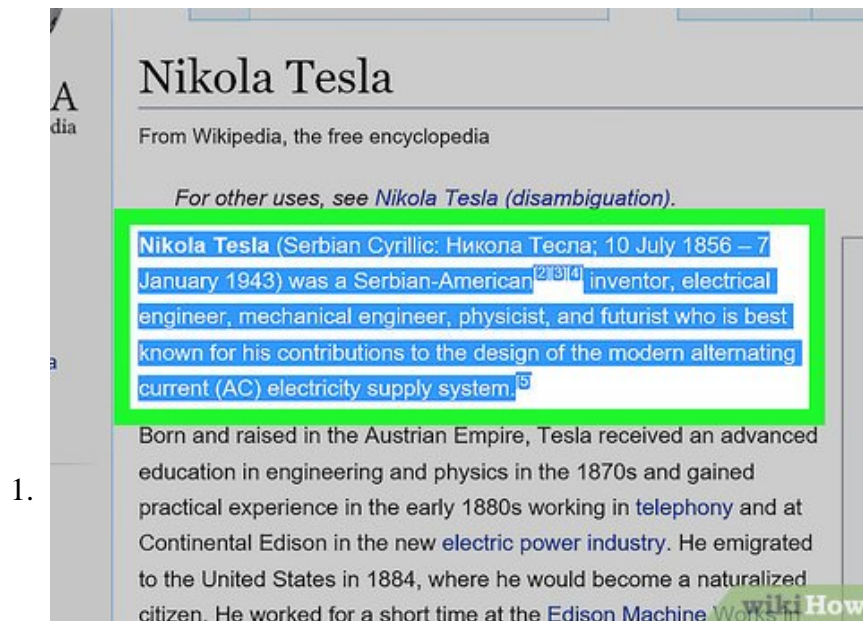


How to Copy and Paste

This wikiHow teaches you how to copy text, images, and files from one place and paste them into a different location on a Windows or Mac computer, as well as on an iPhone, iPad, or Android mobile device. Select what you want to copy:

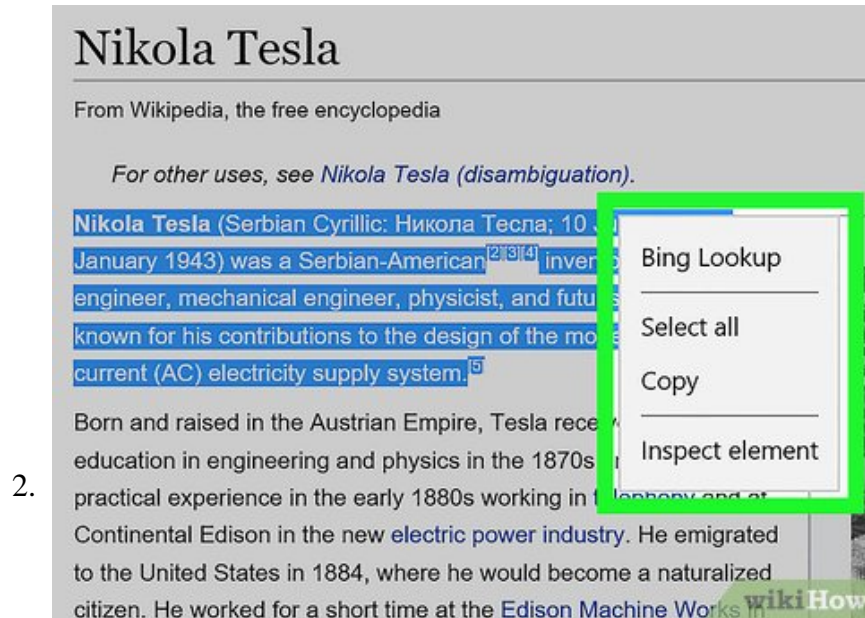
Method 1 of 4:

On Windows

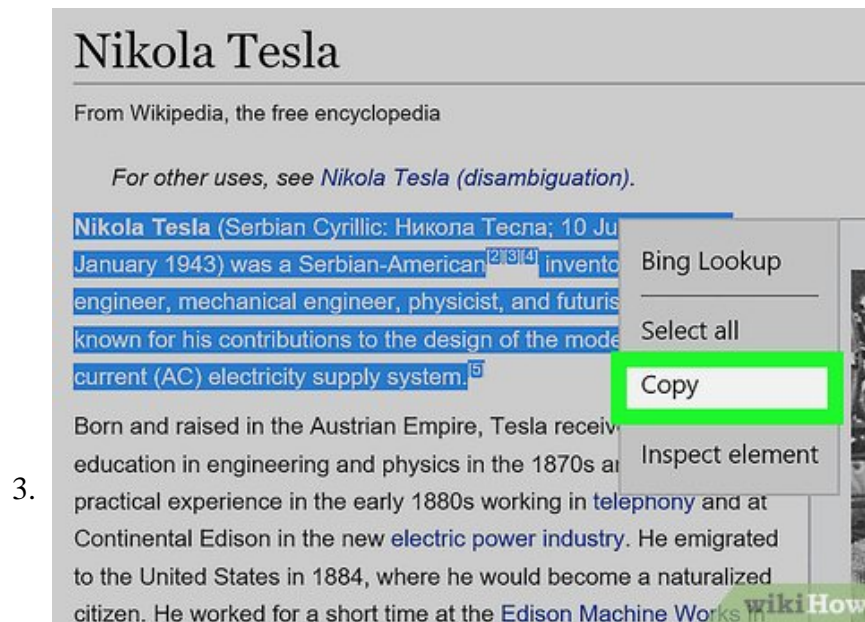


Select what you want to copy:

1. **Text:** To select text, click and drag the cursor until the text you want to copy is highlighted, then release the click.
2. **Files:** Select the file on your computer that you want to copy and paste, or you can select multiple files by holding down Ctrl to select a multiple files.
3. **Images:** In most Windows applications, you can select the picture you want to copy by clicking on it once.

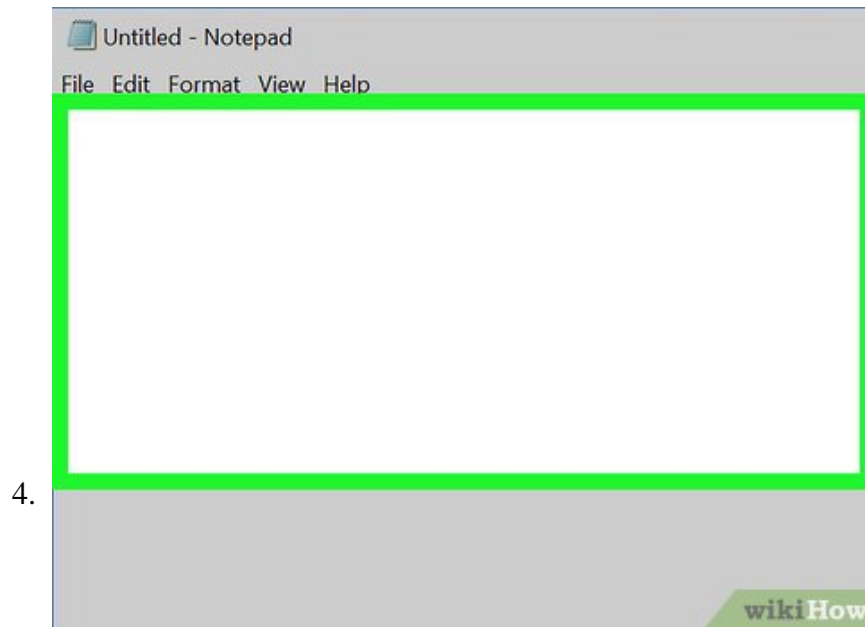


Right-click on the mouse or trackpad. If using a trackpad, depending on your computer's settings you can perform a right-click by either using two fingers to click the trackpad or by tapping the far-right side of the trackpad with a single finger.

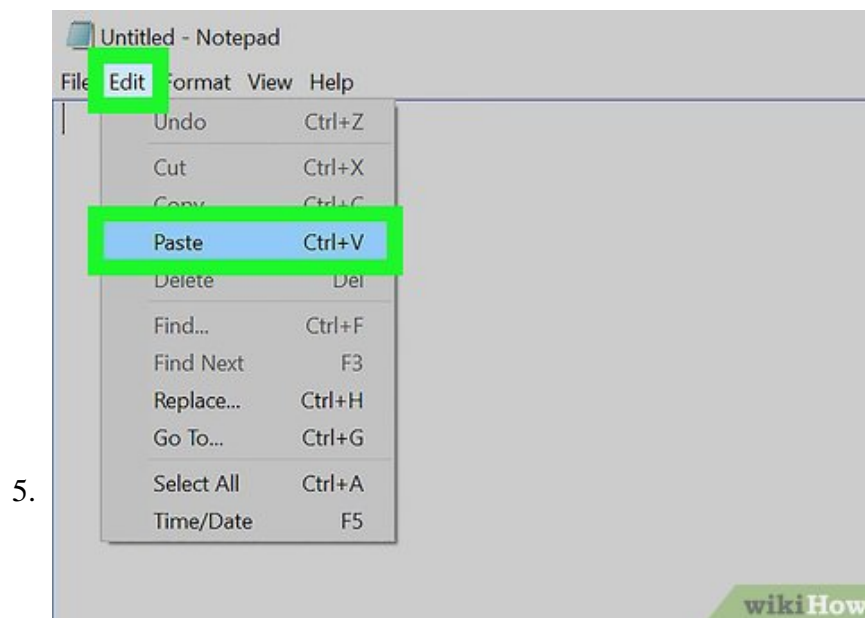


Click Copy. The selected text, images or files will be copied to the Clipboard (a type of temporary storage) on your computer.

1. Alternatively, press **Ctrl + C**. In many applications, you can also click **Edit** in the menu bar, then click **Copy**.



Right-click in the document or field where you want to insert the text or image.



Click **Paste**. The text or image will be inserted into the document or field at the place where you put the cursor.

1. Alternatively, press **Ctrl+V**. In many applications, you can also click **Edit** in the menu bar, then click **Paste**.

Method 2 of 4:

On Mac


Nikola Tesla

From Wikipedia, the free encyclopedia

For other uses, see Nikola Tesla (disambiguation).

Nikola Tesla (Serbian Cyrillic: Никола Тесла; 10 July 1856 – 7 January 1943) was a Serbian-American^{[2][3][4]} inventor, electrical engineer, mechanical engineer, physicist, and futurist who is best known for his contributions to the design of the modern alternating current (AC) electricity supply system.^[5]

Born and raised in the Austrian Empire, Tesla received an advanced education in engineering and physics in the 1870s and gained practical experience in the early 1880s working in telephony and at Continental Edison in the new electric power industry. He emigrated to the United States in 1884, where he would become a naturalized citizen. He worked for a short time at the Edison Machine Works in New York City before he struck out on his own. With the help of partners to finance and market his ideas, Tesla set up laboratories and companies in New York to develop a range of electrical and mechanical devices. His alternating current (AC) induction motor and related polyphase AC patents, licensed by Westinghouse Electric in 1888, earned him a considerable amount of money and became the cornerstone of the polyphase system which that company would eventually market.



Nikola

wikiHow

1.

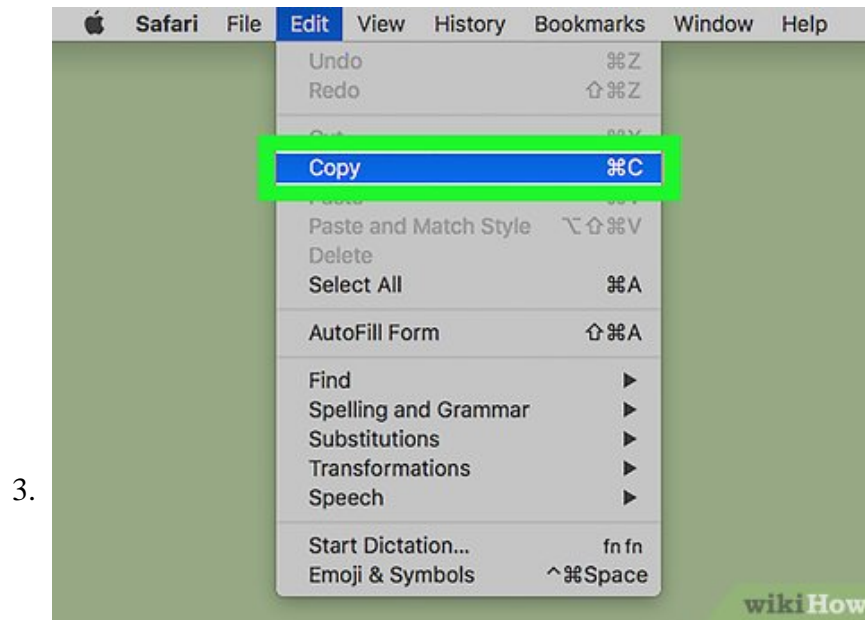
Select what you want to copy:

1. **Text:** To select text, click and drag the cursor until the text you want to copy and paste is highlighted, then release the click.
2. **Files:** Select the file on your computer that you want to copy and paste, or you can select multiple files by holding down **?** to select a group of files.
3. **Images:** In most Mac applications, you can select the picture you want to copy by clicking on it once.

2.

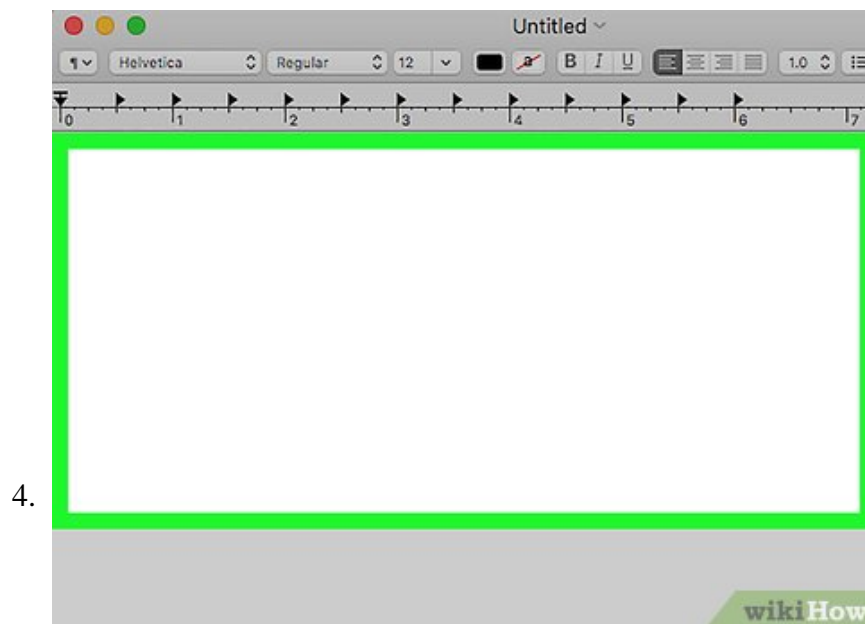


Click in the menu bar.

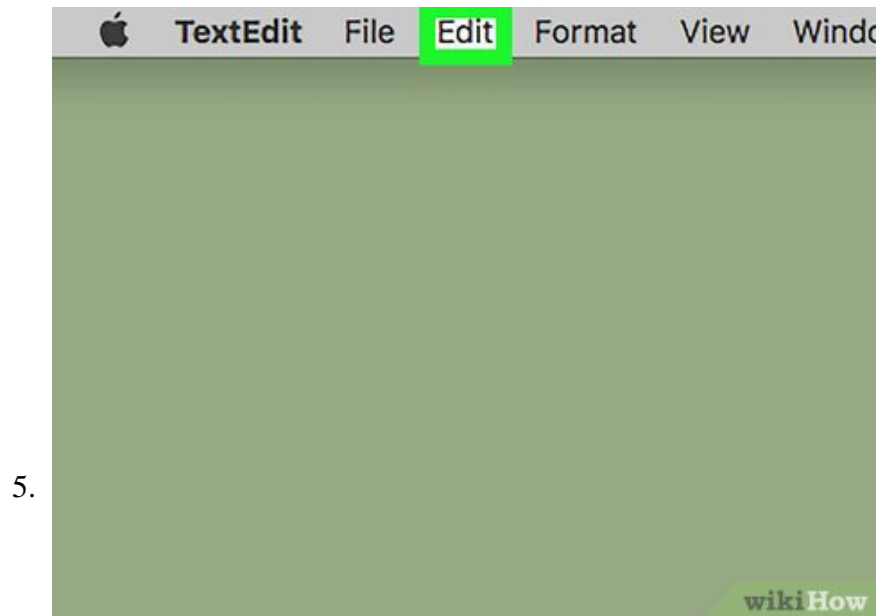


Click **Copy**. The selected text, images or files will be copied to the Clipboard (a type of temporary storage) on your computer.

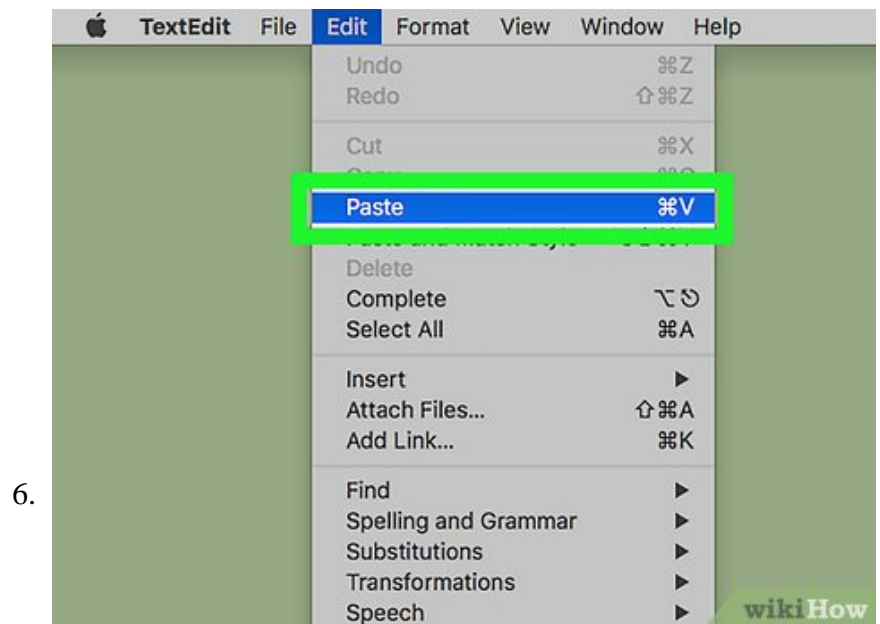
1. Alternatively, **⌘ + C**. You can also right-click on the mouse or trackpad. If you don't have a right-click function, press **Control**+click on Mac, then click **Copy** in the pop-up menu.



Click in the document or field where you want to insert the text or image.



Click **Edit** in the menu bar.



Click **Paste**. The text or image will be inserted into the document or field at the place where you put the cursor.

1. Alternatively, **⌘+V**. You can also right-click on the mouse or trackpad. If you don't have a right-click function, press **Control**+click on Mac, then click **Paste** in the pop-up menu.

Method 3 of 4:

On iPhone or iPad

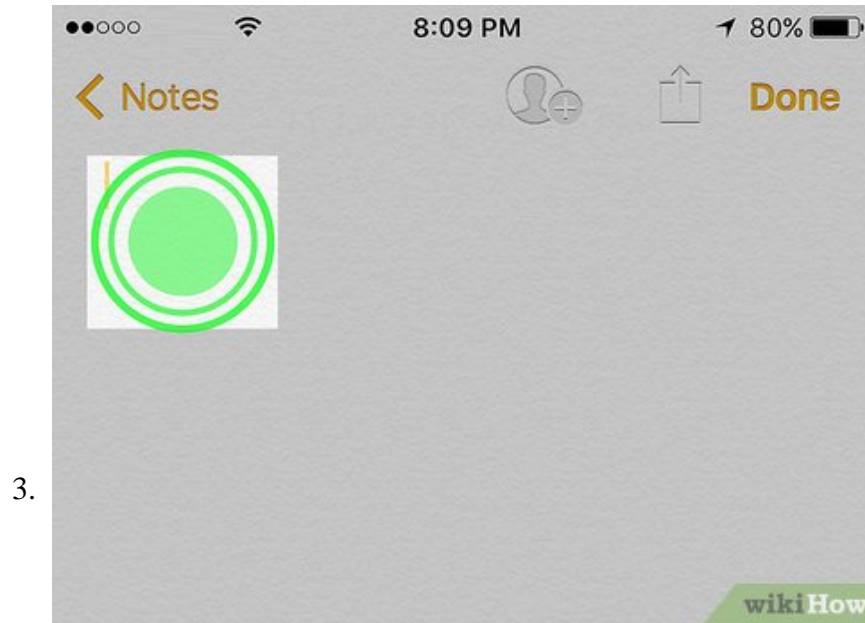


Select what you want to copy:

1. **Text:** To select text, tap in the text and drag a control point over the text you to copy, want until the text you want to copy and paste is highlighted, then release the click. You can also tap and release a single word to select it automatically.
2. **Pictures:** Long tap the picture until a menu appears.

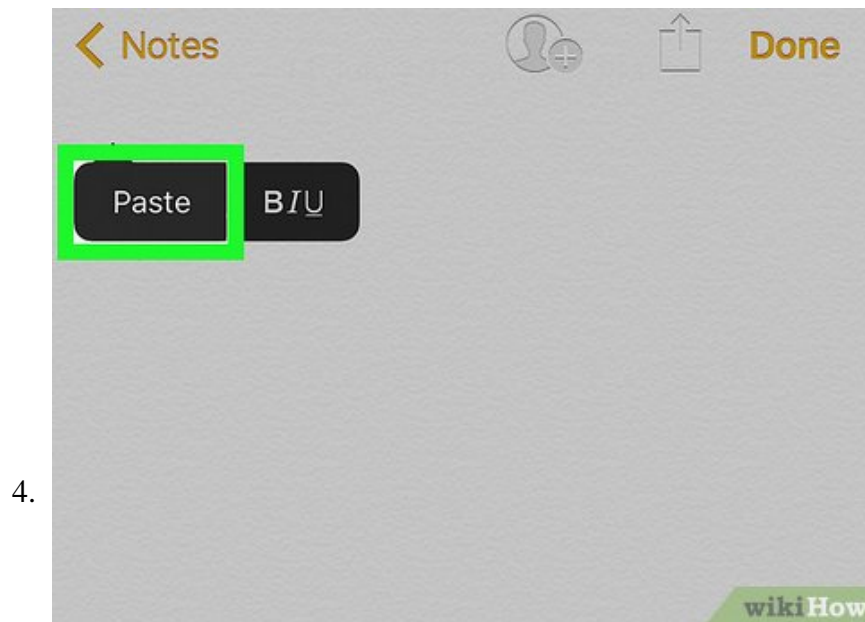


Tap **Copy**. The text or image will be copied to the Clipboard (temporary storage) on your device.



Long tap on a document or field where you want to insert the text or image.

1. If it's in a different app from the one in which you're copying, open the other app.



Tap `Paste`. The text or image will be inserted into the document or field at the place where you put the cursor.

Method 4 of 4:

On Android

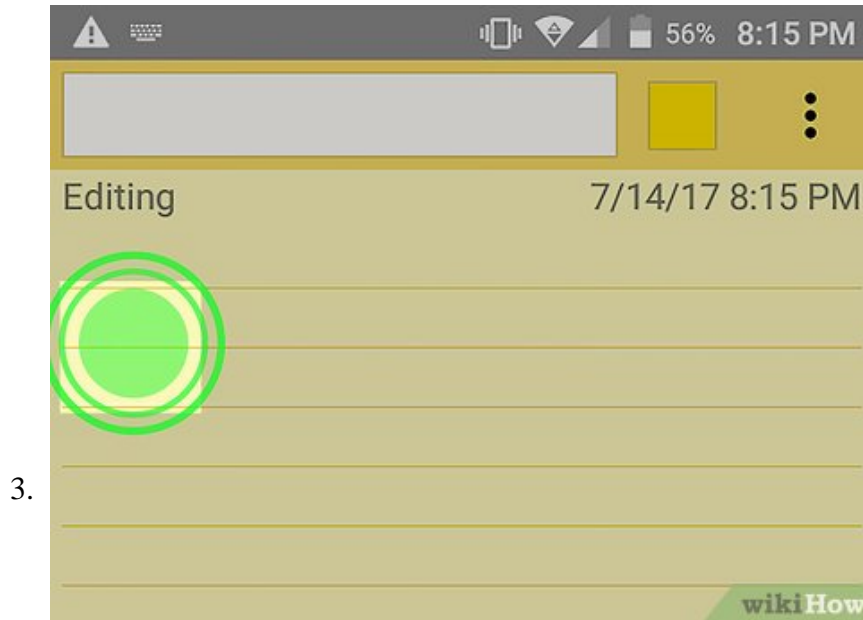


Select what you want to copy:

1. **Text:** To select text, tap in the text and drag a control point over the text you to copy, want until the text you want to copy and paste is highlighted, then release the click. You can also tap and release a single word to select it automatically.
2. **Pictures:** Long tap the picture until a menu appears.

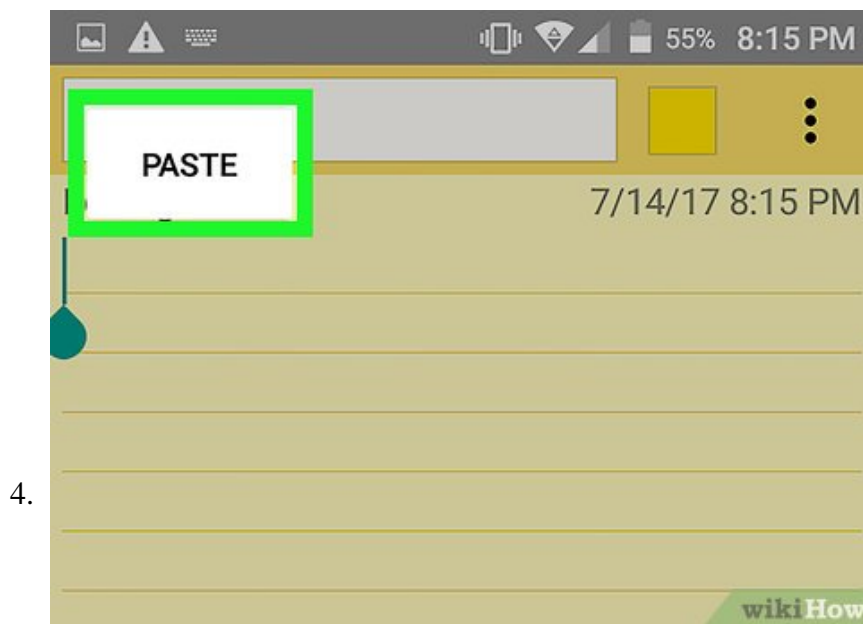


Tap . The text or image will be copied to the Clipboard (temporary storage) on your device.



Long tap on a document or field where you want to insert the text or image.

1. If it's in a different app from the one in which you're copying, open the other app.



Tap . The text or image will be inserted into the document or field at the place where you put the cursor.

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