

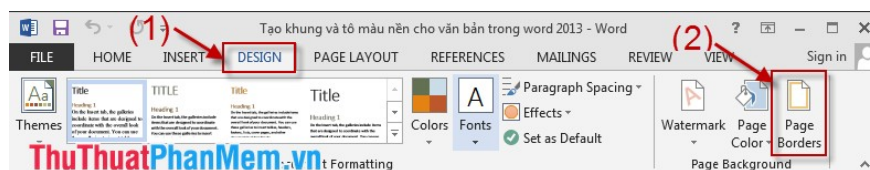
Create borders and fill the background for text in Word

The first impression of the readers with the book is the cover so the beautiful cover presentation is a very important part when writing documents. This article I will guide you how to create borders and fill the background for text.

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1. Create a frame

Step 1: Select the **DESIGN** tab -> **Page Borders** .

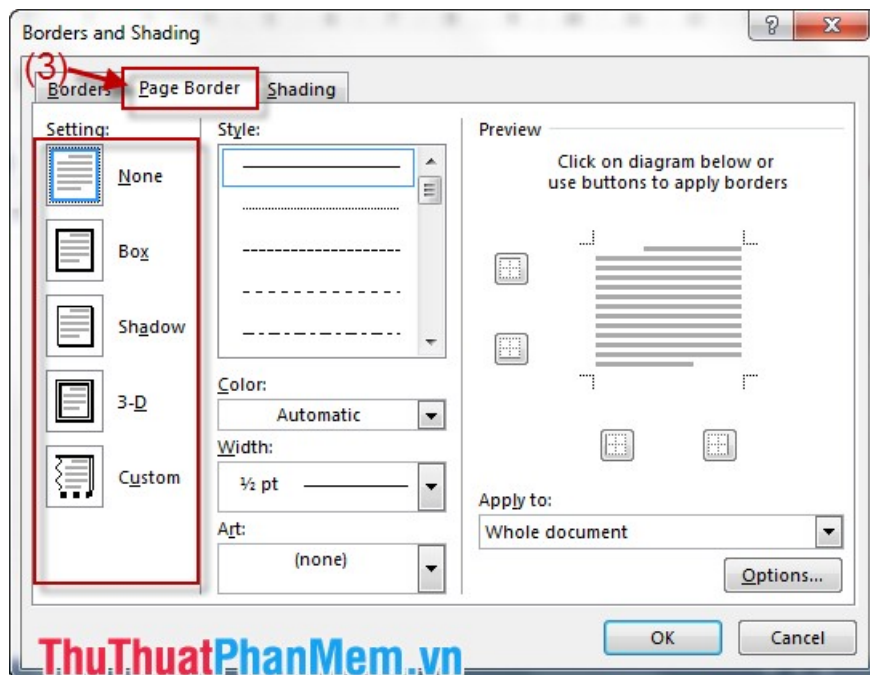


Step 2: The **Borders and Shading** dialog box appears, select the **Page Border** tab (Border is the border for a table or a text element).

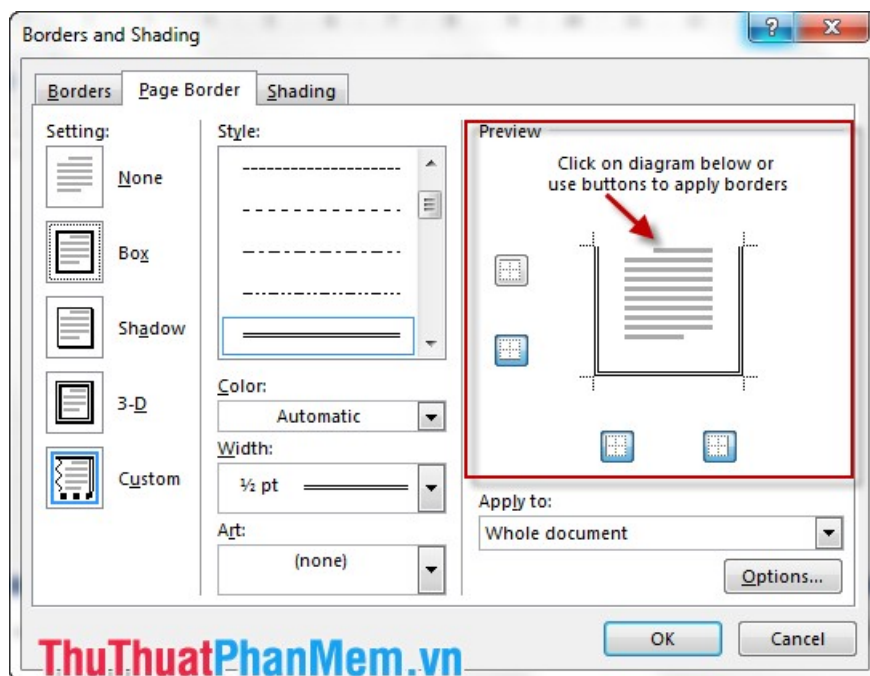
- Choose the type of frame for the page in **Setting** , with the following options:

- + **None:** Does not contain a frame.
- + **Box:** Select a box-shaped frame.
- + **Shadow:** Frame has a shadow effect.
- + **3-D:** Frame in 3-dimensional space.

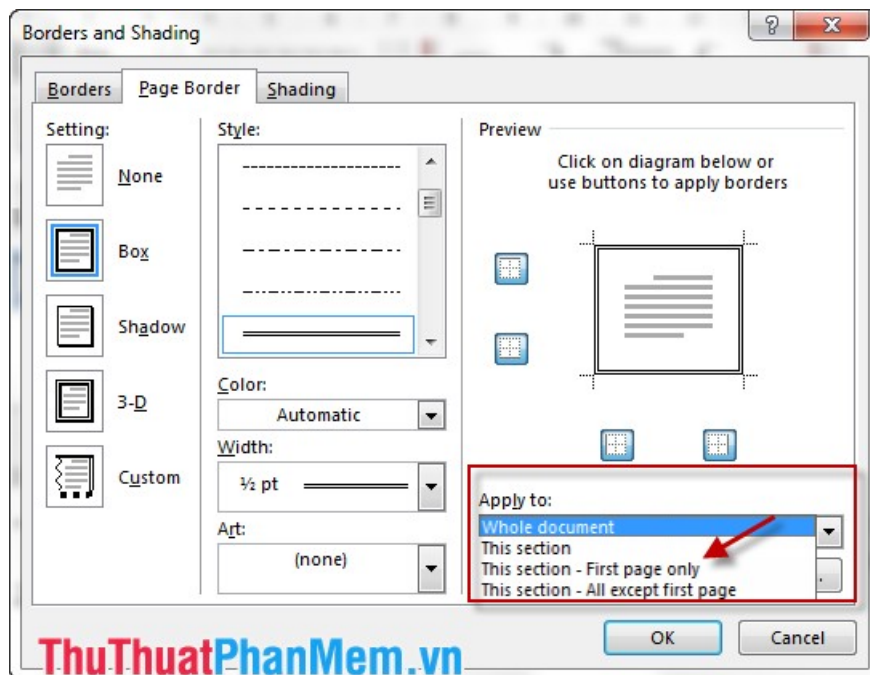
- Select the border style for the frame in **Style** . There are many types of expression: dashed lines, solid lines, 2 lines .



Can edit or remove borders arbitrary right on the image **Preview** .

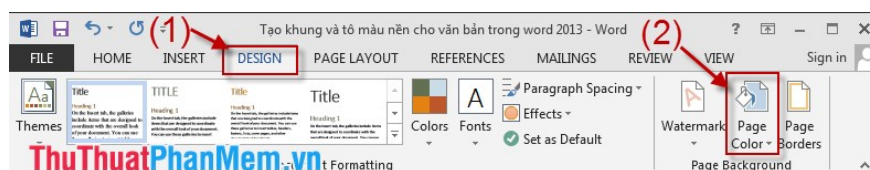


Note: In the *Apply to* section,select the scope to apply to all current pages or pages.

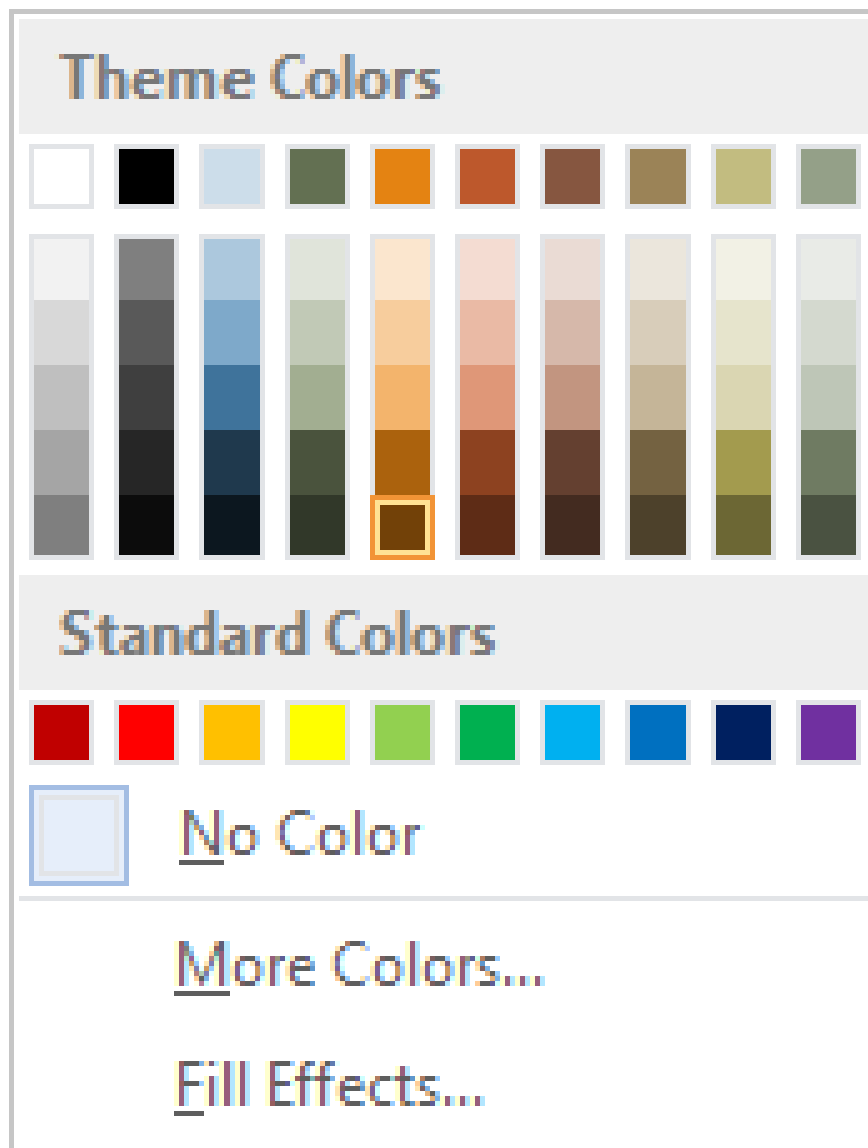


2. Fill the background with text

Step 1: Click DESIGN -> Page Colors .

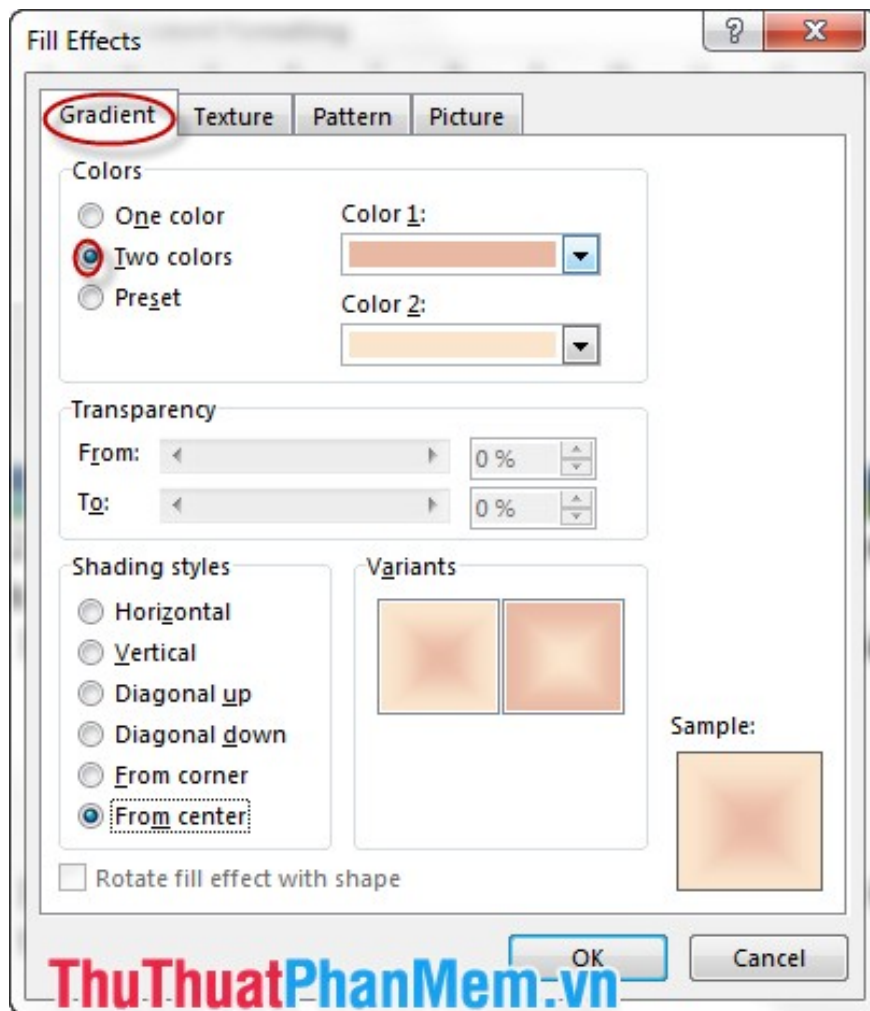


Step 2: On the Theme Colors palette, select the appropriate color.

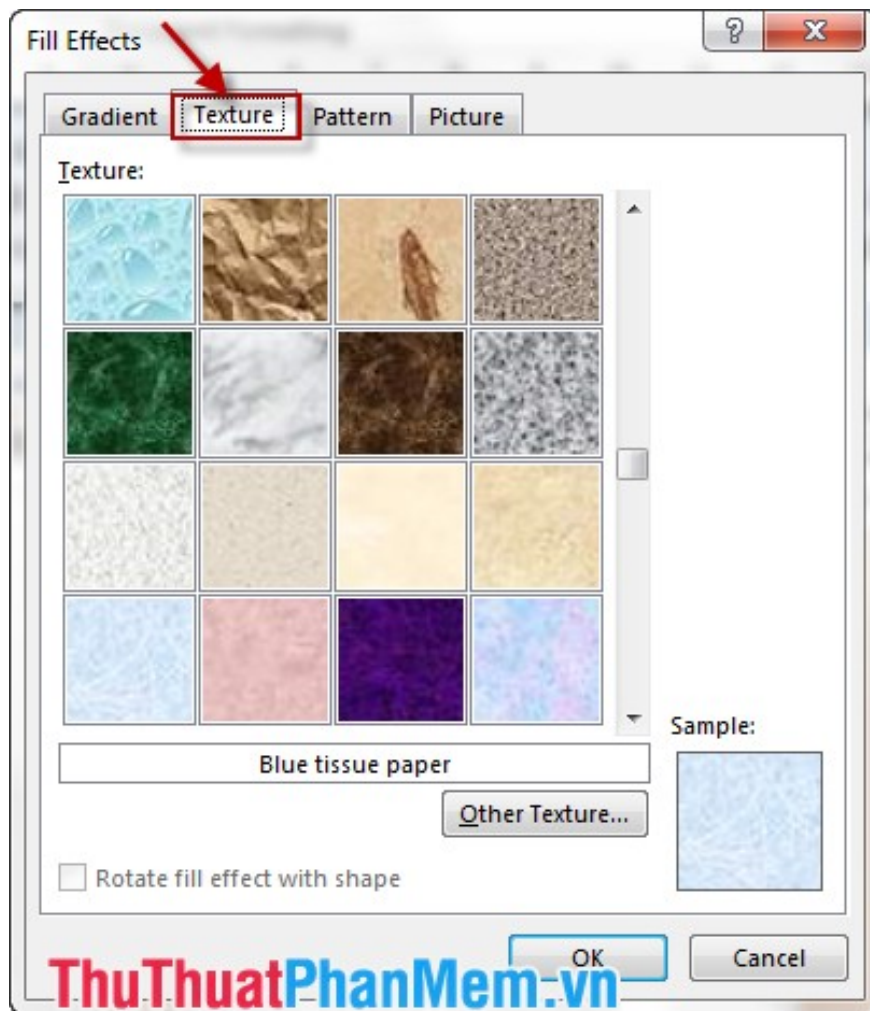


Step 3: Create some color display effects for the text page more vividly.

Combine multiple colors: You can choose **Fill Effect** -> **Gradient** .



Select the background image: Click **Fill Effect** -> **Texture** .



The above are some ways to animate your text. Good luck!

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