

How to copy values ??in Excel

How to copy values ??in Excel. In Excel, if we use the usual Copy-Paste method (Ctrl + C - Ctrl + V), you will copy the entire contents of that cell including the function.

In Excel software, the company has provided a lot of Functions so that users can calculate quickly and accurately. But the use of functions and formulas makes it very difficult for users to copy values ??in Excel. In this article, the Software Tips will guide you how to copy values ??in Excel.



1. Copy the function in Excel

In Excel, if we use the usual Copy-Paste method (Ctrl + C - Ctrl + V) , you will copy the entire contents of that cell including the function.

For example , the software tips will copy cell E4 using the Product function.

The screenshot shows an Excel spreadsheet with a table titled "HÓA ĐƠN MUA HÀNG". The table has columns for "STT", "Tên mặt hàng", "Đơn giá", "Số lượng", and "Thành tiền". The data is as follows:

STT	Tên mặt hàng	Đơn giá	Số lượng	Thành tiền
1	Mì ly Modern	12.000	5	60.000
2	Lạp xưởng tươi Long An (1kg)	150.000	1	=PRODUCT(C4:D4)
3	Giò lụa không hàn the	60.000	1	60.000
4	Khay trứng gà (10 quả)	35.000	1	35.000
5	Coca 330ml (lôc 6 lon)	47.000	1	47.000
				352.000

The formula bar shows the formula in cell E4: `=PRODUCT(C4:D4)`. A red arrow points to the formula bar.

When we paste it, there is no value but only a function. This is because when Excel Copy only copies each function and applies it to the next cell.

The screenshot shows the same Excel spreadsheet as above, but with a new cell E14 containing the formula `=PRODUCT(C14:D14)`. The formula bar shows the formula in cell E14: `=PRODUCT(C14:D14)`.

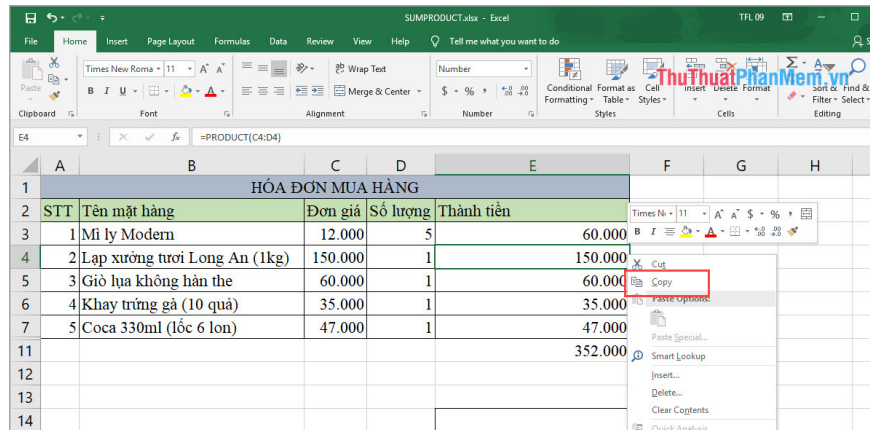
And when the function is applied to the next cell but has no content, it has no value.

The screenshot shows the same Excel spreadsheet as above, but with cell E14 now containing the value 0.000. A red arrow points to the cell.

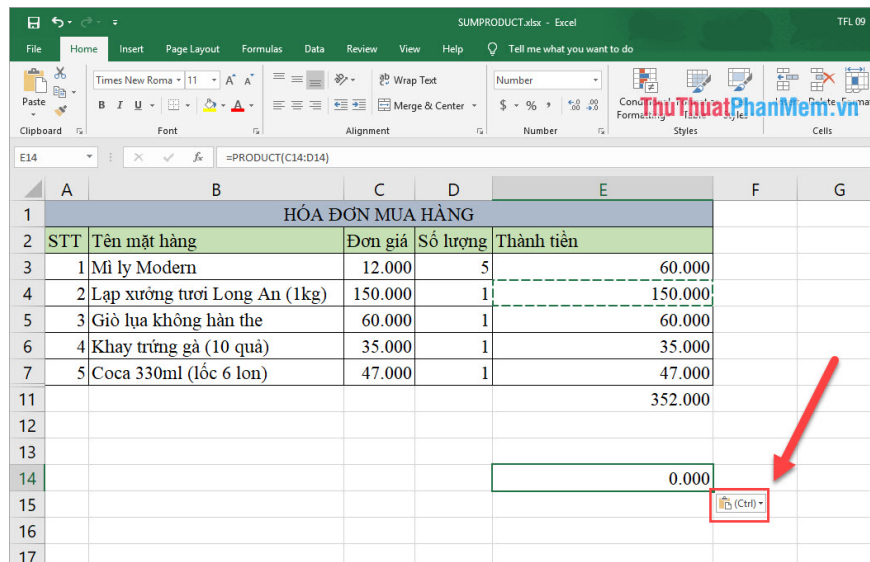
2. How to copy values ??in Excel

To copy values ??in Excel you need to do the following:

Step 1: First, you just need to use the normal **Copy** operation (**Ctrl + C**) .



Step 2: Then when you paste (**Ctrl + V**) , you will see there is an Options icon (**Options Paste**) next to it.



Step 3: Here you are interested in the **Paste Values** section (**Paste Values**). You choose the option according to your needs.

1. **123:** Paste value
2. **% 123:** Paste the value and number format
3. **Pen 123:** Paste values ??and source formats

HÓA ĐƠN MUA HÀNG				
STT	Tên mặt hàng	Đơn giá	Số lượng	Thành tiền
1	Mì ly Modern	12.000	5	60.000
2	Lạp xưởng tươi Long An (1kg)	150.000	1	150.000
3	Giò lụa không hàn the	60.000	1	60.000
4	Khay trứng gà (10 quả)	35.000	1	35.000
5	Coca 330ml (lôc 6 lon)	47.000	1	47.000
				352.000
				0.000

When selecting the **Paste Values** mode , we will paste the correct value as required.

HÓA ĐƠN MUA HÀNG				
STT	Tên mặt hàng	Đơn giá	Số lượng	Thành tiền
1	Mì ly Modern	12.000	5	60.000
2	Lạp xưởng tươi Long An (1kg)	150.000	1	150.000
3	Giò lụa không hàn the	60.000	1	60.000
4	Khay trứng gà (10 quả)	35.000	1	35.000
5	Coca 330ml (lôc 6 lon)	47.000	1	47.000
				352.000
				150.000

So in this article, the Software Tips showed you how to copy values ??in Excel. Good luck!

You finished reading the article "**How to copy values ??in Excel**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.