

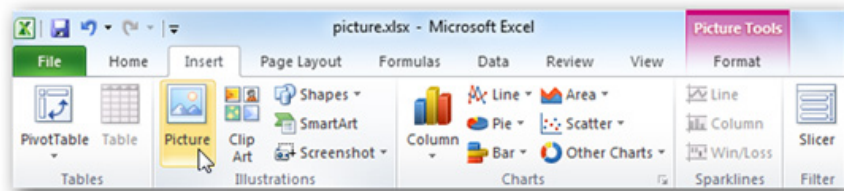
Add artistic effects to photos in Office 2010

The following instructions will help you learn more about Artistic Effects, a new feature in Office 2010.

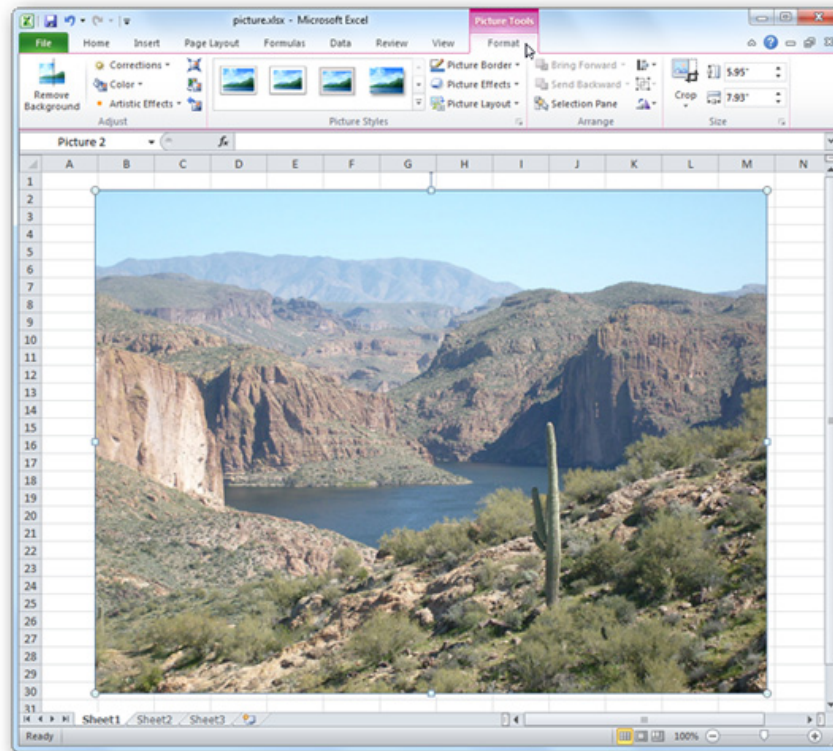
TipsMake.com - Have you ever wished to add artistic effects to photos in your Office documents, but don't have a graphics editing tool? The following instructions will help you learn more about Artistic Effects, a new feature in Office 2010.

Note : Artistic Effect is only available in Word, Excel, and PowerPoint.

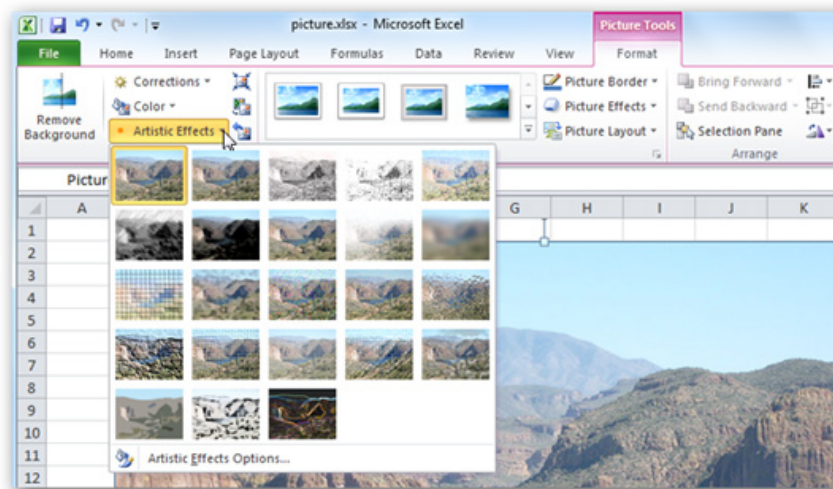
To insert an image into an Office document, click **Picture** in the **Insert** tab .



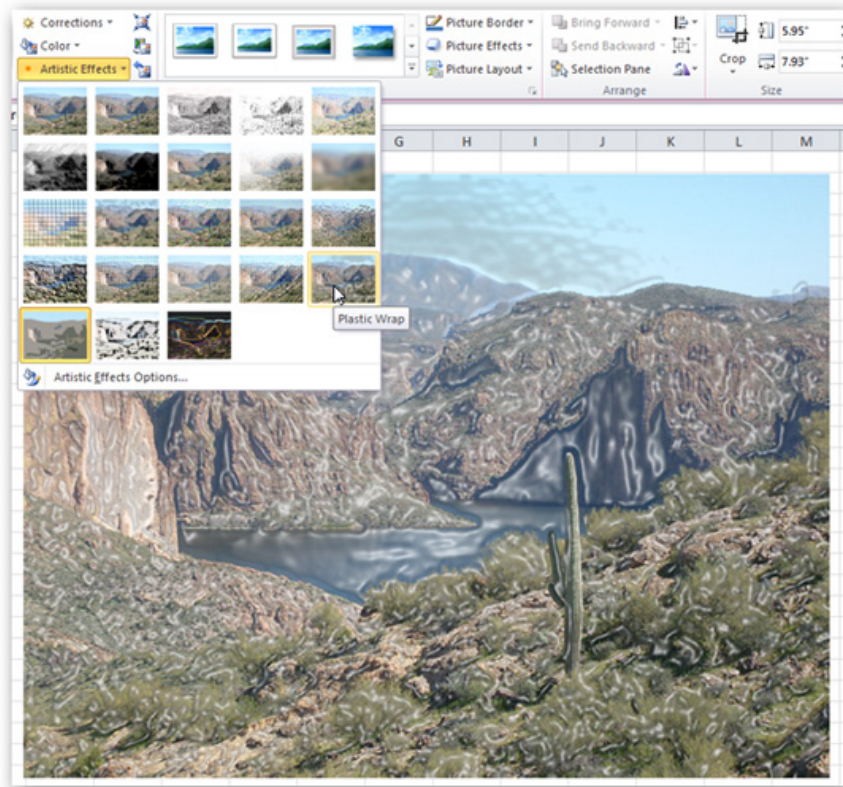
After entering the image to insert, the Picture Tool image editing tool box will appear. If not, click on the picture.



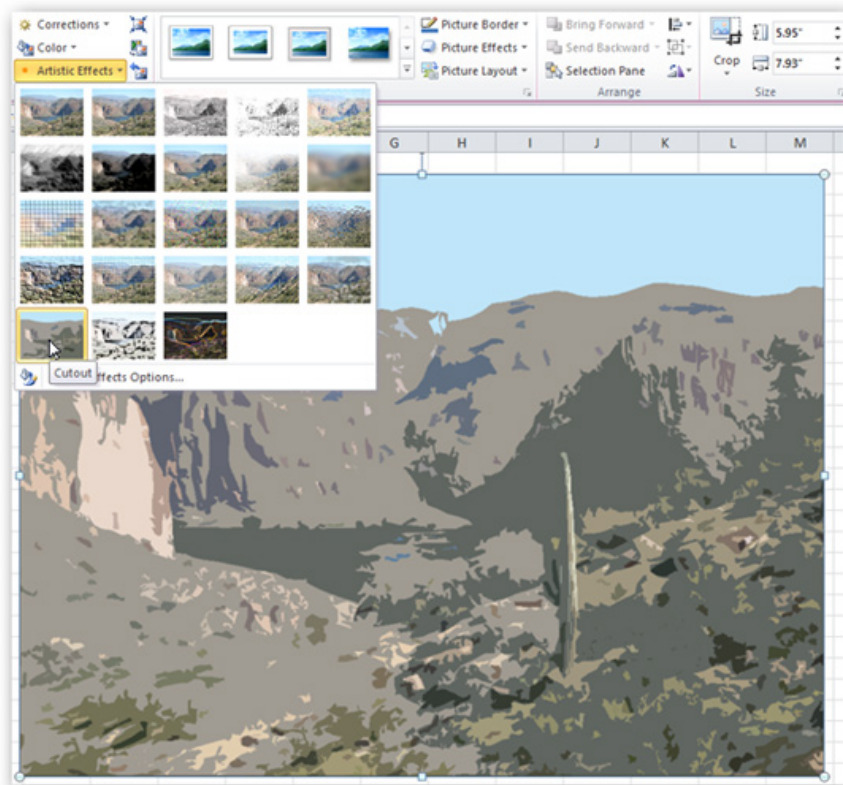
In Adjust, click **Artistic Effects** . You will see a series of options for slideshow effects in the list that can be dragged down.



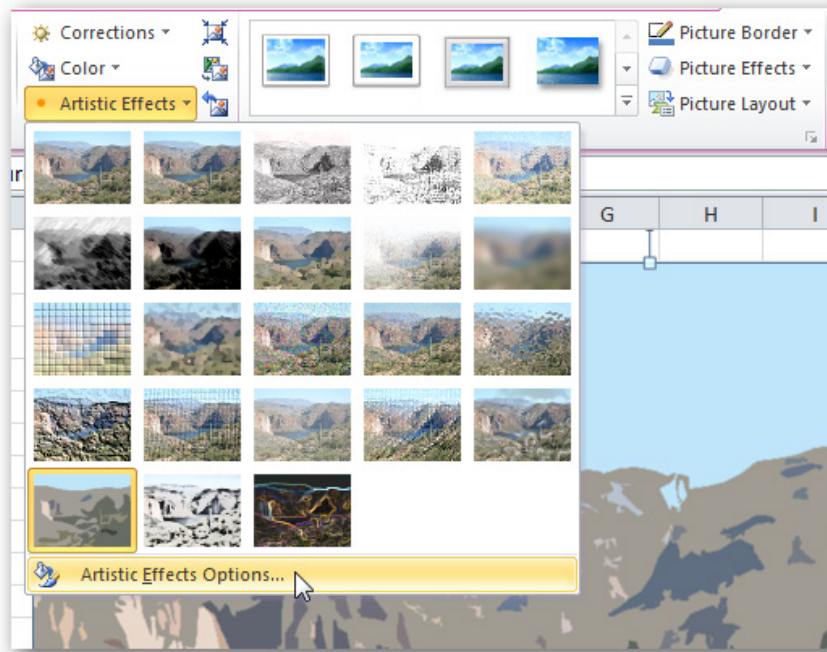
Moving your cursor over the effects to use Live Preview can see what your image looks like if the effect is applied.



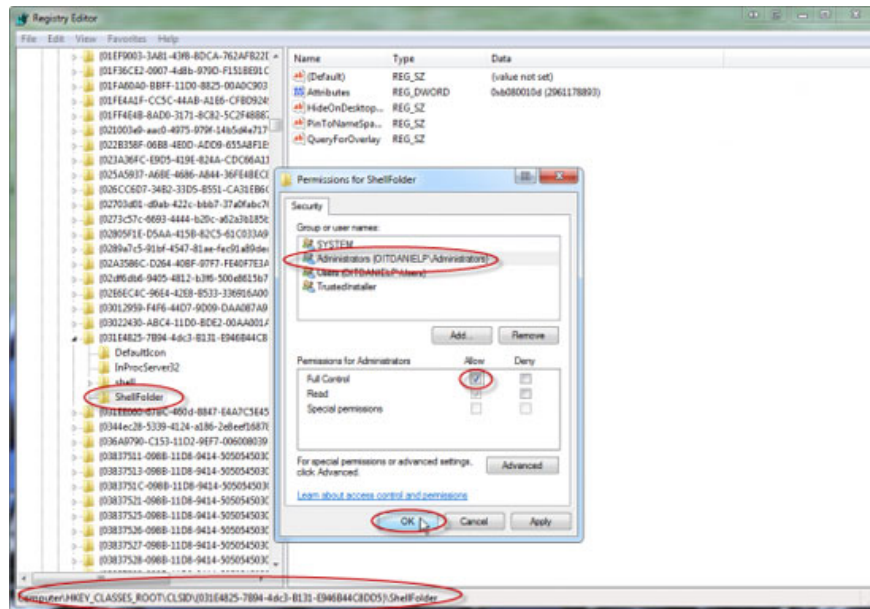
When you find the effect you like, just click on the effect to apply it to the photo.



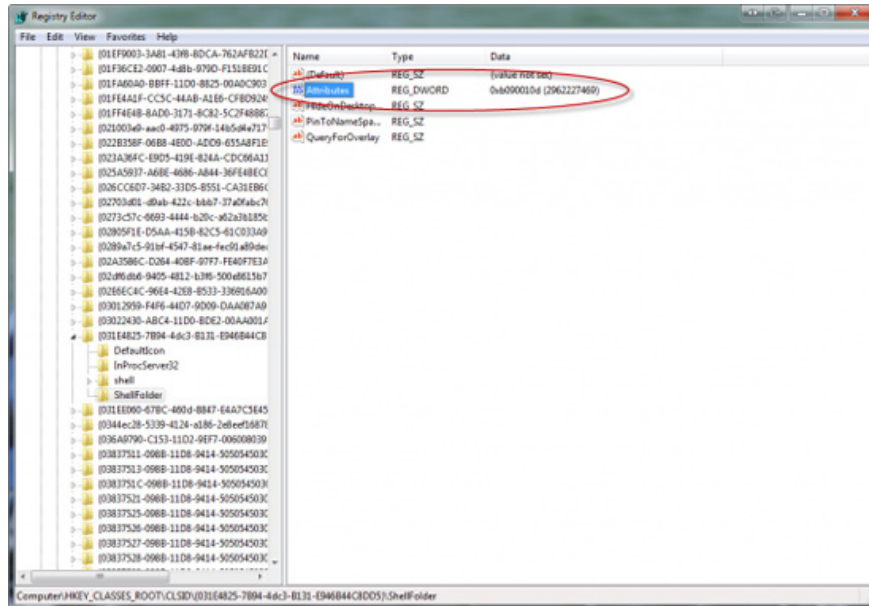
In addition, there are still some extra Artistic Effect Options.



Each effect has its own function, you can edit it by moving the slider left or right.



If you find a favorite effect and apply it to your photo, click on the **None** option from the slideshow, under Artistic Effects.



Conclude

Artistic Effects provides a simple way to add amazing effects to your photos in Office 2010 without having to use graphics software.

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