

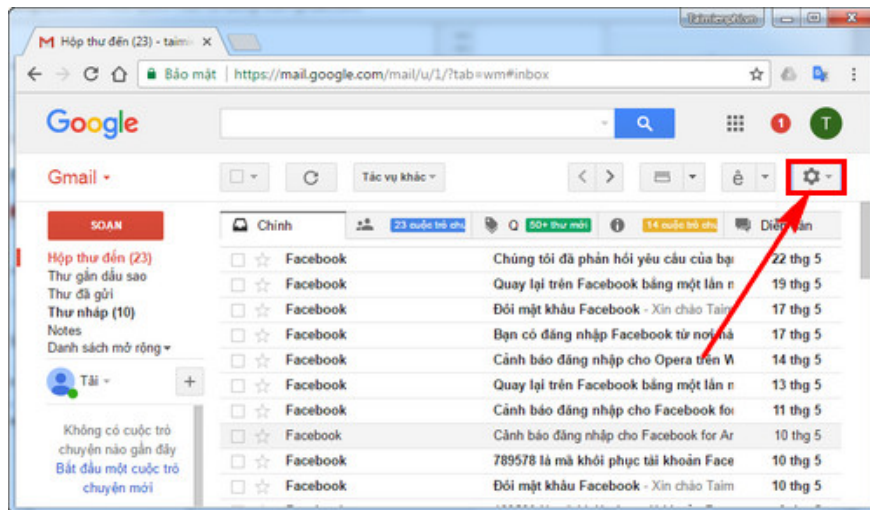
How to automatically delete spam emails on Gmail, delete spam messages.

Do you have too many spam emails in your Gmail inbox, and are you wasting time clicking to delete each one individually? Don't worry, this guide on deleting spam emails or automatically deleting spam messages will help you manage and delete them all more easily and save you time.

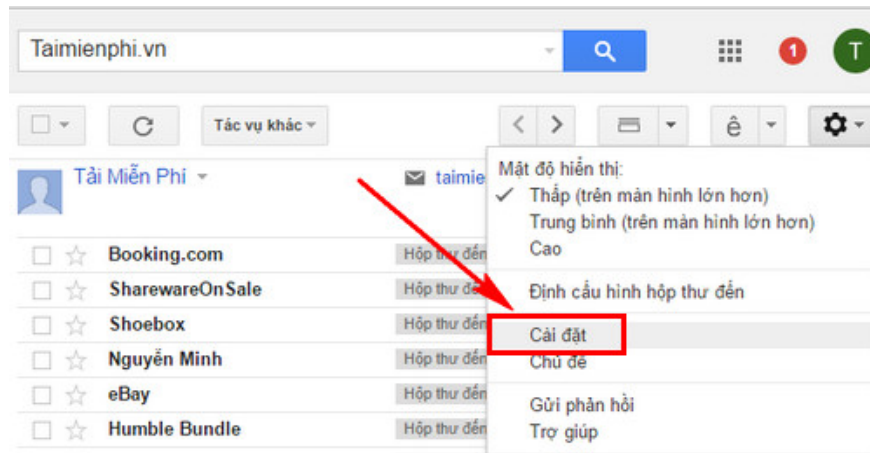
Blocking spam and preventing malware-laden emails isn't a major concern for those who don't use Gmail frequently. However, for marketing professionals who use email regularly for work, receiving a flood of spam emails from partners and other sources can be quite frustrating. Many people use software like AnyMail to help manage email sending and receiving, blocking and filtering spam. AnyMail can capture screenshots, verify incoming and outgoing emails, back up emails, and detect sensitive and spam emails. However, the software only works on personal computers. If you work with Gmail on other computers, you'll have to install the software again. Even on mobile phones, you can't install AnyMail, making it difficult to control spam emails. But few people know that Google has integrated a **spam filter** directly into Gmail; users can simply set up a feature to automatically delete spam emails in Gmail.

Instructions on how to automatically delete spam emails on Gmail, delete spam messages.

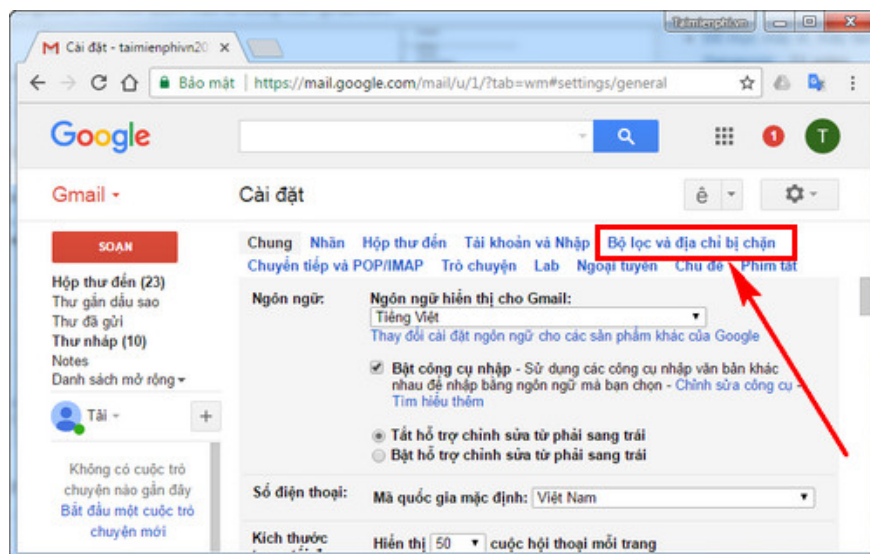
Step 1: Log in to your Gmail account. Then, in the Gmail interface, tap the **Settings** icon in the upper right corner.



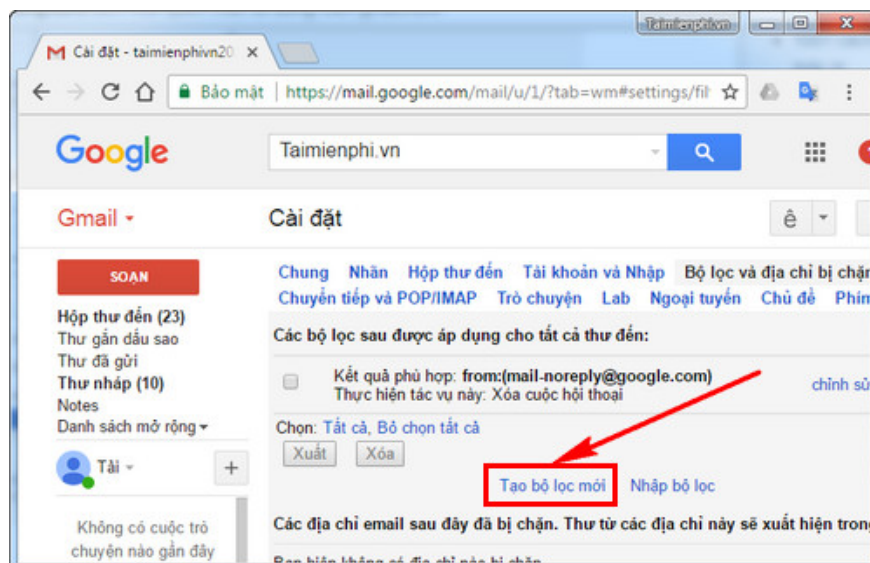
Next, select **Settings**.



Step 2: A series of customization options will appear in Gmail Settings. Select Filters and blocked addresses.



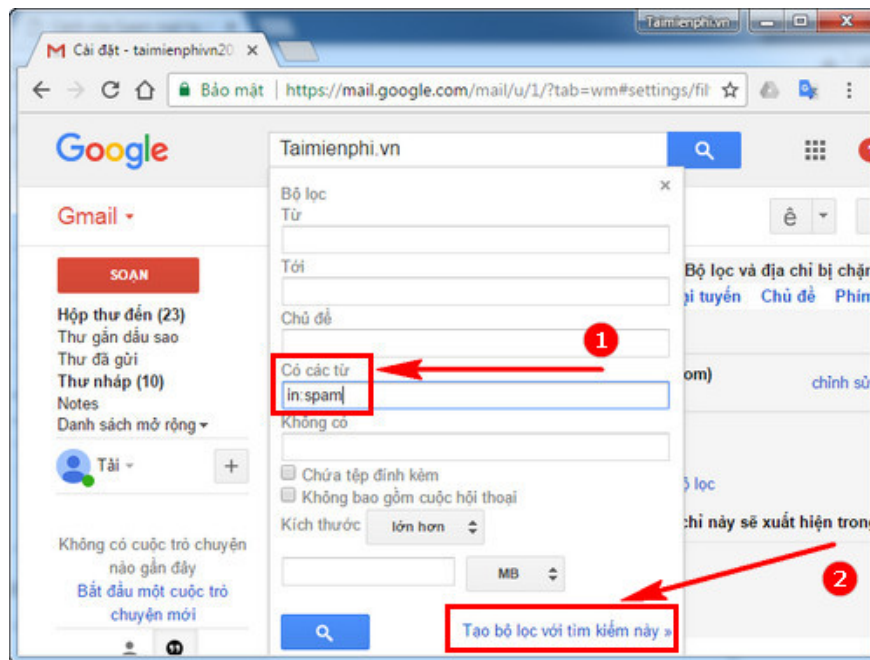
Step 3: In the Filters and Blocked Addresses interface, click **Create New Filter**.



Step 4: In the new dialog box, enter the following in the "Contains content words" section:

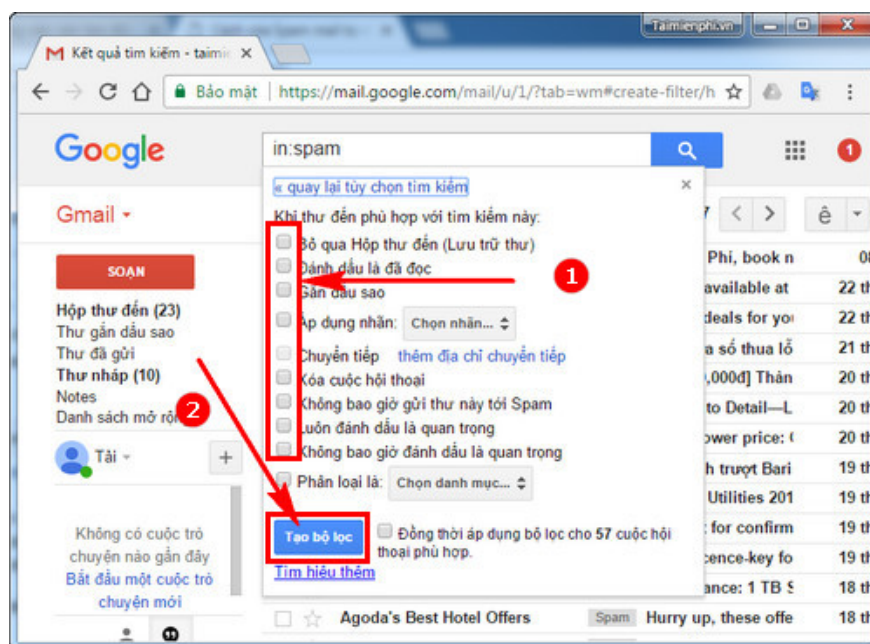
in:spam

Then click " **Create filter** with this search".



Step 5: **Check** the boxes to control what content is searched for and how spam is automatically deleted in Gmail according to your preferences.

Finally, click **Create Filter**.



With just a few simple steps, you can automatically delete spam emails on Gmail, successfully removing junk mail and eliminating the need to manually check spam folders as before. After these steps, spam emails under your review will be filtered and deleted, making your Gmail login experience much more convenient as you won't have to manually check and delete these spam emails.

Another common question among Gmail users is how to retrieve sent emails. Accidentally sending emails to the wrong person or sending emails with incomplete content happens quite frequently. This can even lead to sending private content or work documents that could negatively impact you and your team. Therefore, knowing how to retrieve sent emails in Gmail can save you from significant losses. However, this method only works when you've just sent the email – by using Gmail's Undo feature. If too much time has passed since sending the email, retrieving it becomes very difficult.

When using Gmail for work-related communication, you should regularly change your Gmail password. Changing your Gmail password to a strong, hard-to-guess character will prevent you from forgetting it and also help keep the contents of your emails confidential.

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