

How to burn presentation slides to a CD

Many people have the option to burn PowerPoint slides to disc to be able to play on many different computers.

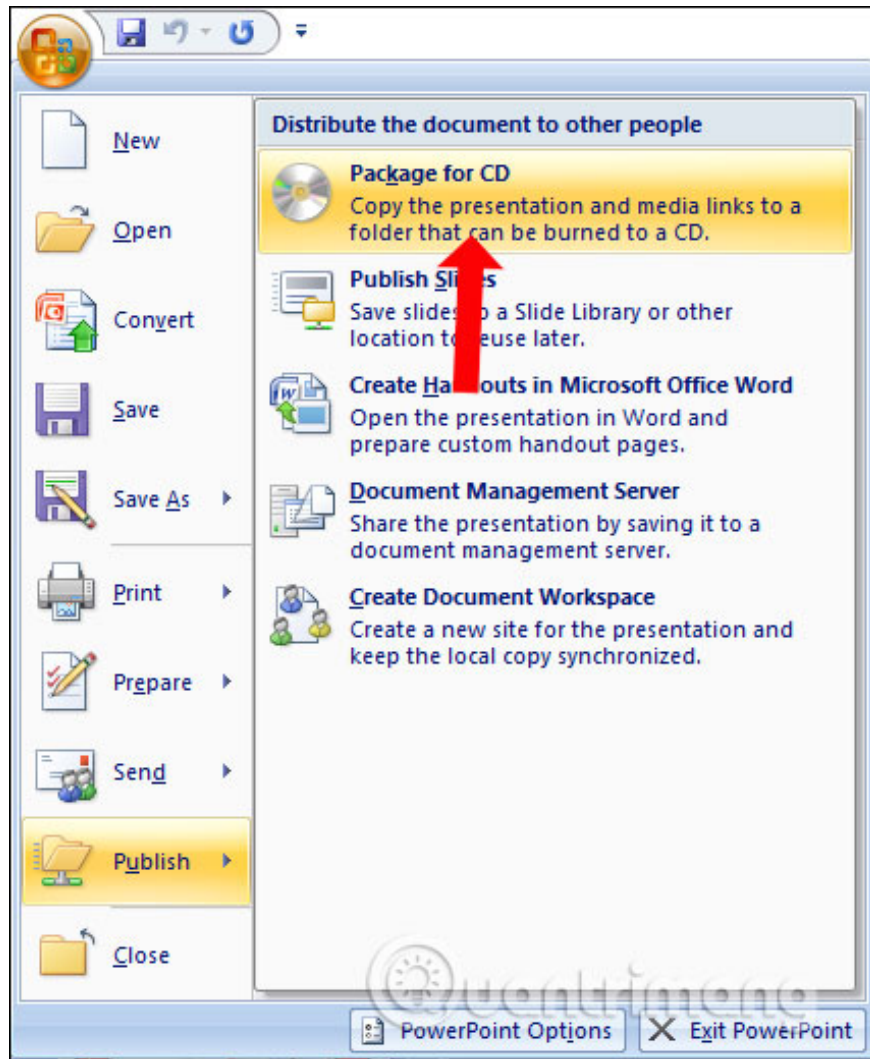
If you regularly work with PowerPoint presentations, you will probably need to write presentations to disk. PowerPoint slides will be burned to disc and shown on different computers. However, the problem here is how to keep the document slide format as well as the font used, when switching to another computer for presentation. Burning video files or audio files to CD is much simpler, but with PowerPoint document slides, users need to proceed to customize the settings. The following article will guide you how to write PowerPoint slides to CD. You need to prepare a blank CD before proceeding.

1. Instructions on how to embed fonts in Microsoft Word documents
2. How to transfer Word content to PowerPoint
3. Instructions on how to copy charts from Excel to Word

1. Instructions to burn slides to CD on PowerPoint 2007

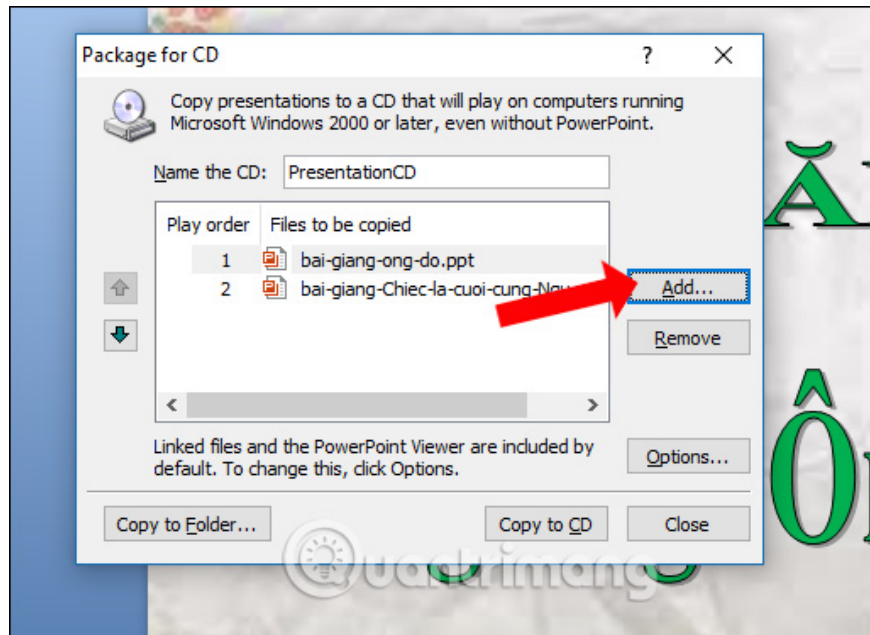
Step 1:

At the presentation interface, the user clicks on **the Office icon** and then select **Publish** , then select **Package for CD** .



Step 2:

Display the new interface, click Add Files if you want to add another PowerPoint file to the disk. Continue to click on **Options** to reset the slide recording mode to CD.

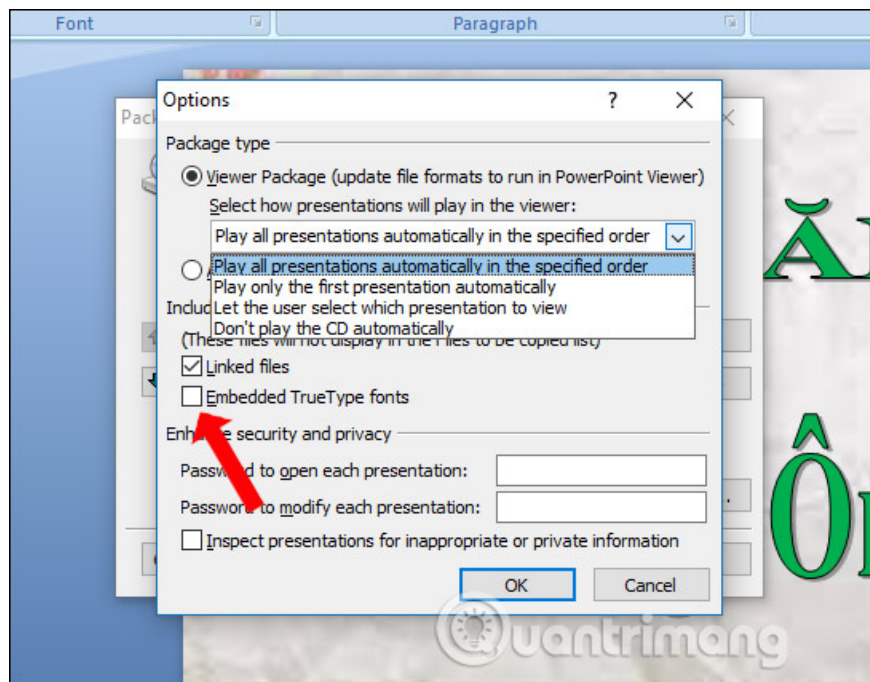


Step 3:

In this interface, the Viewer Package section will have the options listed below.

1. Play all presentations automatically in specified order: automatically show slide shows in the same order as when editing.
2. Play only the first presentation automatically: only automatically show the first slide show, there are other slide shows then you can change.
3. Let user select which presentation to view: manually select file when performing.
4. Don't play the CD automatically: do not automatically play the slide when inserting the CD into the computer.

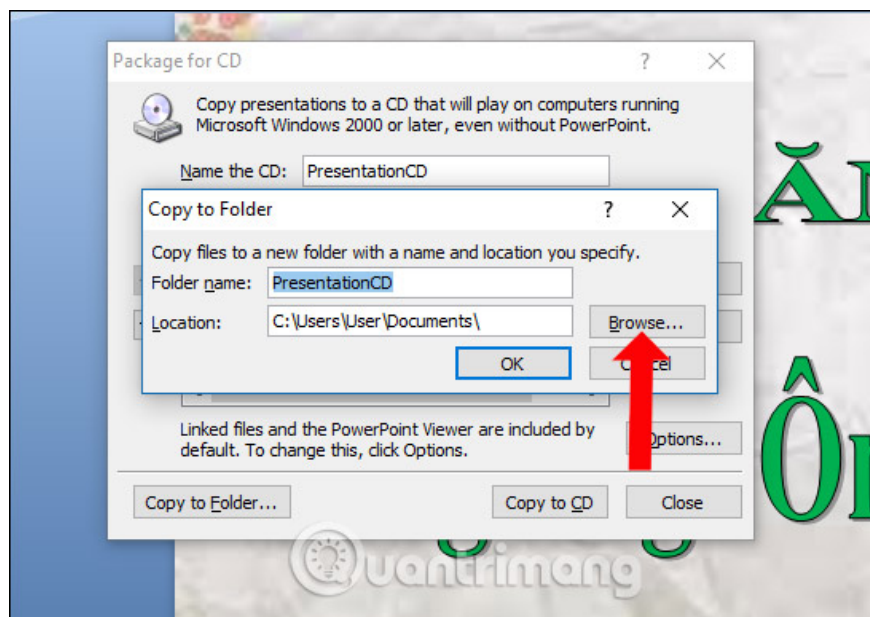
We leave as much as PowerPoint has set up. Then select the next option in **Embedded TrueType Fonts** to keep the slide format intact. Finally click OK.



Step 4:

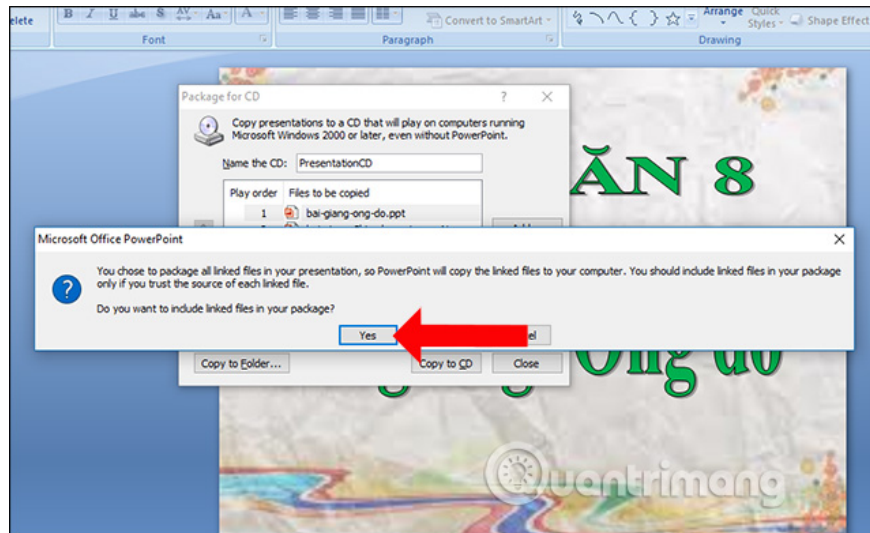
Go back to the Package for CD interface and click **Copy to Folder** to create a separate folder for the file to use later, or click Copy to CD to burn it to the drive. Ideally, users should choose Copy to Folder.

Show interface to create directory. Enter the name in the **Folder name** section and click **the Browse button** to find the folder to save the PowerPoint file. Click OK to continue.

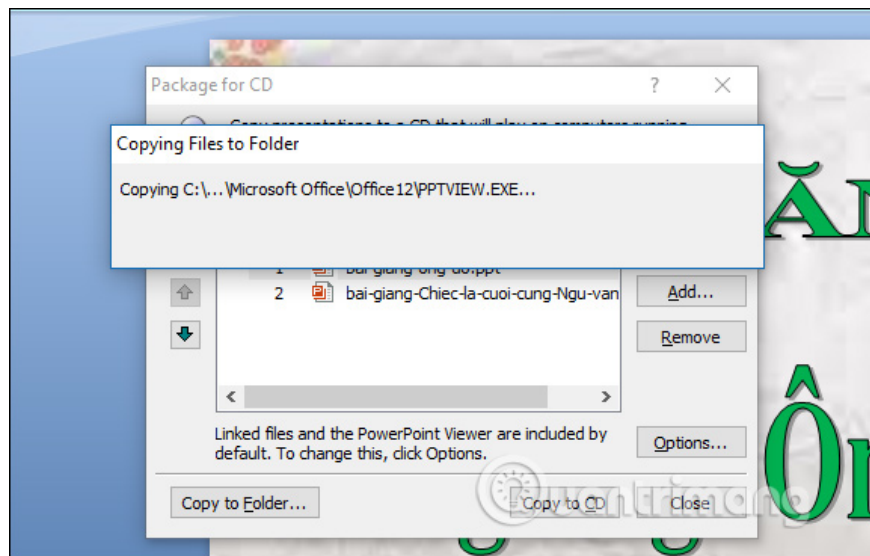


Step 6:

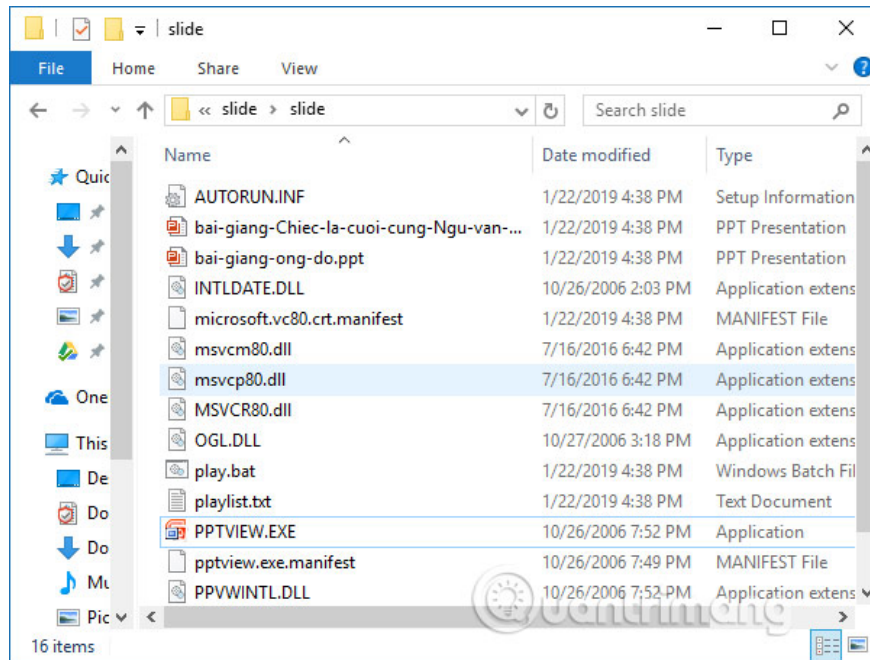
Display the notification interface as shown in **Yes**.



The file packaging process will proceed shortly thereafter.



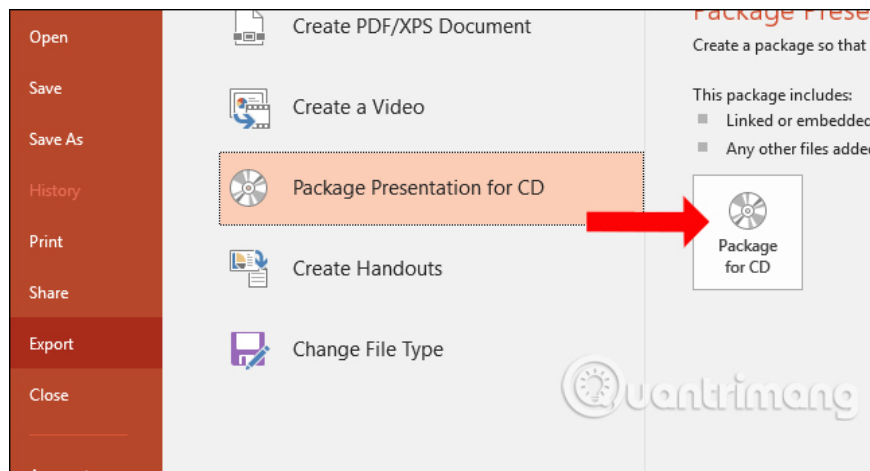
Navigate to the created folder to package the file and see all the data needed to burn it to a slide on another computer.



2. Instructions to burn CD slides or more PowerPoint 2010

Step 1:

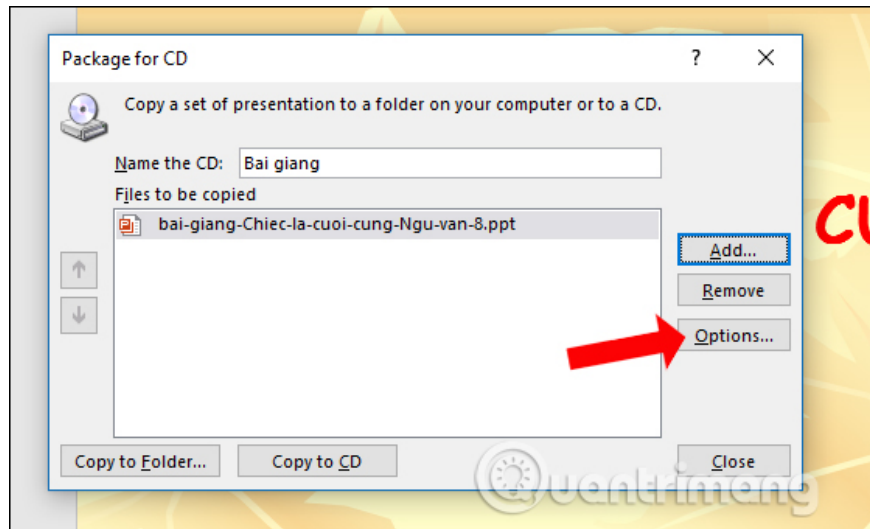
At the presentation slide, click on File and then click on **Export** . Click on **Package Presentation for CD** and select **Package for CD** at the side.



Step 2:

Also at the Package for CD interface, we enter the **name for the file at Name the CD** . If you need to add more PowerPoint files you want to burn to the disc, click the Add . button.

If not, click on **Options** to set up.

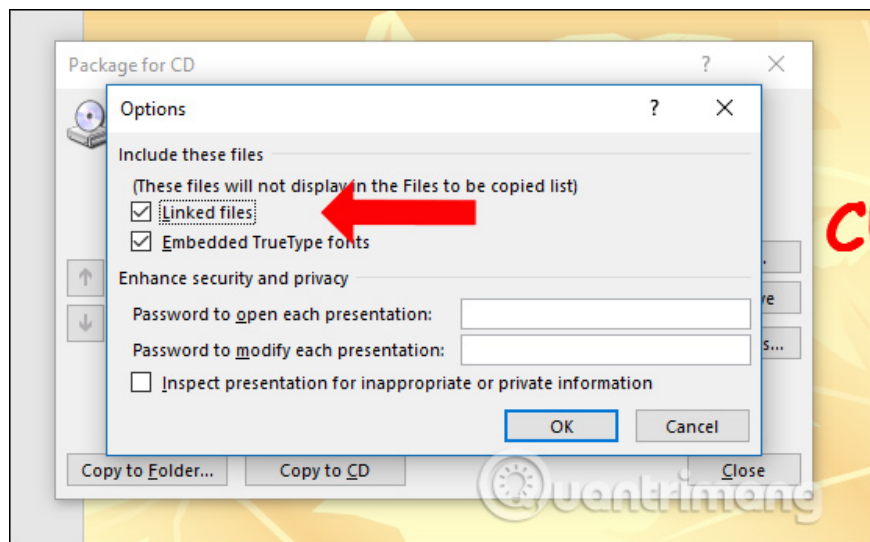


Step 3:

In this interface, users need to select 2 options:

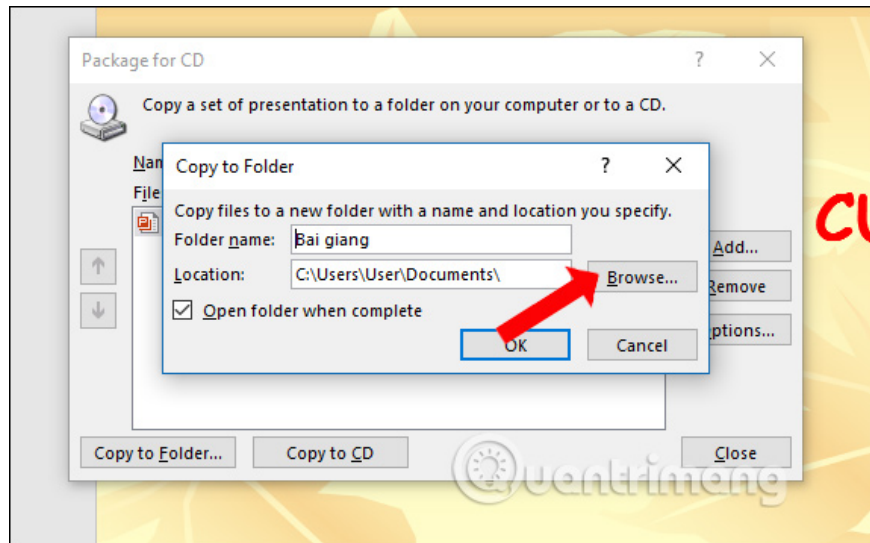
1. Linked files: Link file.
2. Embedded TrueType Fonts: Embed Fonts.

If you want a password, enter the Password box. Click Ok to set.



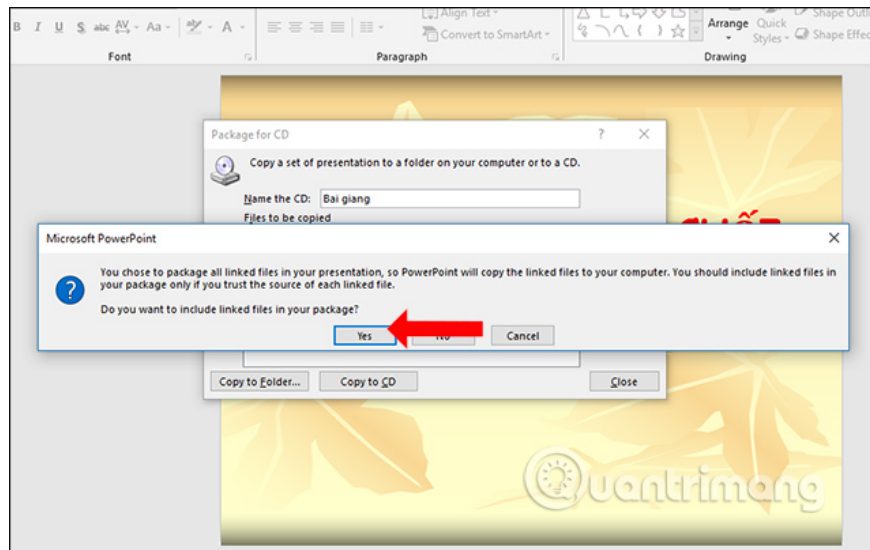
Step 4:

Back to the original interface there are also two options: Copy to Folder and Copy to CD, click **Copy to Folder** . Display the new interface, click **the Browse button** to select the location to export the file and click OK to proceed to pack the file.

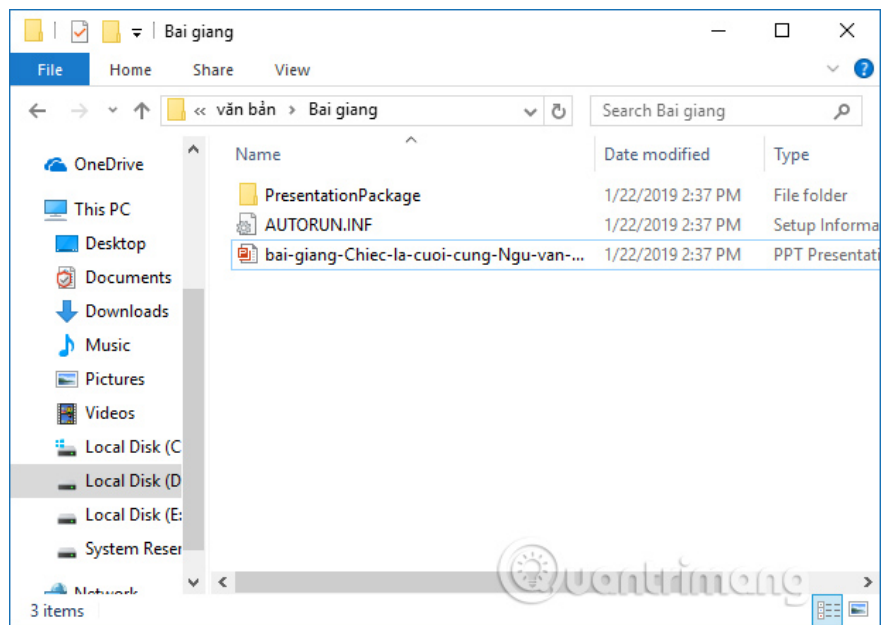


Step 5:

When displaying the message as below, click **Yes** to confirm.



Finally open the saved file folder and see all the data used to package PowerPoint slides.



These are steps to pack PowerPoint slides before burning to a CD or creating a separate folder on your computer. The settings for the slide will limit the error of font errors and font conflicts when playing on other computers.

See more:

1. How to insert audio and video files into PDF
2. How to create PowerPoint photo album with effects
3. How to blur the background image in PowerPoint

I wish you all success!

You finished reading the article "**How to burn presentation slides to a CD**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.