

Did you know all the keyboard shortcuts from F1-> F12?

Notice that the top row of computer keyboards has keyboard shortcuts from F1-> F12 but rarely use shortcuts.

I wonder what these shortcuts do? Let's find out the function of these 12 F shortcuts to use. After knowing the functions of these shortcuts, you will definitely use them a lot.

1. Make sure the F1 Key is functional



The F1 key is designed to open a Help window, also called a help window

The F1 key is designed to open the Help window, also called the help window, the Windows user manual and the software that you have installed on your Windows computer.

It is in the process of using Windows, and in rescuing the computer, **the F1** key is sometimes a shortcut to access the BIOS of some computer lines.

For Windows XP, a few cases when booting the computer must press **F1** to access the Windows operating system.

If you are working with Windows Explorer, **Ctrl + F1** will help you hide / show the Task Pane.

2. Probably the F2 key



Use the F2 key to rename the file

For **the F2 key**, the usage will be more frequent. For example, you can use the F2 key to rename files, folders . quickly. I often use **the F2 key** to replace the Rename feature of the right-clicking menu.

Used as a key combination such as **Ctrl + F2**, this key combination works to print preview (Preview mode) in Word, Excel . or **Alt + Ctrl + F2** to find and open files in Word .

Also some computers also use **the F2 key** to enter the BIOS, Menu BOOT of windows

3. Probably the F3 key

F3 key can be used to execute the last command in MS Dos or cmd window (Windows Command Line)

You can press the key combination **Windows + F3** to search on Windows, Outlook or search on web browsers .

Use the key combination **Shift + F3** to change the text format (uppercase, lowercase) in MS Word.

In addition, some computers also use **the F3 key** to enter the BIOS, Windows BOOT Menu.

4. Make sure the F4 key is functional



Probably the F4 key

Use **the F4 key** to bring the mouse pointer to the location of the Windows Explorer address bar

In addition, **the F4 key** is used in combination with another key on the keyboard to create a key combination such as **Alt + F4** , you use this key combination to quickly turn off the active window or open the door. Computer shutdown window.

Some computers also use **the F4 key** to enter BIOS, Menu BOOT of windows

5. Probably the F5 key



The F5 key works to reload the page

This **F5 key** is also used quite a lot and often. On a web browser, the F5 key will reload the page, and if on the Desktop, the F5 key refreshes the path of the icon icons.

If you regularly present your presentations in PowerPoint, the F5 key will be used a lot. The F5 key in PowerPoint works to maximize the screen to display. Unrelated but you can use ESC key to exit this mode.

Some computers also use **the F5 key** to enter BIOS, Menu BOOT of windows.

6. Probably the F6 key

The F6 key works to highlight the entire address bar on Windows Explore or web browsers.

Or you can press the key combination **Ctrl + Shift + F6** to quickly open the transcoding window (font conversion) of Unikey.

Some computers also use **the F6 key** to enter the BIOS, Windows BOOT Menu.

7. Probably the F7 key

The F7 key is less frequently used, but its main function is to help you check for spelling and grammatical errors on documents such as Word, Outlook, etc. You can use it for English documents, and Vietnamese is not very effective.

Some computers also use **the F7 key** to enter BIOS, Menu BOOT of windows.

8. Probably the F8 key

The F8 key is used to perform computer rescue tasks, you can use the F8 key to access the Safe mode of Windows to fix errors.

Some computers also use **the F8 key** to enter the BIOS, Windows BOOT Menu.

9. Make sure the F9 key is functional



Function keys from F9-F12

The F9 key has little effect, even keystrokes are rarely associated with this key.

Some computers also use **the F9 key** to enter the BIOS, Windows BOOT Menu.

10. Probably the F10 key

The F10 key is used to display the shortcuts in the menu bar of the current window, which has the same function as **the ALT key** on the keyboard. You can open ThisPC (My Computer) and try it now to make it easier to visualize.

The key combination Shift + F10 also displays the right-click menu, which is the same as when you right-click.

Some computers also use **the F10 key** to enter BIOS, Menu BOOT or Windows Recovery mode.

11. Probably the F11 key

When you open a web browser, **the F11 key** works to maximize the screen, and want to exit this mode, you use the ESC key on the keyboard.

Some computers also use **the F11 key** to enter BIOS, Menu BOOT or Windows Recovery mode.

6. Probably the F12 key

In the process of working with Word text files, **the F12 key** opens the Save as window to save the text.

The key combination **Ctrl + Shift + F12** supports printing of Word documents, while **Shift + F12** works to save Word documents.

In addition, there is a function that people use their code on the web browser is to view the source code, edit information or in other words, falsify information of a very professional site.

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