

How to add date filters to files on Windows

Smart Copy Tool will create date filters for files, enabling users to perform quick operations.

Often to delete or copy multiple files at the same time, you need to transfer those files to the same folder and then continue the operation. If you want to perform the operation faster, you can use Smart Copy Tool. This tool will create a specific date filter to filter files, then users will perform operations such as copying, moving, deleting files, . quickly. The following article will show you how to use Smart Copy Tool to add filters for files.

1. 12 tools to support faster copy process in Windows environment
2. How to use TeraCopy to speed up file copying
3. 5 software to rename files in batch

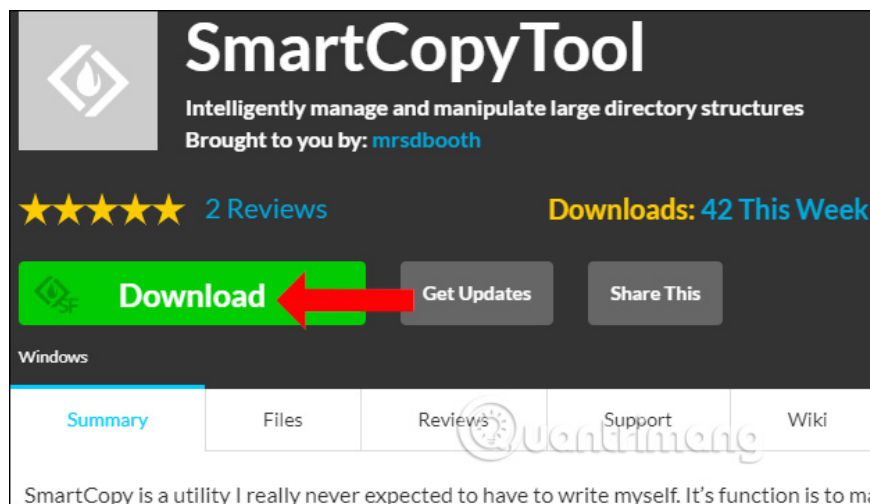
How to create a file filter on Windows

Step 1:

Users click on the link below to download Smart Copy Tool.

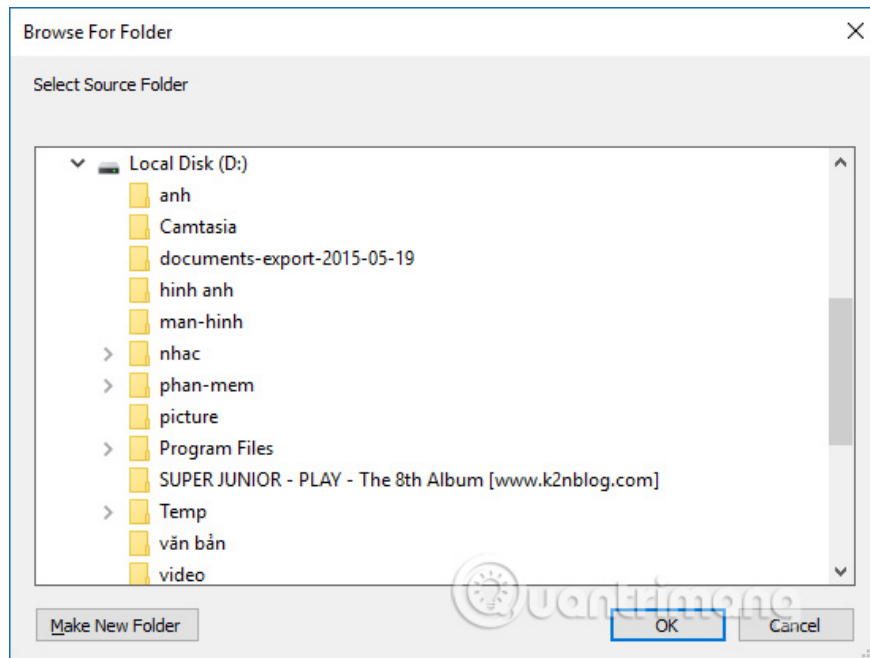
1. <https://sourceforge.net/projects/smartcopytool/>

After downloading, users just need to click on the exe installation file to install. Smart Copy Tool portable version does not need to install as much as other software.



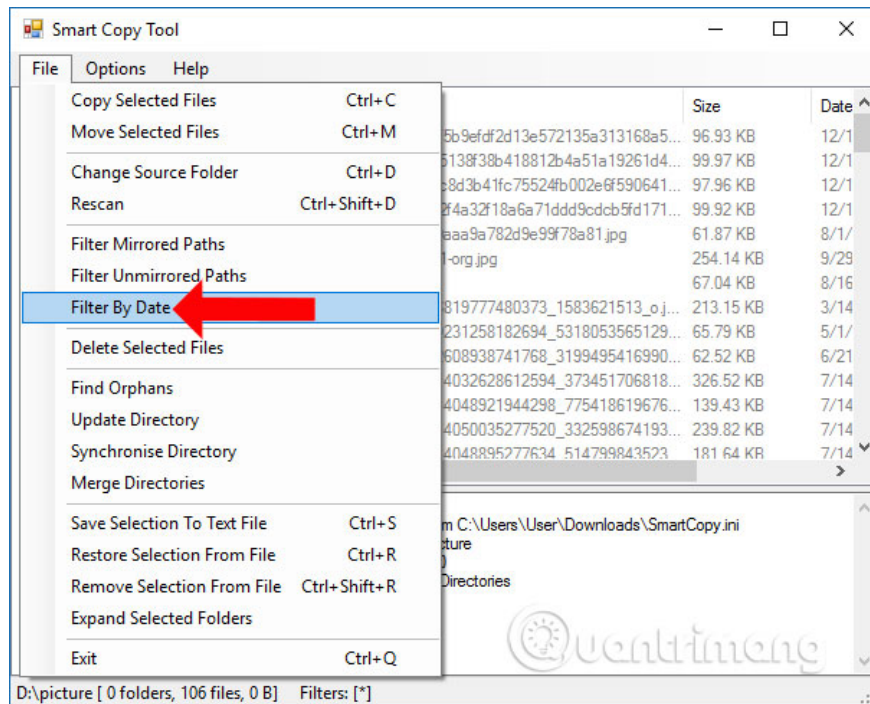
Step 2:

In the first interface, the folder interface will appear on the computer. Users navigate to the folder where they want to set up the date filter, then click OK.



Step 3:

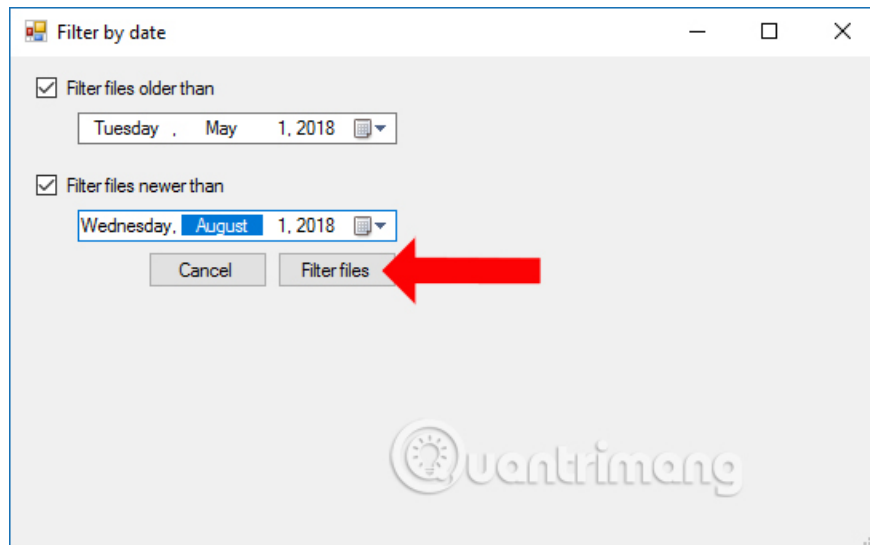
Continue clicking the **File** button above and then select **Filter By Date** to apply the date filter.



Now a separate dialog box is displayed for the user to specify the time filter. Click by selecting the date in the two **older Filter files** parameters (filtering files older than the specified date) and **Filter files more than coal**

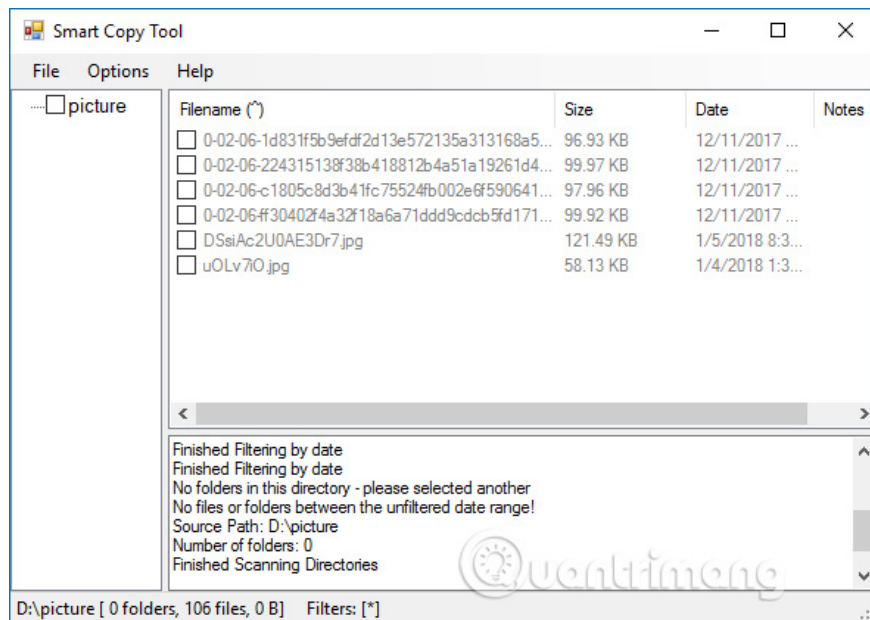
(filtering new files over the specified date).

Click **Filter files** to perform data filtering.



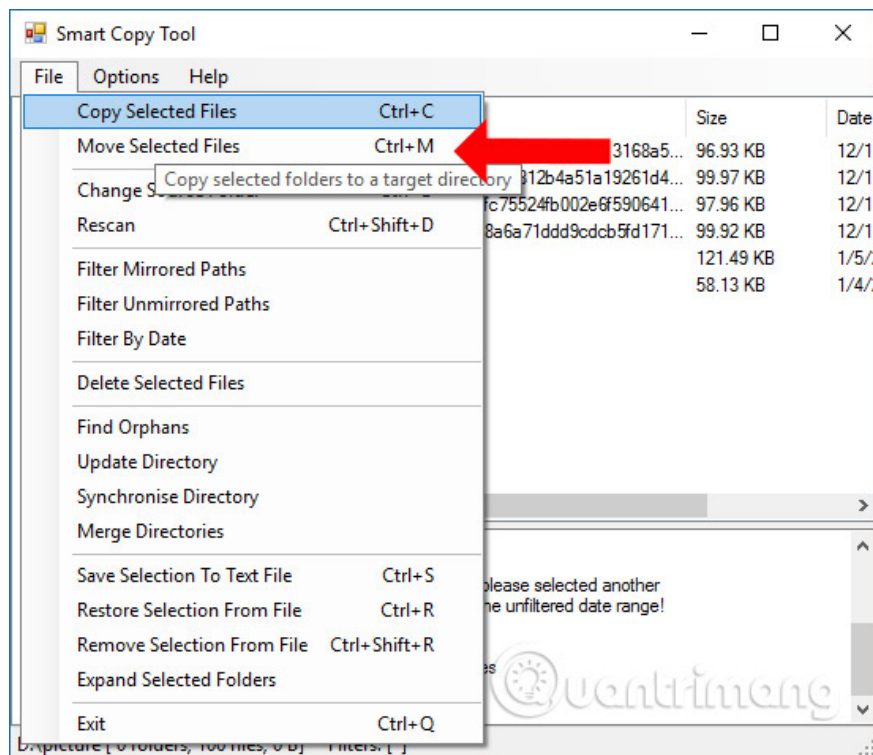
Step 4:

The tool will then proceed to filter the data according to the time specified by the user. The result will be displayed in the interface next to the frame.

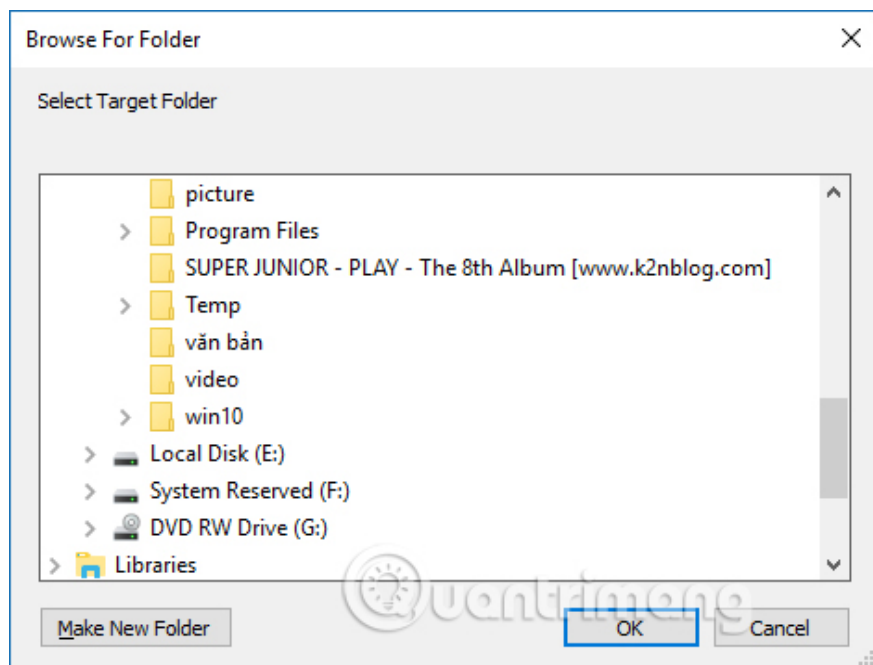


Step 5:

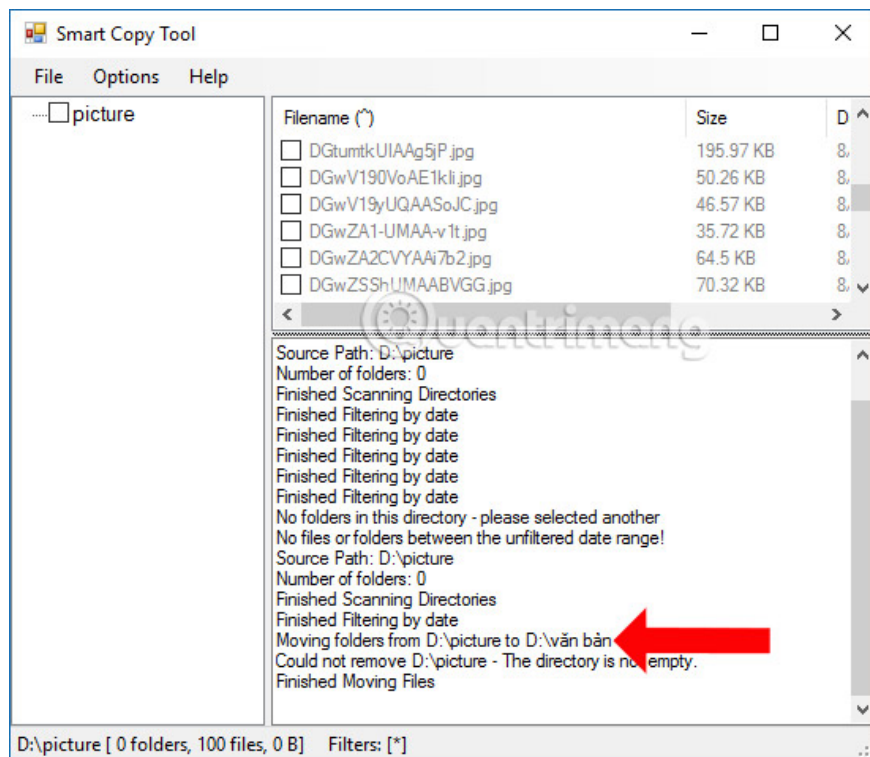
Now select the files in this interface and click on the File menu, select actions like Copy Selected Files, Move Selected Files or Delete Selected Files to copy, move, and delete selected files.



For example, choose to move the selected files Move Selected Files. Display the folder interface on your computer so you can choose to save the downloaded file. Click OK to continue.



When the transfer process is successful below the Smart Copy Tool interface, an action message will be displayed.



Smart Copy Tool will save time to find files by filtering files at a specified time interval set by the user. From there, we can quickly perform operations such as copying, transferring storage folders, .

See more:

1. How to speed up the process of copying and moving data on USB drives
2. Speed up copying data with Ultra Copier
3. "Tips" to fix the Registry to speed up data copying between your computer and USB

I wish you all success!

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