

10 support utilities for Office 2007 and 2010

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In fact, these add - ons are COM files that improve the performance of some supported functions, and on the market today there are free and paid support utilities. Depending on the purpose of use, please choose accordingly.

1. Everything:

Although Office 2007 and 2010 have improved a lot in search capabilities, you definitely want to try using Everything's VoidTools tool. The only difference is that Everything is not a traditional add-on, but you can understand that this is an administrative tool with the function of searching files and folders based on names (this program is not restricted. works only with Office but also with many other applications). All you have to do is enter the keyword in the Search box, and Everything will display all the results. The noteworthy point is that the speed is very fast, the user almost does not have to wait.

2. E-mail Follow-up:

Time to wait for email activity (send and receive) can be said to be quite wasteful, it distracts us from work and affects overall performance. In such times, please use Follow-up E-mail, this tool has the function to help you set the interaction interval with each action of the corresponding email, if the recipient has no response. then the program will display a message to remind you. This utility is small, but it is really useful for most of us.

3. More Add-ins:

With More Add - in, users can quickly hide Word documents by creating closed or open sections. Anyone who wants to create text by combining multiple pieces of text together, will save a lot of time, and the performance will increase significantly after using this support tool. No need to merge or split whole text anymore, all you need to do is click. In addition, users can temporarily hide the attention or any text that you do not want to share (but note that this utility should not be used with important or private content.).

4. FreeFileViewer:

Sometimes, the simplest things bring the most unexpected effect. And in this case FreeFileViewer, this tool helps you see many different text formats, such as PDF, Word, Excel . even listening to music.

5. ASAP Utilities:

This add - in utility for Excel is probably one of the most popular support tools today. ASAP Utilities is suitable for people who use often or infrequently, and for different reasons. For example, in the case of regular users, the program provides a user-friendly interface, much easier to use than Excel, but in the opposite case - casual users will rely on this interface to Work, of course, is much simpler and easier than before.

6. Proposal Pack Wizard:

When dealing with or manipulating huge 'scale' documents such as business documents, proposals, contracts, quotes, subsidies and bidding documents . please use the public Proposal Pack Wizard support tool. Built primarily on Merge technology, this application makes it easy for users to 'mix' individual text or text files with more than 800 templates and 1,300 pages for example.

7. VisualBee:

When you have to prepare documents, documents for presentation, please refer to and use VisualBee, this tool will bring many new features for the document when presenting. When operating, VisualBee will conduct analysis of all text and structure content, thereby giving improvements in arrangement, effects .

8. iSpring Pro:

This program can convert **PowerPoint** format into Flash file (.swf). Now, you will no longer have to face difficulties with presentation documents that require some effects such as motion, video, audio . as before. The process of use is simple and easy, suitable for everyone to use, this program has 2 different 32 and 64 bit versions, and is a paid software.

9. Pop-up Excel Calendar:

When using Excel, this tool will make it easier and simpler to insert and adjust parameters or formula functions related to dates without having to write or change the code. Users only need to select the **Pop - up Calendar** card and select the action to be taken.

10. Fuzzy Duplicate Finder for Microsoft Excel:

If you want to delete data in Excel, **Fuzzy Duplicate Finder's** most comprehensive solution - can work well with many **Excel** versions from **2000** to **2007** . This tool easily finds basic errors in calculation functions, misspellings, or parts of redundant or overlapping data.

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