

How to compress and decompress files with WinRAR on the computer

Users of computers who can reduce the file size is the way to use WinRAR - compress files or folders to reduce data capacity. The following article details how to compress and decompress files with WinRAR on your computer

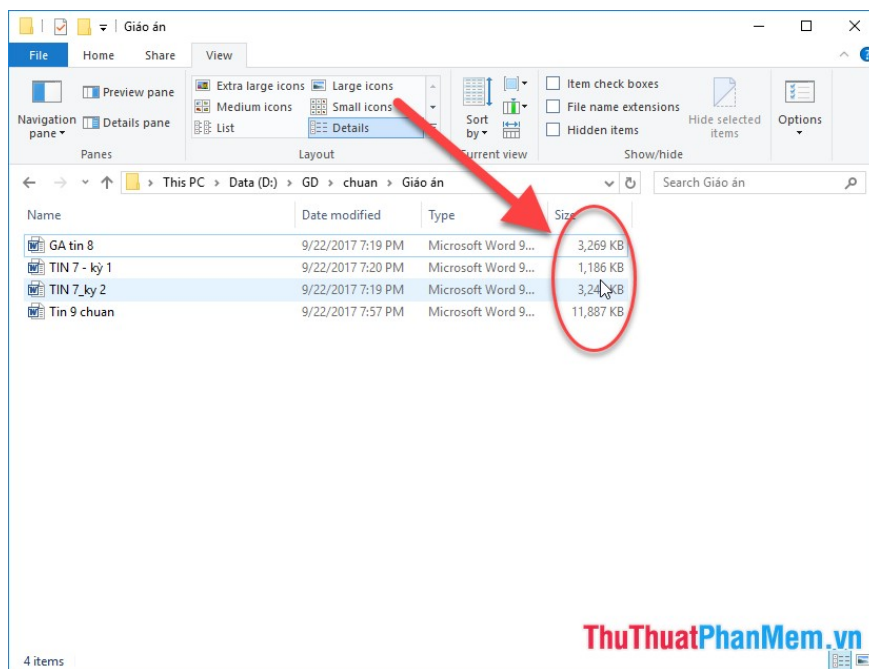
In the process of exchanging data via the Internet, the problem of file size is put on the line. A simple way and any computer user can reduce the file size is the way to use WinRAR - compress files or folders to reduce the amount of data. The following article details how to compress and decompress files with WinRAR on your computer

Download WinRAR here:

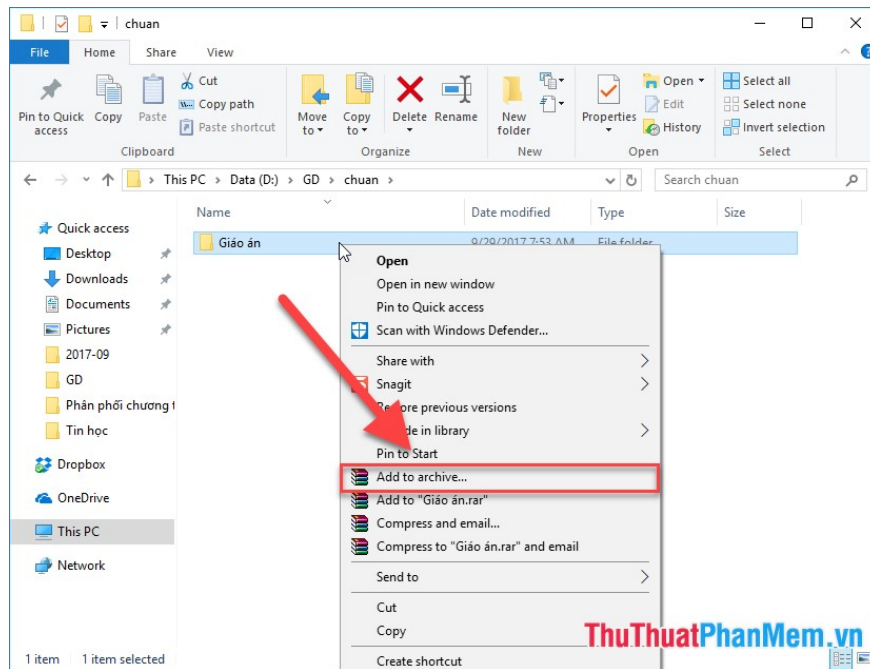
<https://www.win-rar.com/download.html?&L=0>

1. How to compress files using WinRAR on a computer

- For example, need to compress the Lesson folder containing data files with a total capacity of 19958KB:



- Currently **WinRAR** is an effective and commonly used solution on all computers. To perform file compression using **WinRAR** -> right click on that folder, select **Add to archive**:

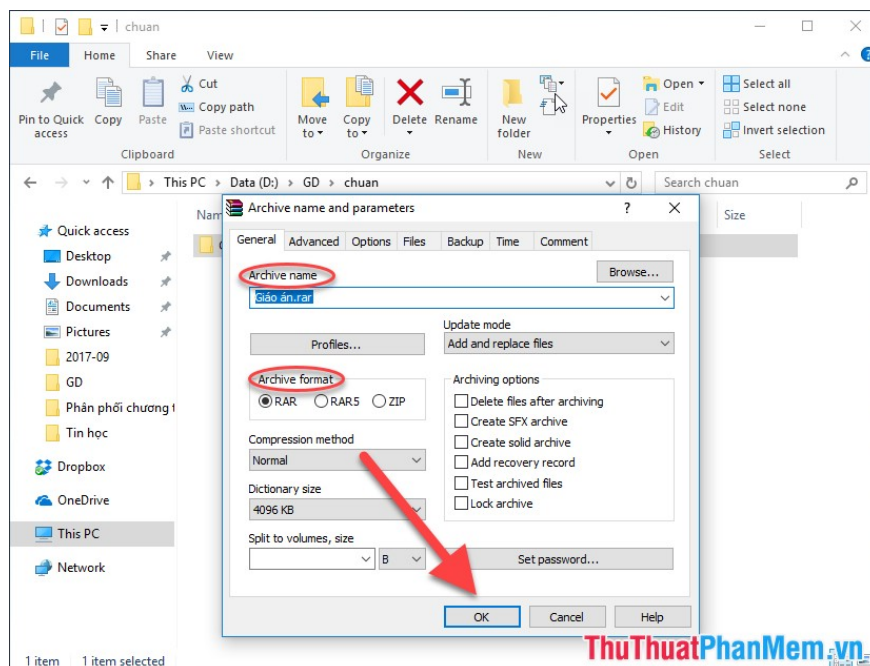


- The dialog box appears with the following options:

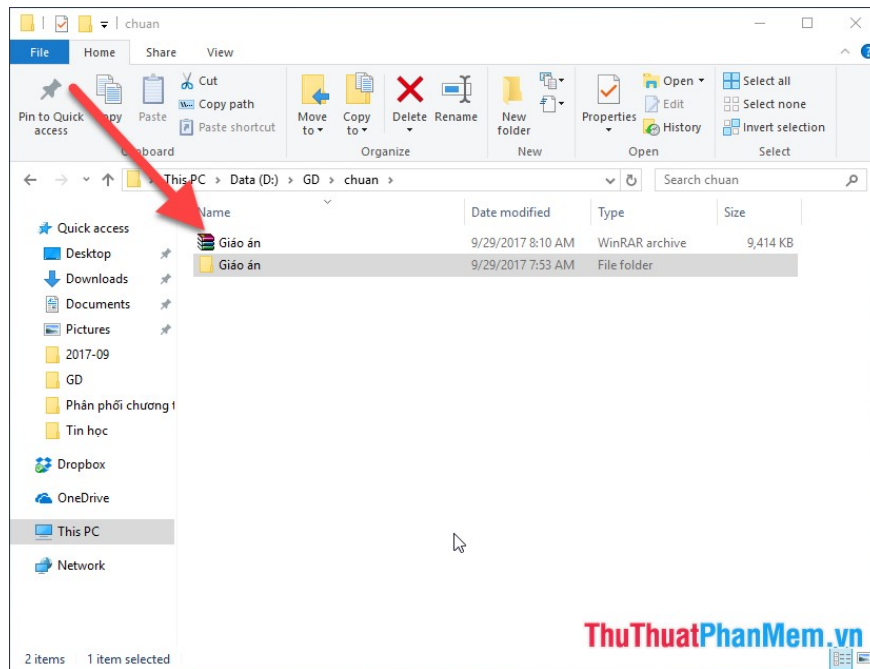
+ Section **Archive name**: Name the file after compression

+ Section **Archive Format**: Select the file compression format, usually the most commonly used .RAR format:

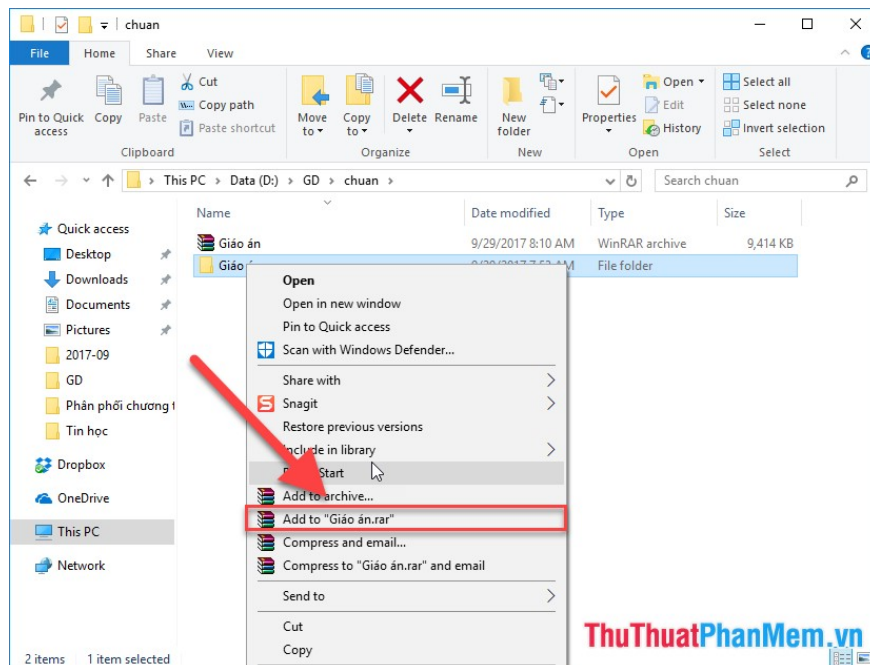
+ Finally, click **OK** to perform the file compression process:



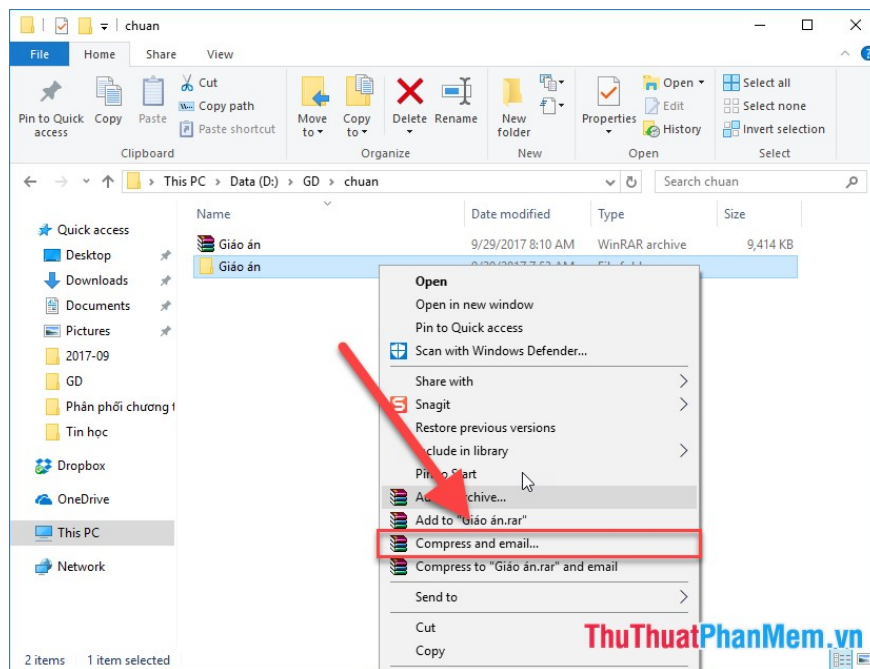
- After clicking **OK**, the resulting compressed file size is 9414KB so compared to before compressing **WinRAR** to reduce the file size to half:



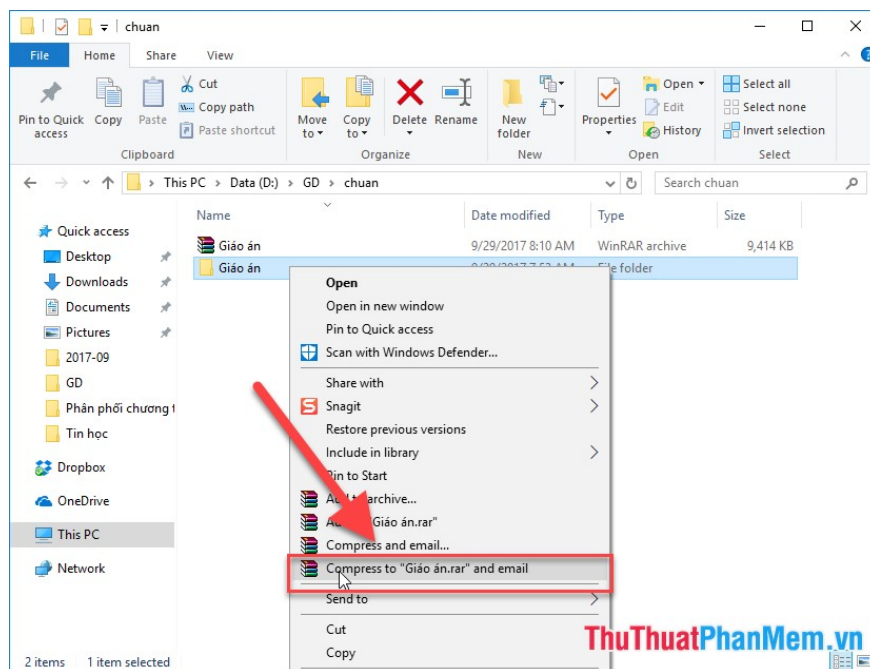
- In addition, to perform fast file compression (this is the most common way), right-click the folder to compress and select **Add to 'name_file.Rar'** to quickly compress files with the win name of the file before compressing:



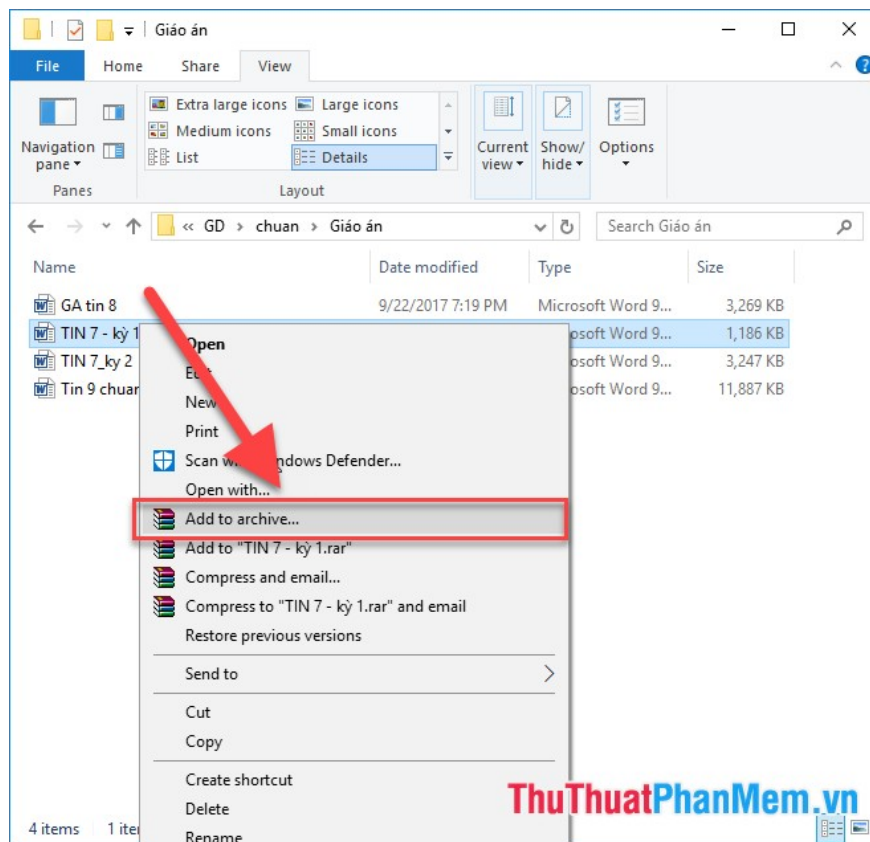
- In case you want to compress the file with additional email formats, select **Compress and email**:



- Perform fast file compression with the added email feature, click **Compress to 'name_file.rar' and email:**



- In addition to compressing a separate file of data you perform the same operation:

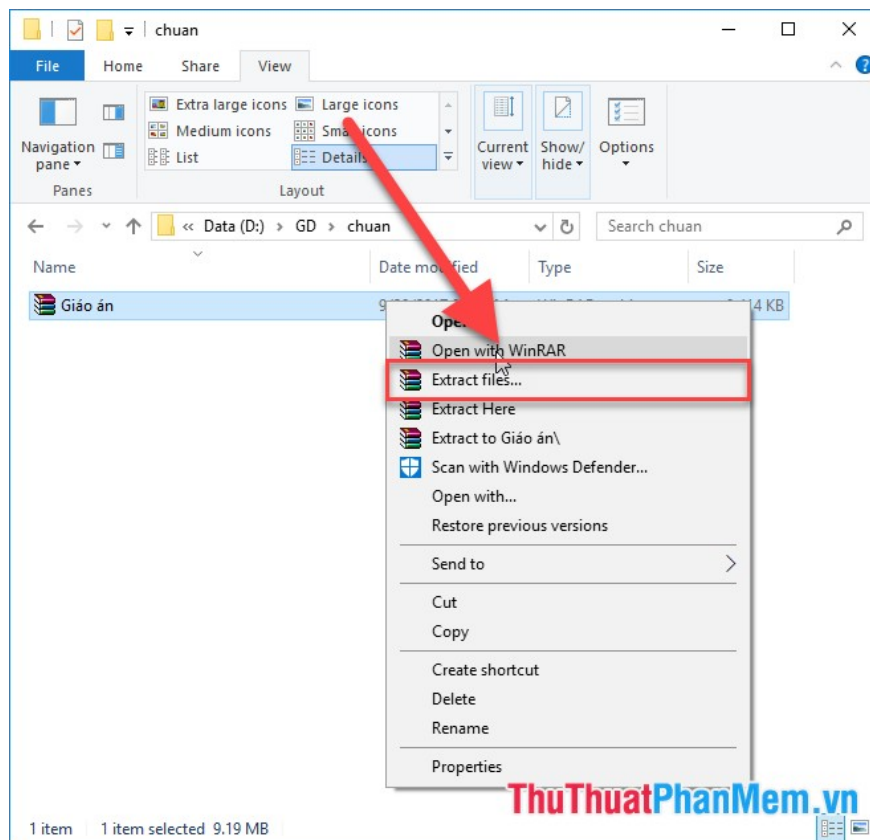


- But you should put all the files into a folder to reduce the number of operations and file size.

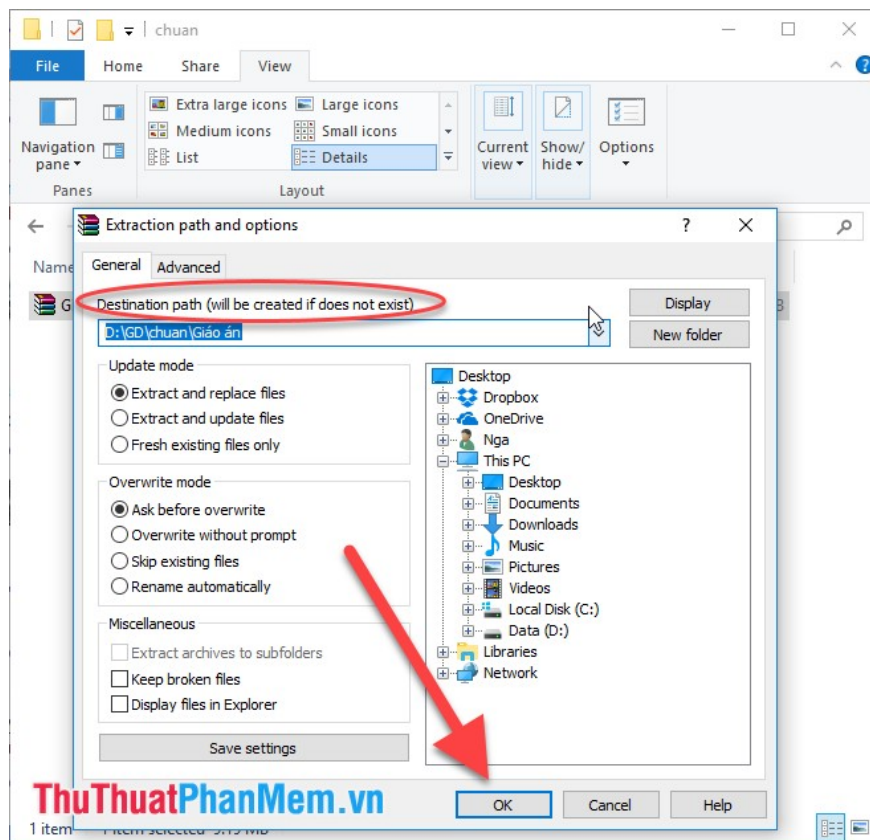
2. Extract the file using WinRAR on the computer

To extract the file, follow these steps:

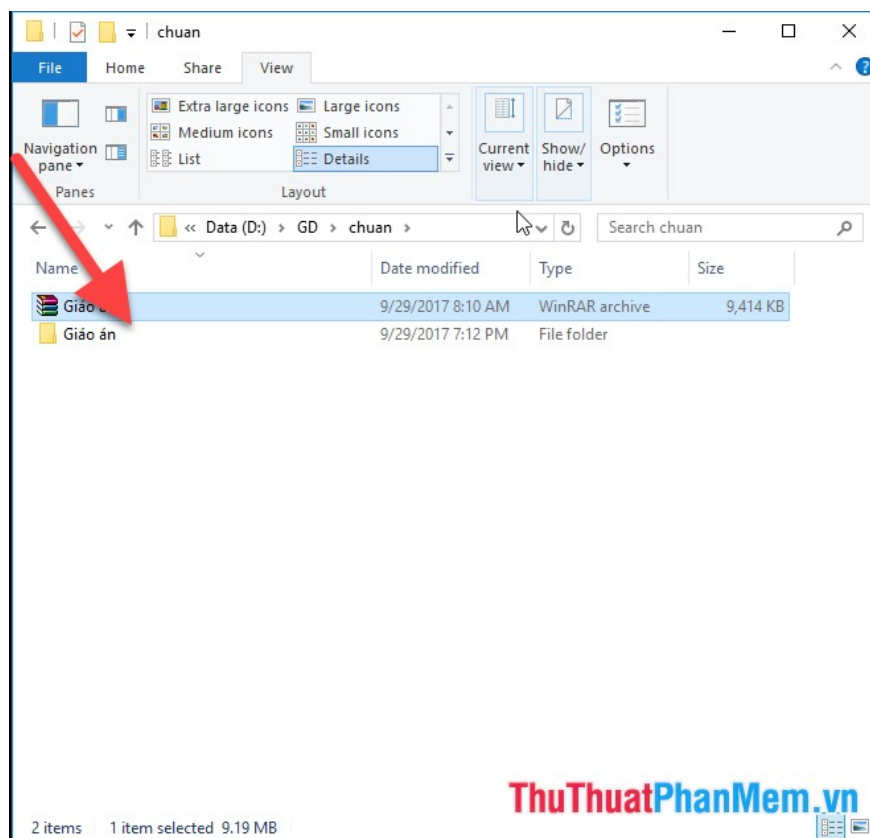
- Right-click on the compressed file -> select **Extract files** .



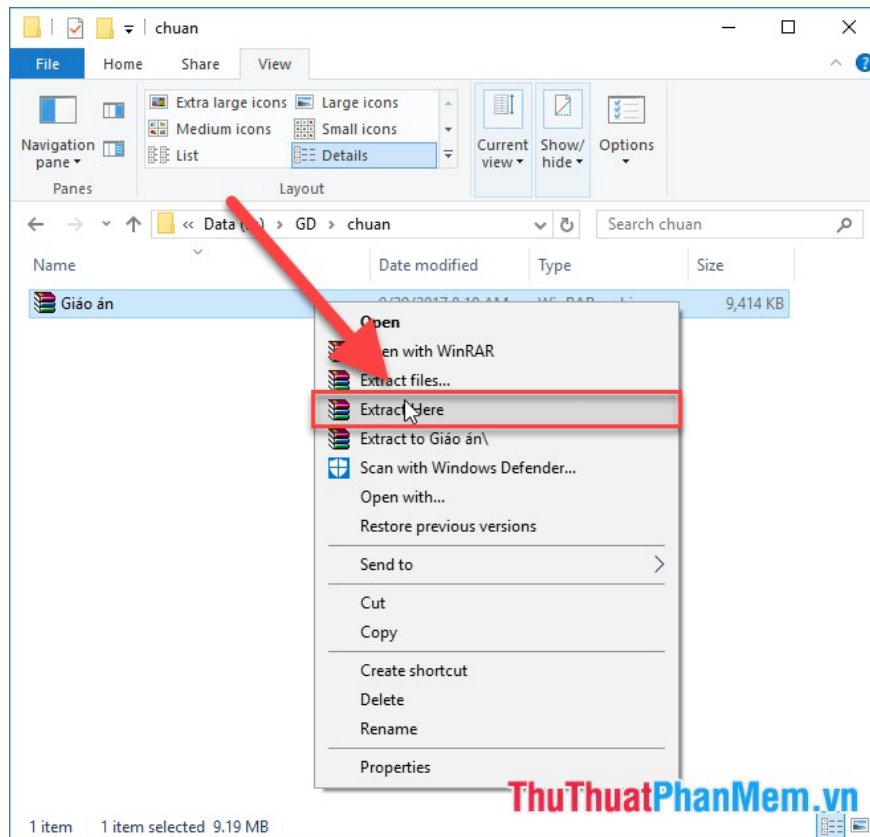
- The dialog box appears selecting the path to the folder containing the file after extracting in the **Destination path** -> click **OK**:



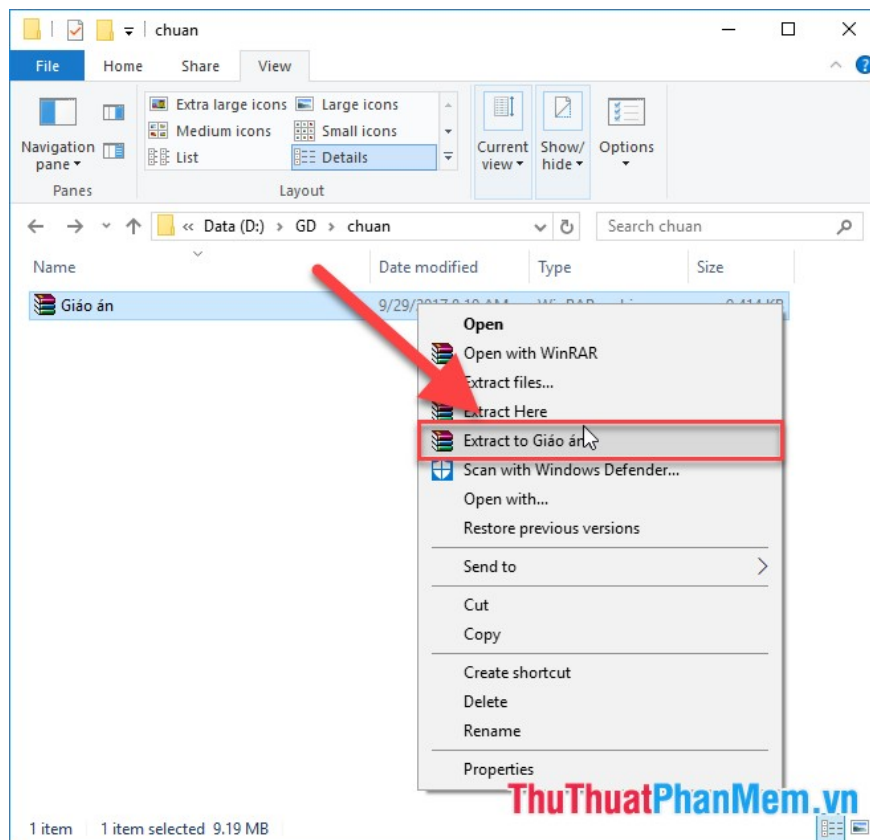
- Extracted file results:



- Perform quick extract, click **Extract here**, extract right at the current path of the data file:



- If you want to quickly extract and automatically create the folder with the current name of the file, click **Extract to 'name_file'**



- In case the compressed file does not have a password, you need to enter the password before extracting. So with the use of **WinRAR** you can minimize the file size as quickly as possible, in addition to limit the virus infection somewhat.

Above is a detailed guide on how to compress files and extract files by WinRAR on your computer. Good luck!

You finished reading the article "**How to compress and decompress files with WinRAR on the computer**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.