

# 5 Often Overlooked Perplexity Features That Make It Smarter

While its answer engine impresses in both research quality and speed, many of Perplexity's powerful features are often overlooked.

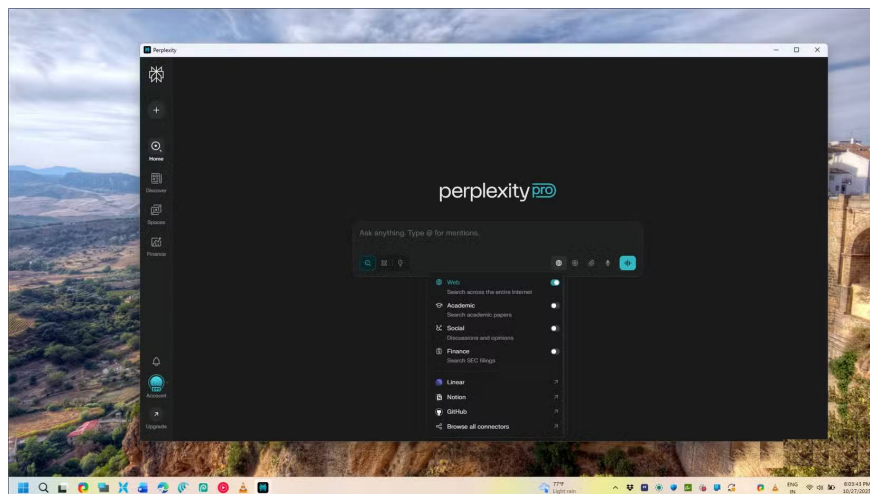
Perplexity has quickly become an alternative to conventional search engines. While its answer engine is impressive in both research quality and speed, many of Perplexity's powerful features are often overlooked.

You can use Perplexity to automate tasks that run based on specified time criteria, turn useful research topics into shareable pages, create custom spaces for different projects, and upload documents to summarize them instantly. Perplexity is more than just a search engine, and understanding these features can help you get the most out of it.

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## Focused search

### Set up search sources



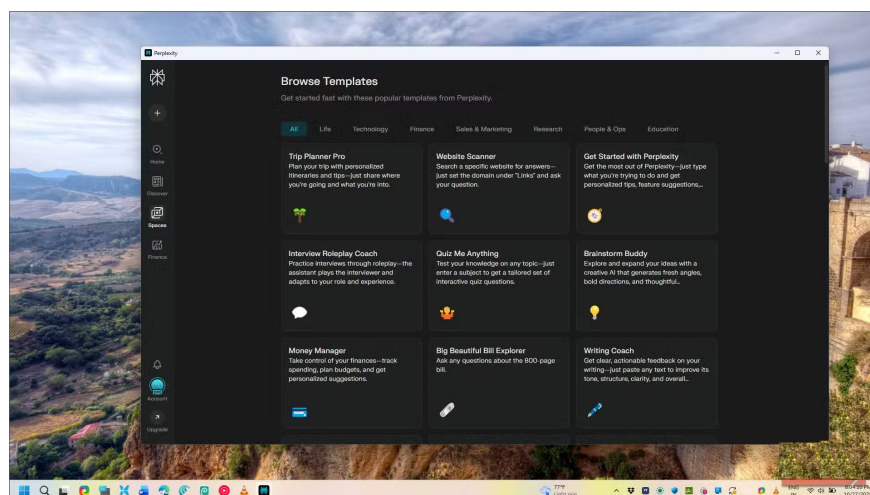
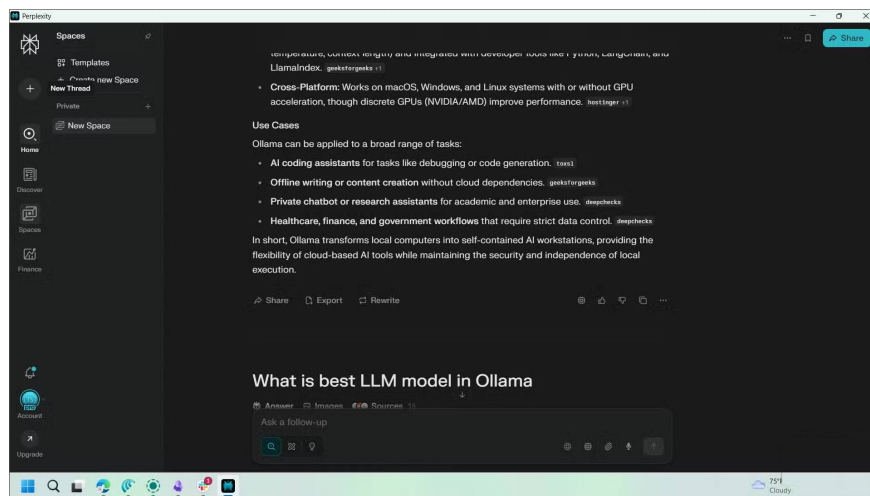
Most people use Perplexity's default web search engine for everything, but what you might not know is that you can also control the search source. The Choose **search option** (formerly Focus mode) lets you limit your search to specific types of sources.

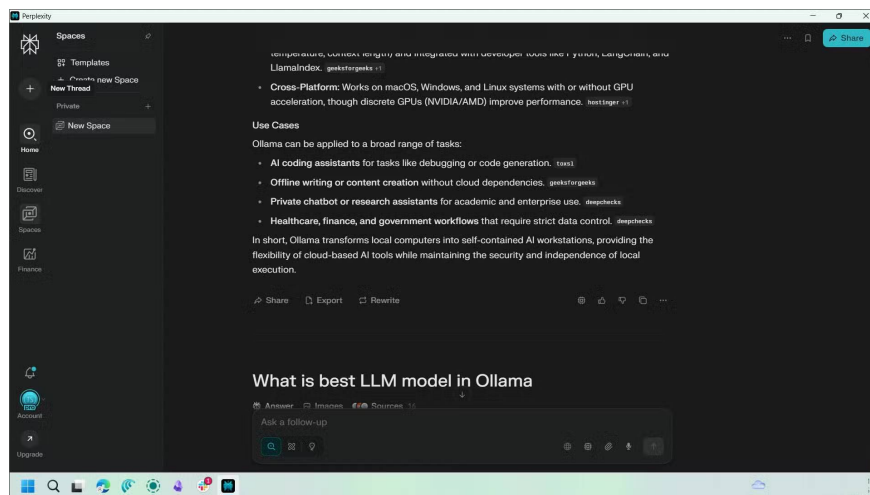
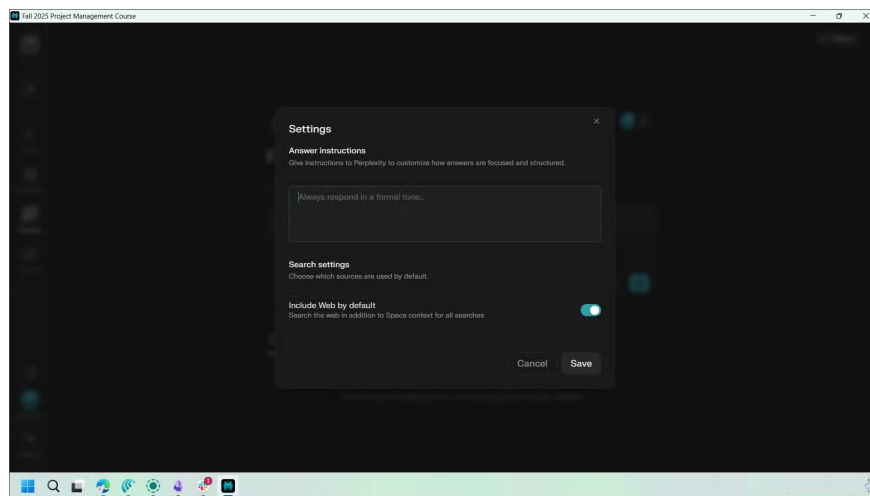
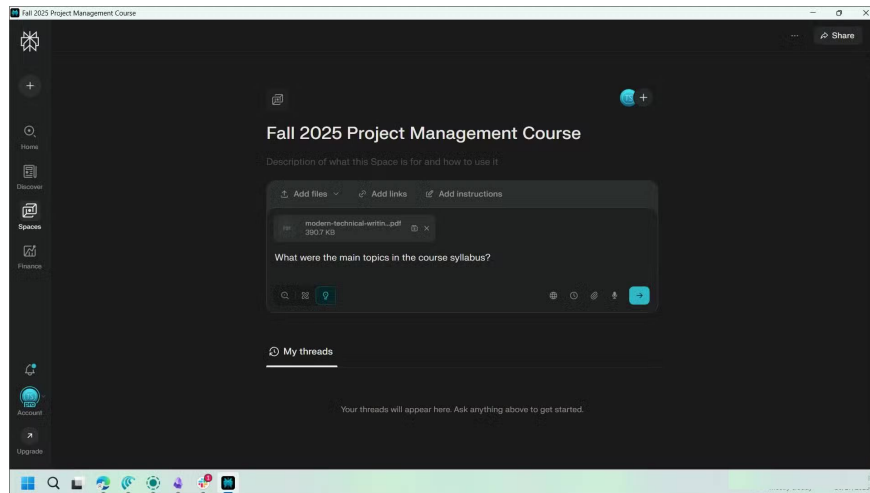
For example, in a new topic search, click the Globe icon ( **Set a source for search** ) and select **Web** to see general Internet results, **Academic** to see peer-reviewed articles from databases like **PubMed** , **Social** to see Reddit discussions and forums, or **Finance** to see SEC filings and market data.

This targeting makes a significant difference in the quality of your results. When researching health topics, switching to Academic mode will filter out blog posts and give you evidence-based studies. And when you need real-world user experience on a product, Social mode pulls information from discussion forums where people share honest feedback.

## Perplexity Spaces

### Organize projects with custom guides



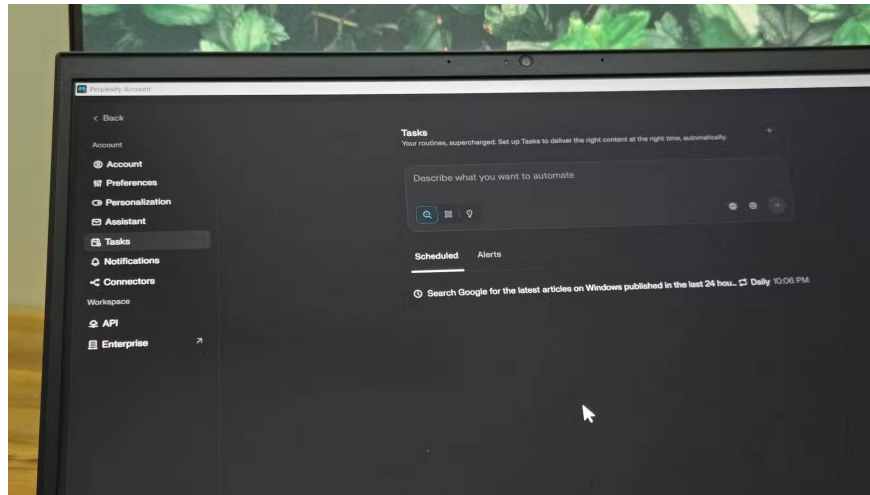


Spaces work like project folders, but they're more than just a simple organization tool. To create a new space, click the **Spaces** tab in the left pane and click **Create a space** . Each space can have its own custom guidelines, which shape how Perplexity answers every question in that space.

You can create a space for **YouTube Research** , add guidelines to always provide video title ideas and competitor analysis, and each new topic will automatically follow those rules.

# Tasks

## Automate recurring searches



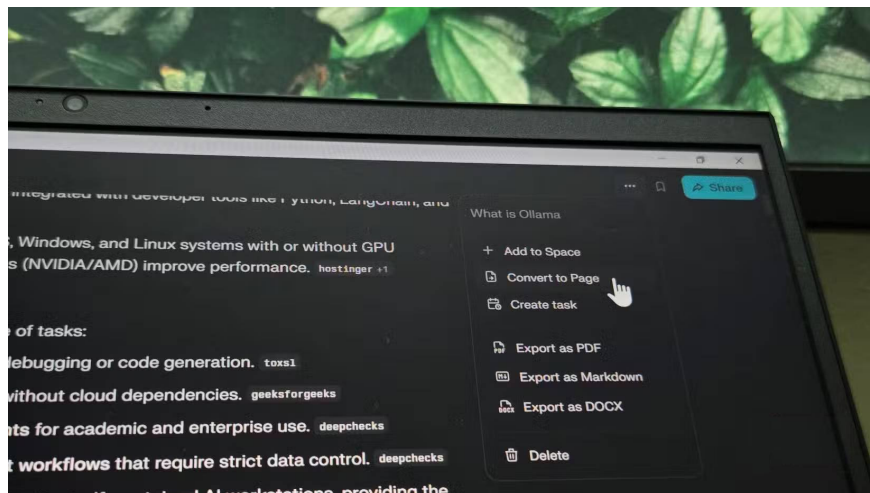
Tasks let you schedule prompts to run automatically in Perplexity. You can set searches to run daily, weekly, or at specific times, and Perplexity will email the results or display them in your dashboard.

To create a new task, click the **Profile** icon in the sidebar, then select **Tasks**. Click the plus (+) icon in the library, create a new task, enter your query like "Find the latest tech news from the last 24 hours," and set the time you want it to run.

Task automation is useful if you perform repetitive searches.

# Pages

## Convert research topics into shareable pages

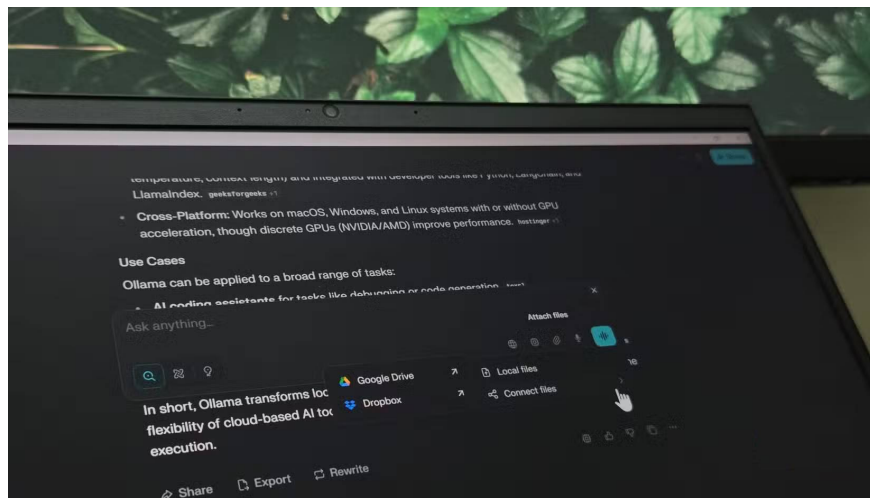


Pages is another handy Perplexity feature that many people don't even know about, even after months of using Perplexity. Within the app, you can turn your well-researched topics into polished, shareable web pages with proper formatting, sections, and headings.

To create a page, open a topic, click the three-dot menu in the upper right corner, and select **Convert to page** . Perplexity will create a neat document with all your research organized. You can add featured images, edit sections, and fine-tune the content. Finally, click **Publish** to save the page.

## Attached file

### Upload file for more context



One area where LLM programs excel over humans is the speed at which they process information. Perplexity's file attachment feature can help you quickly process lengthy technical documents or research papers and find specific information.

Instead of typing information from documents, you can upload PDFs , images, and other files directly to Perplexity. Perplexity will read the content and allow you to ask questions about it. For example, if you get an error setting up your local LLM program on your computer, take a screenshot of the error message, upload it, and provide enough context about the problem. This has helped troubleshoot the problem with step-by-step instructions.

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