

Application software can replace Microsoft Office

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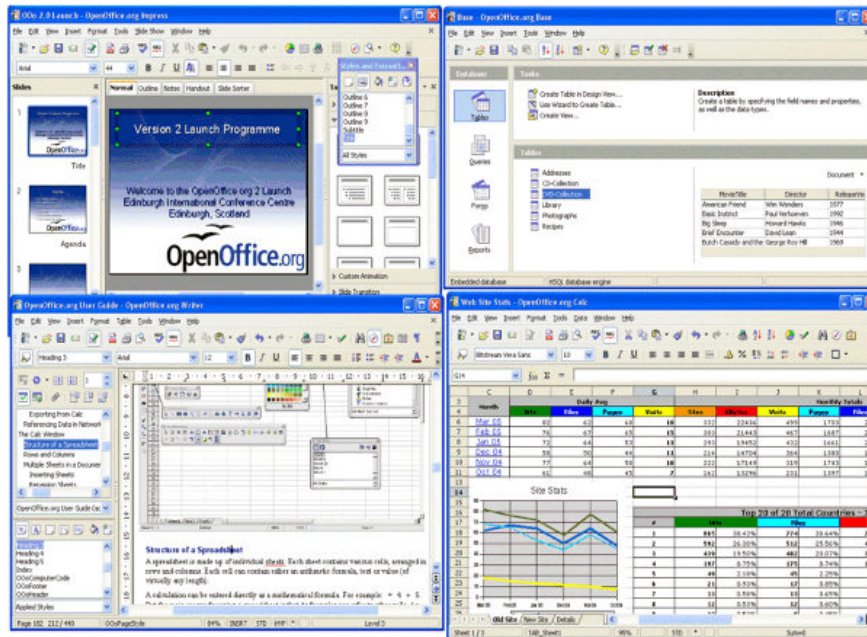
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The best solution to solve the problem is simple, it is to use another software with similar functionality and completely free. Here are our suggestions for two options that can replace Microsoft Office.

1. OpenOffice.org

OpenOffice.org (referred to as OpenOffice) is a free, open-source office suite of Sun Microsystems. This software can run on many Windows versions, even on Windows 8 just released not long ago. OpenOffice has the ability to read, write and edit documents formatted by Microsoft Office. The basic components of this office application include:

- **Write:** Edit text (similar to Microsoft Word)
- **Calc:** Manipulation on tables (similar to Microsoft Excel)
- **Draw:** Basic graphics (similar to Microsoft Visio)
- **Impress:** Making Slideshows (similar to Microsoft PowerPoint)
- **Base:** Manage databases (similar to Microsoft Access)
- **Math:** Set up mathematical formulas (similar to Microsoft Equation Editor)

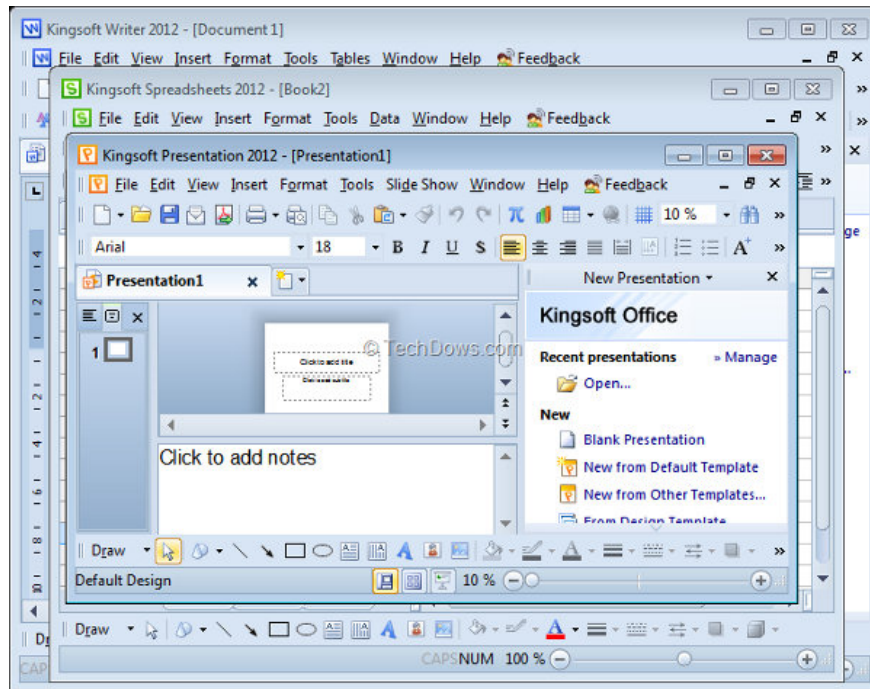


OpenOffice has a very easy to use interface, which looks quite similar to Microsoft Office 2003 version.

2. Kingsoft Office

Kingsoft Office is a good candidate for Microsoft Office. The software ensures user satisfaction with three criteria: Compact, user-friendly interface and completely free. Similar to OpenOffice, Kingsoft's office suite is designed like the Microsoft Office 2003 version, but has some new enhancements. Also, due to the capacity of only 39.1 MB, Kingsoft Office only supports three basic office functions. Specifically:

- **Writer:** Edit text (similar to Microsoft Word)
- **Spreadsheets:** Working with spreadsheets (similar to Microsoft Excel)
- **Presentation:** Making Slideshows (similar to Microsoft PowerPoint)



The advantage is that users can pre-install software on USB and can use it anytime, anywhere.

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