5 basic features of NotePad.exe

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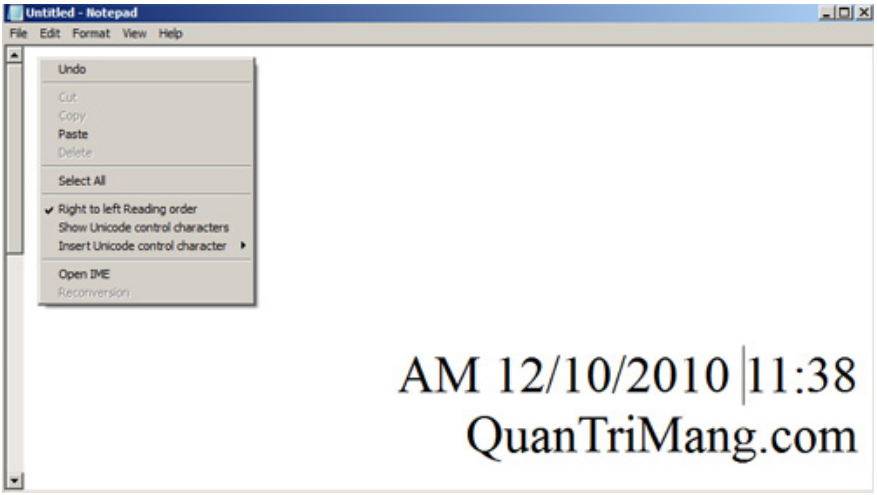
Perhaps there is no need to introduce this basic application, which is a text editing and editing program that goes hand in hand with Windows 1.0, which was released in 1985. And after many years, the application has been improved. Some other functions have been added, but many people may not notice it, not even knowing the existence of these features. And then, we will learn about these basic functions together.

1. Insert the date and time:

If you press *F5* or *Edit> Time / Date*, *NotePad* will automatically insert the system's time and date into the current location of the cursor:

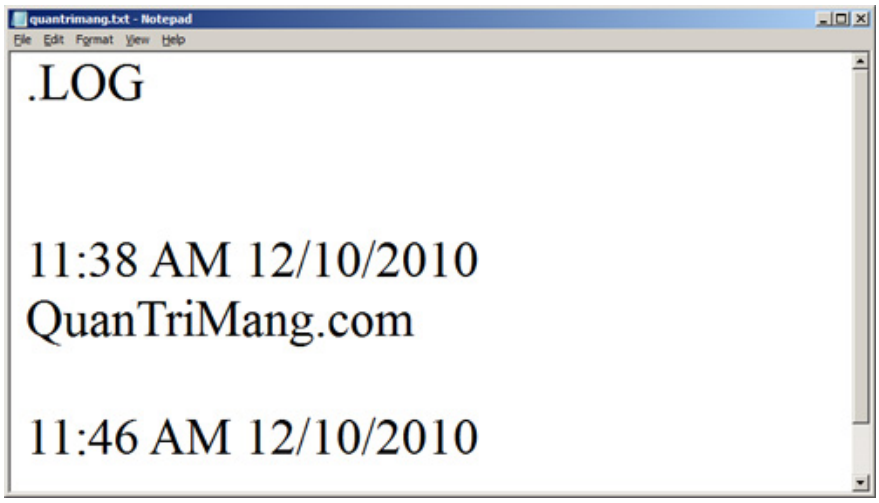
2. Move alignment:

Normally we will read the text from left to right, but in some languages ??such as *Arabic* or *Hebrew* it is the opposite. To change it accordingly, right click on any NotePad whitespace and select *Right to Left Reading order:*



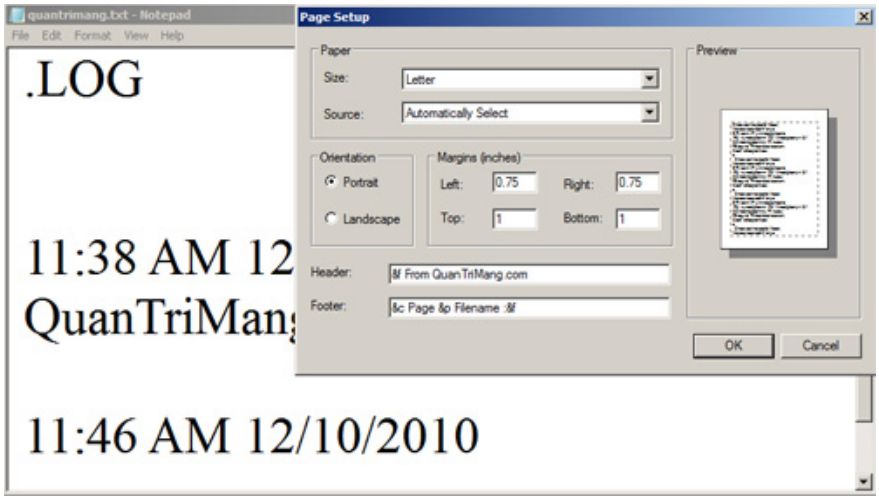
3. Insert a timeline every time you open a document:

Create a new document as * .txt and add the .LOG parameter in the first place. Then every time you open this file with NotePad, the program will automatically fill in the time and date at the end of the file:



4. Customize Header and Footer:

There is not much ability to present and decorate like other applications, but NotePad can still set *Header and Footer* for each text page when printing. To do this, select *File> Page Setup* , here you will see the option box for *Header and Footer*. Fill in any additional information, special characters or automatically insert date, time, page number .:



Below is a special symbol table used in *NotePad* 's *Header and Footer* :

Special characters

Result

& d

Show date

& t

Show the time

& p

Show page number

&&

Symbol &

& l

Left alignment for Header / Footer

& r

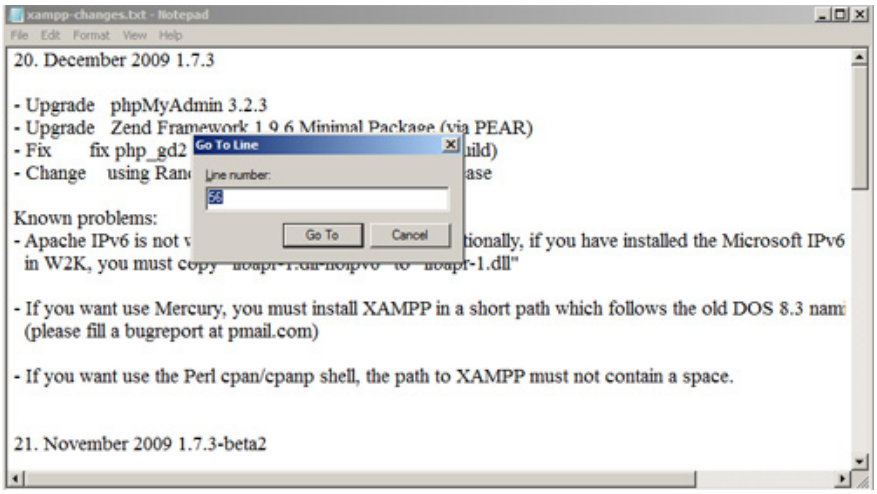
Right alignment for Header / Footer

& c

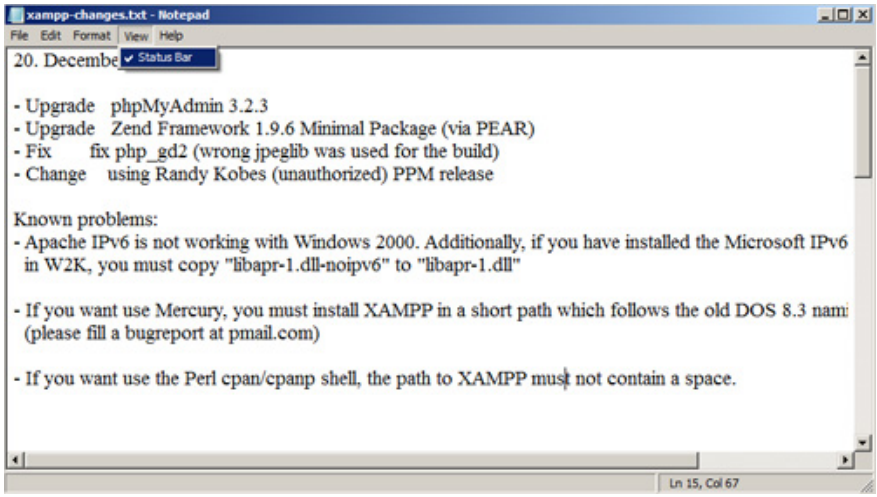
Center for Header / Footer

5. Move to certain lines:

To use this feature, you must turn off the previous Word Wrap mode (*Format> Word Wrap*), then press *Ctrl + G* or *Edit> Go To* , enter the number of lines you want to move to:



Besides, you don't need to manually count the number of lines to work. For example, when using NotePad to write code or programming, if the browser displays a result like ' *Syntax error on Line 642* ', open NotePad and move to line 642, you will determine The correct line of code causes that error. In addition, to display the current row and column number of the cursor, you select *View> Status Bar:*



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