

How to chat, use Skype on the web browser without installing software

To use Skype without installation, we use the Web-based version of Skype. You should use a fast and powerful browser like Google Chrome, Firefox ... to experience the most perfect Skype.

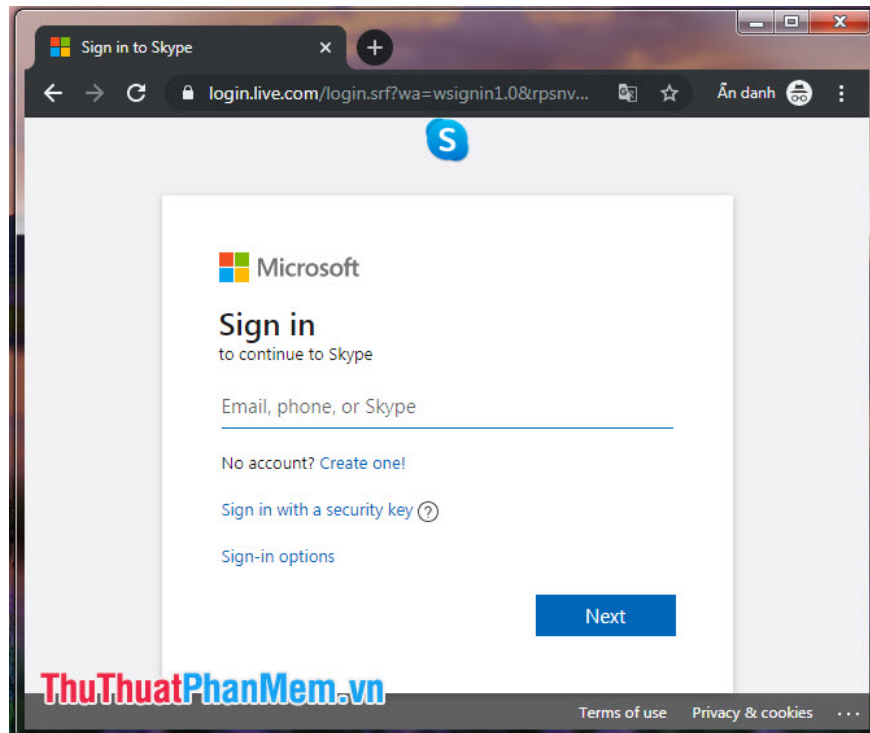
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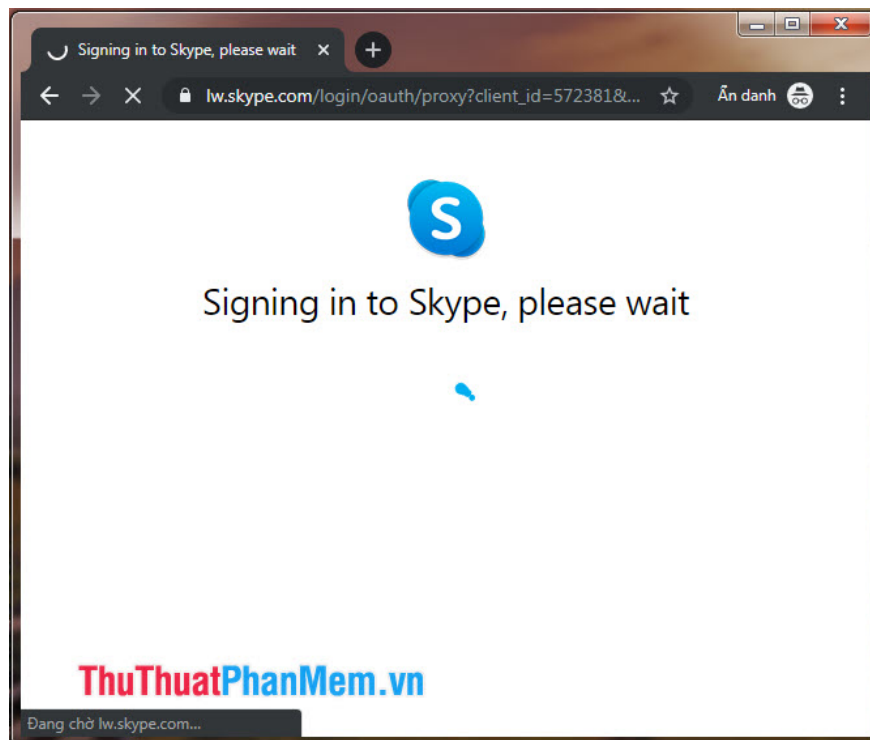
1. Chat, call, dial and log out of Skype on the web version

1.1. How to chat, send files on Skype web

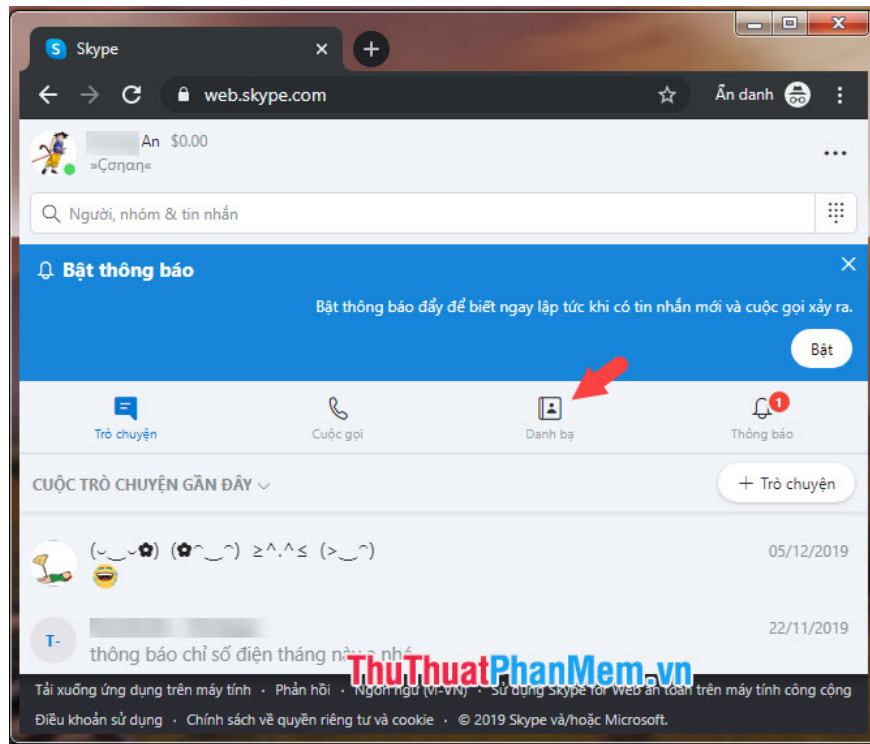
Step 1: You access the link <https://web.skype.com/> and log in with your **Microsoft** account .



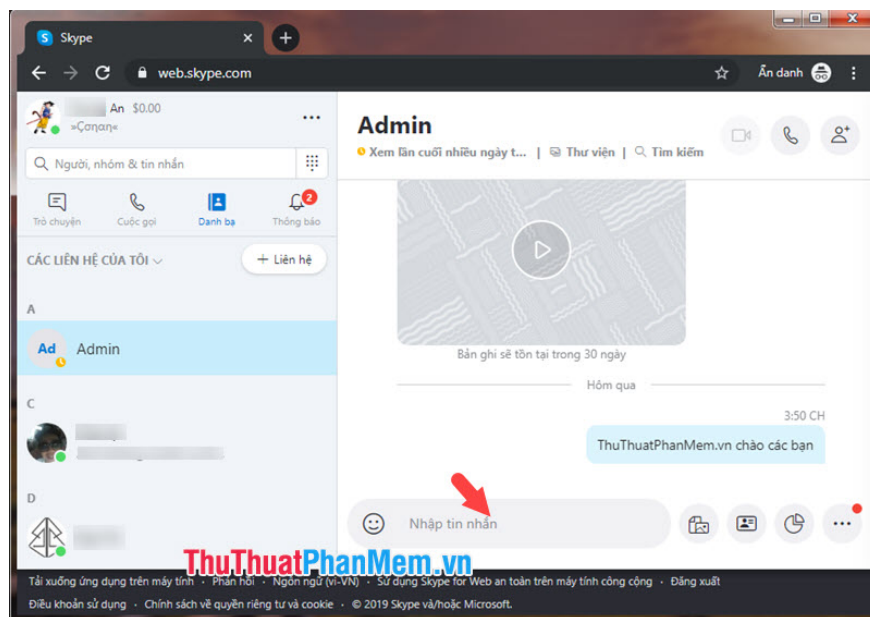
The login process will then take a moment.



Step 2: After logging in to Skype, you can message and use Skype as usual. To chat with a friend you've saved on Skype, click **Contacts** .

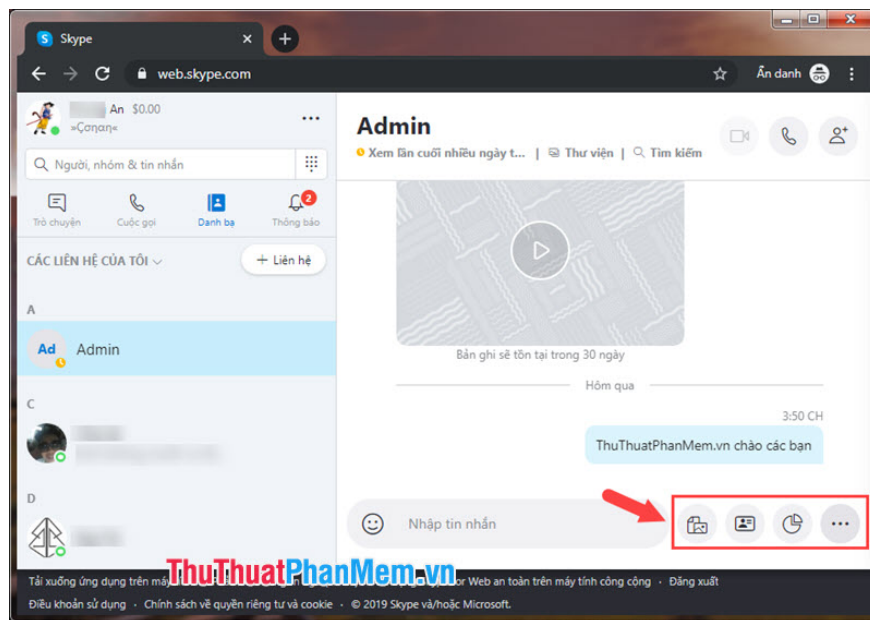


Step 3: Choose the person you need to chat and enter content in the box **Enter a message** .

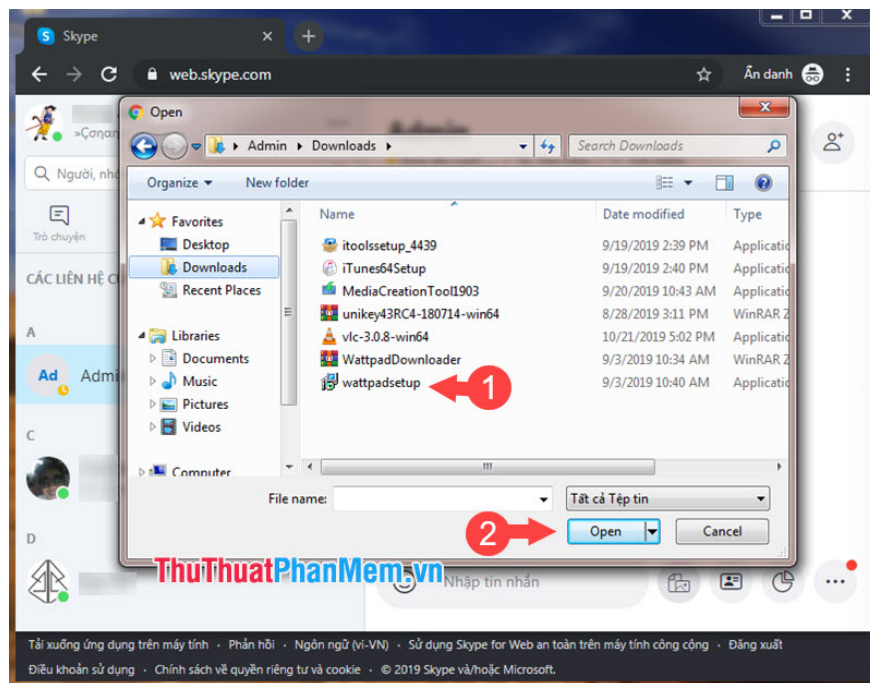


Step 4: In addition, in the message section, you can share files (**Send files**), share contacts or create polls by clicking one of the function buttons in the right corner of the chat frame.

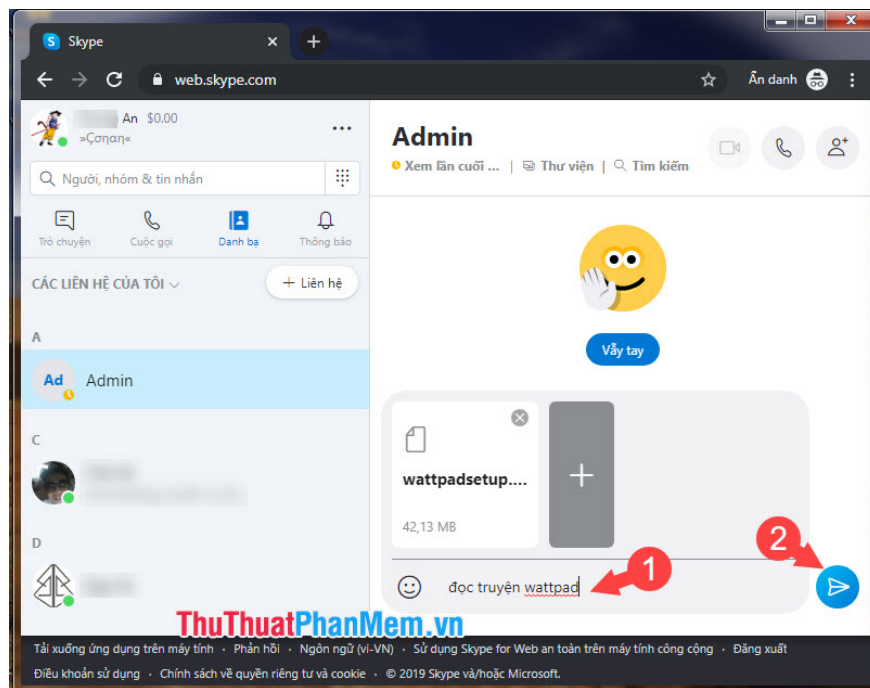
To send the file, click the **Send file** button next to the chat box.



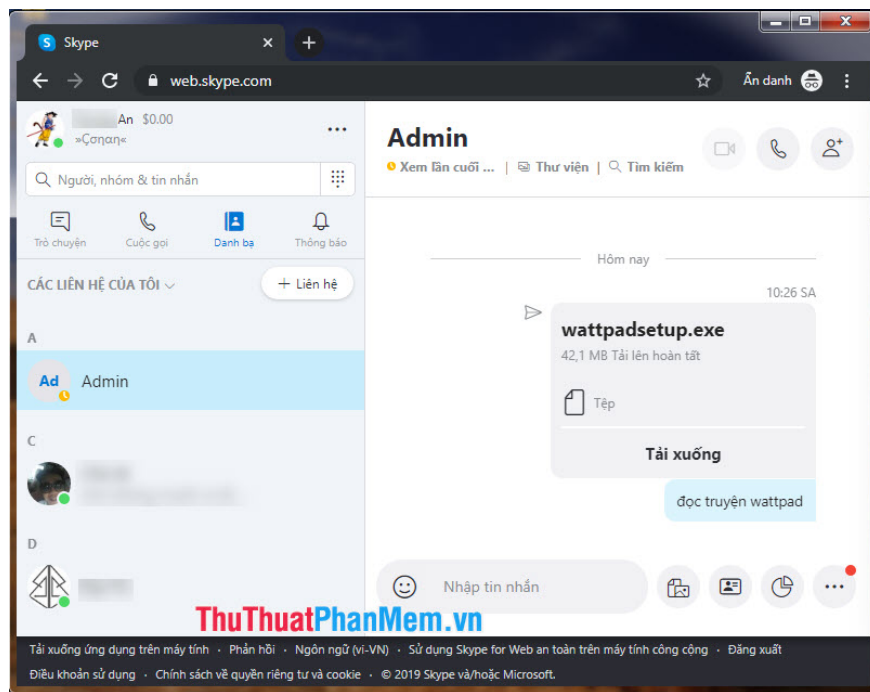
Step 5 : Select the file to send and click **Open** to open.



Step 6: Enter a description for the file to send in the chat frame and press the send button or the **Enter** key .

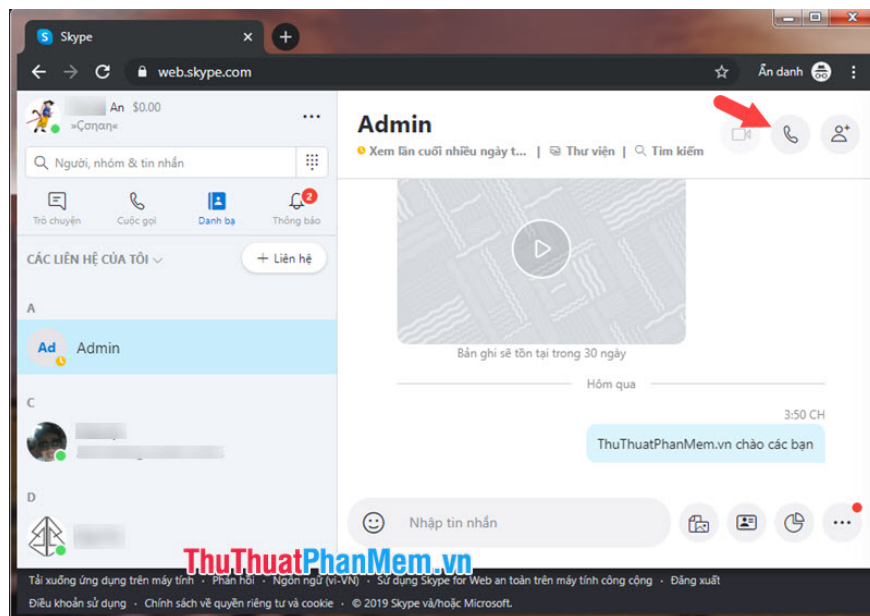


And the result after we send the file successfully!

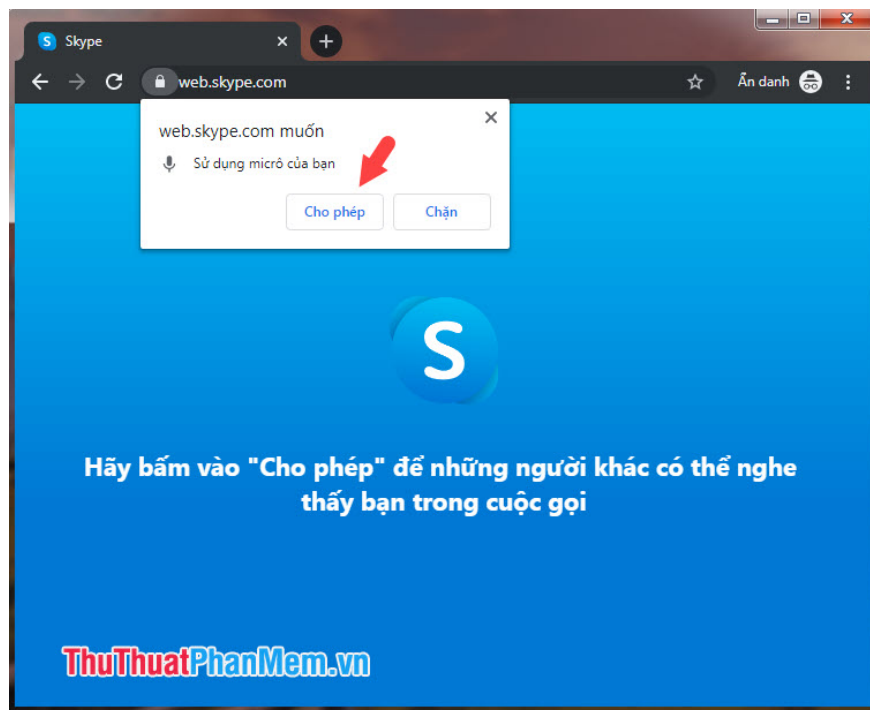


1.2. How to make phone calls on Skype web

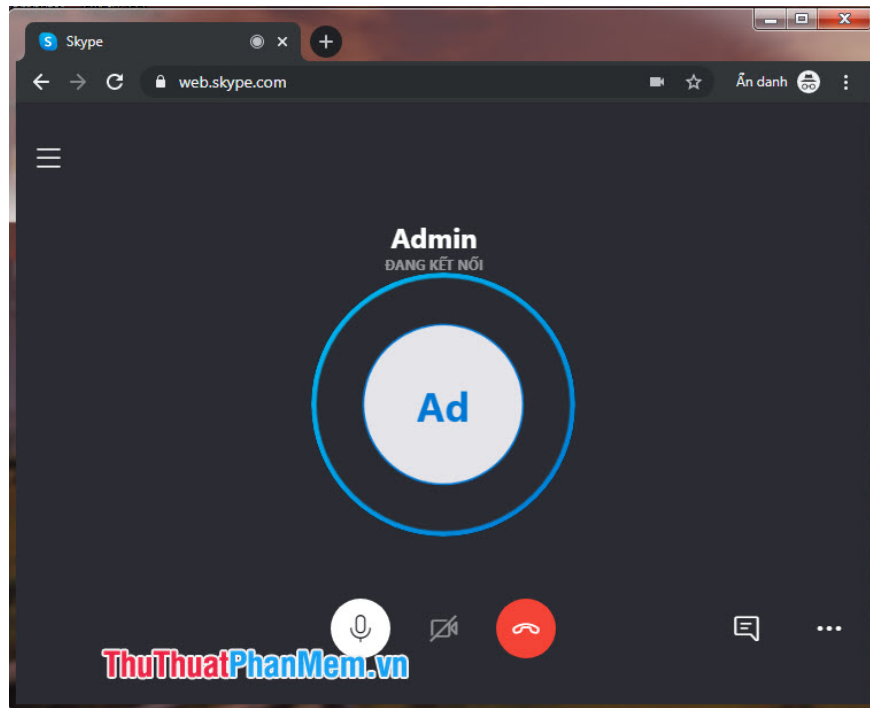
Step 1: To make a call on Skype, click the **Speaker** icon in the top corner.



Step 2: Next, you authorize **Allow** access to the Micro to call via Skype.

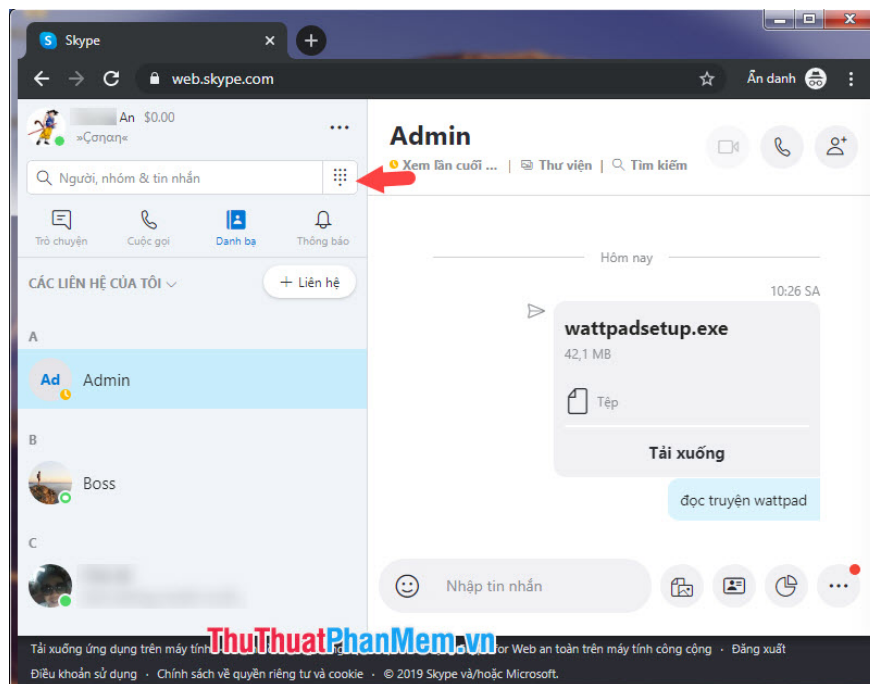


Then, the calling interface on Skype will display as shown below is successful.



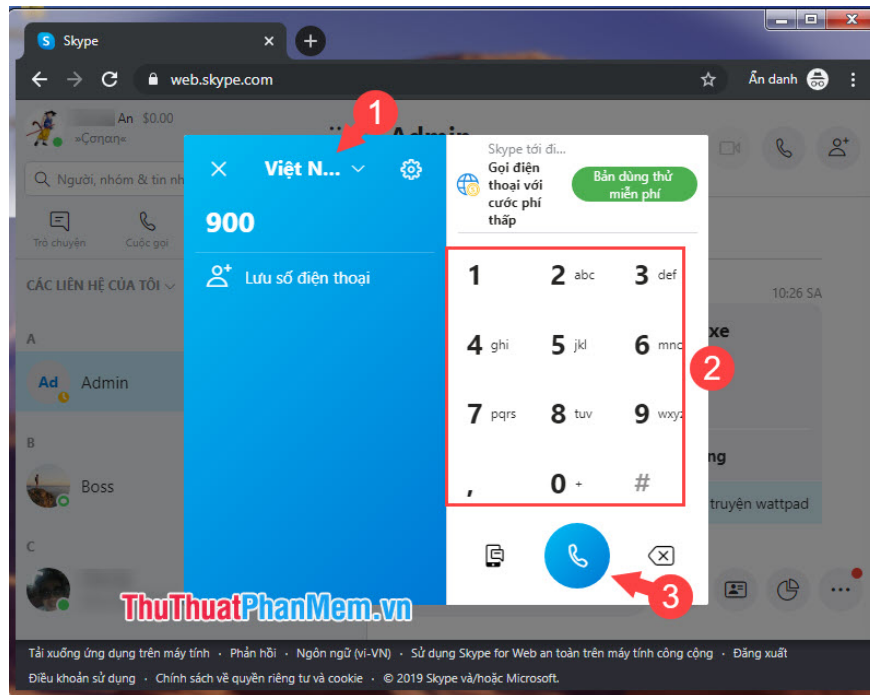
1.3. Dial on Skype

Step 1: Click on the keyboard icon next to the search box.



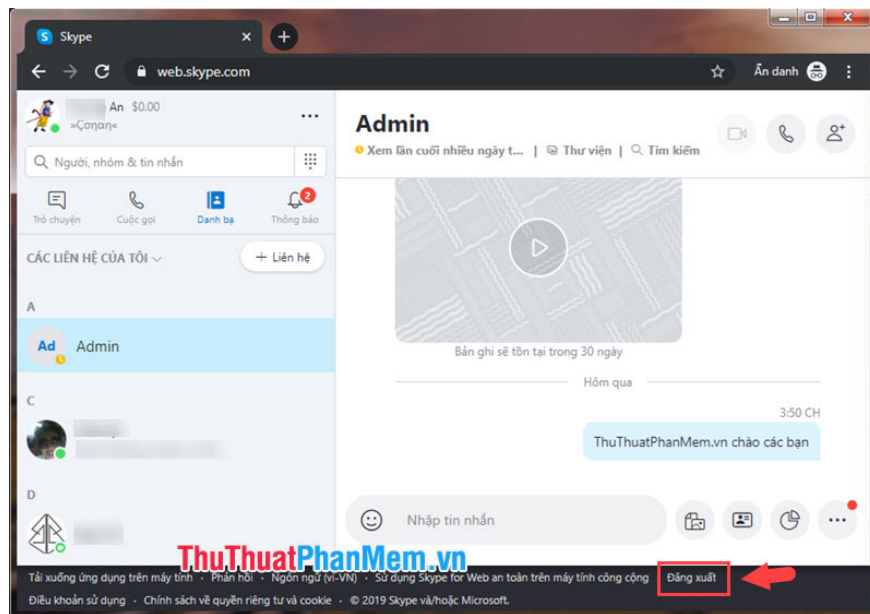
Step 2: Choose your area code (if any) (1) => enter the phone number (2) => press the call button (3) .

Note : You must add money to your Skype account to be able to call mobile phones.



1.4. Instructions for logging out of Skype web

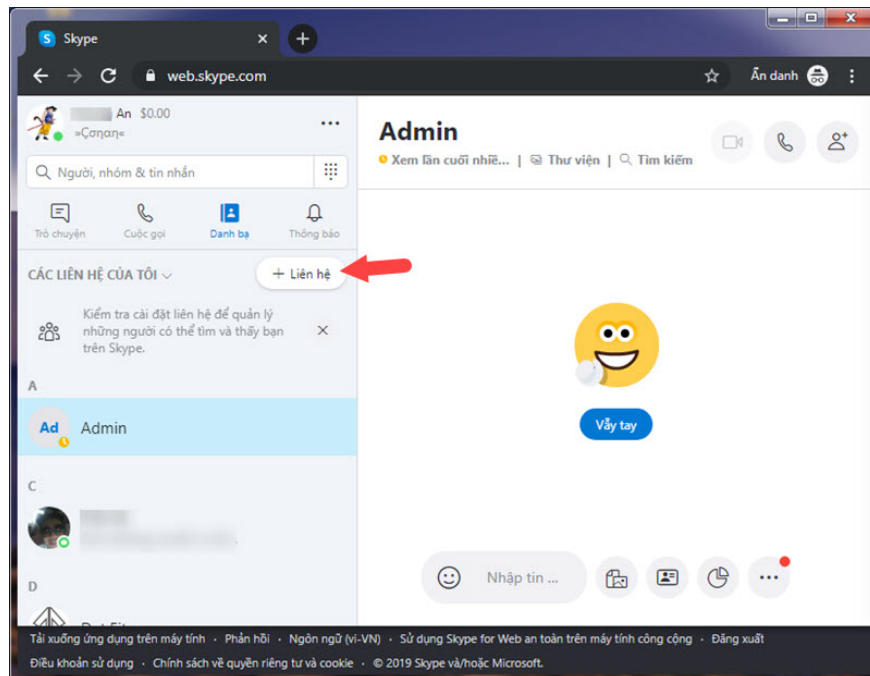
After using Skype, you should log out your account. To log out of Skype, click the **Log Out** button .



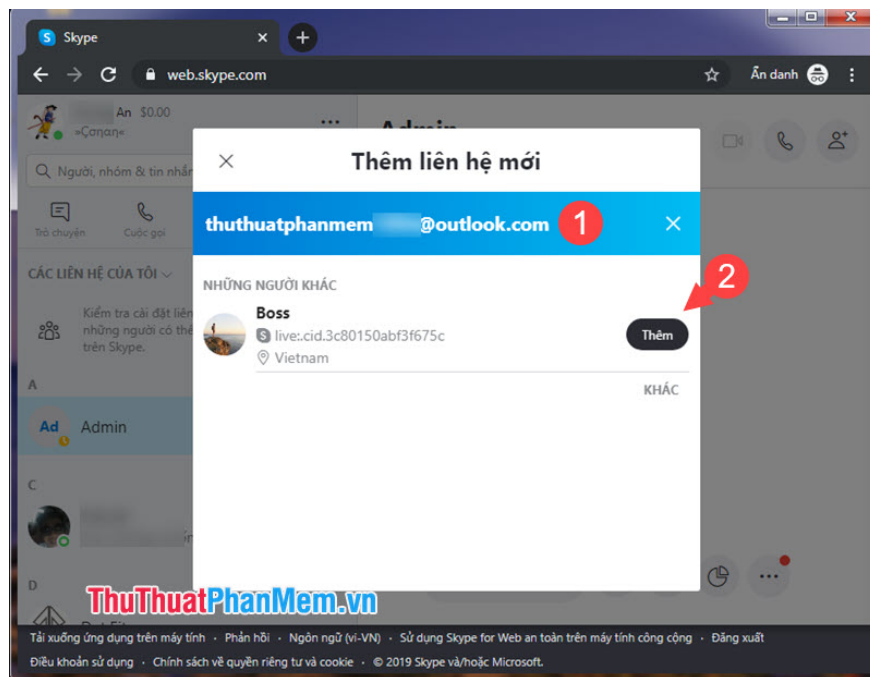
2. Instructions for adding friends, sending private messages, renaming contacts, changing profiles on Skype

2.1. Instructions for adding you on Skype

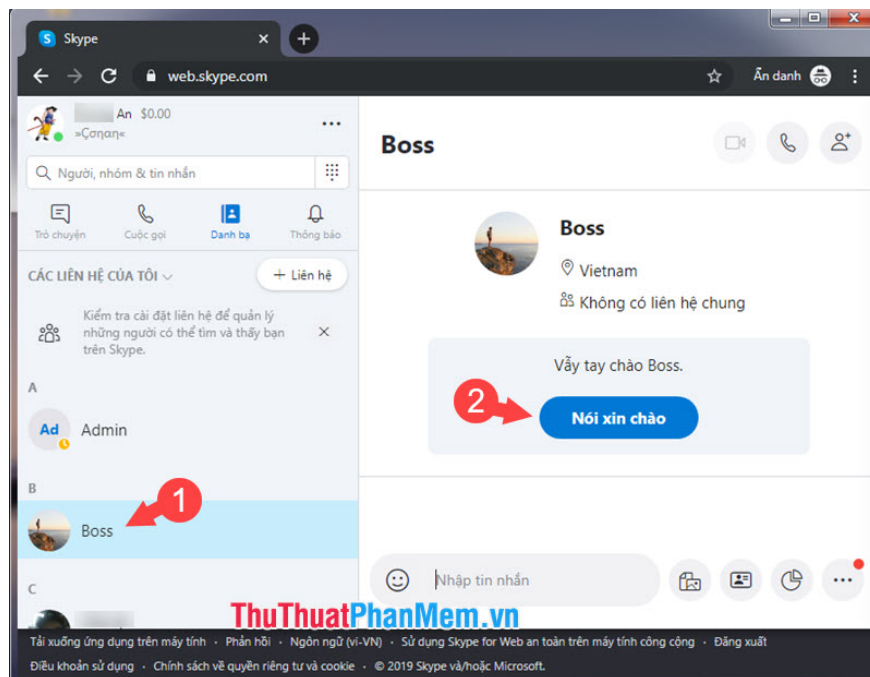
Step 1: Click the + **Contact** button at the top of the contacts.



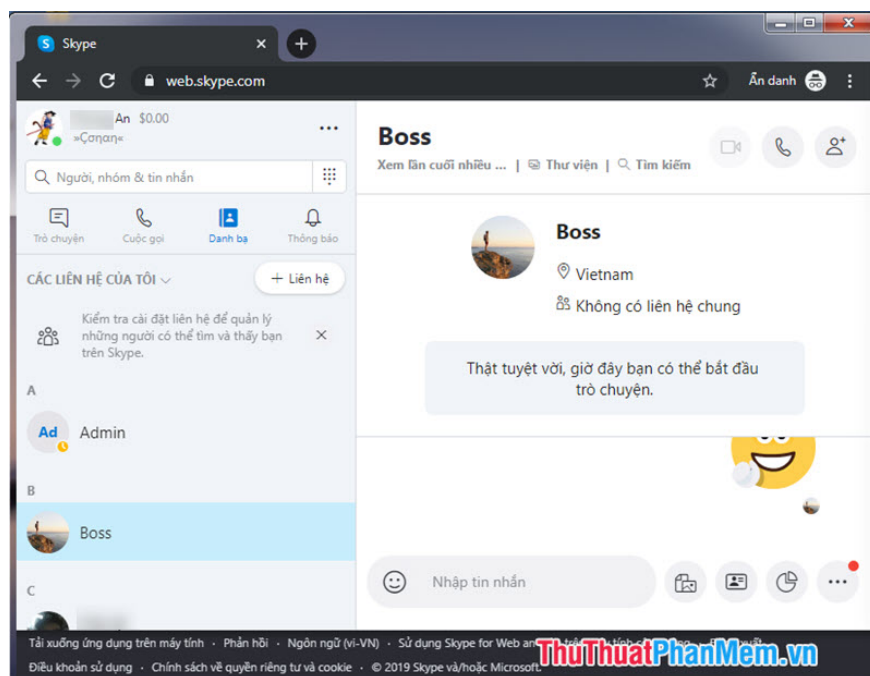
Step 2: Enter the email address of the person who needs to add you (1) and click **Add** (2) .



Step 3: Click on the added contacts (1) and click **Say hello** (2) to confirm adding you. You wait for your friend to see the message or to respond.

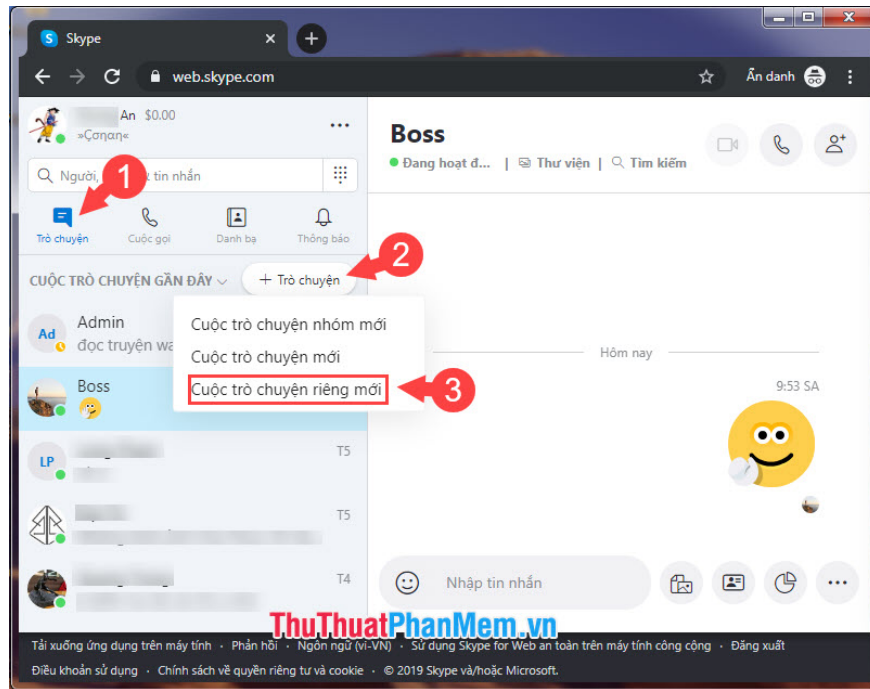


After the **Great** message , you can now start chatting successfully.

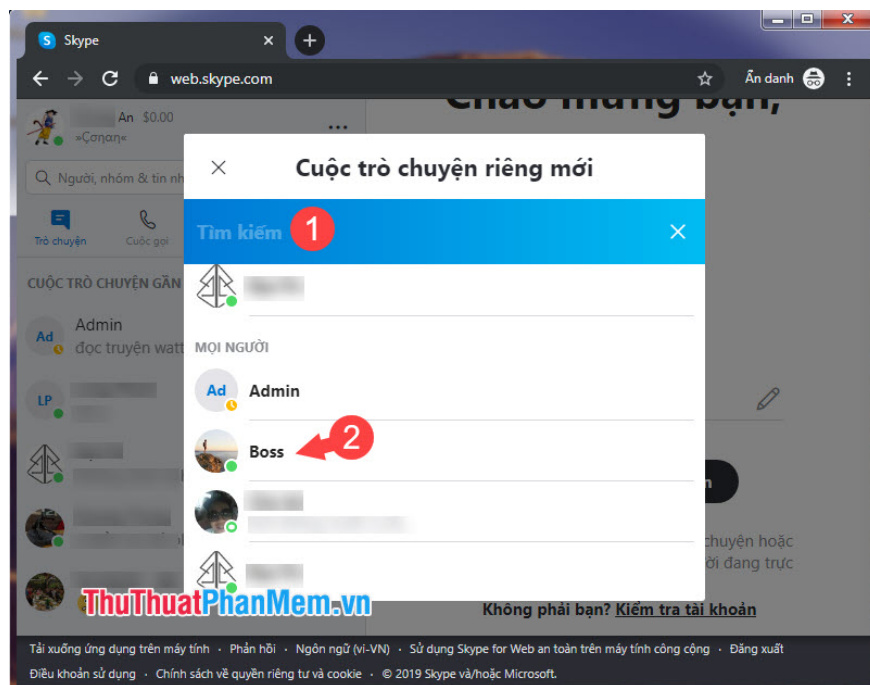


2.2. Send a private message on Skype

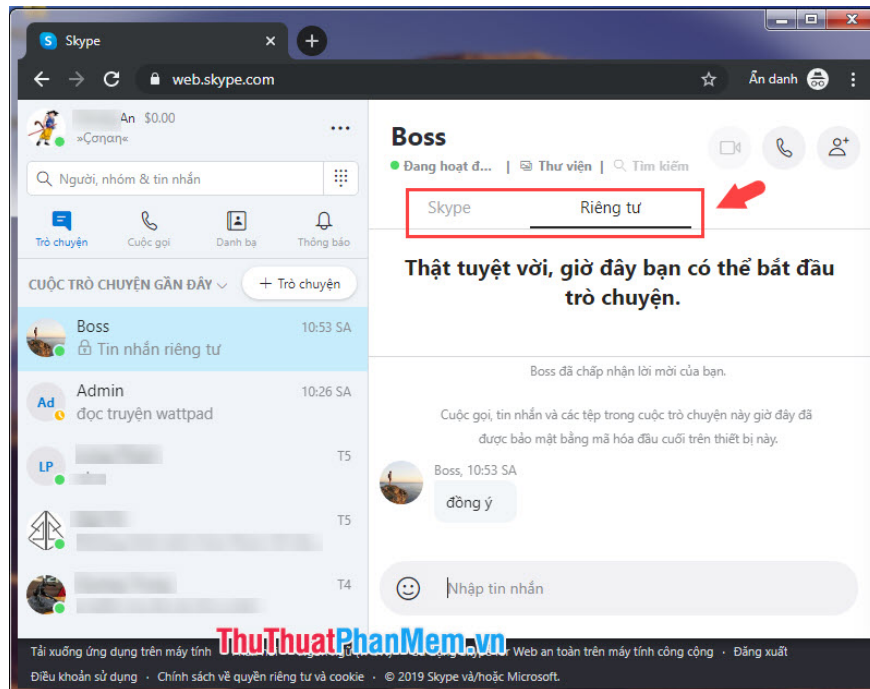
Step 1: You switch to the **Chat** tab (1) => click on + **Chat** (2) => **New private chat** (3) .



Step 2: Enter your username (1) and click on that username (2) to chat privately.

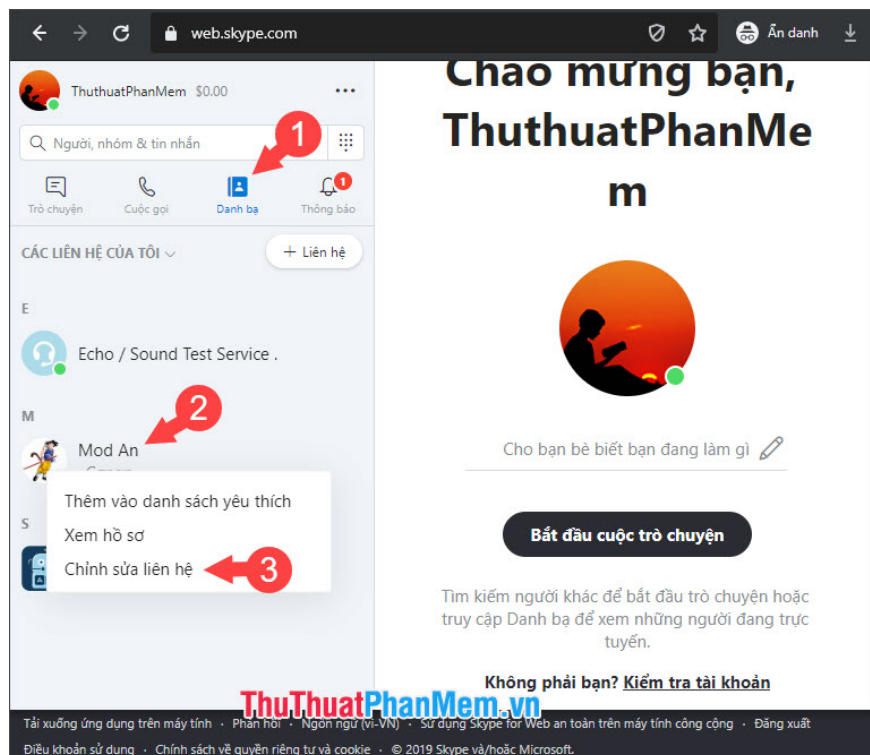


Step 3: Wait for the recipient to agree to Private chat is okay. You can switch between private chat and normal chat in the section above.

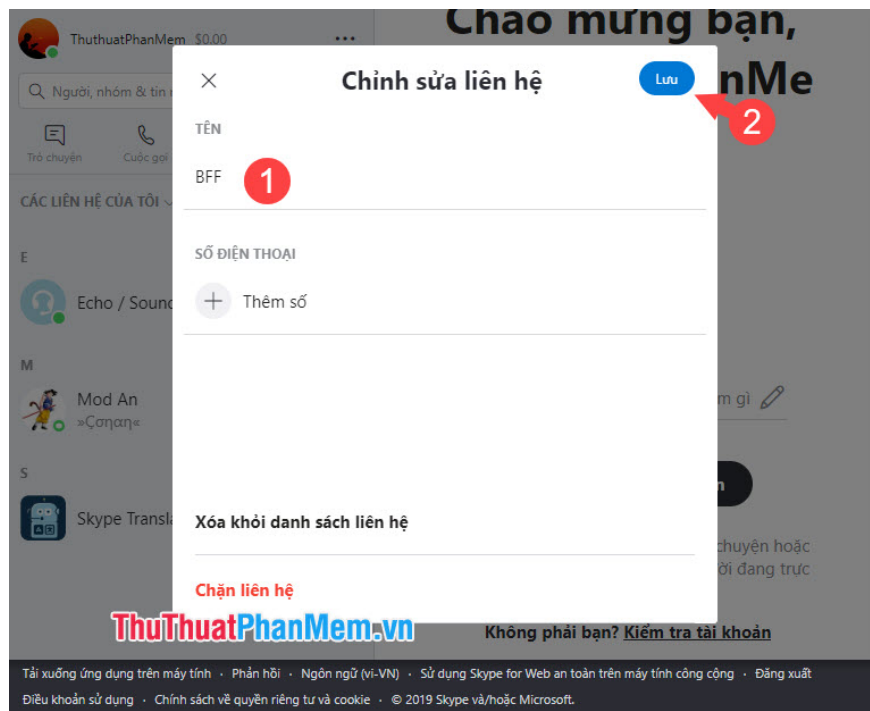


2.3. Rename contacts on Skype web

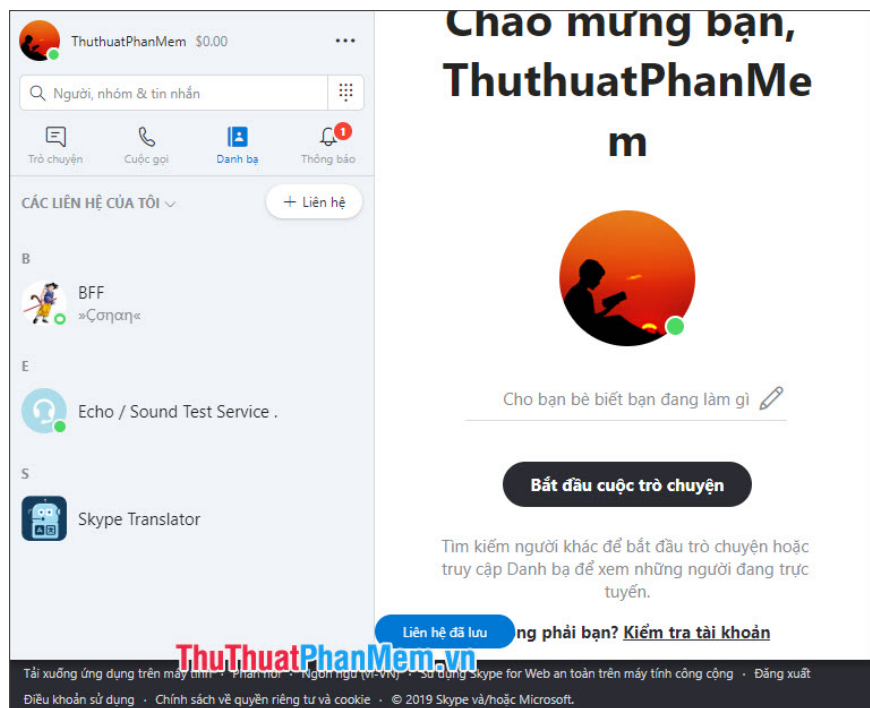
Step 1: Click on **Contacts (1)** => select contact name to be changed **(2)** => **Edit contact (3)** .



Step 2: Enter a new name in **Name (1)** and click **Save (2)** to finish.

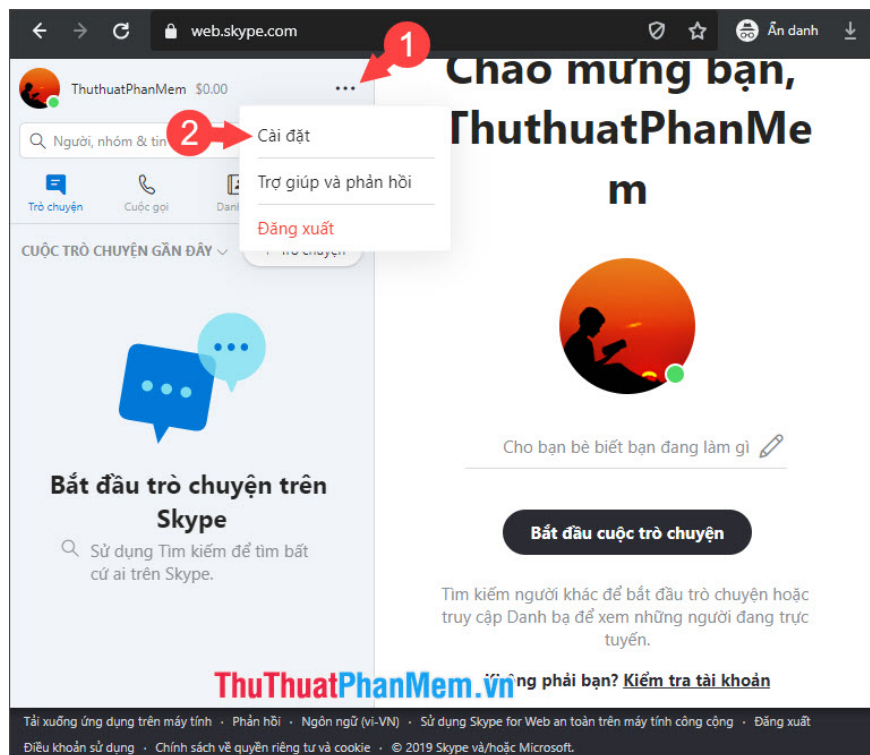


After renaming, your contacts will be updated immediately.



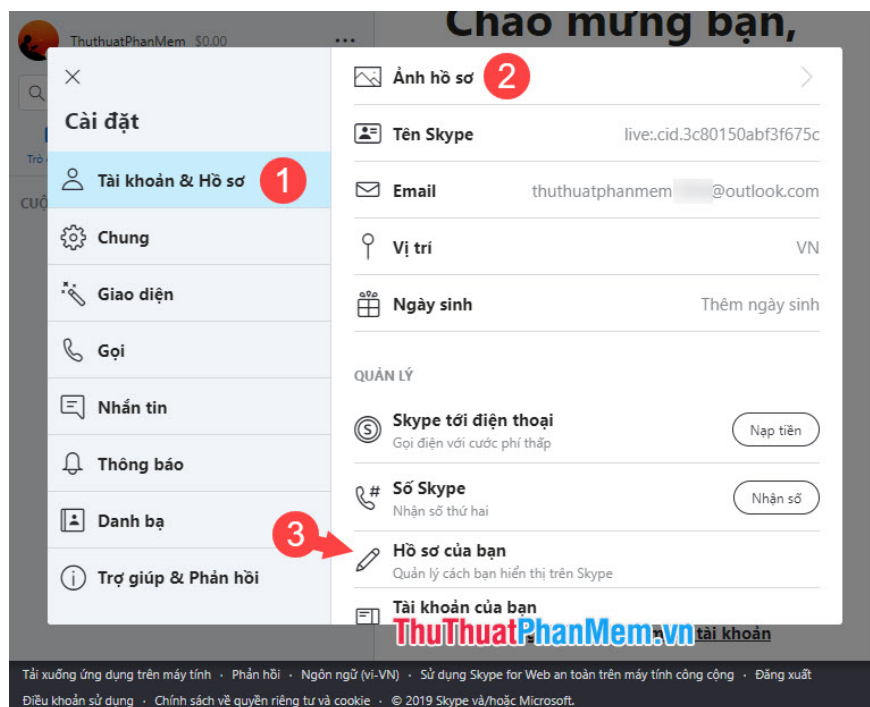
2.4. Instructions for changing profiles on Skype web version

Step 1: Click on the 3 dots (1) => select **Settings** (2) .

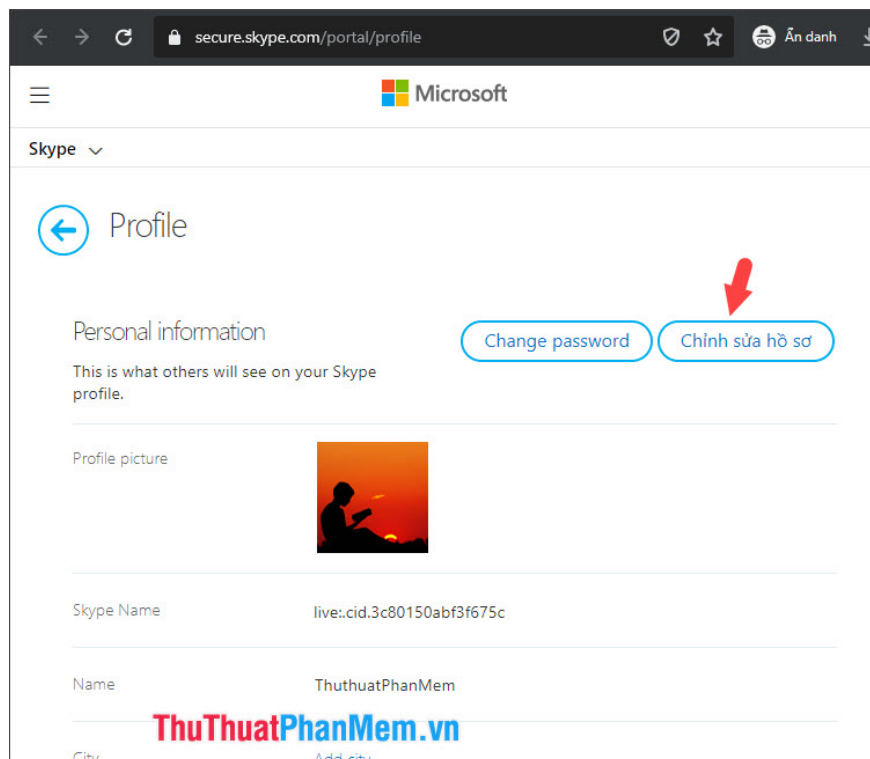


Step 2: Choose Account and Profile (1) .

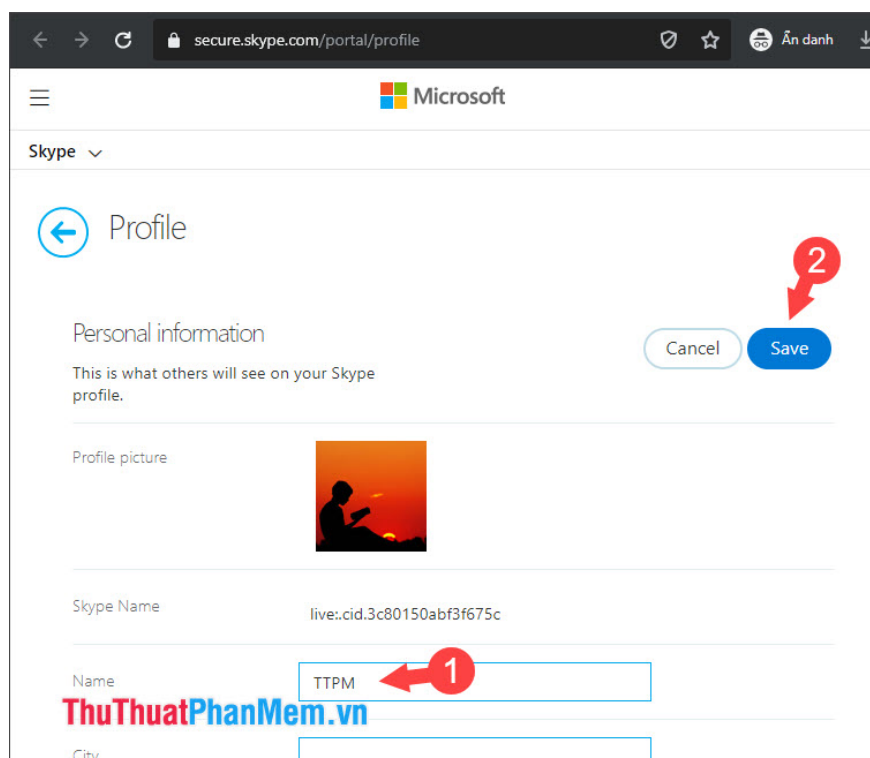
Here, you can change the avatar in the **Profile Picture (2)** section . To edit your profile, click on your **Profile (3)** .



Step 3: Skype will open a new tab in the browser. You click **Edit profile** to change your personal information again.



Step 4: You can enter additional personal information such as city name, phone number . To change the name, enter a new name in **Name (1)** and click **Save (2)** to save. After saving the information, please log out of Skype again and log back in so the new information is loaded.



With the instruction to use Skype without software in the article, readers can use Skype anytime, anywhere, quickly and conveniently, without the need to install the software on the machine. Wishing you a successful reading!

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