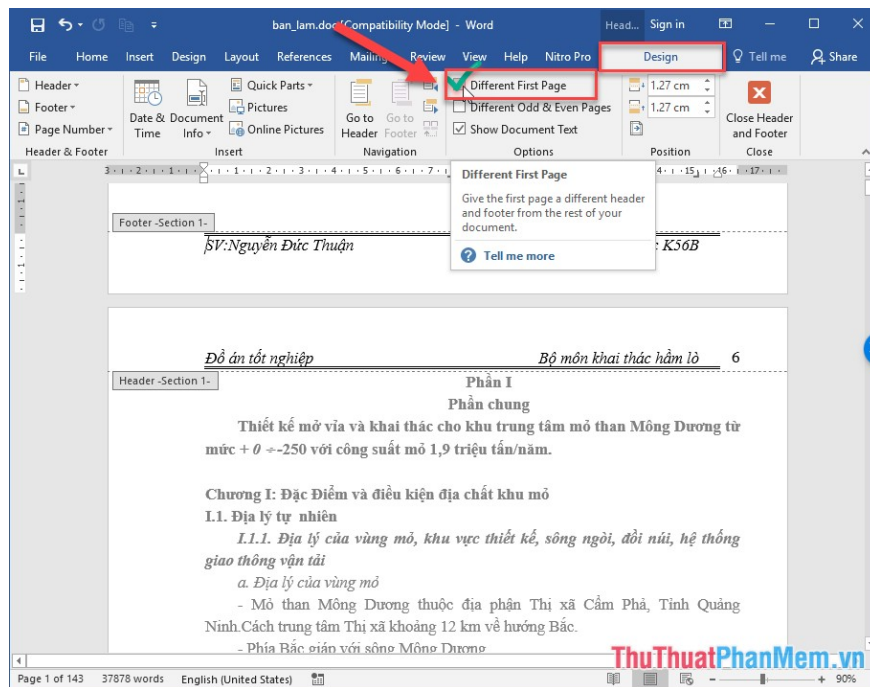
After choosing, you need to enter the content to create page title -> get results:



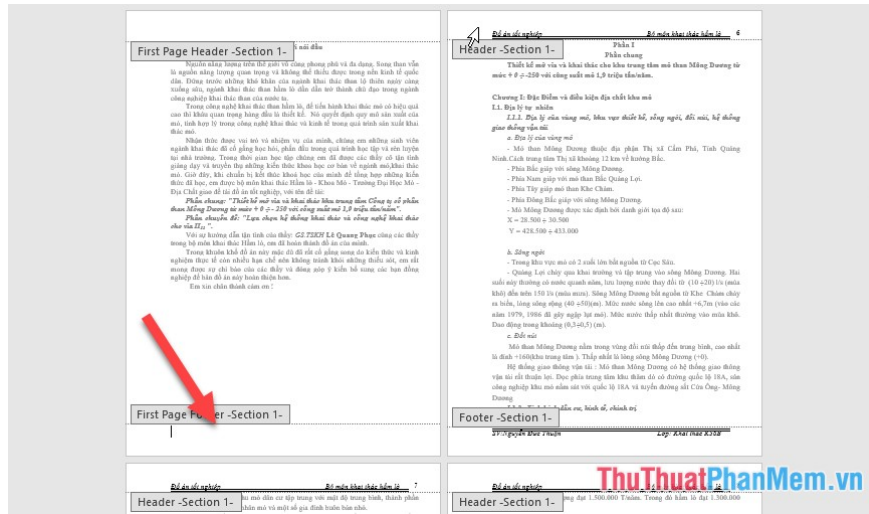
Similarly you can create footer headers:



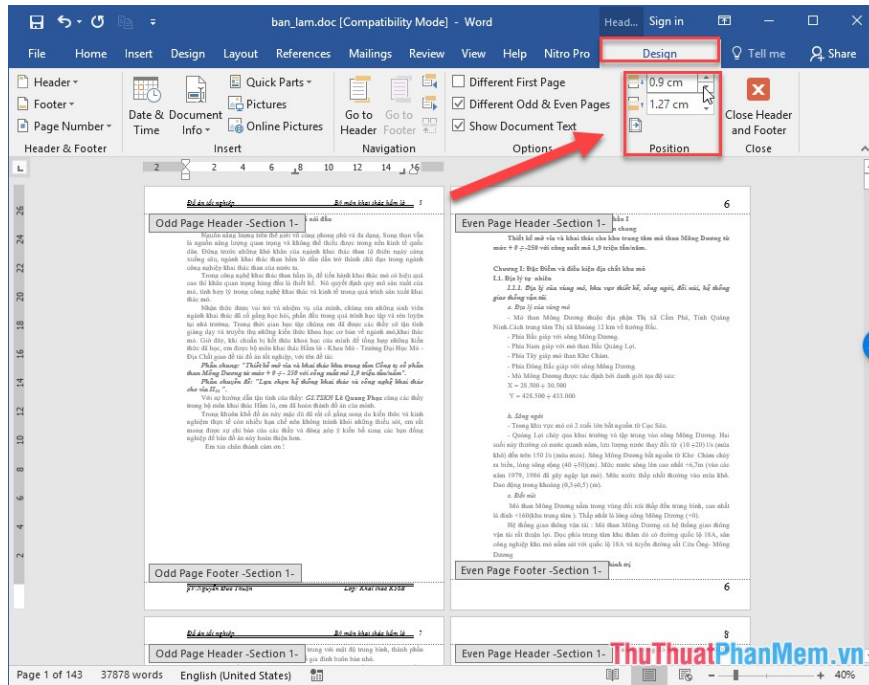
In addition, if you want to create page title and footer of the first page is different from the remaining pages, tick **Different First page**:



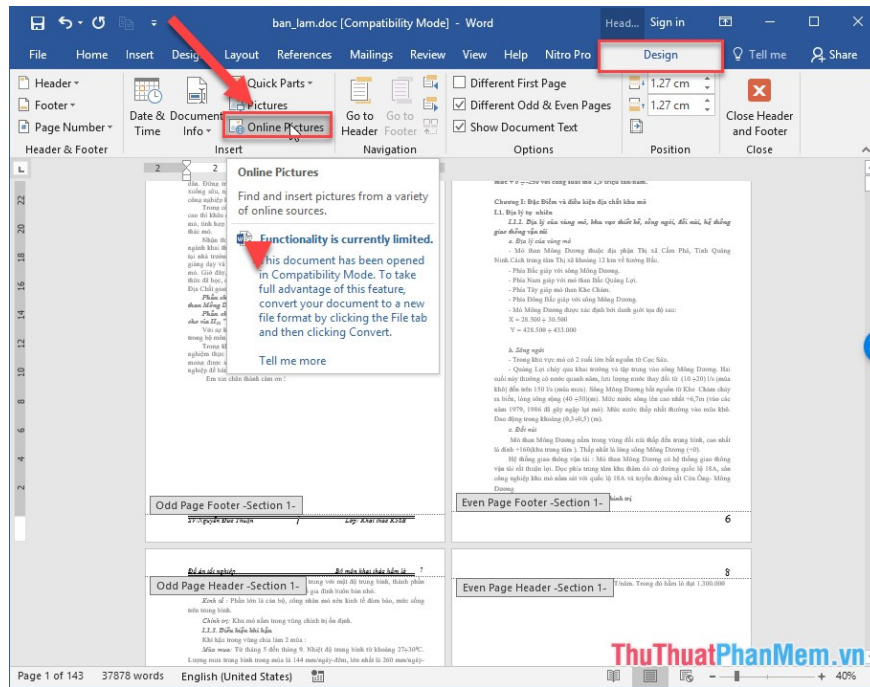
Result of the header and footer of the first page is removed, enter a new title for this first page:



In case you want to adjust the width for the page title, the footer changes in the **Position** section :



In addition, you can use photos as headers and footers by clicking **Pictures** or **Online pictures** in the **Design** tab :



The above is a detailed guide on how to create page titles and footers, hoping to help you. Good luck!

You finished reading the article "**How to create a page header (Header) and footer (Footer) in Word**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.