

# How to add / remove the Meet Now icon on the Taskbar in Windows 10

Earlier this year, Microsoft introduced Meet Now in Skype. Meet Now makes it easy to connect with anyone with just two clicks and each call can last up to 24 hours.

Microsoft has expanded this capability starting with Windows 10 build 20221 by bringing Meet Now right to the taskbar. Now you can easily set up video calls, contact friends and family immediately by clicking the **Meet Now** icon in the notification area (system tray) of the taskbar in Windows. 10. No registration or download required.

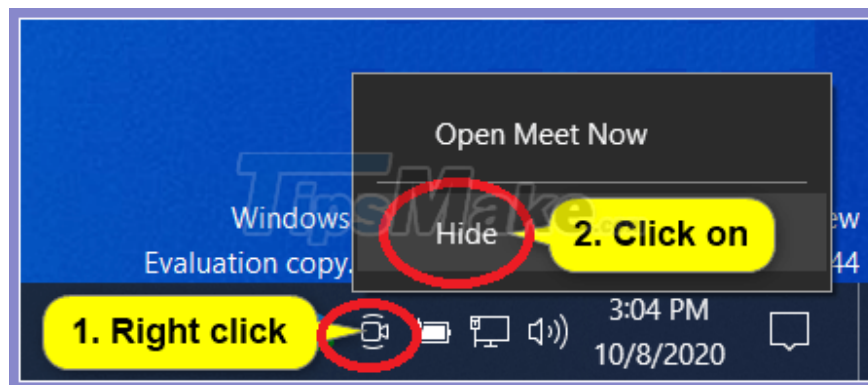
Meet Now will open the Skype app installed on any device. Even if you're not signed in, you can join the call or chat as a guest. If you don't have Skype installed on your computer, it will open Skype on the web. Supported browsers for Meet Now are Microsoft Edge and the latest version of Google Chrome.

Meet Now on the Windows 10 Taskbar is now available to everyone starting with Windows 10 build 20231.

This guide will show you how to add, remove, hide, or show the Meet Now icon in the taskbar notification area in Windows 10.

## Removed the Meet Now icon on the Taskbar

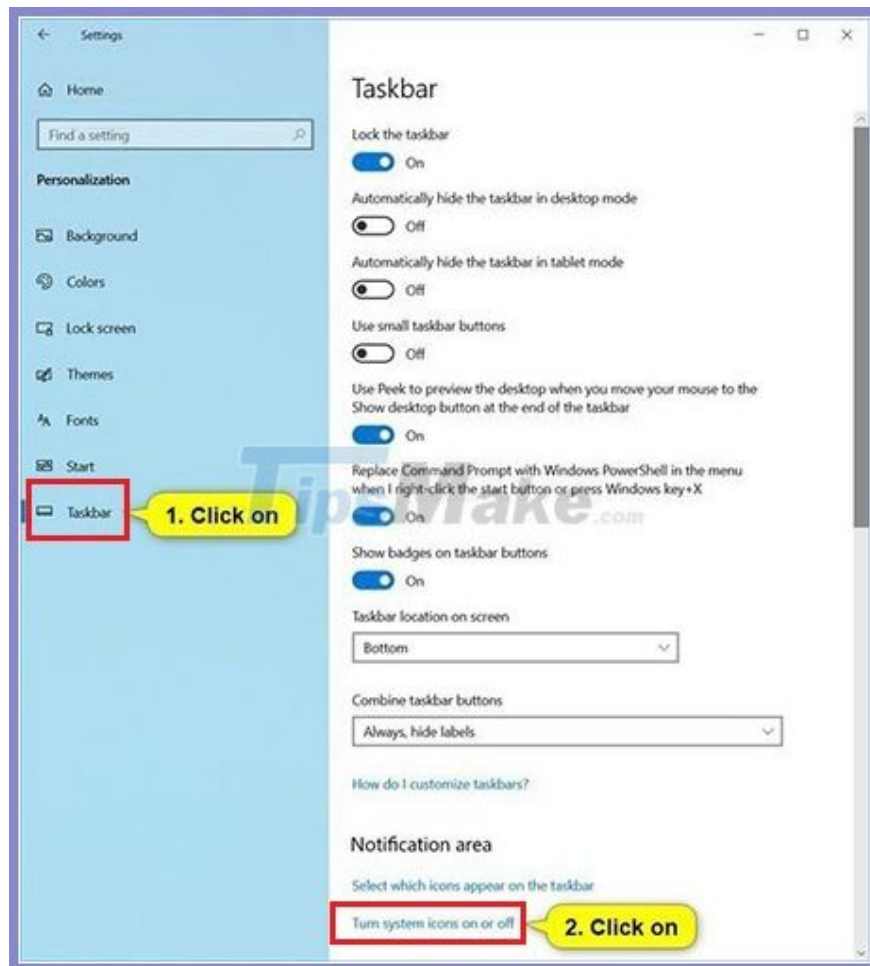
Right-click or press and hold the **Meet Now** system icon in the taskbar notification area and click **Hide**.



## Add or remove the Meet Now icon on the Taskbar in Settings

Step 1. Open Settings and click the **Personalization** icon .

Step 2. Click the **Taskbar** on the left side and click the **Turn system icons on or off** link in the **Notification area** on the right side.



Step 3. Enable (default - add) or disable (delete) the Meet Now system icon, depending on what you want.

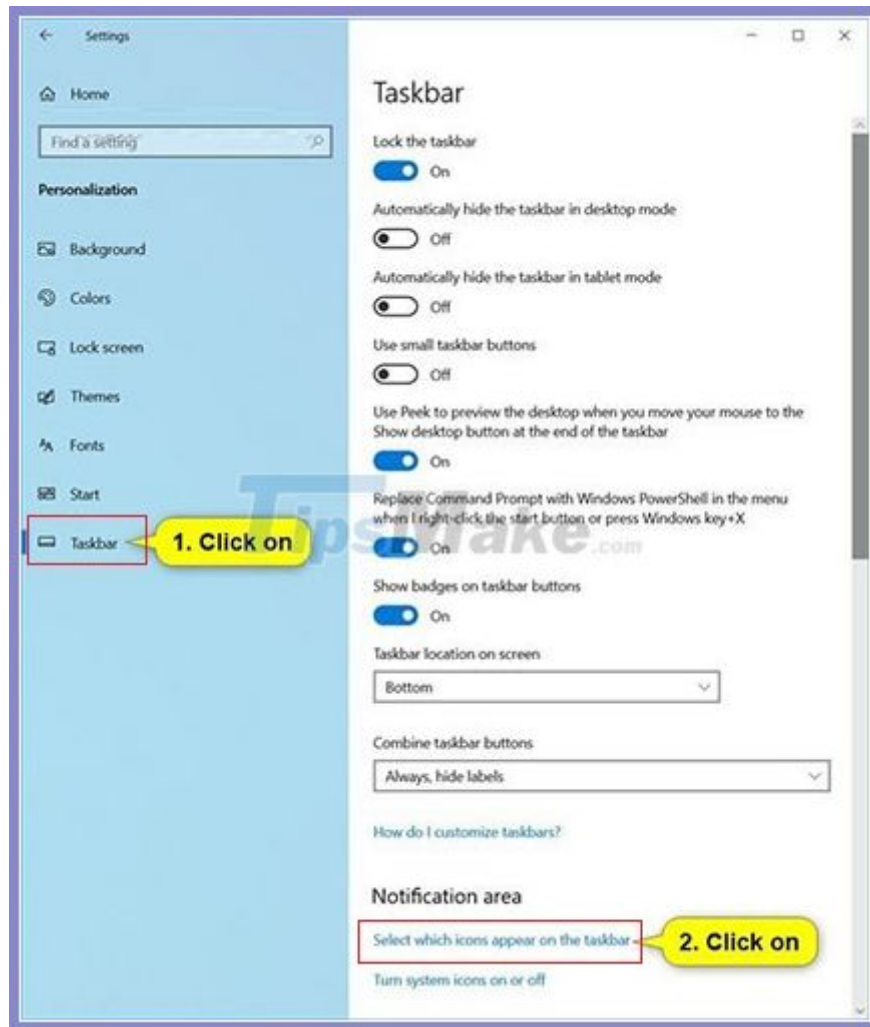


Step 4. Now, you can close **Settings** if you want.

## **Hide or show the Meet Now icon on the Taskbar in Settings**

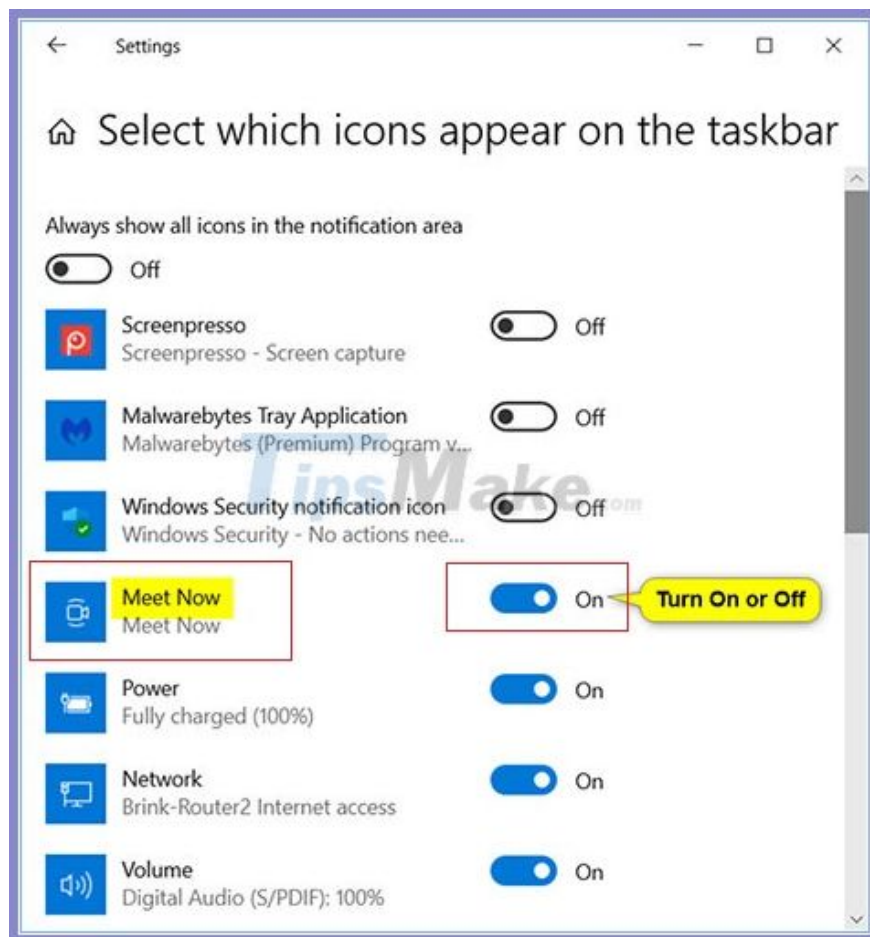
Step 1. Open **Settings** and click the **Personalization** icon .

Step 2 Click **Taskbar** on the left side and click the **Select which icons appear on the taskbar** link in the **Notification area** on the right side.



Step 3. Enable (default - show) or disable (hide) the Meet Now notification area icon, depending on what you want.

**Note :** You will need to disable **Always show all icons in the notification area** at the top to be able to enable or disable Meet Now.



Step 4. Now, you can close **Settings** if you want.

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