

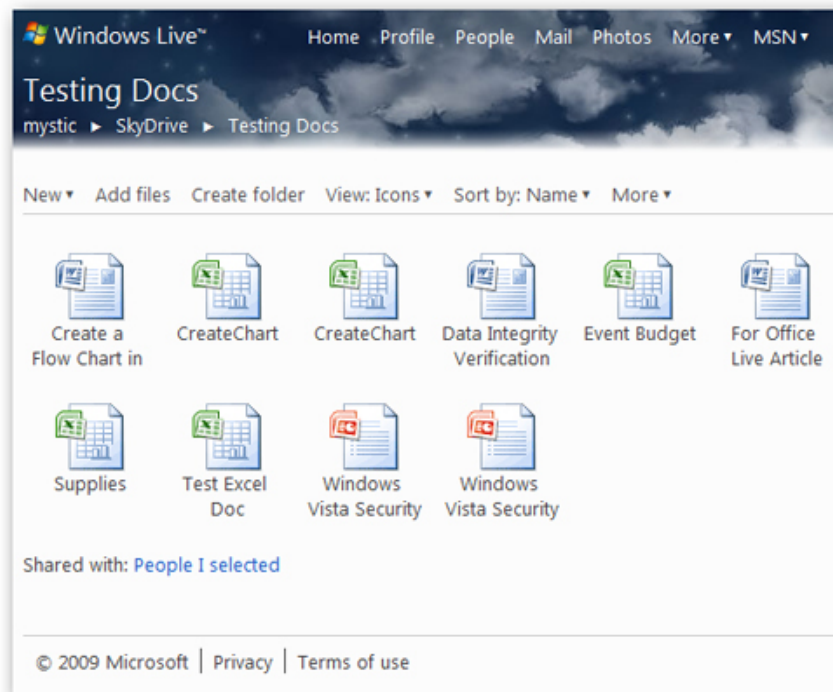
Discover Microsoft Web Office

Microsoft Web Apps allow you to view, edit and share MS Office documents through the web environment

TipsMake.com - Microsoft Office web applications (Web Apps) allow you to view, edit and share MS Office documents through the web environment with the same functions as the package installed on the computer. Recently, the company has just released a few new functions into the Office suite on this web environment .

Microsoft Web Apps is a new service that will coincide with the introduction of Office 2010. With Web Apps you can share, read, edit and create documents from the browser. This allows you to easily share documents with friends or colleagues on an important project. It's like collaborating in Zoho or Google Docs, but Web Apps make you feel familiar with the same tool in MS Office.

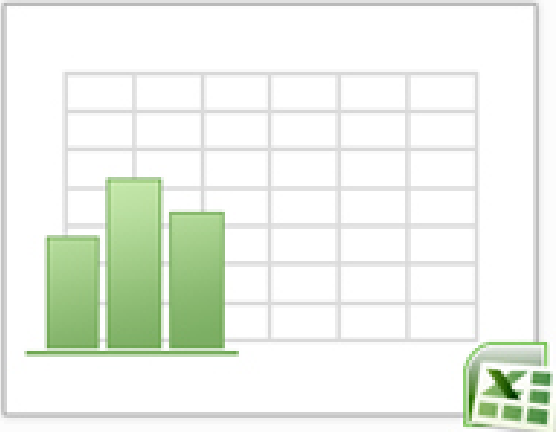
The files you work will be stored on your Live SkyDrive account and through which you can manage and organize files in a systematic way.



You can access the documents and allow other users to leave comments for that document in projects that work collaboratively with many people.

CreateChart.xlsx
mystic ▶ SkyDrive ▶ Testing Docs ▶ CreateChart.xlsx


View Edit Download Delete Move More ▾



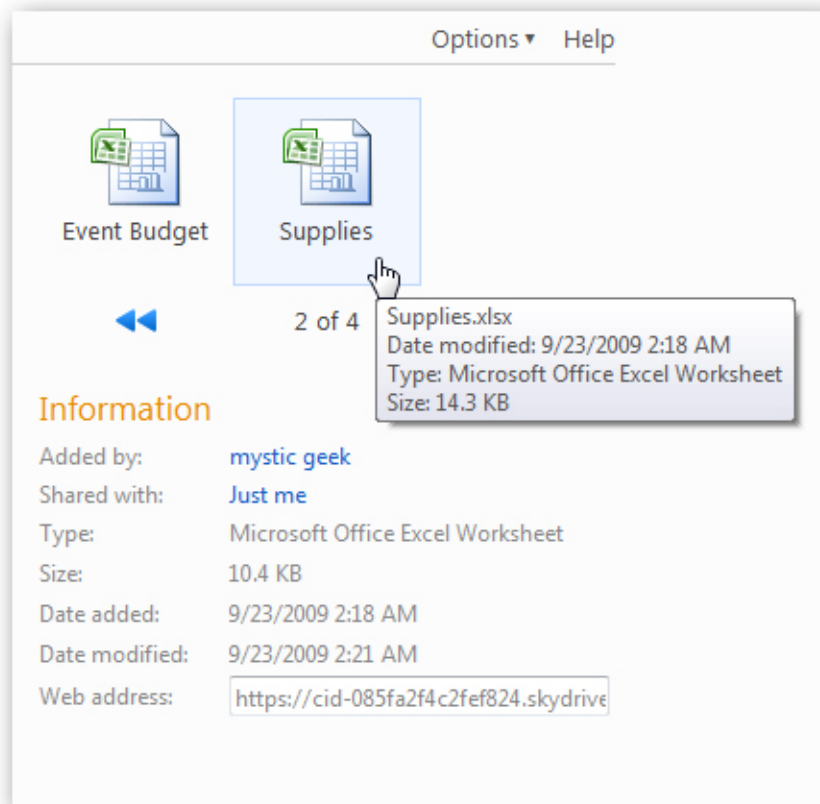
Figures organized monthly

Comments (1)

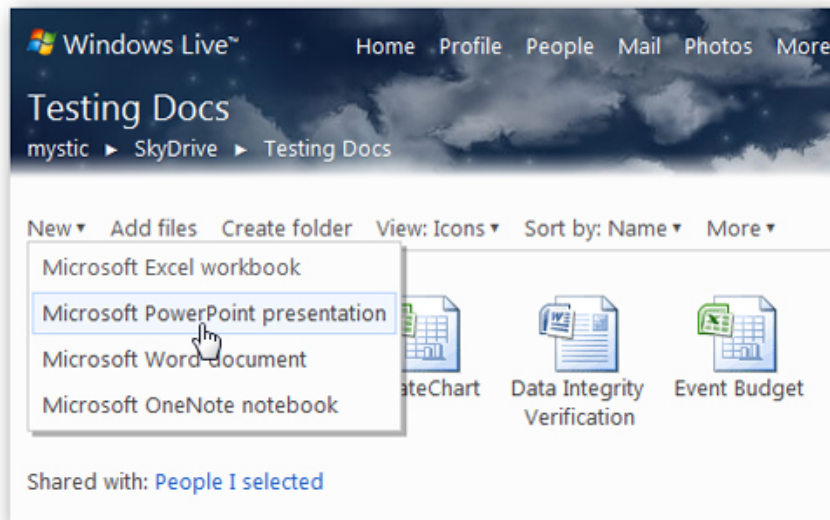
Add a comment:

 **mystic geek** wrote:
Data needs to be visual in graphs and charts.
1 minute ago | [Delete](#)

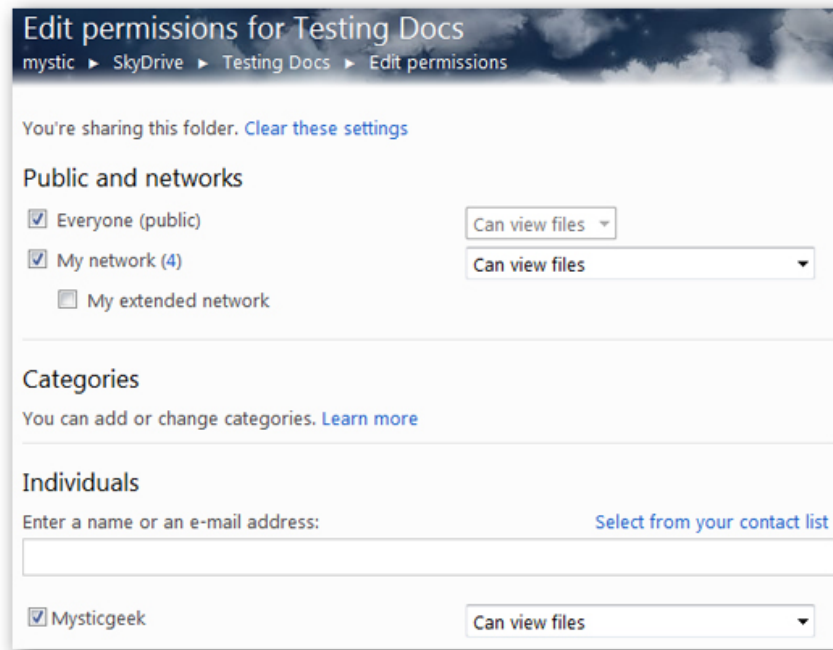
Each document is stored on Live SkyDrive, you see a URL to share documents for everyone.



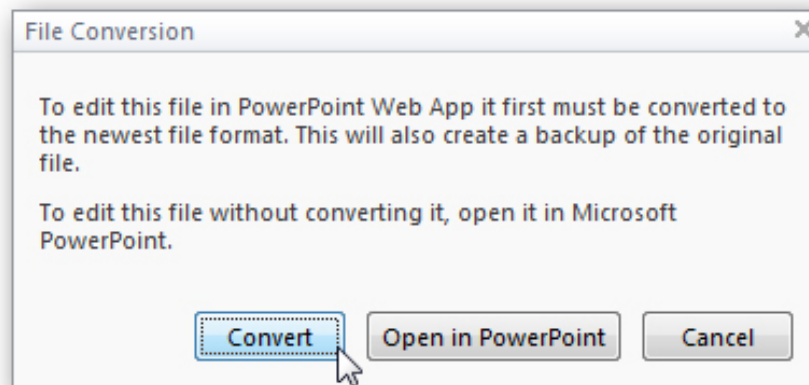
Create and edit a new document directly on Web Apps



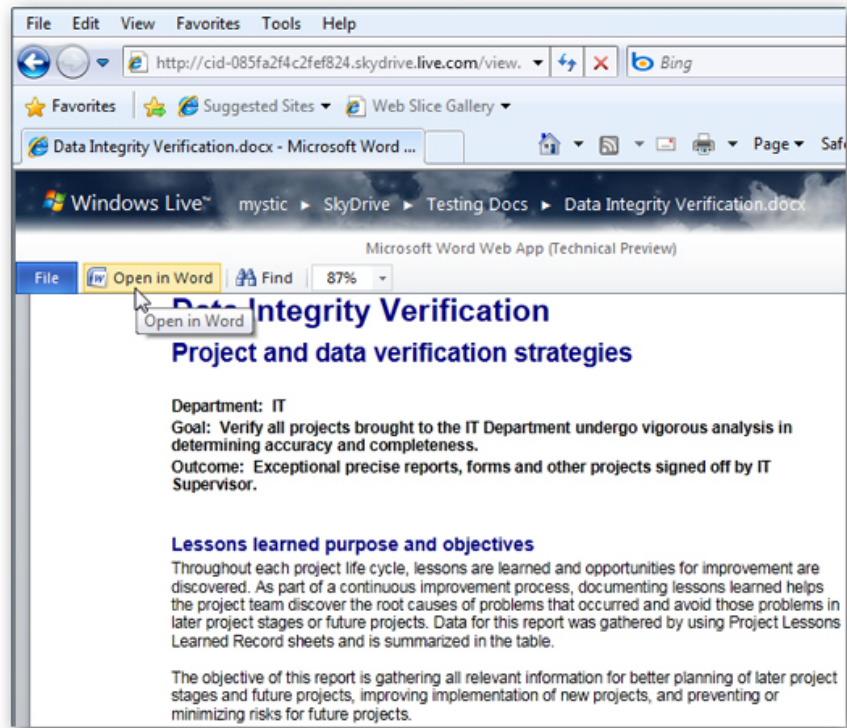
Edit permissions to see who can access the documents and so that they can only read or edit the document.



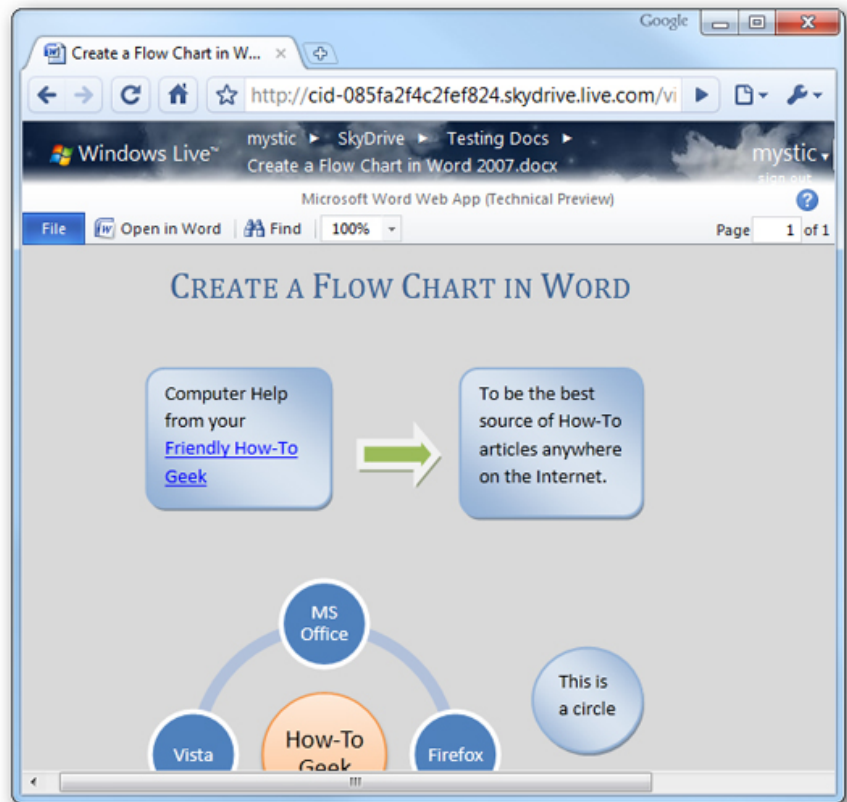
One thing to note is that you will need to use Office 2007 formats (.xlsx .pptx .docx) or higher. If you want to edit a document in an older format, the website will convert its format.



Microsoft Word

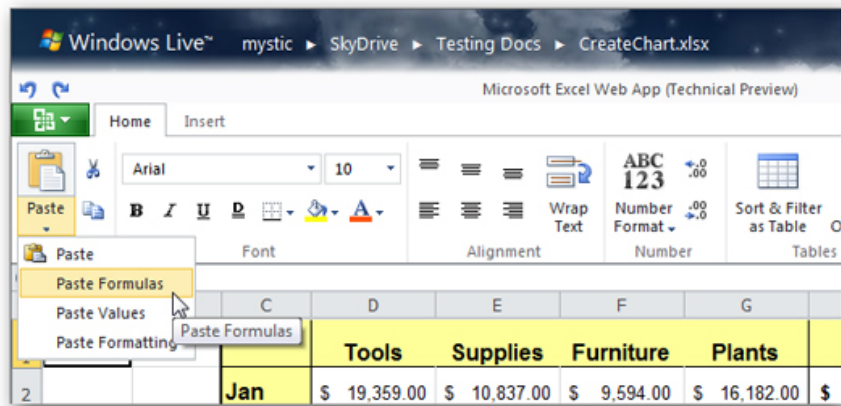


View an MS Word document on Google Chrome

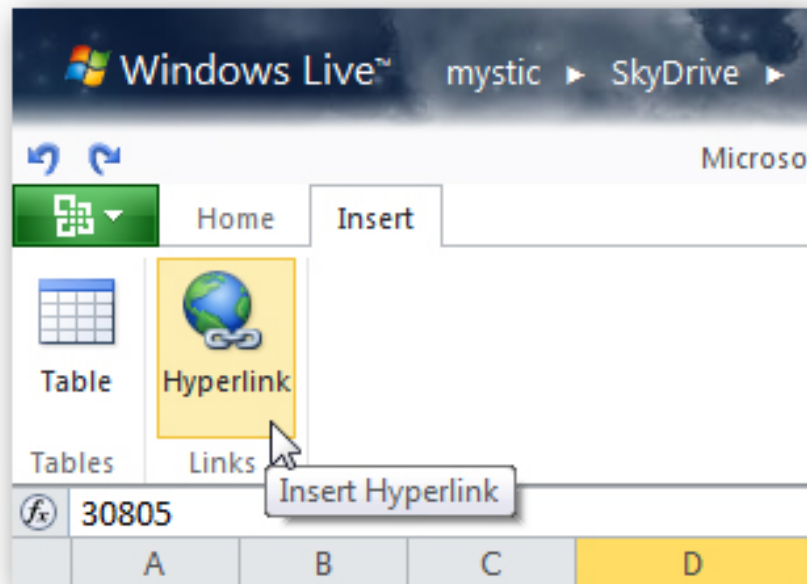


Excel

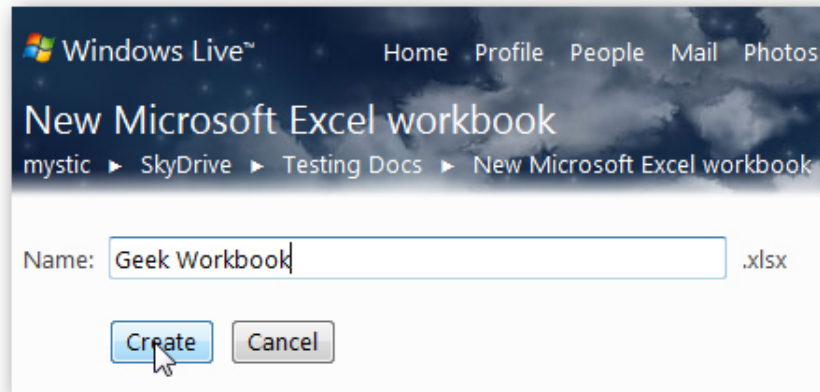
After opening the file, you can click on the edit button to change the document. You can see the use function of the corresponding box on the Home tab.



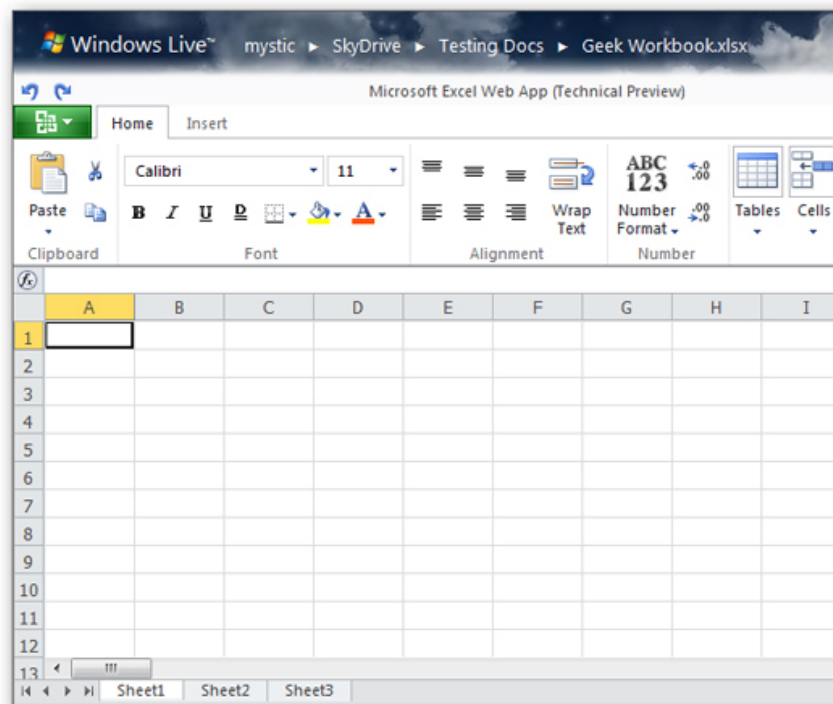
Of course the functions used are limited



Create a new Workbooks



A new Worksheet



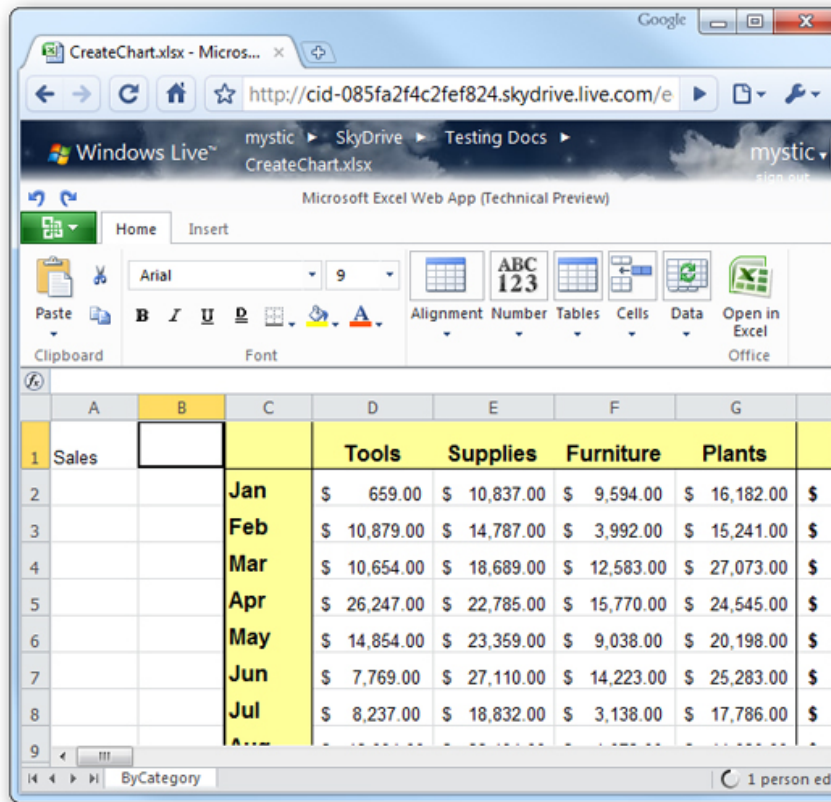
Edit Excel documents on Firefox browser

The screenshot shows a web browser window displaying a Microsoft Excel Live document. The document is titled "Event Budget.xlsx" and is being viewed in Mozilla Firefox. The browser's address bar shows the URL: <http://cid-085fa2f4c2fef824.skydriv>. The Excel interface includes a ribbon with "Home" and "Insert" tabs, and a formula bar showing "=Expenses!F4". The spreadsheet content is as follows:

| Event Budget for [Event] | | | |
|-------------------------------|-------------------|-------------------|------------|
| Profit - Loss Summary | | | |
| | Estimated | Actual | |
| | | | \$2,500.00 |
| | | | \$2,000.00 |
| Total income | \$1,936.00 | \$1,831.00 | |
| Total expenses | \$700.00 | \$300.00 | |
| Total profit (or loss) | \$1,236.00 | \$1,531.00 | |
| | | | \$1,500.00 |
| | | | \$1,000.00 |

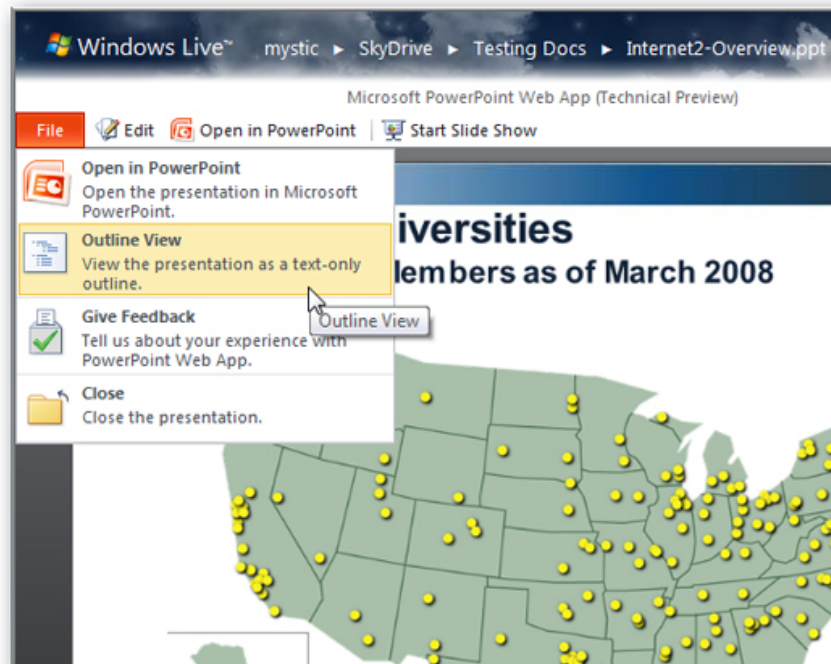
The spreadsheet also features a chart on the right side, which is a vertical bar chart showing the values for Total income, Total expenses, and Total profit (or loss). The chart has a vertical axis ranging from \$1,000.00 to \$2,500.00. The Total income bar is the tallest, followed by Total profit (or loss), and then Total expenses.

. On Google Chrome

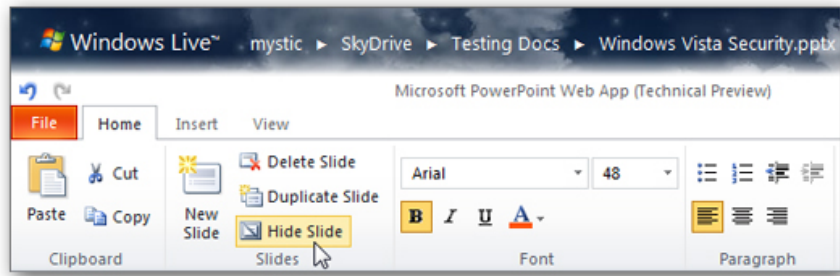


PowerPoint

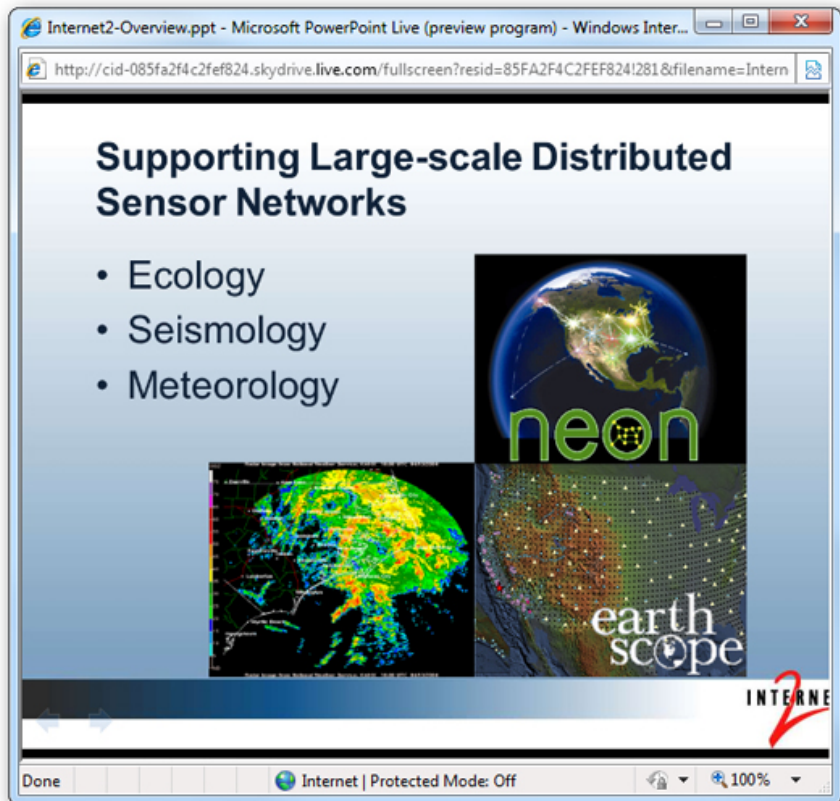
PowerPoint features on the web are also limited



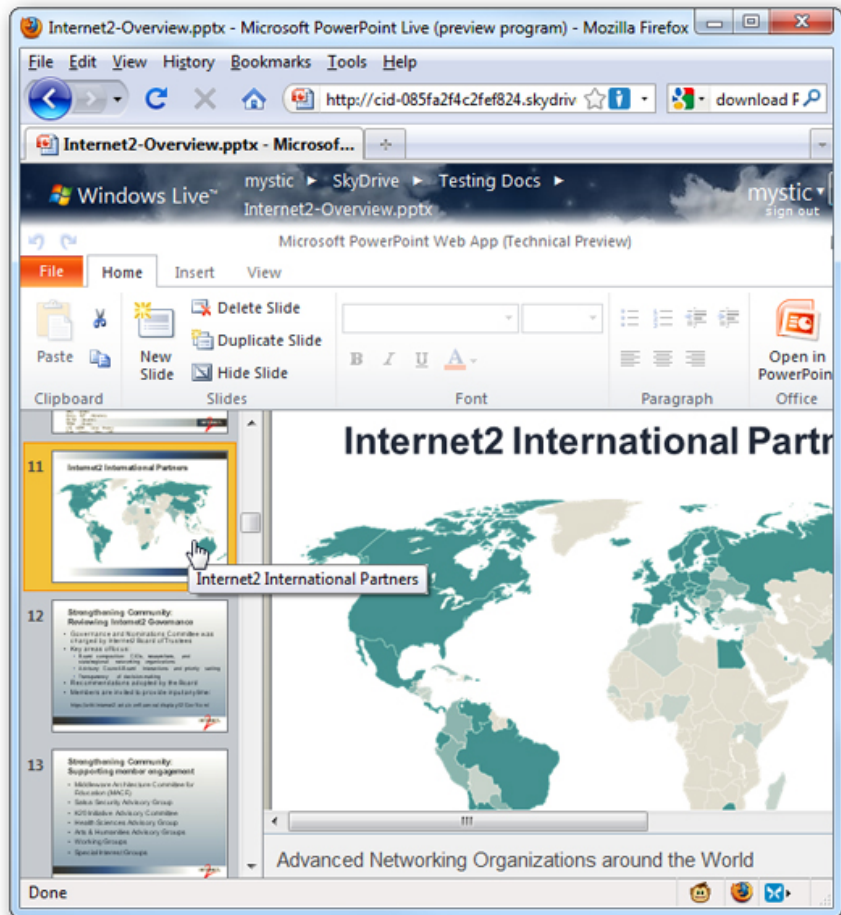
It has 3 Home tabs, Insert and View with a few basic editing features



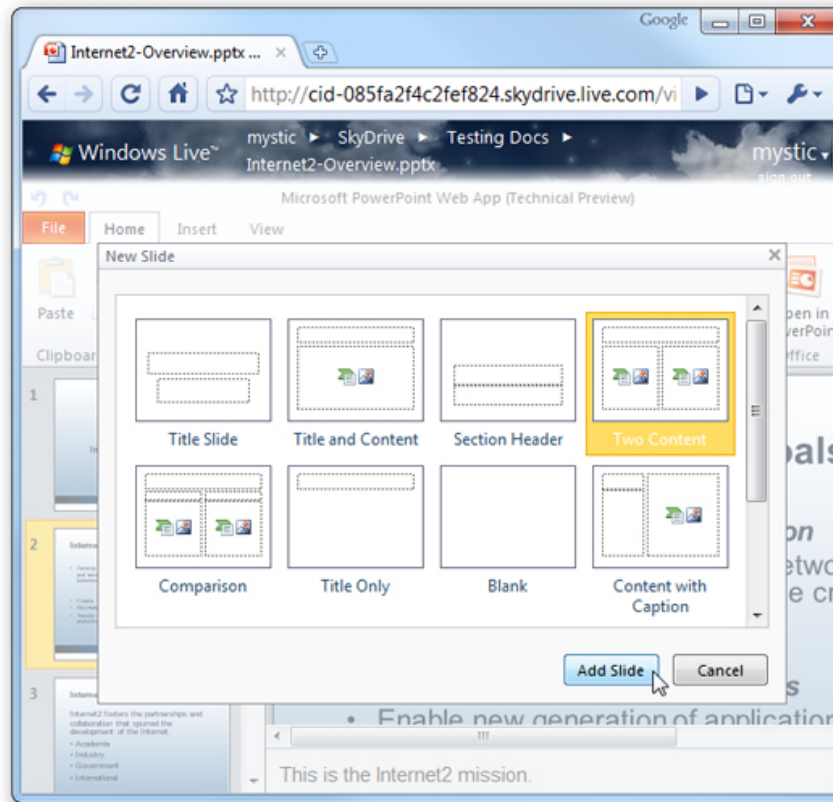
You can go to the Slide Show view of a slide show inside a browser window.



Edit PowerPoint on Firefox



Create a new Slide on Google Chrome.



If you want to try Office Live Apps you will need a Windows Live account and some MS Office documents.

You finished reading the article "**Discover Microsoft Web Office**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.