

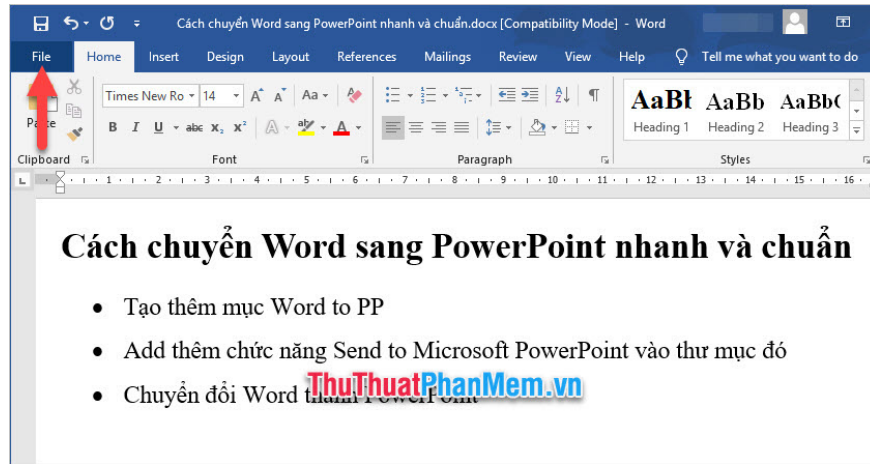
How to convert Word file content to PowerPoint automatically

When you have a Word document with content to present and want to convert it to a PowerPoint file quickly without having to retype, you can follow the following steps of TipsMake.com.

PowerPoint files are used for presentations. When you have a Word document with content to present and want to convert it to a PowerPoint file quickly without having to retype, you can follow the following steps of TipsMake.com.



First, you must open the **File** ribbon on the toolbar of the Word file.

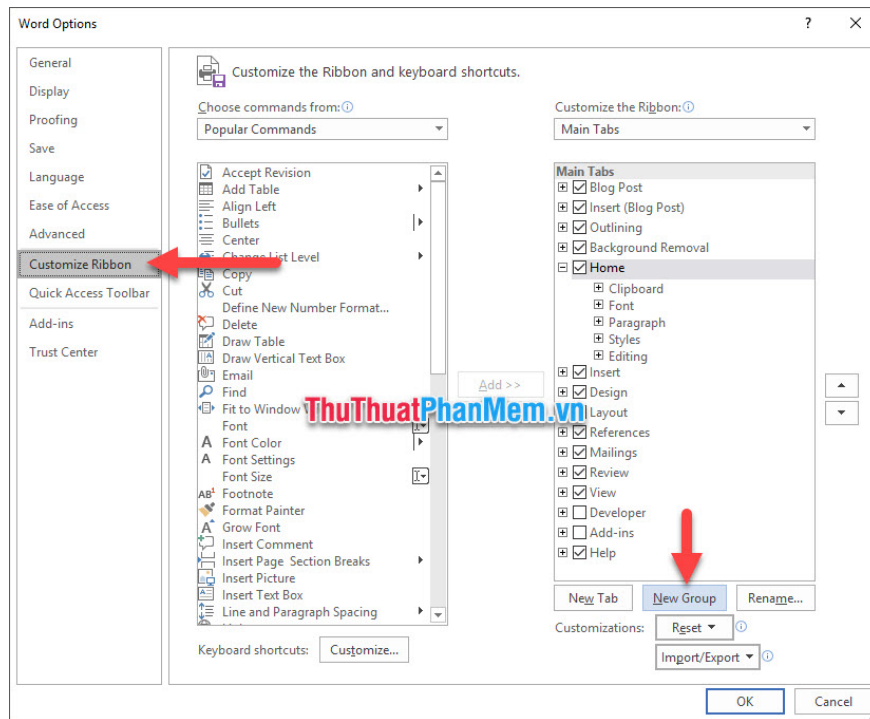


Next, you click on **Options** in the list of **File** just displayed.

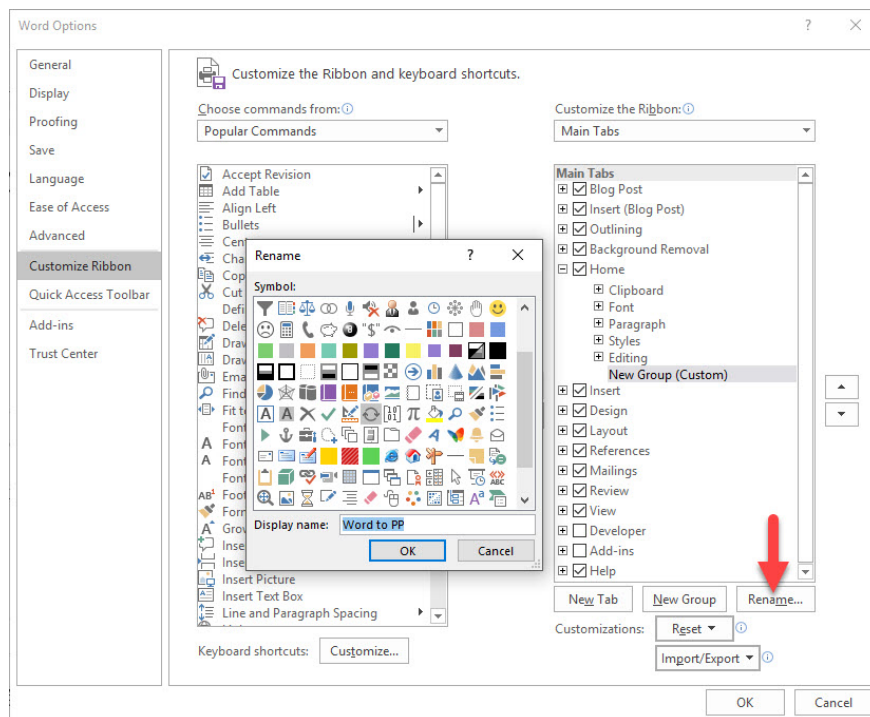


The window of Word Options function has just appeared, switch to the **Customize Ribbon** tab .

Continue to click **New Group** in the **Main Tab** section to create a new group in **Home** (or any ribbon you can conveniently use the function to switch from Word to PowerPoint).

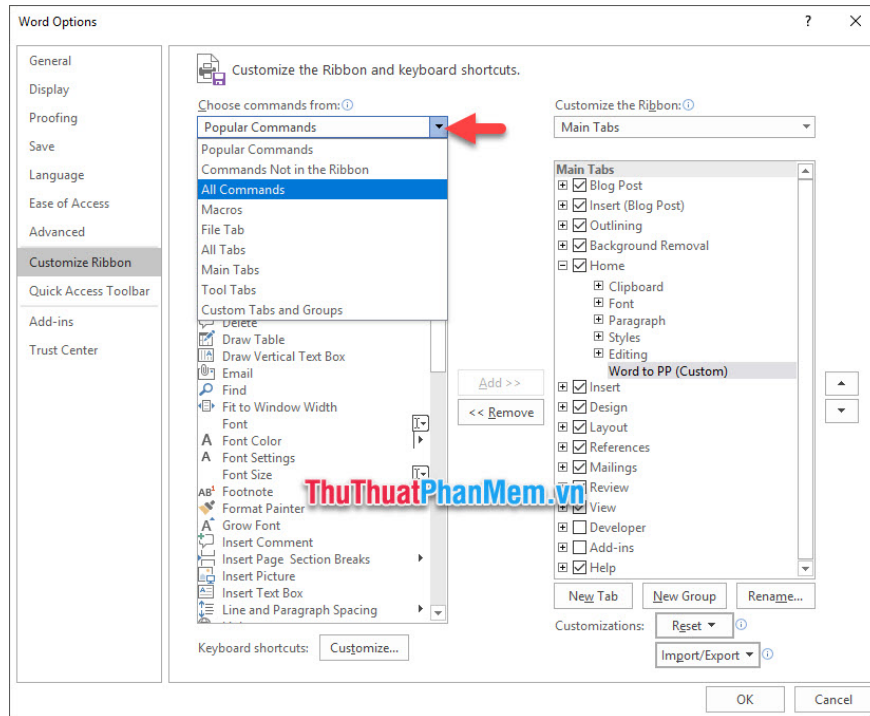


You can change the name for that group to distinguish it from other groups. You can also change the icon for this function if you want.

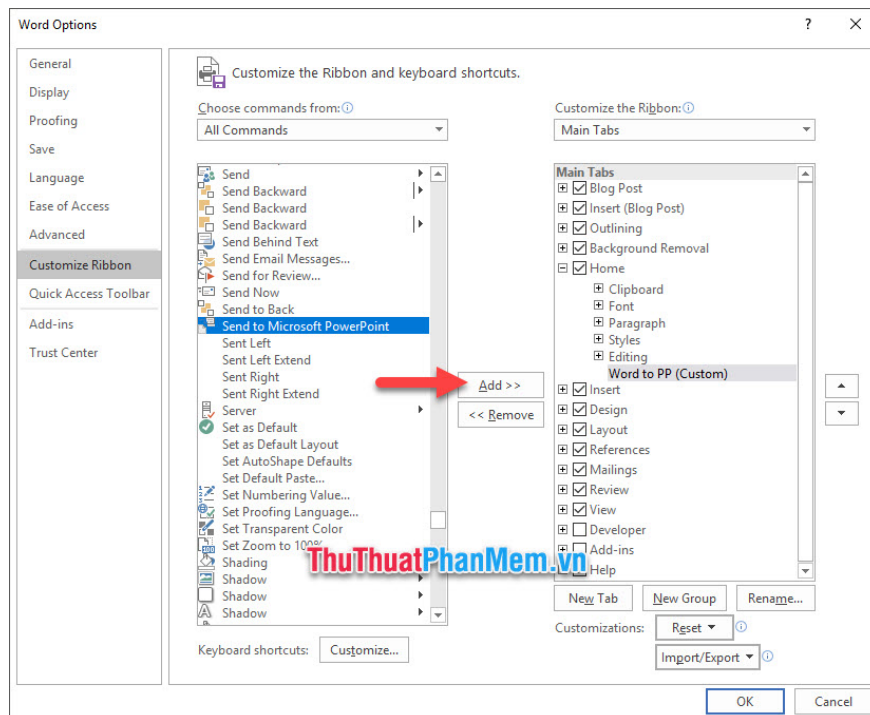


Once you have created your own group, you can find and assign the function of transferring content from Word to PowerPoint.

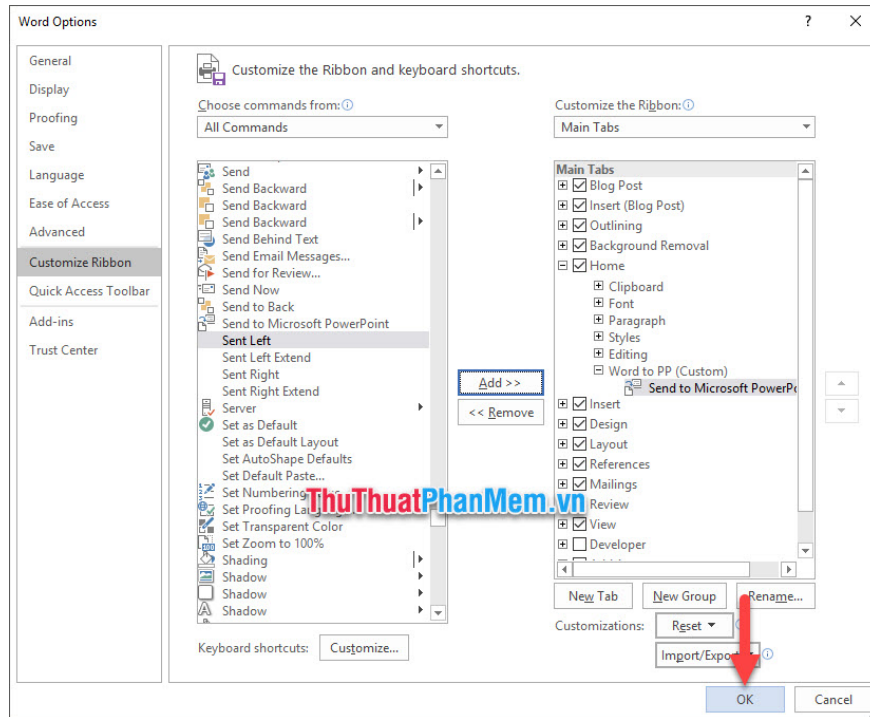
Go to **Choose commands from to All Commands**.



Then search the list of **All Commands** line **Send to Microsoft PowerPoint**, you select it and then click **Add** to add this functionality to the newly created group.

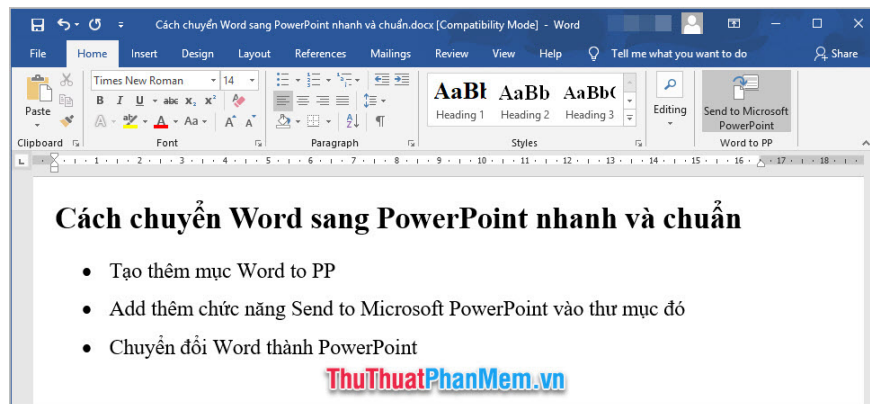


After the function has been added, click on **OK** to confirm the changes in the settings above.

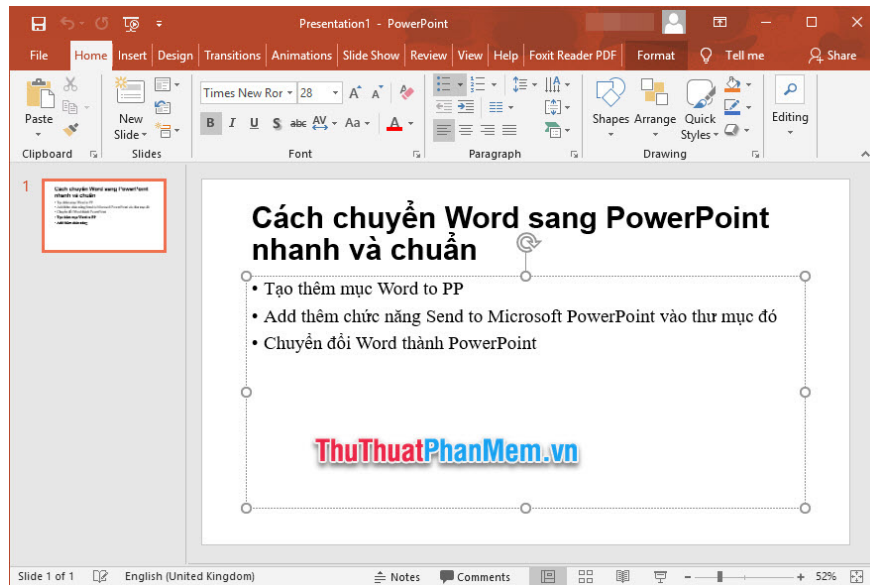


Now when you open the Word interface, a new group will appear in the **Home** ribbon of the toolbar.

Now you can click on it and convert the contents of Word into PowerPoint.



As a result, you will receive a PowerPoint file containing the edited content in Word documents.



Thank you for reading our article [TipsMake.com](#) on how to transfer Word file content to PowerPoint. Our article here is over, hope you can successfully implement this trick to serve your purpose. See you in the following tips.

You finished reading the article "**How to convert Word file content to PowerPoint automatically**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.