

Find and Replace functions in Excel

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1. Find () function

- **Meaning:** Used to determine the starting position of the substring in the string containing the search string. The return value is a number.

- **Syntax:** FIND (find_text, within_text [, start_num]) .

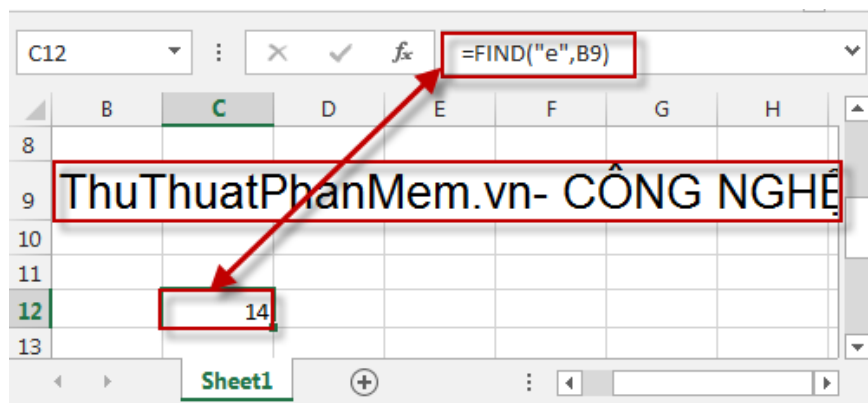
Inside:

+ **find_text:** string to search.

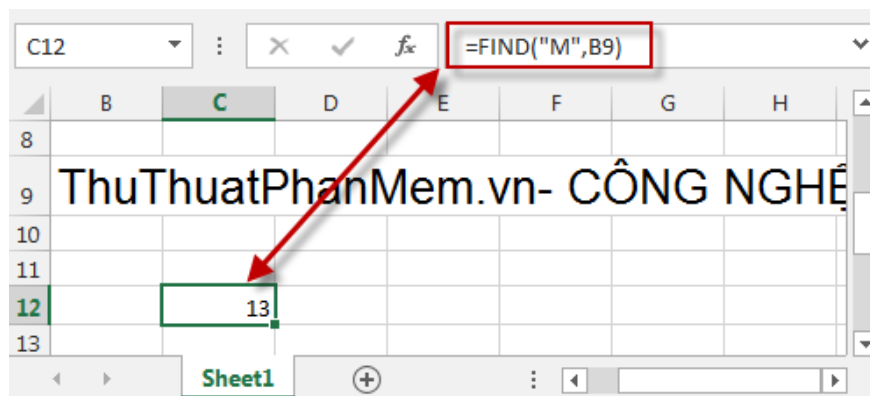
+ **within_text:** string containing the string to search.

+ **start_num:** search location.

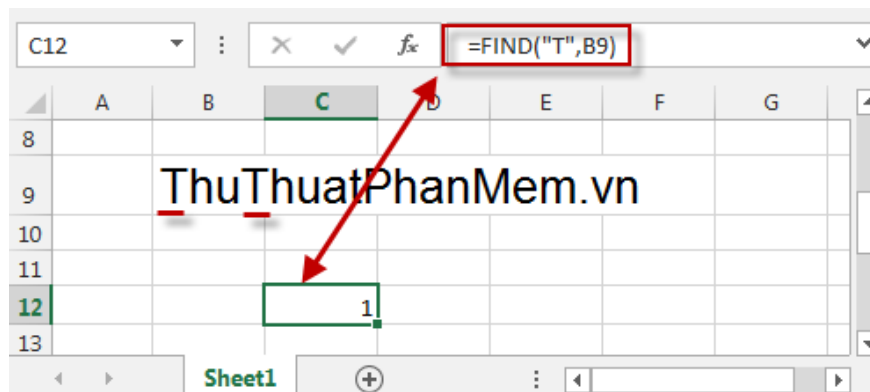
- **Example 1:**



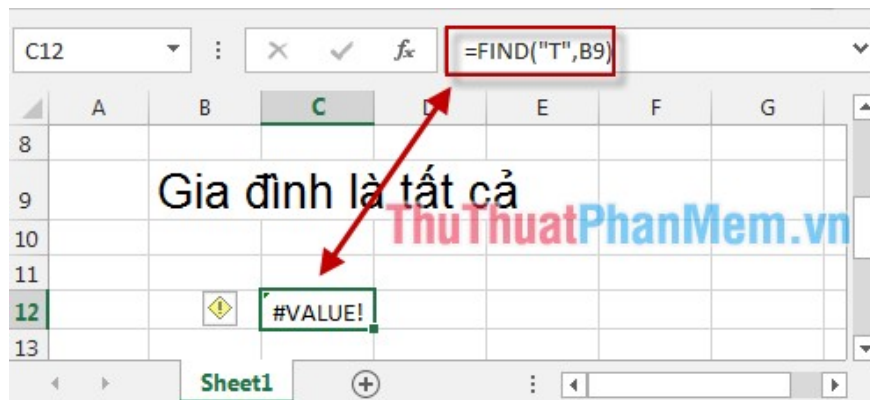
- **Example 2:** Search for the letter "M" in the string with 2 letters m return value is 13. Thus **Find** function is case sensitive.



- **Example 3:** Where a string has many characters to find, the **Find ()** function returns the first found character. In the example below there are 2 letters T but the return value is 1.



- **Example 4:** Where the function value is not found returns the value **#VALUE .**



2. Replace () function

- **Meaning:** Used to replace 1 character or 1 substring in the original string with 1 other character or other substring.

- **Syntax:** **REPLACE (old_text, start_num, num_chars, new_text) .**

Inside:

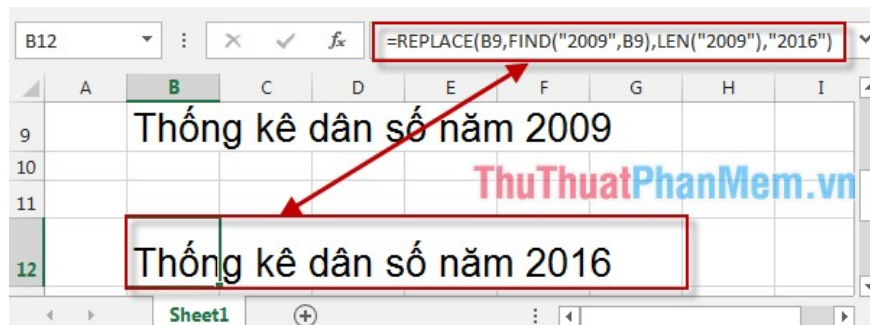
+ **old_text**: Text string containing substring to be replaced.

+ **start_num**: Start position instead.

+ **num_chars**: Number of characters to be replaced.

+ **new_text**: The replacement character string from the start position to the end of the number of characters to be replaced.

- **For example:**



Good luck!

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