

Add new, delete, edit Outlook Email Alias ??like?

First of all, Outlook.com supports the ability to create multiple Alias, or in a way like the old Yahoo Messenger can create many virtual nick in a real account. And these Alias ??still use the same Outlook, Inbox, Contact list and other settings ...

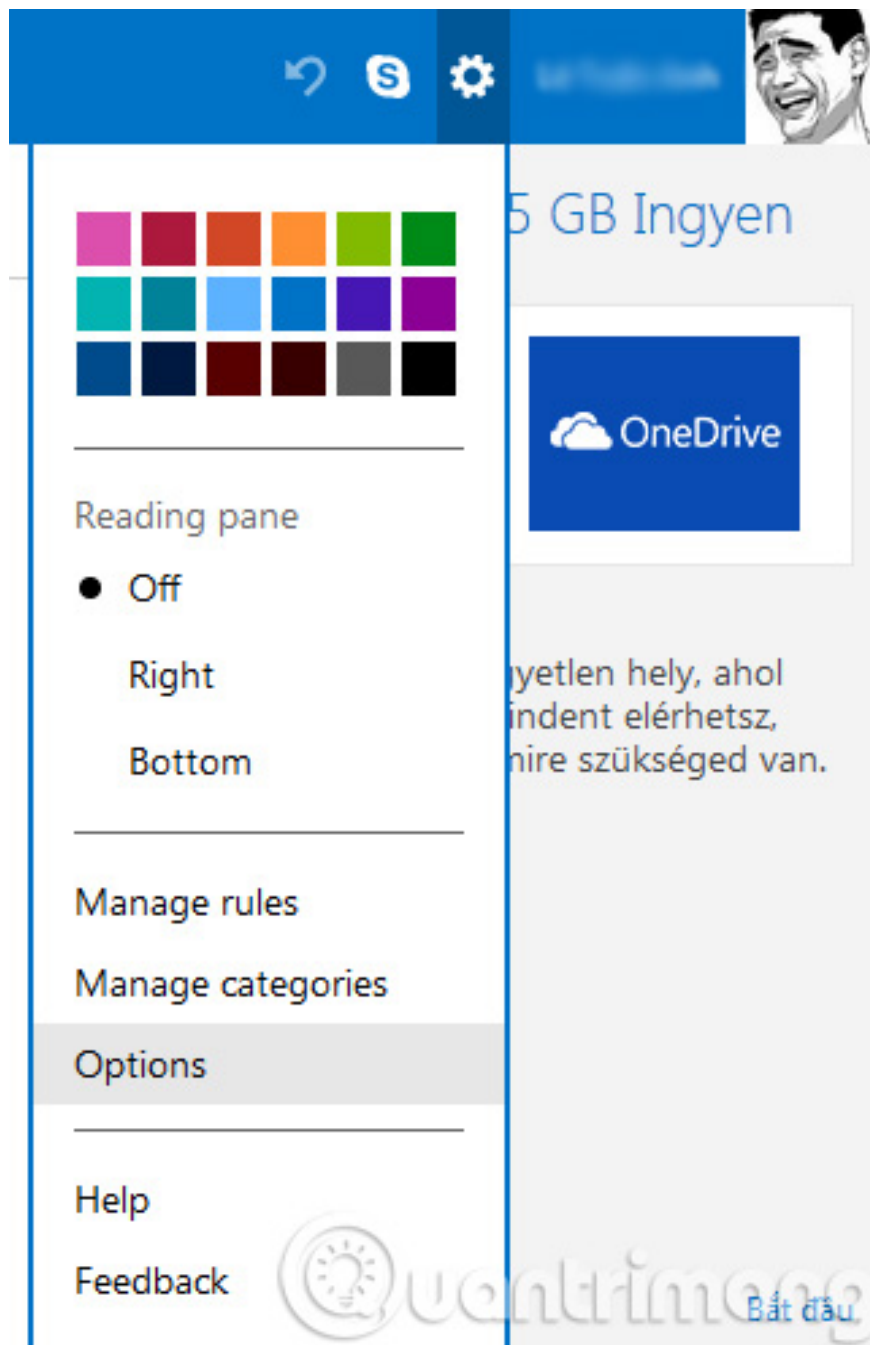
First of all, Outlook.com supports the ability to create multiple Alias, or in a way like the old Yahoo Messenger can create many virtual nick in a real account. And these Alias ??still use the same Outlook, Inbox, Contact list and other settings. In the article below, TipsMake.com will introduce you how to create, add, delete, edit and use Alias ??in Mail Outlook.

With this method, we can log in to the account with different Alias ??emails, share passwords to manage, email . very handy. And this feature of Mail Outlook is also very useful for those who want to change email address and still keep the mail.

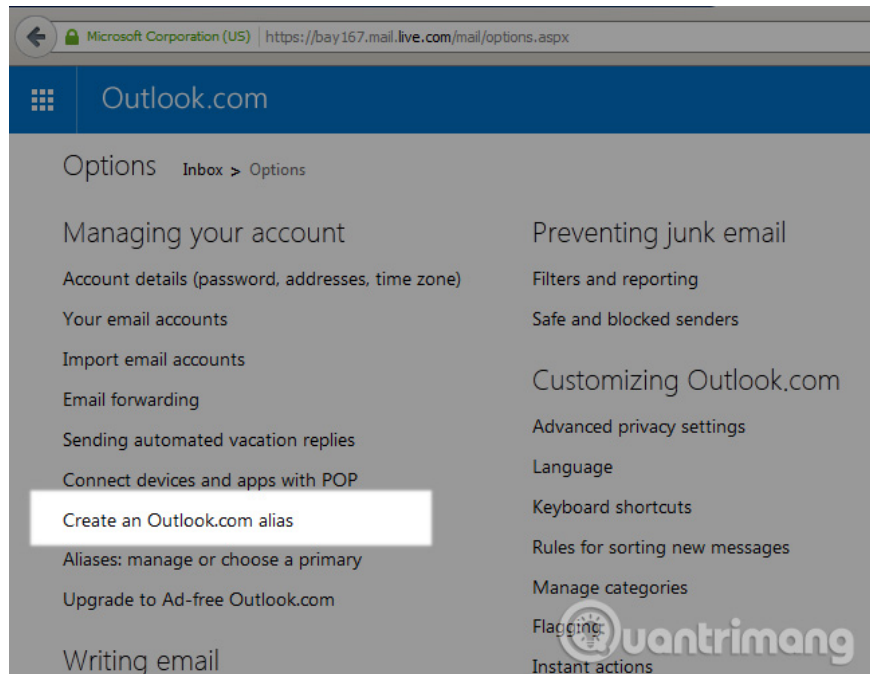
1. Create new or add Outlook Email Alias:

1. Instructions for creating a Microsoft account

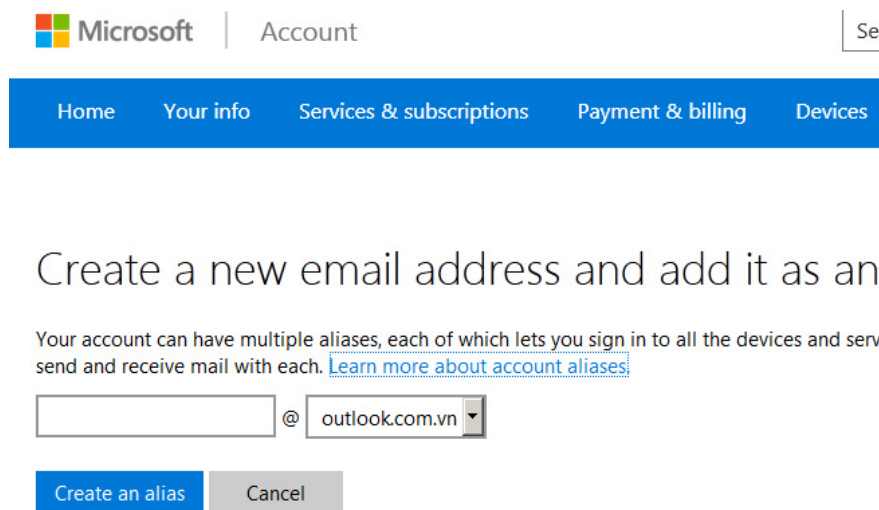
To add 1 Alias, please log in to your account, then click on the **Mail Options** link:



Select the **Create an Outlook.com alias** item as shown below:



Enter the password to authenticate, the system will move to the Alias creation section as shown below. You enter the desired Alias name in the box before the @ sign to check:



For example:

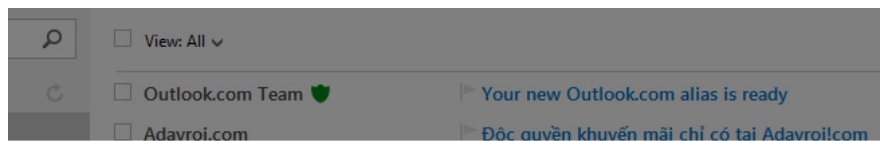
Create a new email address and add it as :

Your account can have multiple aliases, each of which lets you sign in to all the devices and send and receive mail with each. [Learn more about account aliases.](#)

@



Once successfully created, the system will display a message asking users to confirm whether they want to use the newly created Alias ??address as their default mailbox:



Great, we're setting up your new alias

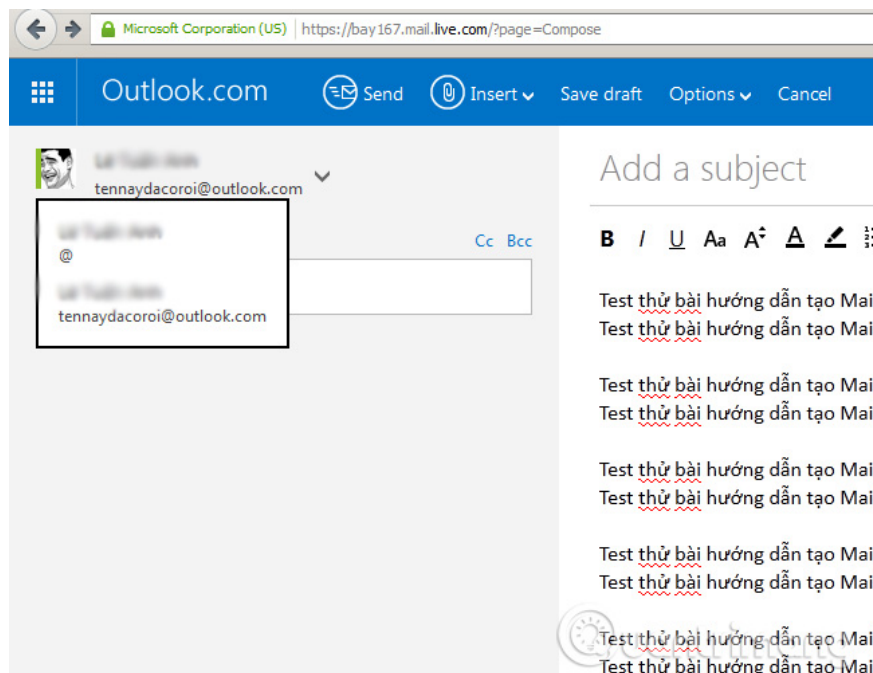
Once we're done, we'll send an email to tennaychuidung@outlook.com telling you th

Send new mail from this address by default.

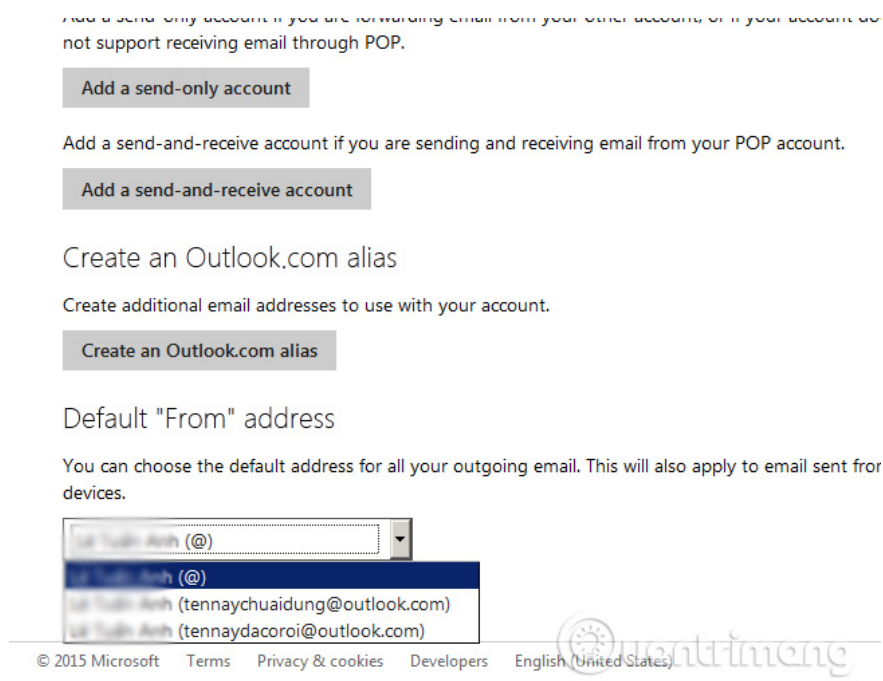


2. How to use Outlook Alias ??Email:

After successfully creating Alias, we have the option to send mail from which account, you can check when creating new mail as shown below:



In case you want to change your default email account, go to the **Options** section above, **Your Email Accounts** section, the bottom part - **Default "From" address** :



3. Remove or delete Outlook Email Alias:

If you do not want to continue using Alias, consider taking it completely, or removing it completely. Click on this link to do this:

Manage your account aliases

You can use multiple email addresses, like your personal and professional email, with your Microsoft account to communicate with others through Microsoft services, like Outlook.com.

Your account's primary alias is displayed on your Microsoft devices (such as a Windows PC, Xbox, or mobile phone) at any time. [Learn more about account aliases](#)

Account aliases

tennaychuaidung@outlook.com (primary alias)	Remove	
tennaychuaidung@outlook.com	Remove	Make primary
tennaydacoroi@outlook.com	Remove	Make primary

[Add email](#)

[Add phone number](#)

[Sign-in preferences](#)



Very simple and easy. ***Good luck!***

You finished reading the article "**Add new, delete, edit Outlook Email Alias ??like?**" edited by the [TipsMake](#) team. We hope this article has provided you with many useful tech tips and tricks. You can search for similar articles on tips and guides. Thank you for reading and for following us regularly.