

# 6 ways to undo and redo when you make a mistake or accidentally delete a note in the Notes application

Did you accidentally delete or overwrite an important note in the Notes app? Don't worry - we can help you get back on track! There are many ways to undo mistakes while typing in Notes on your iPhone or iPad, including shaking your phone or tablet, opening Markup, and using quick finger gestures. This TipsMake article will show you 6 easy ways to undo typos and other changes in the Notes application.

## Use the Undo icon (undo)



**You will find Undo and Redo icons in the Markup tool.** Tap the pen icon at the bottom of an open note to open Markup, which has two arrow icons at the top of the screen.

Tap **the arrow pointing left to undo** the last change. You can undo many actions this way by tapping the icon again (if it's lit).

Tap **the arrow pointing right to redo** the latest change you just made.

## Three-finger swipe



**Use 3 fingers to swipe left and tap Undo .** If you accidentally overwrite or delete a piece of text in a note, a quick swipe left with 3 fingers will help you restore the last action. This also works in other apps, including Pages.

If you change your mind about undoing the last action, swipe 3 fingers to the right and select **Redo** .

### **Double tap with 3 fingers**



**Quickly tap the screen twice with 3 fingers.** This will display an editing menu with an arrow pointing left and an arrow pointing right on each side.

Tap **the arrow pointing left to undo** the last action.

Tap **the right arrow to redo** if you change your mind.

## Shake to undo



**Shake your iPhone or iPad and select Undo .** This will undo the latest edit you just made to the open note. If you change your mind, you can shake your phone or tablet again and select **Redo Typing** .

If you accidentally enabled Shake to Undo, you can disable this feature. Just open the **Settings** app and go to **Accessibility > Touch** . Tap the "Shake to Undo" button to disable.

## Shortcuts



Press ? **Cmd+Z** to undo on an external keyboard. This shortcut will quickly undo the last action in the iOS Notes app, just like on the Mac. If you change your mind, you can press **Shift + Cmd + Z** to redo the undone action.

## Recover deleted notes



**You can restore a still-needed note that you accidentally deleted.** As long as it hasn't been more than 30 days since you deleted the note in the Notes app, you'll find the deleted note in the Recently Deleted folder.

In the Notes app, tap the back button in the upper left corner until you find the "Folders" menu.

Tap **Recently Deleted** under "iCloud."

Tap **Edit** in the upper right corner and select the note you want to restore.

Tap **Move** and tap **Notes** to restore notes.

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