

How to compress and decompress ZIP files quickly

How to compress and decompress ZIP files quickly. File compression is a simple but extremely useful job, greatly reducing the size of a set of files while ensuring data integrity in it, convenient for copying to other places or uploading.

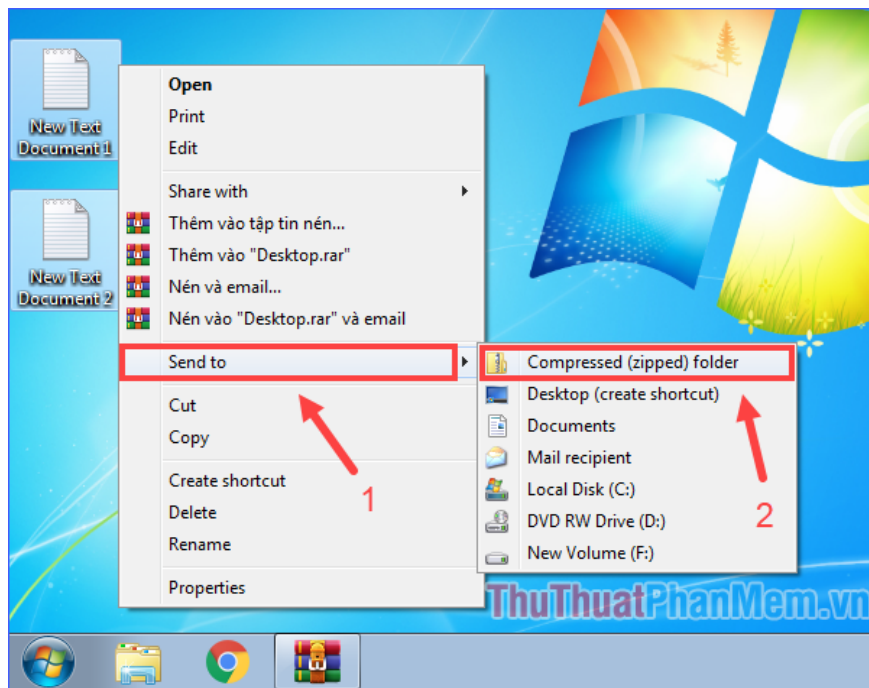
File compression is a simple but extremely useful job, greatly reducing the size of a set of files while ensuring data integrity in it, convenient for copying to other places or uploading. network. Supported compression and decompression by Windows versions, ZIP format is becoming more and more popular. See the following instructions for how to quickly and effectively compress and decompress ZIP files.

Method 1: Compress and decompress ZIP file with Windows feature

As introduced above, right from the Windows XP version users were able to compress and decompress ZIP files directly without any other third-party tools.

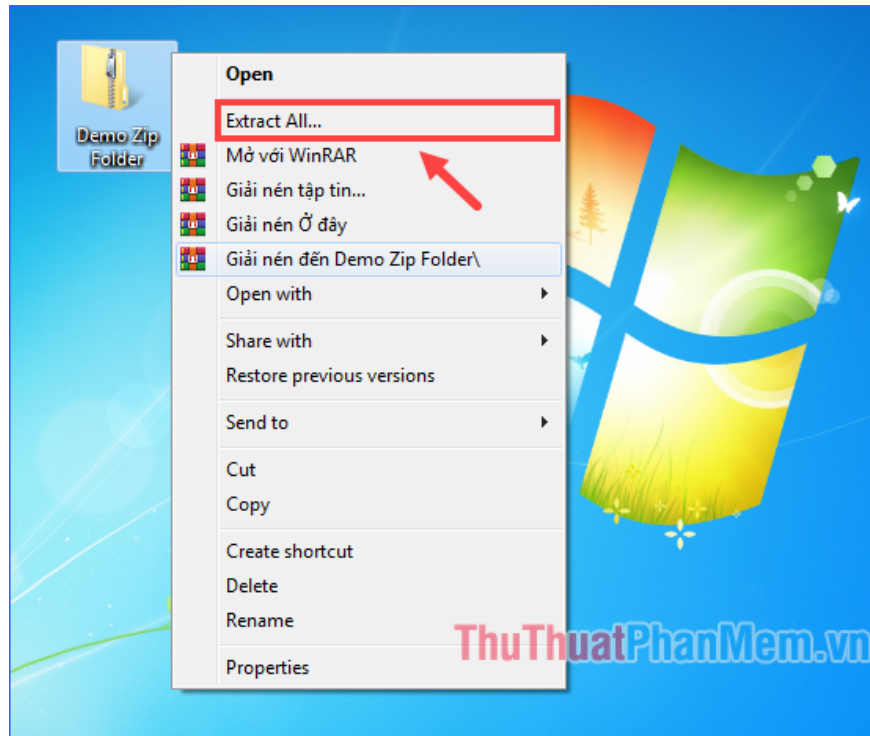
* Compression instructions:

- Select the files to be compressed, then right-click on a selected file, hover to **Send to** and then click **Compressed (zipped) folder** .

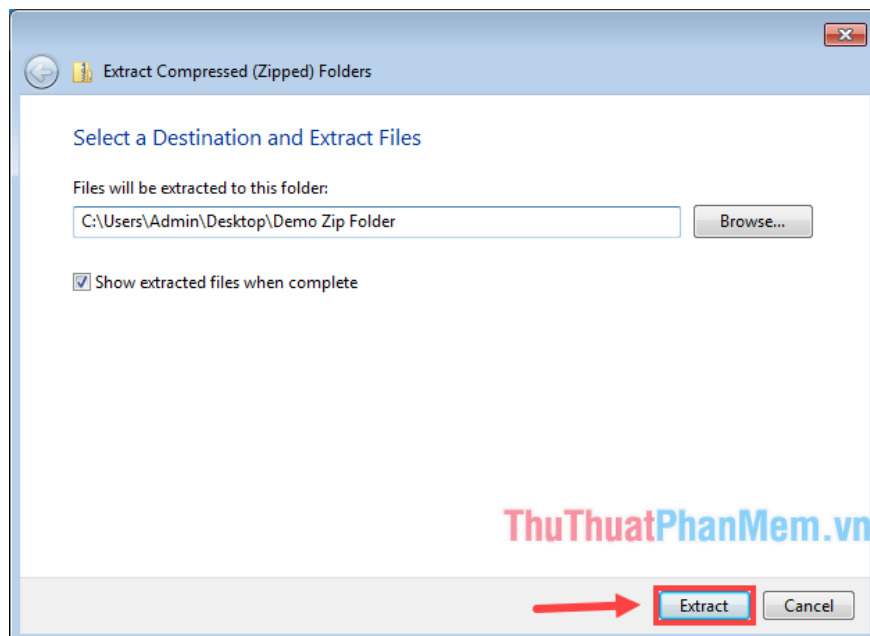


* **Extract instructions:**

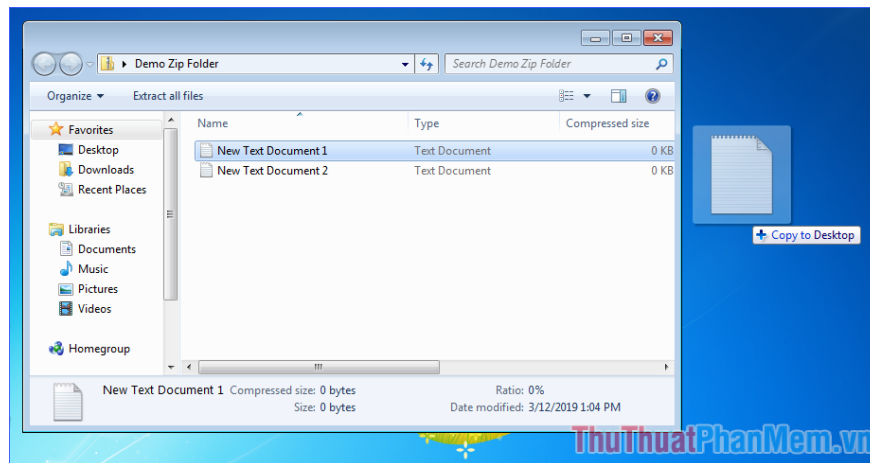
- To extract all files, right-click on the ZIP file and select **Extract All** .



By default, the extracted component files will be in the same directory as the ZIP file. However, you can change the extracted folder by clicking **Browse** You can check the box *Show extracted files when complete* to display the component files after the extraction is completed.



- If you just want to extract some files, double-click on the ZIP file to open it as a normal folder, then copy or cut the files to extract and paste it into the folder you want to contain.



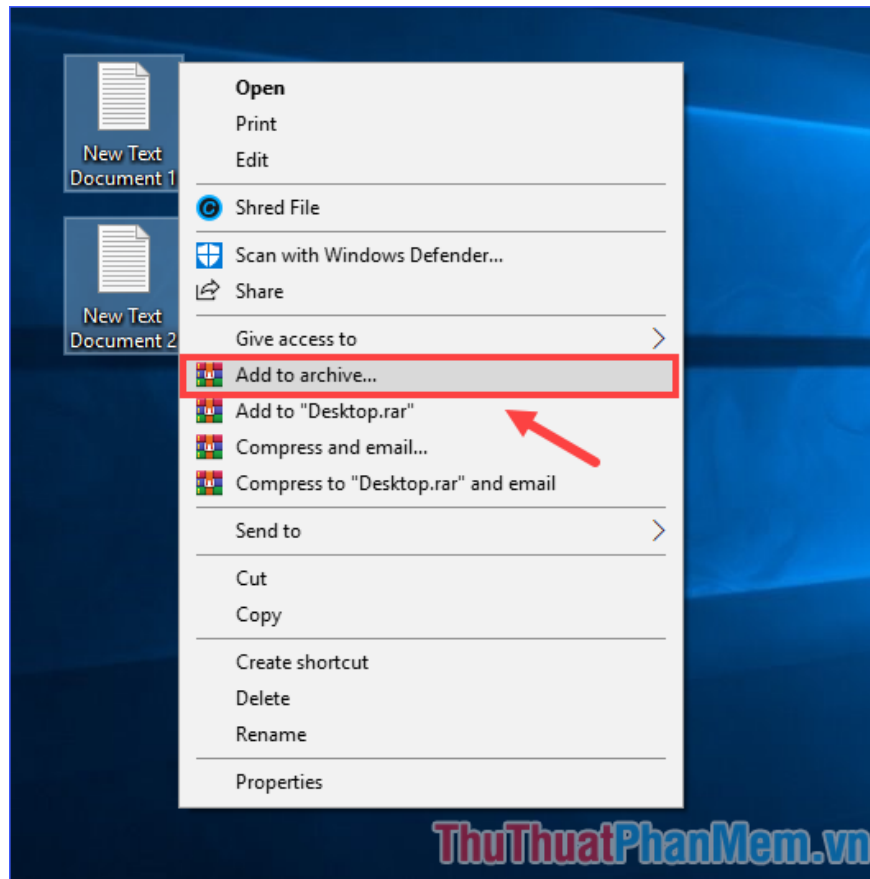
Method 2: Compress and decompress ZIP files by software

There are many software features compression and decompression, of which WinRAR is the most popular so I will introduce how to use this software.

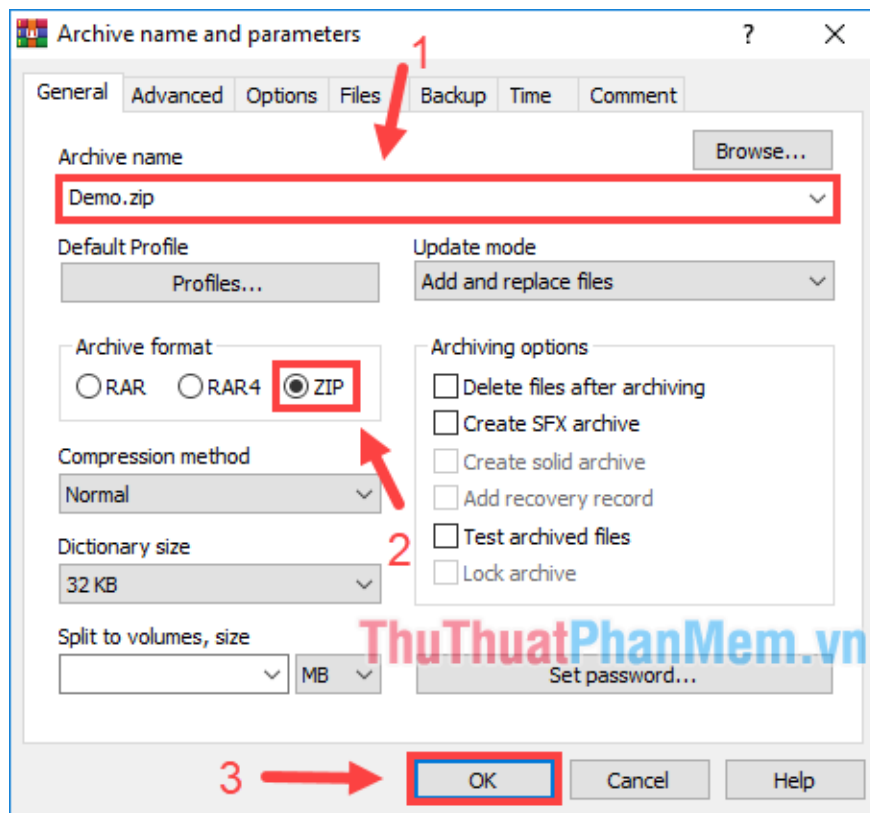
After installation, you do the following:

* **Compression instructions:**

- Select the files to be compressed, then right-click on any selected file, click **Add to archive....**

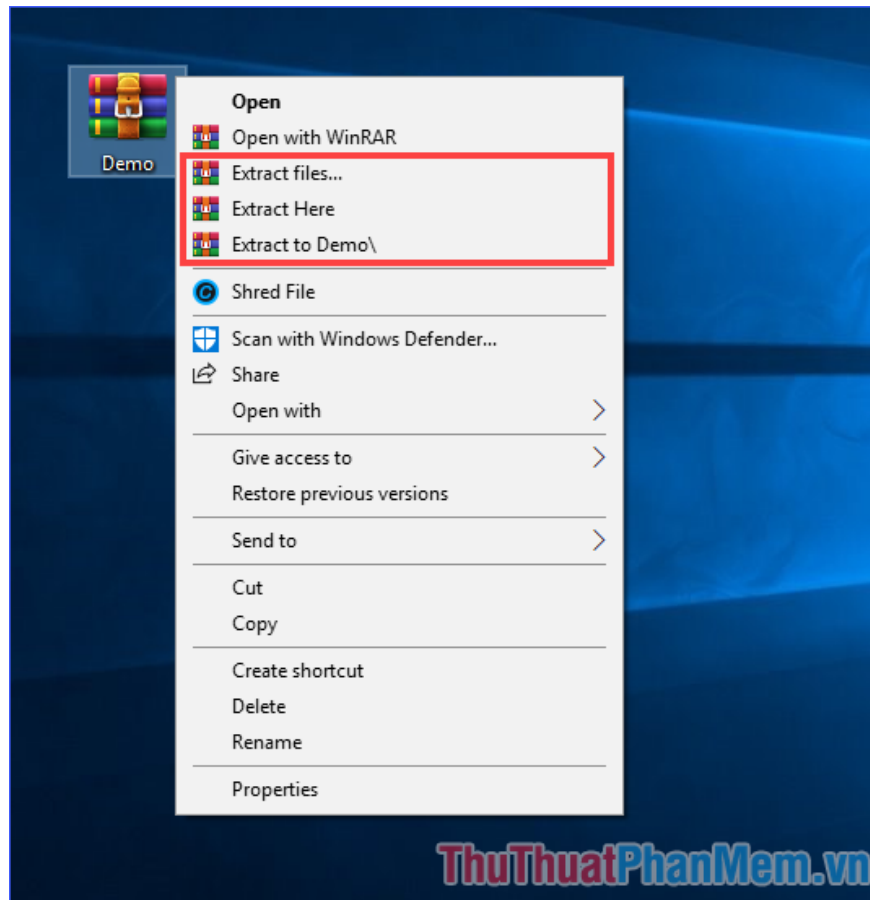


- There are many options but you just need to care about the name of the compressed file and then select the compressed format as ZIP, then click **OK** .

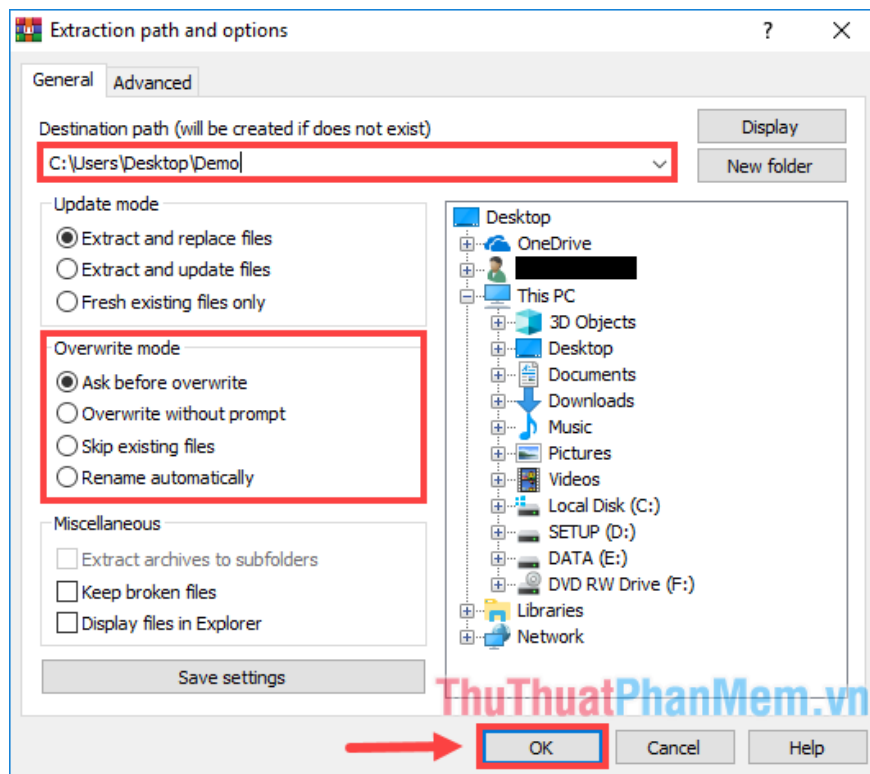


*** Extract instructions:**

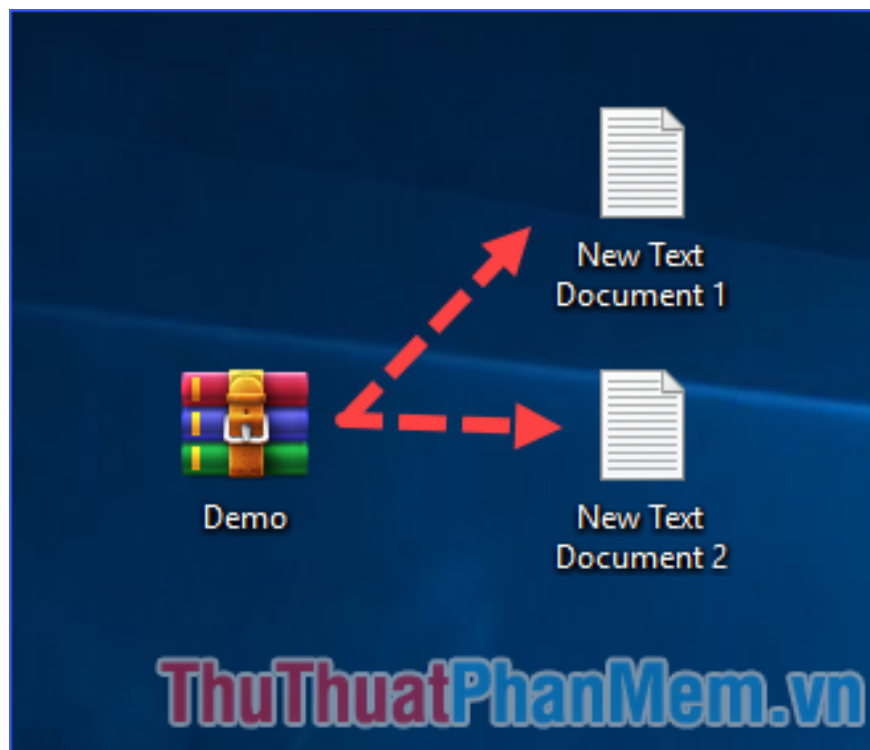
- Right-click on the ZIP file. WinRAR offers three types of decompression, as follows:



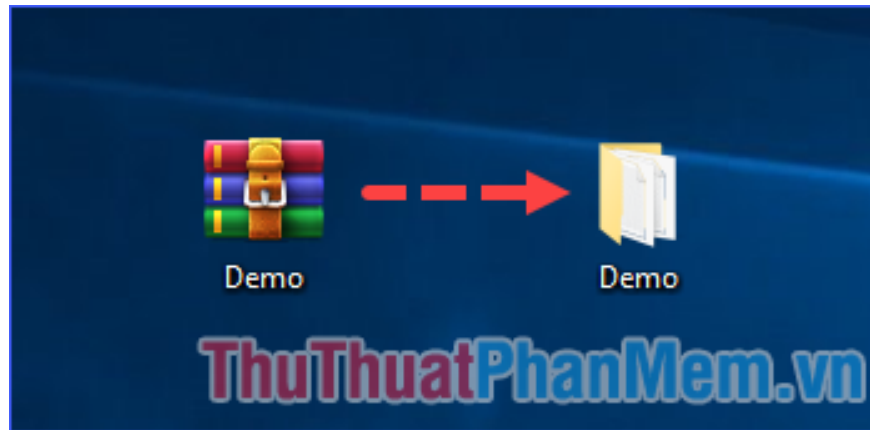
- **Extract files .:** Extract with many options. However, usually we only care about the path of the destination directory, and whether the file is overwritten (if the archive is duplicated) or not.



- **Extract Here:** Extract all to the current directory. This method is fast but not suitable if there are too many files in the compression folder and do not fit in a folder.



- **Extract to:** Create a new folder with the same name as the ZIP file in the current directory, then extract it all into that folder.

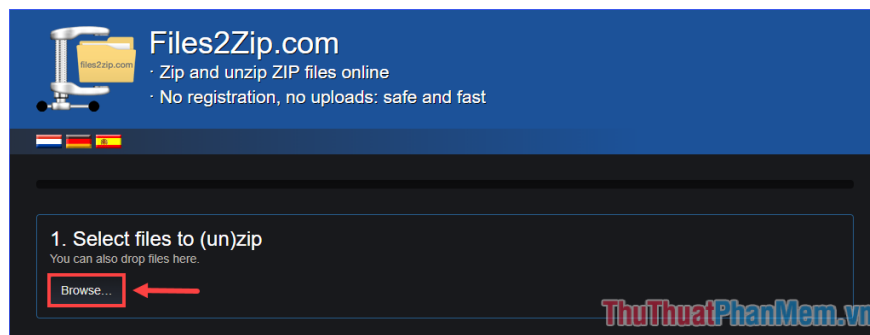


Method 3: Compress and decompress ZIP files online

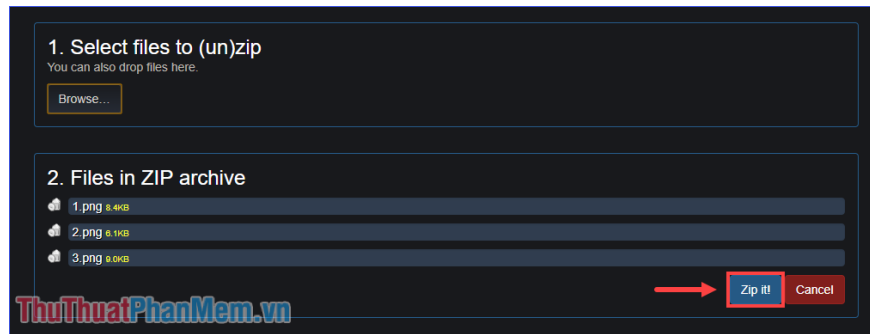
If your device is not running Windows, and has not installed a compression-decompression application, using an online tool is the fastest and most effective method. Here I will introduce how to compress and decompress on the website <https://www.files2zip.com/>.

* **Compression instructions:**

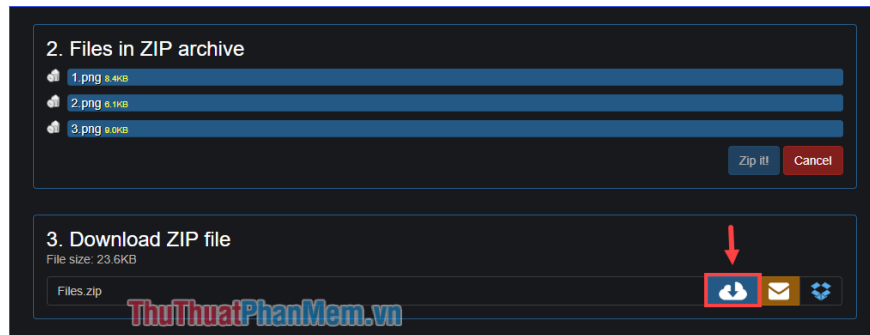
- Click **Browse** . and select the files to be compressed.



- Click on **Zip it!** to start compression.

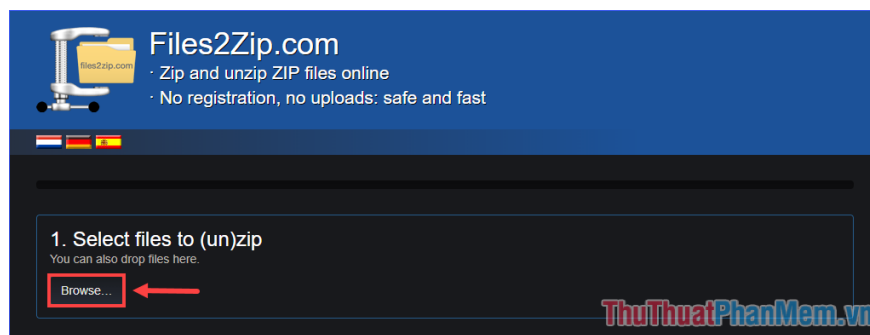


- Click the **Download** icon to download the ZIP file. In addition, the website also allows you to send ZIP files by email or save in Dropbox.

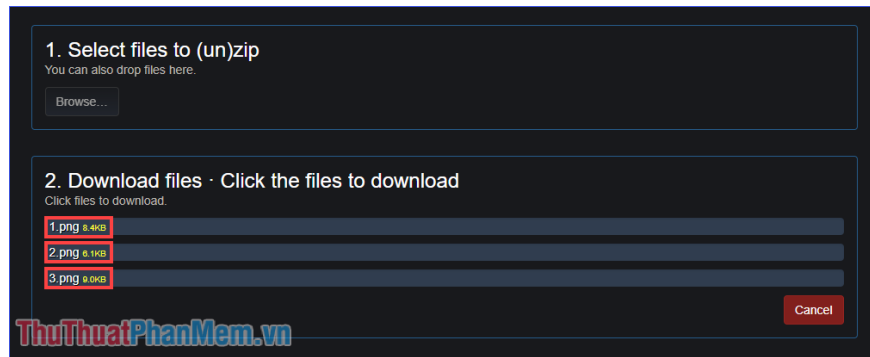


*** Extract instructions:**

- Click **Browse** . and then select the ZIP file to extract.



- A list of all the compressed files inside will appear. If you want to download any file, click on the file name.



So, Thuthuatphanmem.vn introduced you to three quick, simple and most effective methods to compress and decompress ZIP files. Depending on the specific case that you choose the most appropriate method for you. Good luck!

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