

How to compress and decompress files with WinRAR on your computer

Compressing and decompressing files is one of the indispensable operations for computer users, especially when downloading or forwarding a file to another user. Compressing files helps you reduce file size to the lowest level, helping to increase device memory. If you don't know how to compress and decompress RAR, ZIP, etc. files with WinRAR, you can refer to the instructions in the article below and follow along.

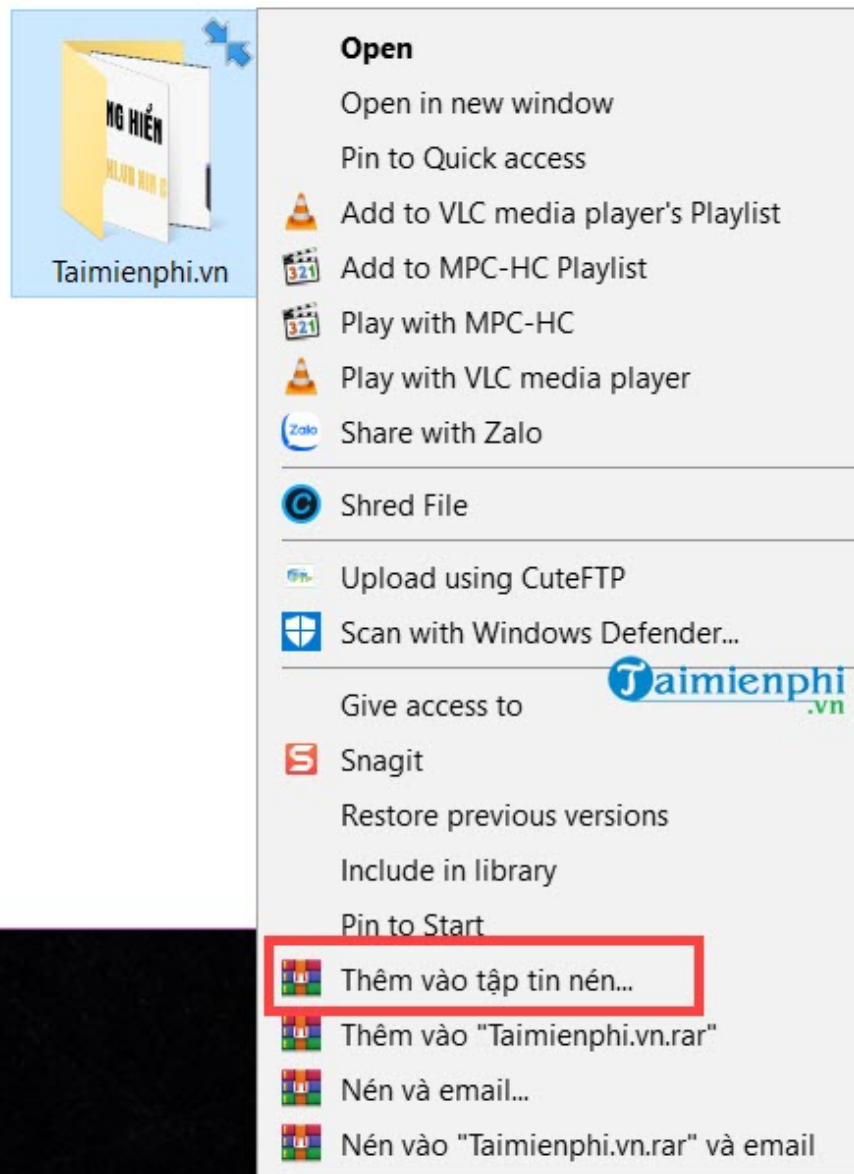
This method helps:

- Compress data files
- Manually decompress files with winrar

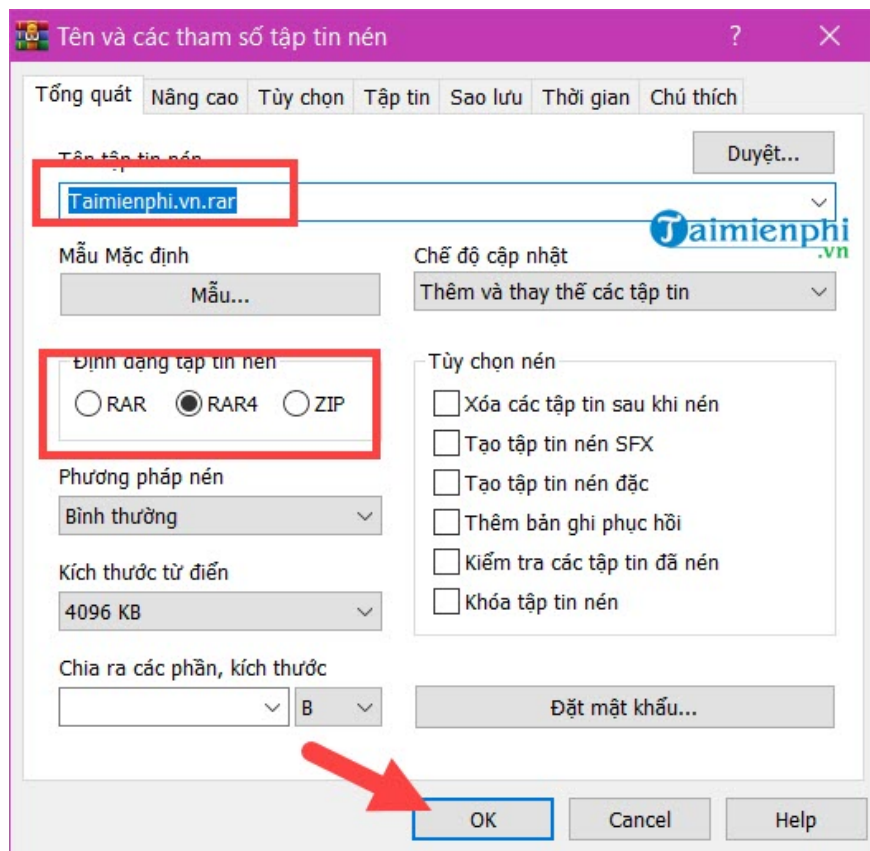
WinRAR is one of the software that supports file compression and decompression that many people trust and use compared to tools with the same function such as: Besides, using WinRAR to compress and decompress files is quite effective. It's simple, just follow the instructions below.

1. How to Compress Data Files

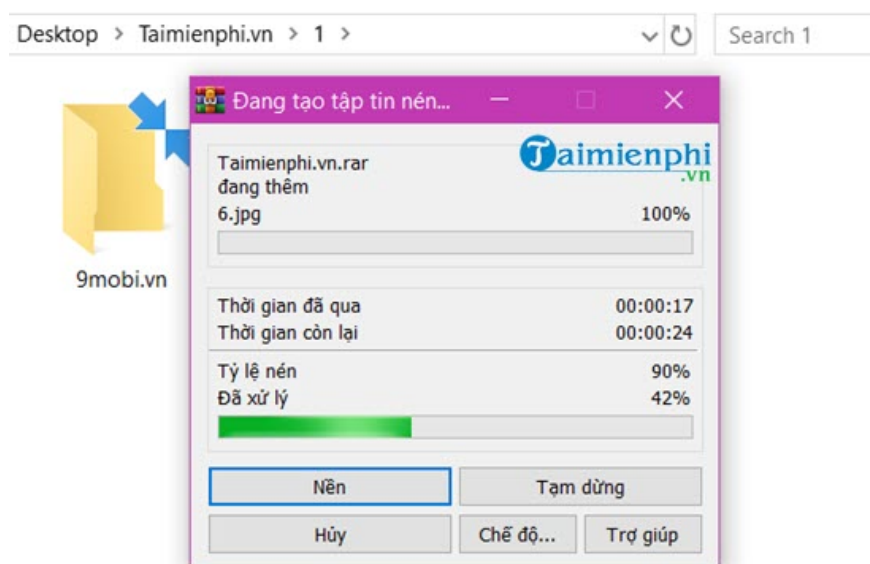
Step 1: To compress files with WinRAR, after installing WinRAR, just right-click on the file to compress and then select **Add to compressed file. (Add to Archive.)**



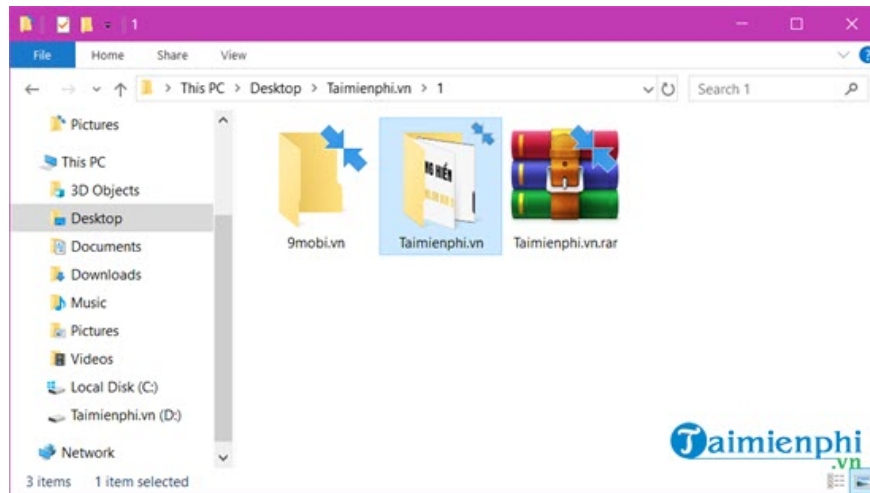
Step 2: Here you just need to pay attention to naming, select the format as **RAR** (in 3 formats **RAR**, **RAR4**, **ZIP**) and then click **OK** to proceed with compressing the file with WinRAR.



The process of compressing files with WinRAR is fast or slow completely depending on two things: the configuration of your computer and laptop and the capacity and type of compressed file.

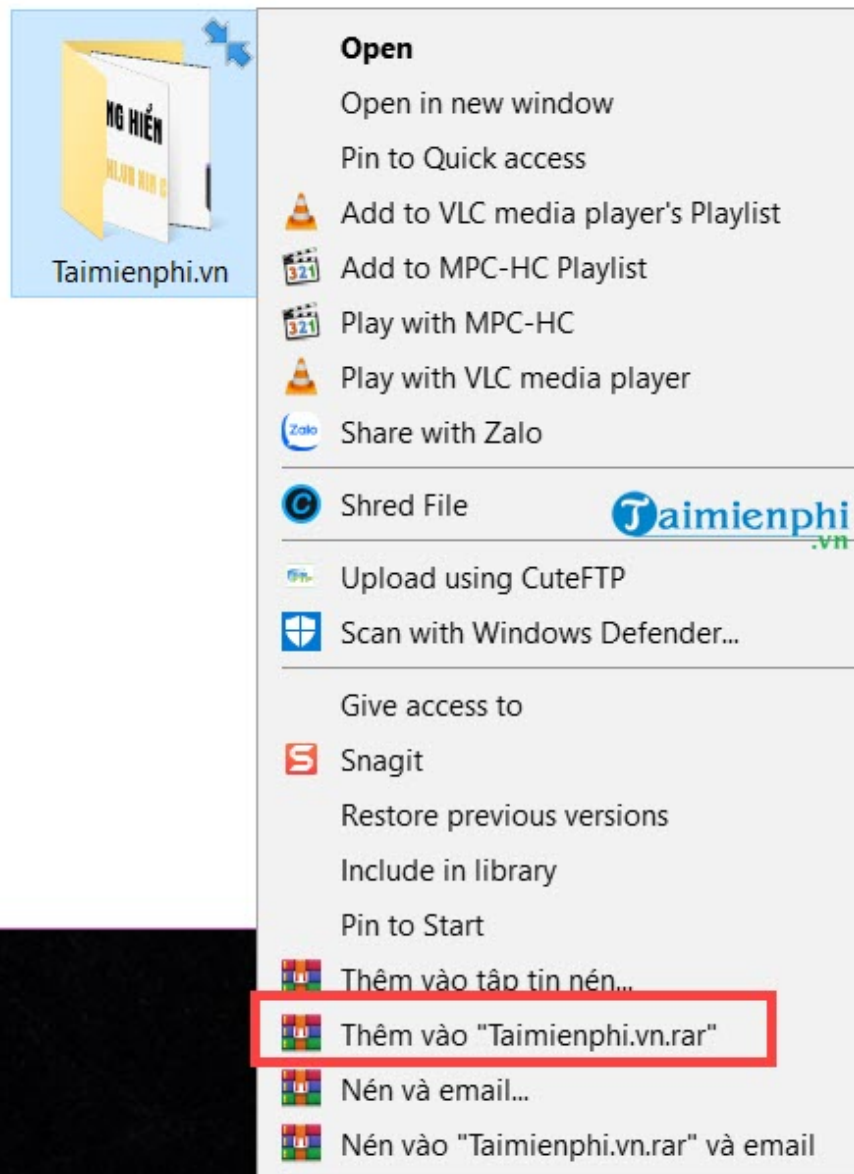


And after a certain period of time, we will see the extremely convenient RAR compressed file format.

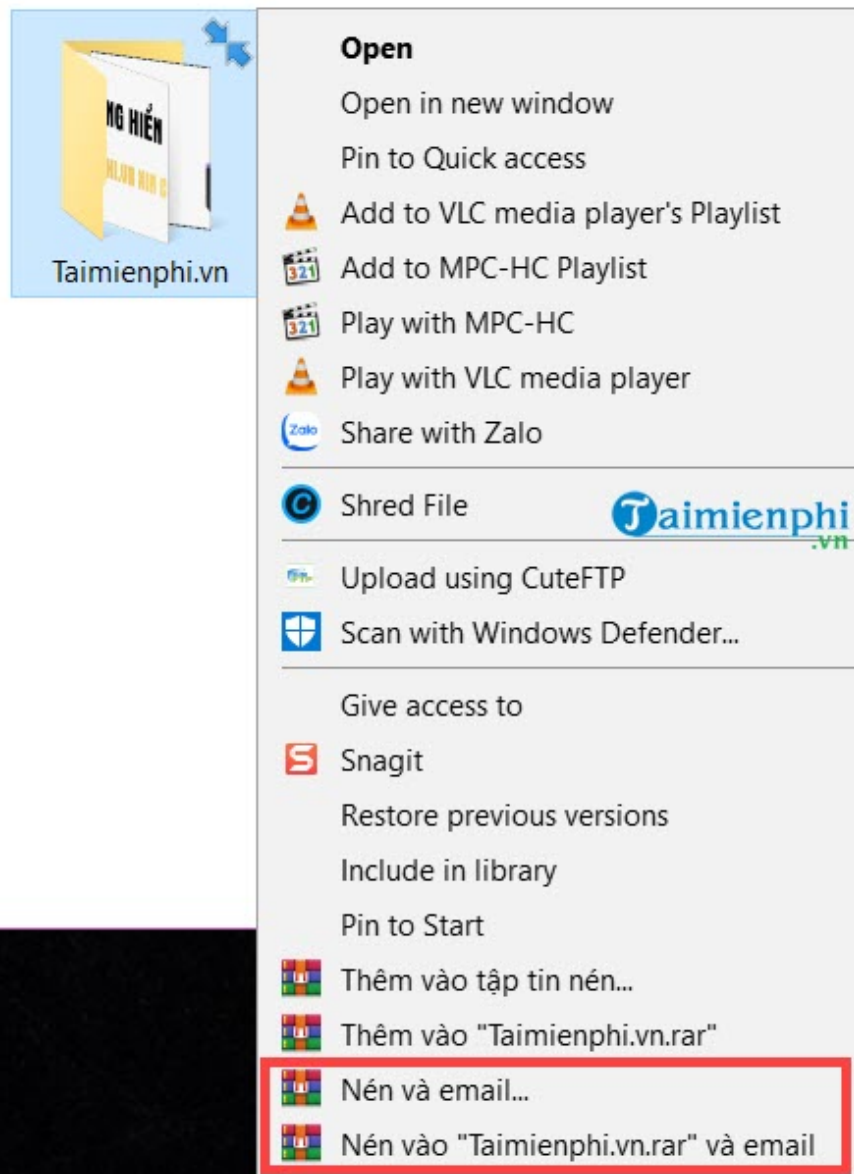


- In addition, we have another option to compress files with WinRAR, which is to click **on TipsMake (Add to Taimienphi.vn)** to quickly compress files with WinRAR.

Note: Taimienphi.vn here is the folder name set by Taimienphi itself. You can create a folder yourself and name it as you like, then compress the files into it.



Step 3: In case you want to compress the file and send it by email, **the two options below** will be the most appropriate.

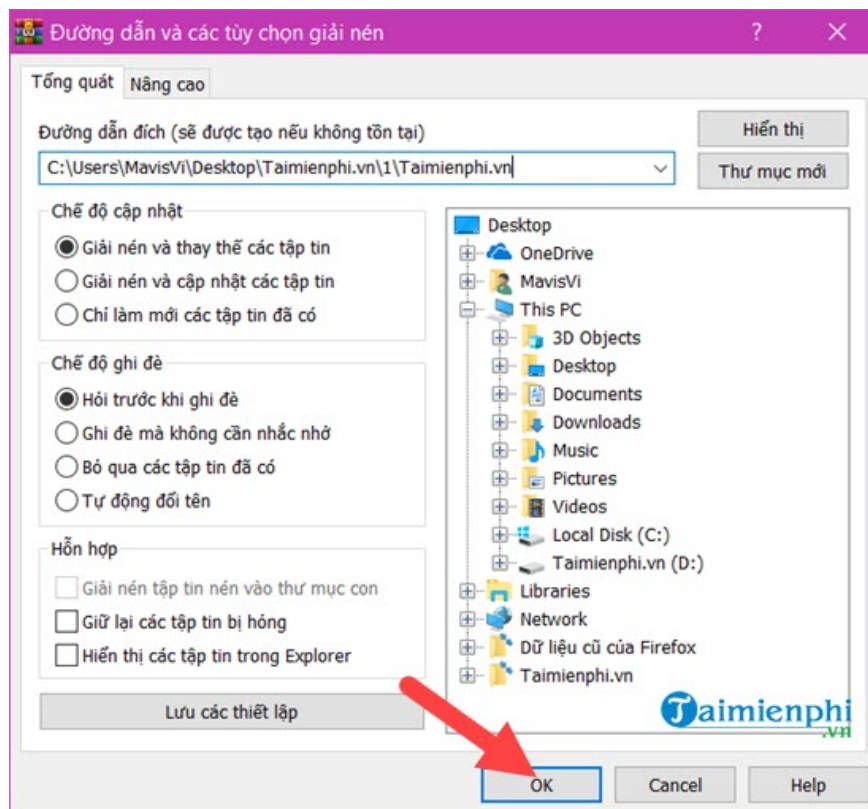


2. How to Decompress Data.

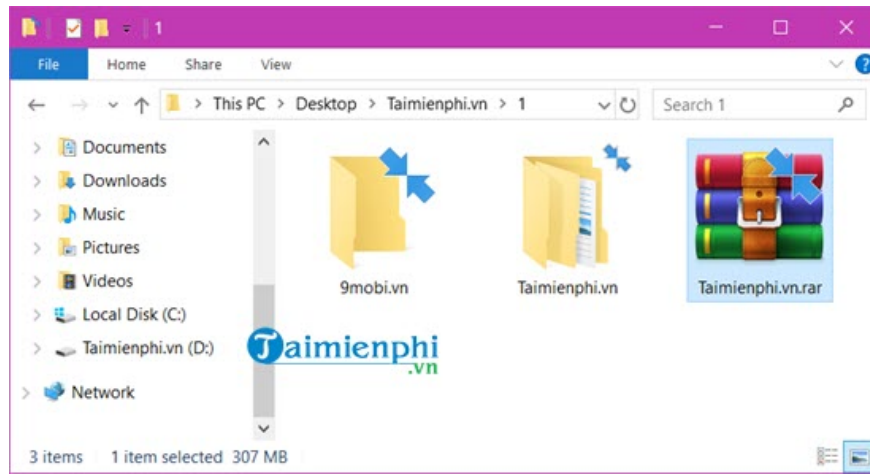
Step 1: As for compressed files in RAR format or some supported WinRAR formats, we just need to click on **Extract Files. (Extract Files.)**



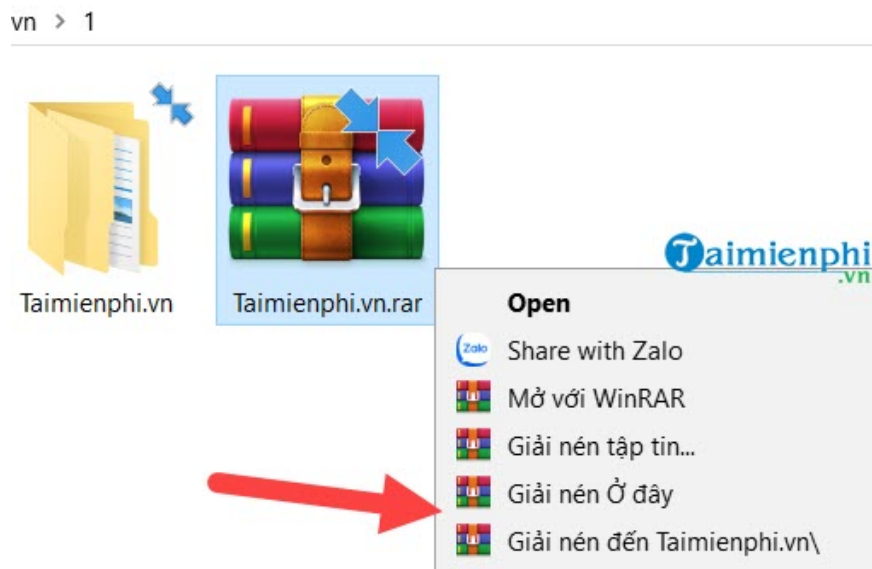
Step 2: Here you choose the default **decompression path** where you are placing the file or choose another option if you want.



Decompressing files with WinRAR, like compressing them, takes time and depends on the file and hardware.

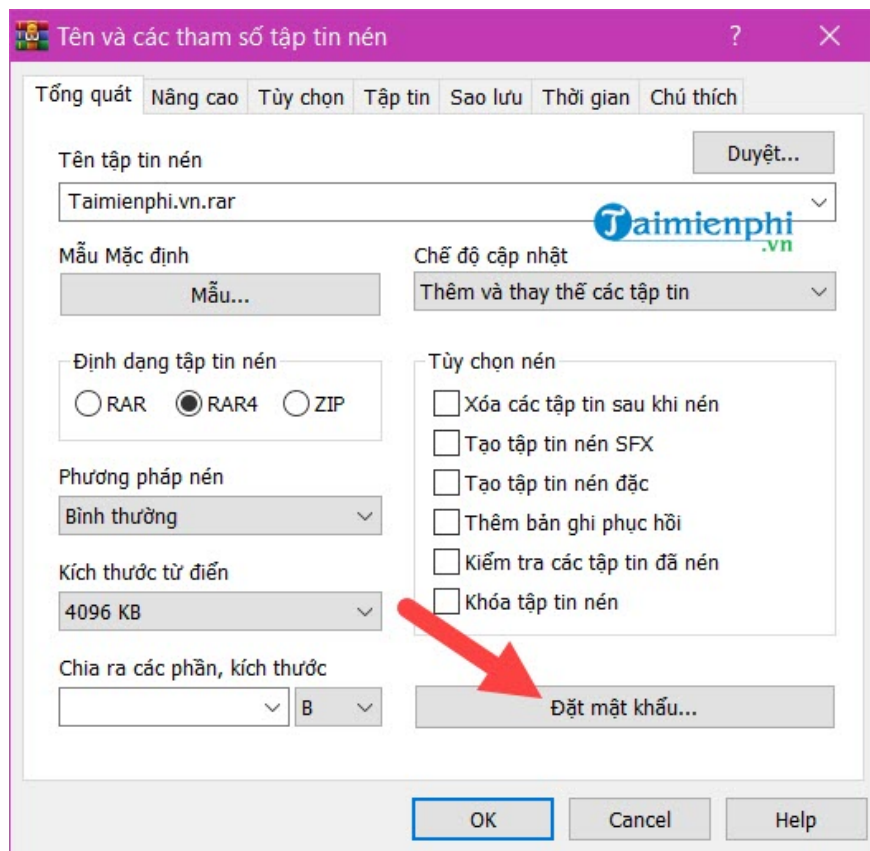


- In addition to the above option, we can choose to extract files with WinRAR quickly by selecting **Extract Here** (do not create a folder) and **extract to xxx** (Create a folder corresponding to the file name and extract the entire file). in there).



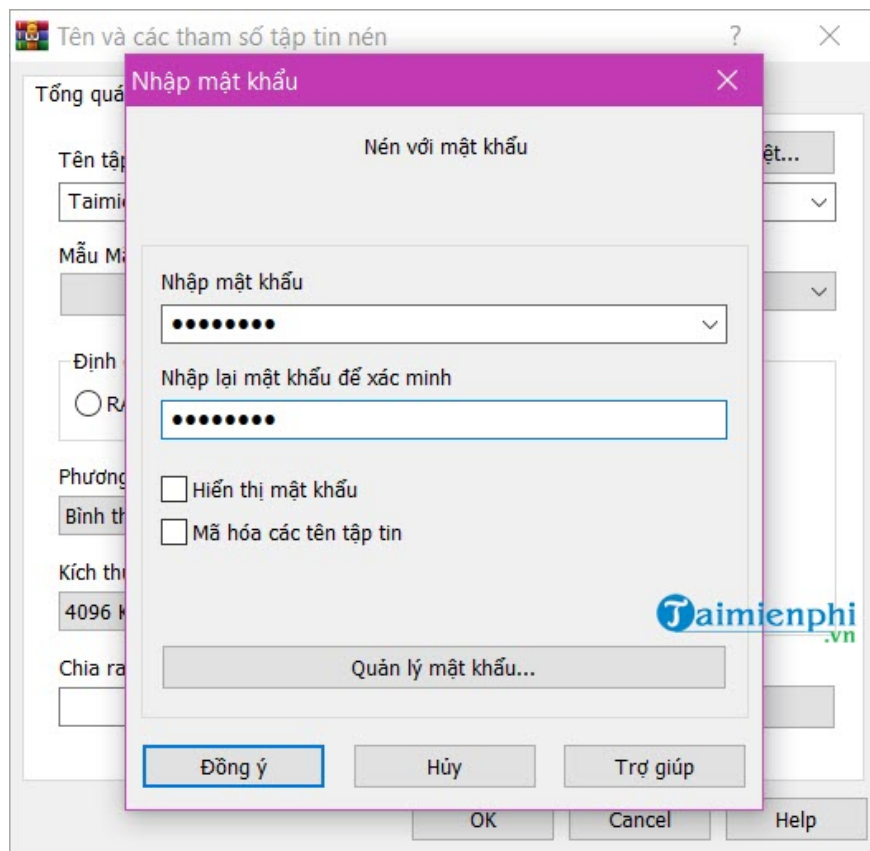
3. How to Set a Password for Decompressed Files

During the process of compressing files with WinRAR, to increase security, we can add a password to the file, to make sure others cannot access your file unless you want. First, select **Set password. (Set password.)**



Set a password for the compressed file and click **Agree (OK)** to create

But please note that if you forget your password when compressing files with WinRAR, there will be no way to decompress files with WinRAR or any other software.



And having set a password, the file you want to decompress using WinRAR or tools with similar functions also needs to enter the correct password.

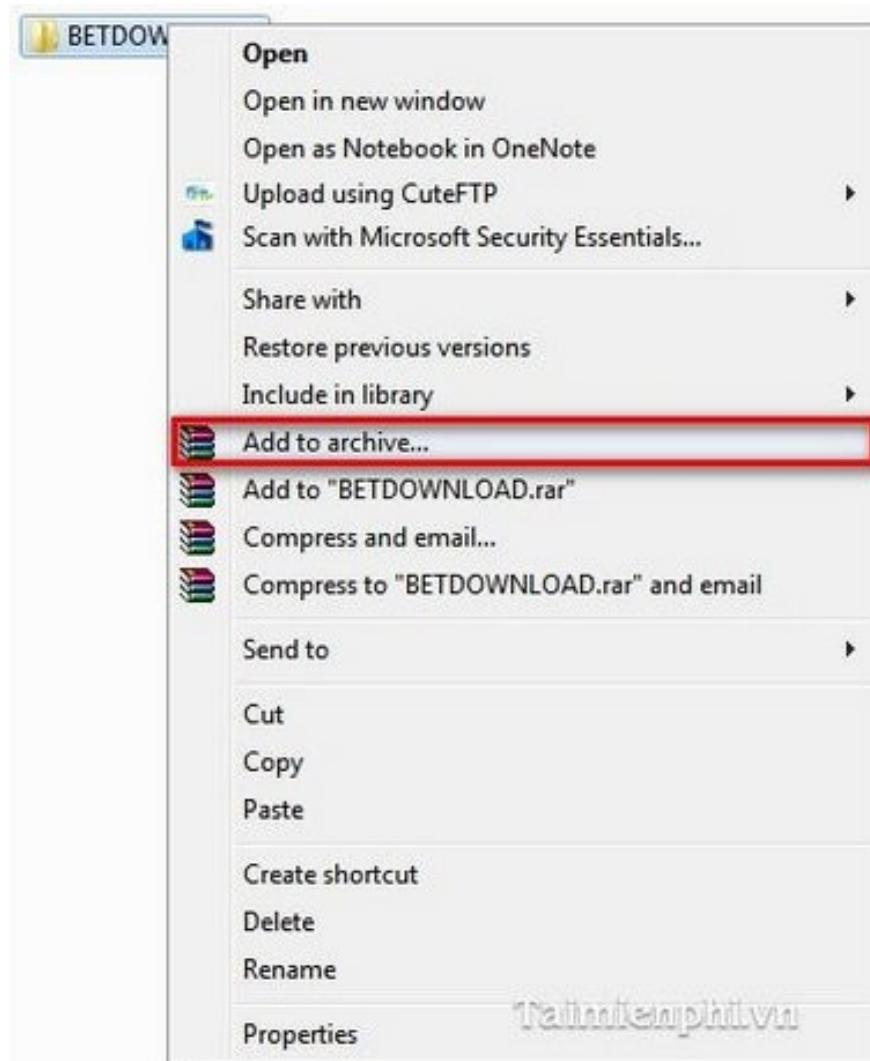


4. Instructions for compressing and decompressing files in WinRAR (For older versions)

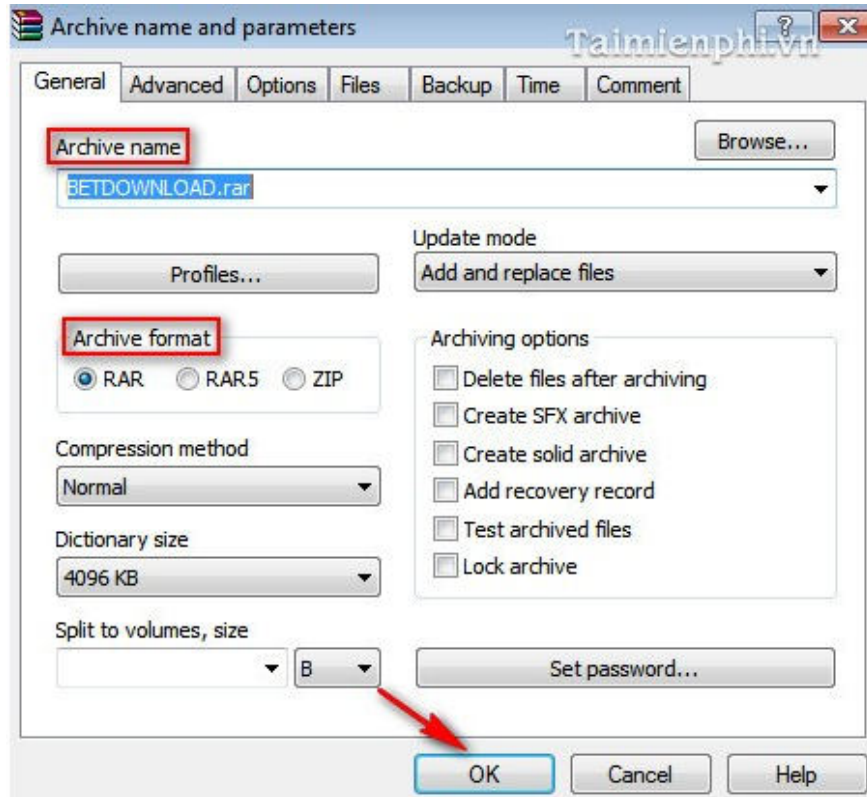
After successfully **installing WinRAR** on your computer, the software is integrated into the right-click menu for you to easily operate and use. In addition, all compressed format files: Rar, rip, . available on your computer will immediately change the icon to be similar to the icon of WinRAR software.

4.1. To Compress Data Files

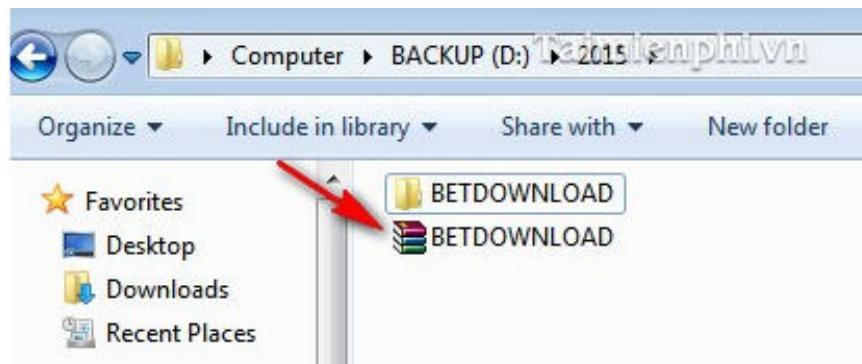
* Open the folder you want to compress, right-click and select **Add to archive .** to compress data



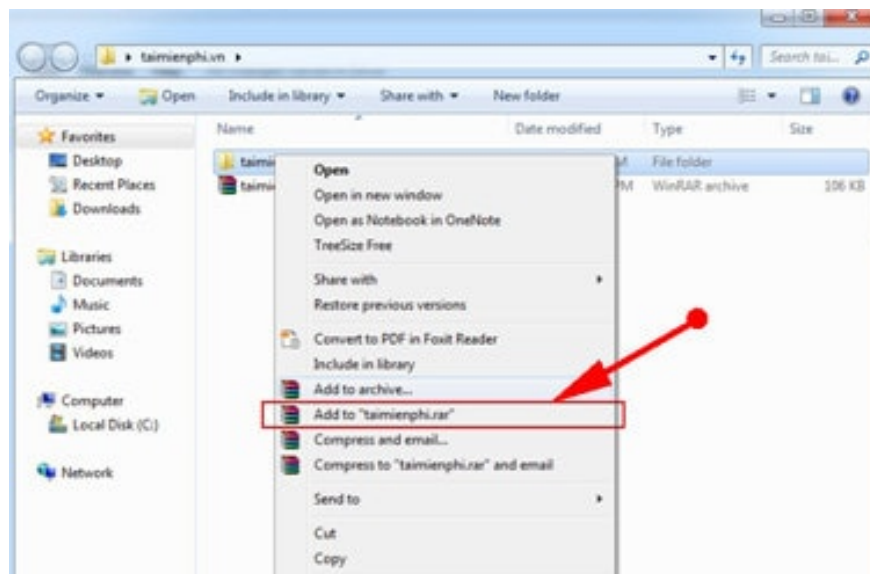
The dialog box that appears includes: **Archive Name** : File name after compression, **Archive format** : Select the compressed file format. Click **OK** to compress the data.



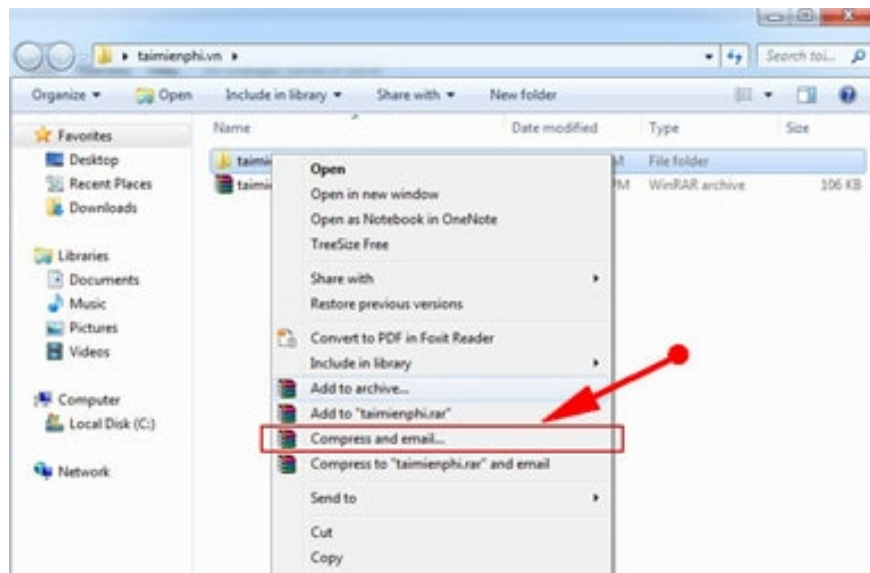
And the file after compression looks like the image below.



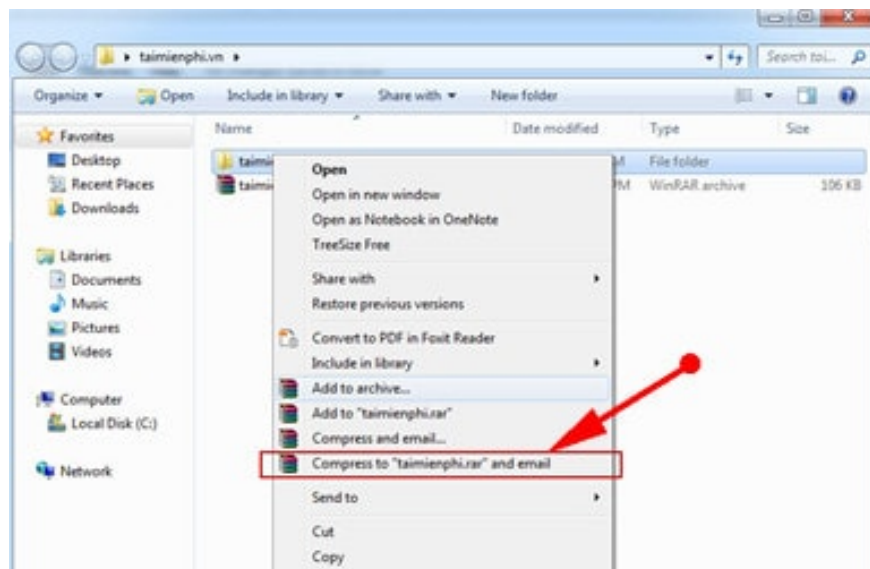
* In addition, you can also quickly compress data with other options such as: **Add to "file_name.rar"** : Quickly compress the file with the name of the selected object.



Compress and email.: Compress files with the option to then send this compressed file via email

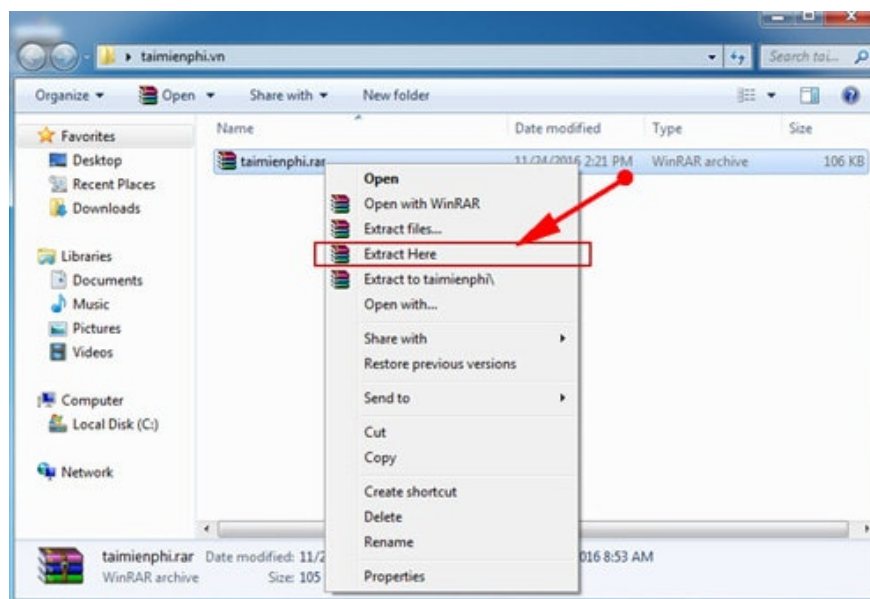


Compress to "file_name.rar" and email: Quickly compress files without options with the compressed file name being the name of the object, then send this file via email

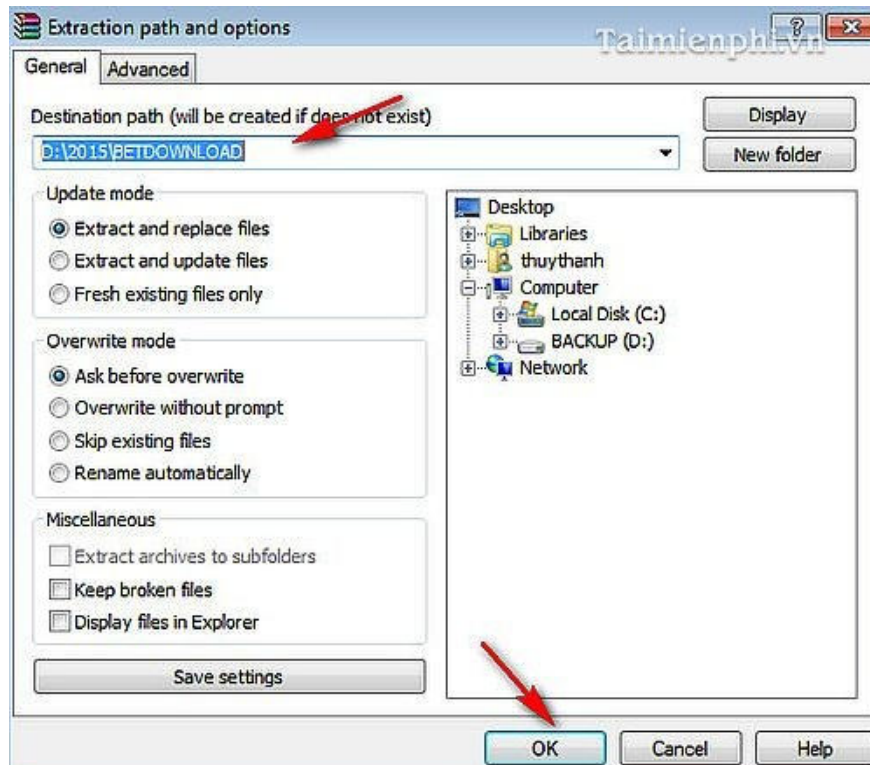


4.2. Decompress Data.

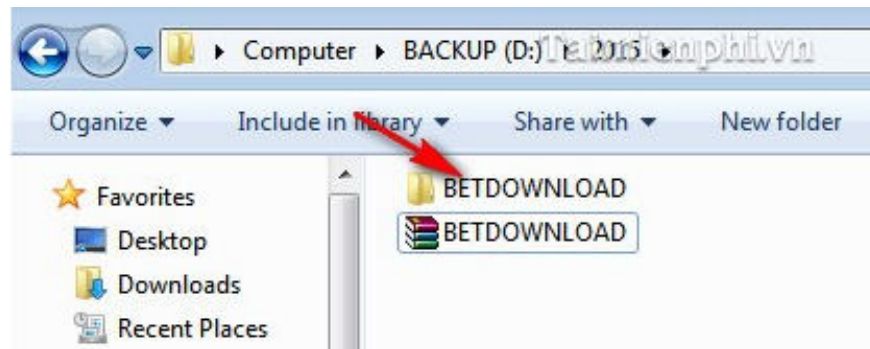
Open the folder you need to extract, right-click and select **Extract files.** to extract the data



A dialog box appears, click **OK**



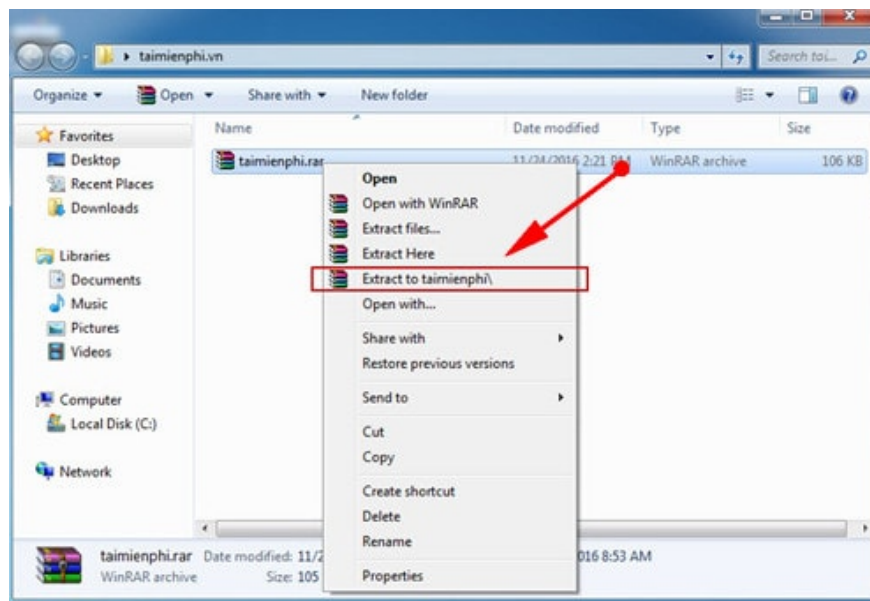
And here is the folder after unpacking, you just need to double click on the folder to view the data



Extract here: Extract the file right where this compressed file is located.

* Additionally, you can quickly decompress data through other options such as:

Extract to file_name: Create a folder with the same name as the compressed file and extract into it.



During the decompression process, if your file has a password, you need to enter the correct password to decompress it.



So with not too difficult operations, you immediately have a compressed file with WinRAR. In addition, you can refer to how to set up the default compressed file opening with WinRAR so that when you need to open an compressed file, the default opening program will be WinRAR, helping you save a lot of time.

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